



**Shire of Mukinbudin**

**Ordinary Meeting of Council**

# **UNCONFIRMED MINUTES**

**HELD IN THE COUNCIL CHAMBERS AT  
15 MADDOCK STREET, MUKINBUDIN  
COMMENCING AT 1.04pm WEDNESDAY 18<sup>TH</sup> APRIL 2018**

**Dirk Sellenger  
CHIEF EXECUTIVE OFFICER**

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**ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

Council is committed to a code of conduct and all decisions are based on an honest assessment of the issue, ethical decision-making and personal integrity. Councillors and staff adhere to the statutory requirements to declare financial, proximity and impartiality interests and once declared follow the legislation as required.

Dirk Sellenger  
**CHIEF EXECUTIVE OFFICER**

## SUMMARY OF MEETINGS

### Shire of Mukinbudin 2018

	Briefing / Workshop	Council Meeting
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Briefing / Workshops will ordinarily commence at 10.00am unless agreed to change this time.

Council Meetings will ordinarily commence at 1.00pm unless Council agrees to change this time.

Changes to Council Meetings must be advertised in accordance with Sect 5.4 of the Local Government Act 1995.

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7.7.12 Disposal of Property – 51 Maddock Street \*Late Item\*

7.7.13 Standpipe Card System Removal \*Late Item\*

## **8. Correspondence and Information Report**

8.1 Nil

## **9. Elected members Motions of which previous notice has been given**

9.1 Nil

## **10. Urgent Business without notice (with the approval of the President or meeting)**

10.1 Nil

## **11. Dates to Remember**

11.1 See attached list

## **12. Closure of Meeting**

12.1 Closure of Meeting

## **MINUTES**

Minutes of the Ordinary Meeting of Council held in Council Chambers, Maddock Street, Mukinbudin on 18<sup>th</sup> April 2018.

### **1. Declaration of Opening**

- 1.1 The Shire President declared the Meeting open at 1.04pm

### **2. Public Question Time (min 15 minutes)**

- 2.1 Response to previous questions taken on notice.  
Nil

- 2.2 Declaration of public question time opened (minimum 15 mins)

The Shire President declared public question time open.

- 2.3 Declaration of public question time closed

The Shire President declared public question time closed.

### **3. Record of attendance, apologies and approved leave of absence**

- 3.1 Present:

#### 3.1.1

Cr Gary Shadbolt – President  
Cr Sandie Ventris – Vice President  
Cr Steve Paterson  
Cr Ruth Poultney  
Cr John O'Neil  
Cr Jeff Seaby  
Cr Rod Comerford  
Cr Romina Nicoletti

- 3.2 Apologies:

#### 3.2.1

- 3.3 On leave of absence:

#### 3.3.1

Cr Murray Junk

- 3.4 Staff:

#### 3.4.1

Mr Dirk Sellenger – Chief Executive Officer  
Mrs Nola Comerford-Smith – Administration Manager

Mr Ed Nind – Manager of Finance

3.5 Visitors:

3.6 Applications for leave of absence:

3.6.1 Request for leave of absence

#### **4. Petitions, deputations and presentations**

4.1 Petitions

4.2 Deputations

4.3 Presentations

#### **5. Announcements by the Presiding person without discussion**

5.1

#### **6. Confirmation of the Minutes of previous meetings**

6.1 Confirmation of Minutes for the Ordinary Meeting of Council held on the 21<sup>st</sup> March 2018.

#### **Voting Requirement**

Simple Majority

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number 01 04 18**

**Moved: Cr Nicoletti**

**Seconded: Cr Poultney**

**That the Minutes of the Ordinary Meeting of Council held on the 21<sup>st</sup> March 2018 be accepted as a true and correct record of proceedings.**

**Carried 8 / 0**

## 7.1 Works Supervisor's Report

7.1.1 Works Supervisor's Report March 2018	
Location:	Whole of Shire
File Ref:	ADM
Applicant:	Pace Vernon, Manager of Works
Date:	12 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Pace Vernon, Manager of Works
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

### Town Works:

- Oval works including core and sweep, fertilising with Stamina G, Amino fertiliser and 2 ton of gypsum
- Statewide turf services visit
- Lions Park lawn de-thatched and aerated on advice from Statewide Turf Services
- Cruickshank St footpath works are 99% completed (final clean up left)
- White St footpath works 85% completed ( final sections being formed and poured daily)
- New footpath into Sports Complex area is finished however there are some minor paving works required to connect the two paths
- Footpath into Williams Park completed with some finishing touches required on existing kerbs
- New hockey light tower and lights have been fitted
- New airstrip windsock fitted
- Footpath works in conjunction with footpath contractor
- 4 oval light ballasts and globes replaced
- Chain removed from railway crane to stop kids swinging on it
- Admin office lighting bollards installed

### Road Crew:

- RRG04 (North Road) is on schedule to be completed (to final trim) by 13<sup>th</sup> April
- Western stabilisers completed 47,040m<sup>2</sup> of wet mixing on RRG04
- Storm water drains on southern entrance to town have been cleaned out back to the dam and the silt pit behind the pump shed and the storm water dam inlet was cleared of silt

### Maintenance Grading on the following roads:

- Jones Rd
- Barbalin South Rd
- Fogarty Rd
- Koonkoobing Rd
- Harry Rd
- Comerford Rd
- Toole Rd

- Quanta Cutting Rd
- Lake Brown Rd
- Barbalin North Rd
- Aitken Rd

#### **Repairs:**

- DAF electrical fault
- Replaced beacons on P410 (Hino truck)
- Repairs to failed paving section on footpath in front of Landmark
- John Deere 4066 service
- Hydraulic hose replaced on P420 (vibe roller)
- Isuzu DMAX serviced
- CEO Prado serviced

#### **Private Works:**

- Backhoe hire FIRM
- Supply 20m<sup>3</sup> 10mm blue metal FIRM

#### **Building Maintenance:**

- New picket fence erected at the cemetery
- Outdoor basketball fence repainted
- Replacement colourbond fence section at 4 Salmon Gum Alley started
- New locks fitted to the Lions Park BBQ cabinets
- New serving window in complex kitchen fitted
- Complex veranda poles repainted

#### **Storm Damage:**

- Several trees on the walk trail were blown over or had limbs snapped off
- Drains had to be unblocked and branches removed during the Easter storm
- Trees down over Kununoppin-Mukinbudin Rd

#### **Waste Water Treatment Facility Points of Interest:**

- According to the documentation the average flow from the sewerage plant to the shire effluent dam is approximately 36.5kL/day; typical inflows don't exceed 60kL/ day. Design capacity of the Water Corps sewerage treatment plant is 110kL/day
- Note: The Average and daily max values are old and Water Corp predict that the average daily flow is a lot less than 36.5kL/day more like between 10- 20kL/day (estimated) before evaporation
- Usable tank capacity of the treated water storage tank is 90kL
- The infill pumps draw water from the storage dams (storm water and/or effluent overflow) through a filter to the 90kL tank and Sodium Hypochlorite is injected prior to the water entering the tank to treat the raw water.
- Currently the storm water and effluent overflow dams are too low to use so the tank is being filled with mains water at a rate of approx. 80kL/24 hour period.

- As per the Licence to operate from the Dept. of Health we are only permitted to water the oval after 9pm, The oval must be dry by morning and there is not allowed to be any puddles, the water must not contact buildings, eating areas or playgrounds



*Works staff doing final works on the fence at the Cemetery*



*Light tower at the Hockey field*



*Manager of Works and Town Leading Hand maintaining the Hockey Field*



*Town Oval renovations*

**SHIRE OF MUKINBUDIN**  
**PLANT DETAILS OF USE - AS AT 12/04/2018**

Plant No	Plant Item	Rego No	Opening Hrs / Kms	Closing Hrs / Kms /	Total Hrs or Kms for month	Utilisation since July 2017
P433	2014 Toyota Prado	1 MBL	132,506	137,215	4,709	33,826
P312	2016 Mitsubishi Outlander	MBL 1	20,383	22,937	2,554	16,555
P313	2017 Ford Ranger Ute – Maintenance Grader	MBL 1071	9,707	11,017	1,310	11,017
P291	2015 Ford Ranger – Road Crew	MBL 1000	38,299	39,700	1,401	17,563
P311	2016 Isuzu D-Max Works Supervisor	MBL 2	51,597	53,589	1,992	37,448
P279	Mitsubishi six wheeler	MBL 696	342,850	343,649	799	7,826
P281	2002 Coaster Community Bus	0 MBL	121,920	122,175	255	6,413
P369	2008 DAF Prime Mover MBL250	MBL 250	252,191	252,868	677	13,064
P289	2015 Isuzu Light Truck - Road Crew	MBL 405	38,302	38,870	568	13,203
P317	2002 Komatsu Backhoe	MBL 1091	7,497	7,535	38	195
P403	2010 New Holland Tractor	MBL 1463	2,746	2,749	3	197
P216	2014 John Deere Tractor	MBL 244	549	565	16	160
P469	2015 Toyota Hiace Van - Mtce Officer	MBL 180	46,501	47,979	1,478	18,541
P301	2004 CAT 12H Grader	MBL 100	11,193	11,252	59	966
P461	2014 CAT 12M Grader	MBL 251	3,308	3,398	90	943
P411	2011 Hino 614	MBL 1070	47,271	48,506	1,235	7,739
P410	2011 Hino 816	MBL 150	109,504	110,268	764	8,216
P344	2006 CAT 938 Loader	MBL 1424	11,361	11,397	36	553
P420	2008 CAT Vibe Roller	MBL 1677	5,482	5,558	76	396
P462	2014 Dynapack Multi Tyre Roller	MBL 811	637	659	22	70
P449	2011 CAT Skid Steer	MBL 1724	1,444	1,476	32	138
P377	Toro Mower	MBL 386	3,068	3,077	2	2
P383	Kobota 28KVA Generator	N/A	3,575	3,577	13	49

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 02 04 18**

**Moved: Cr Comerford**

**Seconded: Cr Seaby**

**That Council receive the Works Report for March 2018**

**Carried 8 / 0**

## 7.2 Community Development Officer

### 7.2.1 Community Development Officer's Report – March 2018

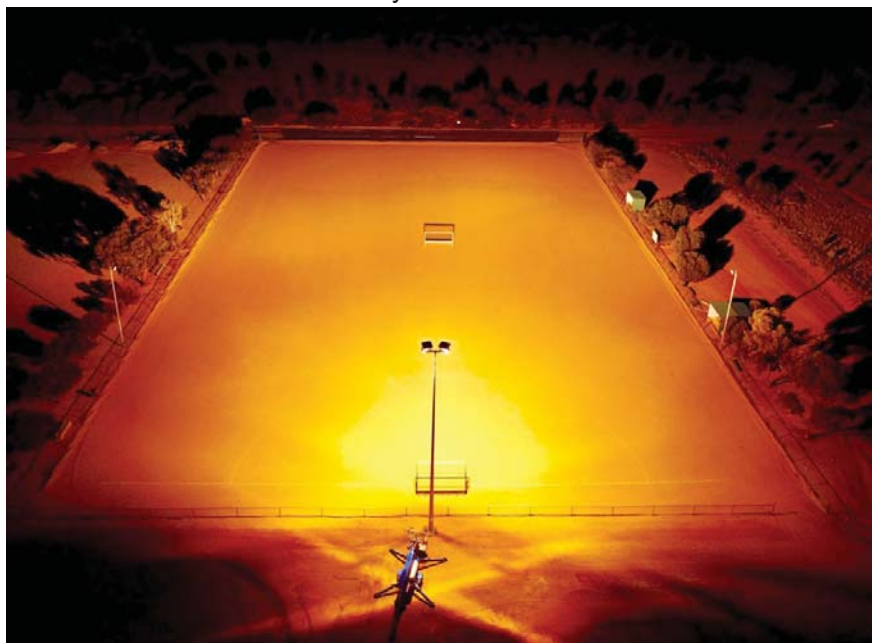
Location:	Shire of Mukinbudin
File Ref:	CS.GR.1
Applicant:	Nola Comerford-Smith, Community Development Officer
Date:	16 <sup>th</sup> March 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Nola Comerford-Smith, Community Development Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

#### Funding Applications in Progress:

- CSRFF – Sports Complex indoor court resurface
- Age Friendly Communities – Seniors events
- Lotterywest - Mukinbudin Occasional Care purpose-built building
- Country Arts WA – Community Presenter Professional Development

#### Funded Projects:

- Community Pool Revitalisation Fund – last stage to install solar panels is due to commence and will be installed on 14<sup>th</sup> May 2018.
- Stronger Communities – lighting for Hockey Field (\$10,000) - Manager of Works has facilitated contractor to carry out work and this was commissioned on 9<sup>th</sup> April.



*Newly installed hockey field lights*

## COMMUNITY PORTFOLIOS – OTHER PROJECTS

### Community Garden

The Year 9/10 Class from Mukinbudin District High School finished their community service work in the Community Garden by building a barbecue and then enjoying a sausage sizzle to celebrate the end of Term 1.



*Year 9/10 MDHS students in the Community Garden*



*Sausage Sizzle*

### **Cemetery Committee**

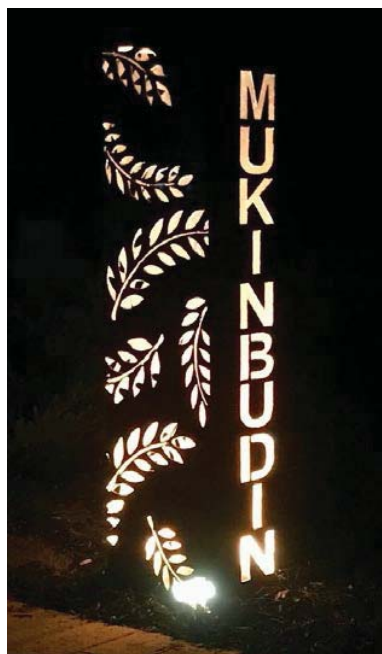
Works staff have re-routed the road through the Cemetery away from gravesites. A picket fence has been erected on the western end of the Cemetery and the original gates refreshed with a coat of paint. A new rubbish bin is being made to replace the old 44 gallon drum being currently used.



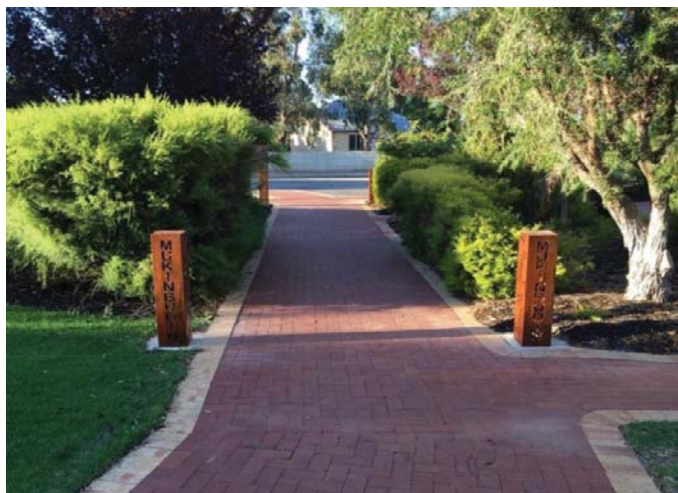
*Cemetery picket fence*

### **Bollards**

New bollards for the Shire Administration building entrance were commissioned from regional artist and fabricator Michael Leneau to replace the old green broken bollards.



*Bollard by night*



*Four new bollards installed on Administration Building path*

### **Meetings Attended/Events Organised**

- Thursday 22<sup>nd</sup>, 29<sup>th</sup> March, 5<sup>th</sup>, 12<sup>th</sup> April – Tai Chi
- 23<sup>rd</sup> March – P&D AGM
- Friday 6<sup>th</sup> April – Public Health Youth Advocacy Forum
- Tuesday 10<sup>th</sup> April – CRC Meeting
- Thursday 12<sup>th</sup> April – Better Beginnings presentation at MDHS
- Thursday 12<sup>th</sup> April – LEMC Meeting
- Thursday 12<sup>th</sup> April – CRC Meeting

**Strategic & Social Implications**

Nil

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 03 04 18**

**Moved: Cr Paterson**

**Seconded: Cr Poultney**

**That Council receives the Community Development Officer's report for March 2018**

**Carried: 8 / 0**

### 7.3 Mukinbudin Aquatic Centre

#### 7.3.1 Swimming Pool Manager's Report – March 2018

Location:	Mukinbudin Aquatic Centre
File Ref:	ADM 064
Applicant:	Simon Comerford – Swimming Pool Manager
Date:	12 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Simon Comerford – Swimming Pool Manager
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

- The CRC Mukinbudin Community Bank Triathlon was held on Saturday 17<sup>th</sup> March with the event beginning and ending at the Pool.



*Spectators at Triathlon*



*Swimmers competing in Triathlon*

- A Royal Life Saving Safety Audit was conducted on Monday 20<sup>th</sup> March. It seemed to go quite seamlessly and results are expected by the end of April
- March entry numbers were reasonable before dropping off in the last week, due to colder weather.
- The close down procedure and inspection was conducted with the CEO, with improvements and maintenance being discussed for implementation prior to the next season.
- Solar panels are due to be installed in May 2018 on the pump shed roof.

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 04 04 18**

**Moved: Cr Ventris**

**Seconded: Cr Seaby**

**That Council receives the Swimming Pool Manager's report for March 2018**

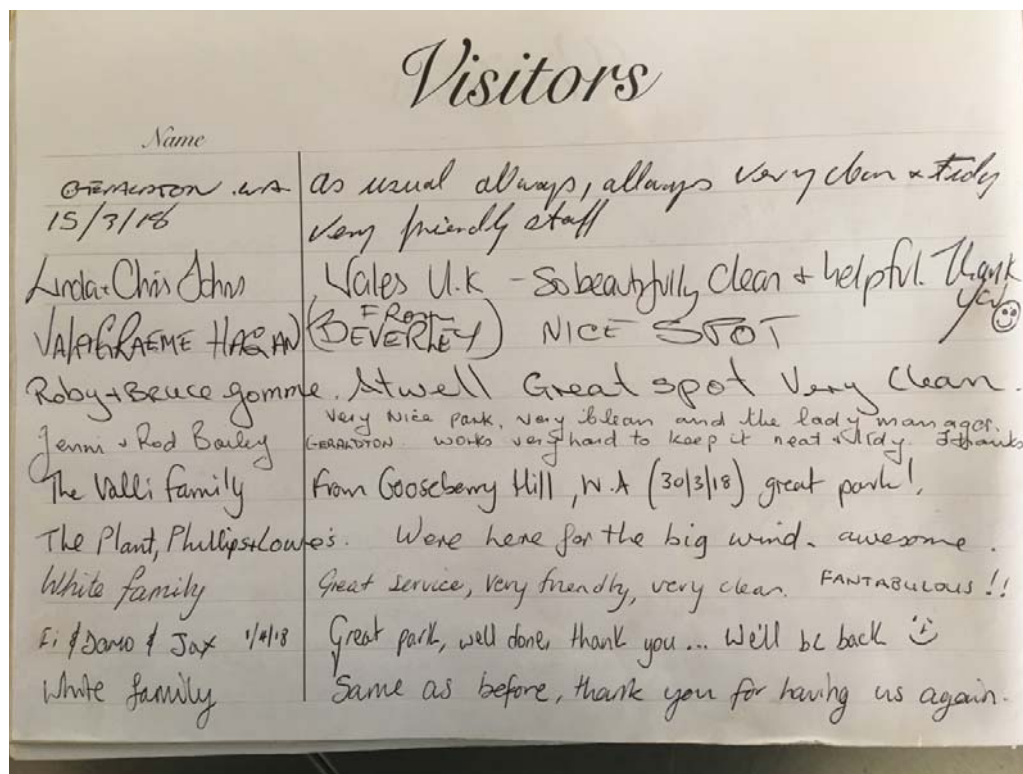
**Carried: 8 / 0**

## 7.4 Mukinbudin Caravan Park Manager's Report

7.4.1 Mukinbudin Caravan Park Report – March 2018	
Location:	Mukinbudin
File Ref:	ADM 225
Applicant:	Carolynn Chapman, Caravan Park Manager
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Ed Nind, Finance Manager
Author:	Carolynn Chapman, Caravan Park Manager
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

### Highlights

- Working with Kylie Sippe in planning for a garden bed in front of ablution block.
- Easter weekend was a wash out with the brief storm. The Caravan Park was booked out, but people left after the storm. Thanks to Peter Geraghty and Kevin Penrose for assisting in finding emergency accommodation for 3 families that were washed out from the storm.
- Documentary crew were here over the Easter weekend, doing a feature on Mukinbudin and the rocks.
- Continued positive feedback from clients below.



Mukinbudin Caravan Park Annual Income							
	<i>Self Contained Units</i>	<i>Barracks</i>	<i>Sites &amp; Wifi</i>	<i>Washing Machine</i>	<i>House</i>	<i>Total</i>	<i>Total Expense</i>
<b>2005/2006</b>	19,358.08	11,082.32	10,521.76	1,171.16	N/A	<b>42,133.32</b>	
<b>2006/2007</b>	22,820.21	9,753.06	17,095.20	981.35	N/A	<b>50,649.82</b>	
<b>2007/2008</b>	27,304.76	5,422.75	11,244.47	678.16	N/A	<b>44,650.14</b>	
<b>2008/2009</b>	37,214.39	10,554.55	16,773.76	663.63	N/A	<b>65,206.33</b>	
<b>2009/2010</b>	33,567.84	9,096.35	15,504.70	1,036.36	N/A	<b>59,205.25</b>	
<b>2010/2011</b>	38,054.93	15,604.59	15,817.92	845.55	N/A	<b>70,322.99</b>	
<b>2011/2012</b>	34,724.53	11,056.46	18,753.08	773.19	N/A	<b>65,307.26</b>	
<b>2012/2013</b>	44,682.83	17,477.98	24,860.15	1,050.17	N/A	<b>88,071.13</b>	
<b>2013/2014</b>	45,332.87	16,194.44	26,393.17	1,278.53	N/A	<b>89,199.01</b>	88,695.34
<b>2014/2015</b>	42,590.61	21,760.04	25,554.90	1,404.95	15,747.32	<b>107,057.82</b>	109,829.90
<b>2015/2016</b>	52,036.96	21,992.28	28,080.19	1,583.50	16,249.93	<b>119,942.86</b>	136,994.38
<b>2016/2017</b>	57,851.98	25,921.13	35,873.85	1,668.19	13,295.40	<b>134,610.55</b>	135,440.53
Mukinbudin Caravan Park Income and Expenditure							
	<i>Self Contained Units</i>	<i>Barracks</i>	<i>Sites &amp; Wifi</i>	<i>Washing Machine</i>	<i>House</i>	<i>Total Income</i>	<i>Expenditure</i>
<b>YTD up to</b>							
<b>Dec 17</b>	18,954.64	6,451.53	13,375.26	820.91	6,190.91	<b>45,793.25</b>	62,285.69
<b>Jan 18</b>	3,345.46	1,298.17	715.47	0.00	0.00	<b>5,359.10</b>	6,214.30
<b>Feb 18</b>	2,613.67	2,214.54	590.90	0.00	272.73	<b>5,691.84</b>	12,361.27
<b>Mar 18</b>	7,527.28	1,756.35	2,335.37	376.36	818.17	<b>12,813.53</b>	10,730.17
<b>Apr 18</b>						<b>0.00</b>	
<b>May 18</b>						<b>0.00</b>	
<b>Jun 18</b>						<b>0.00</b>	
<b>Total</b>	<b>32,441.05</b>	<b>11,720.59</b>	<b>17,017.00</b>	<b>1,197.27</b>	<b>7,281.81</b>	<b>69,657.72</b>	<b>91,591.43</b>
<b>NB: Expenditure Accounts has been corrected removing capital expenditure</b>							
NB: Expenditure includes employee costs of \$42,990.02							

#### OFFICER RECOMMENDATION / COUNCIL DECISION

**Council Decision Number – 05 04 18**

**Moved: Cr Poultney**

**Seconded: Cr Nicoletti**

**That Council receives the Caravan Park Manager's Report for March 2018.**

**Carried 8 / 0**

## 7.5 PEHO Monthly Report for March 2018

7.5.1 Principal Environmental Health Officer March 2018 Report	
Location:	Mukinbudin
File Ref:	ADM 330
Applicant:	Peter Toboss, Principal Environmental Health Officer
Date:	11 April 2018
Disclosure of Interest:	Nil
Responsible Officer	Peter Toboss, Principal Environmental Health Officer
Author:	Peter Toboss, Principal Environmental Health Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

### **Background:**

Monthly Report of the Principal Environmental Health Officer

### **Food Business and Public Building Inspections:**

Nil

### **Water sampling:**

The PEHO tested and sampled the pool on its routine monthly test. The March water quality sample results for both the swimming and Mukinbudin Wastewater Treatment Plant met the required standards. The swimming pool sampling has now stopped until the start of next season in October whilst the sampling of recycled wastewater for the oval will continue throughout the remainder of the season.

### **Department of Health Western Australia Survey:**

#### **Kilojoules Menu Labelling in Chain Food Outlets**

The Department of Health Western Australia recently circulated a request note to all Environmental Health Officers seeking assistance in regards to Western Australian food businesses that are part of chain food outlets. The department is current conducting a study to identify food businesses in Western Australia that would be required to comply with new legislation requirements to mandate kilojoule menu labelling in chain food outlets.

Kilojoule menu labelling schemes are a key public health initiative intended to enable consumers to make informed and healthier food choices. New South Wales Food Authority has completed an evaluation of kilojoule menu labelling finding the scheme had been implemented well by industry and there was a significant reduction in kilojoules purchased by consumers.

The Shire's Principal Environmental Health Officer conducted a desktop assessment of all food businesses and concluded that all the food businesses registered with the Shire of Mukinbudin are not part of chain food outlets except the local IGA. This information has been provided to the department as requested.

**Statutory Environment:**

*Health (Miscellaneous Provisions) Act 1911*  
*Food Act 2008*

**Policy Implication:**

Nil

**Financial Implication:**

Nil

**Strategic Implications:**

Nil

**Consultation:**

PEHO – Principal Environmental Health Officer, Peter Toboss  
 CEO - Chief Executive Officer, Dirk Sellenger  
 CDO - Community Development Officer, Nola Comerford-Smith

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 06 04 18**

**Moved: Cr Nicoletti**

**Seconded: Cr O'Neil**

**That Council receive the Principal Environmental Health Officer's report for March 2018**

**Carried 8 / 0**

## 7.6 Finance Report

<b>7.6.2 List of Payments – March 2018</b>	
Location:	Mukinbudin
File Ref:	ADM 007
Applicant:	Edward Nind – Manager Finance
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer:	Edward Nind – Manager Finance
Author:	Jenny Heaney – Senior Finance Officer
Voting Requirements	Simple Majority
Documents Attached	List of Payments – March 2018 (15 pages)
Documents Tabled	Nil

*If a Councillor has any questions regarding the enclosed finances, please see the Manager of Finance prior to the meeting so that a researched answer may be provided.*

### **Summary**

List of payments for approval

### **Background Information**

A list of payments submitted to Council on 18<sup>th</sup> April 2018, for confirmation in respect of accounts already being paid or for the authority to those unpaid. (Please refer to Payment listing submitted as a separate attachment)

### **Officer Comment**

Standard process of obtaining Council endorsement of payments.

### **Strategic & Social Implications**

N/A

### **Consultation**

N/A

### **Statutory Environment**

A list of payments is required to be presented to Council as per section 13 of the Local Government (Financial Management) Regulations 1996.

### **Policy Implications**

Council Policy No. 1.6.5 (e) states that a list of payments is required to be presented to Council each month in accordance with Financial Management Regulations 13(1) for recording in the minutes.

### **Financial Implications**

All payments have been made in accordance with the 2017/2018 Budget.

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 07 04 18****Moved: Cr Ventris****Seconded: Cr Nicoletti****That the list of payments to today's meeting for;****Municipal Fund:**

<b>Muni EFT3081 - EFT3144</b>	<b>(\$139,825.09)</b>
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<b>Muni Cheques 31593 - 31598</b>	<b>(\$35,449.46)</b>
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<b>Direct Debits (Superannuation, loan, vehicle purchase and leases) DD4471.1 to DD4552.1</b>	<b>(\$27,148.88)</b>
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<b>Pays on 07/03/2018 &amp; 21/03/2018 (Not included on payment listing)</b>	<b>(\$74,100.36)</b>
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<b>Total Municipal Fund</b>	<b>(\$276,523.36)</b>
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**Trust Fund:**

<b>Trust EFT</b>	<b>(\$0.00)</b>
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<b>Trust Cheques</b>	<b>(\$0.00)</b>
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<b>Trust Direct Debits (Licensing) DD4451.1 – DD4550.1</b>	<b>(\$66,743.60)</b>
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<b>Total Trust Fund</b>	<b>(\$66,743.60)</b>
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**made in March 2018, be passed for payment.****Carried 8 / 0**

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3081	06/03/2018	ABI FARINA	catering for the outgoing councillor sundowner	1		600.00
INV 28/02/2018	28/02/2018	ABI FARINA	catering for the outgoing councillor sundowner	1	600.00	
EFT3082	06/03/2018	ABSOLUTELY ALL ELECTRICAL	Install new water pump in airconditioner in unit 6	1		49.50
INV INV-017807	02/2018	ABSOLUTELY ALL ELECTRICAL	Install new water pump in airconditioner in unit 6	1	49.50	
EFT3083	06/03/2018	AUSTRALIA POST	Monthly bill for total letters sent - February 2018	1		299.01
INV 1007259303	03/2018	AUSTRALIA POST	Monthly bill for total letters sent - February 2018	1	299.01	
EFT3084	06/03/2018	AVON WASTE	Monthly Rubbish Collection February 2018	1		5,426.21
INV 0002809728	02/2018	AVON WASTE	Monthly Rubbish Collection February 2018	1	5,426.21	
EFT3085	06/03/2018	CAROLYNN MARGARET CHAPMAN	Reimbursement for buying various caravan park items - towels and shower curtains	1		216.00
INV REIMBU28	02/2018	CAROLYNN MARGARET CHAPMAN	Reimbursement for buying various caravan park items - towels and shower curtains	1	216.00	
EFT3086	06/03/2018	COURIER AUSTRALIA/TOLL IPEC	courier for Path West (EHO) and Edsys (admin)	1		22.06
INV 0283	23/02/2018	COURIER AUSTRALIA/TOLL IPEC	courier for Path West (EHO) and Edsys (admin)	1	22.06	
EFT3087	06/03/2018	CUTTING EDGES EQUIPMENT PARTS	Grader blades and edge cutters for M and H grader	1		4,280.56
INV 3214768	21/02/2018	CUTTING EDGES EQUIPMENT PARTS	Grader blades and edge cutters for M and H grader	1	4,280.56	
EFT3088	06/03/2018	Crystal Printing Solutions Pty Ltd	6,000 perforated paper sheets for upcoming rates notices	1		513.91
INV 1,023,95228	02/2018	Crystal Printing Solutions Pty Ltd	6,000 perforated paper sheets for upcoming rates notices	1	513.91	
EFT3089	06/03/2018	HUTTON & NORTHEY	20lt grease tub for depot plant	1		216.62
INV 02-6904527	02/2018	HUTTON & NORTHEY	20lt grease tub for depot plant	1	216.62	
EFT3090	06/03/2018	LOCK, STOCK & FARRELL	Various master keys and master locks for squash, industrial unit	1		581.80
INV 1,828,97221	02/2018	LOCK, STOCK & FARRELL	Various master keys and master locks for squash, industrial unit	1	581.80	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3091	06/03/2018	MUKINBUDIN NEWSAGENCY & AG SUPPLIES	Avery tube clips for monthly files and file dividers	1		134.61
INV 29759	01/03/2018	MUKINBUDIN NEWSAGENCY & AG SUPPLIES	Admin over the counter purchases February 2018 - stapler, sticky notes, doc wallets, pens, dividers	1	57.71	
INV 29823	01/03/2018	MUKINBUDIN NEWSAGENCY & AG SUPPLIES	Avery tube clips for monthly files and file dividers	1	76.90	
EFT3092	06/03/2018	Mukinbudin Community Resource Centre	Sponsorship of the Mukinbudin Community Triathlon	1		330.00
INV 0000119001/03/2018		Mukinbudin Community Resource Centre	Sponsorship of the Mukinbudin Community Triathlon	1	330.00	
EFT3093	06/03/2018	PALM PLUMBING	Reconnect hot water line at cafe to the rear bathroom	1		1,436.92
INV 0000070226/02/2018		PALM PLUMBING	Reconnect hot water line at cafe to the rear bathroom	1	578.23	
INV 0000070126/02/2018		PALM PLUMBING	Replace pressure reducing valve and line strainer valve on water foundation at mukinbudin pool	1	224.98	
INV 0000070026/02/2018		PALM PLUMBING	repair burst pipe at the swimming pool	1	125.40	
INV 0000069626/02/2018		PALM PLUMBING	install shut of valves and pressure reducing valves on age unit 7 and 8	1	508.31	
EFT3094	06/03/2018	REBECCA LOUISE DICKINSON	Reimbursement for uniforms	1		127.47
INV 02/03/20102/03/2018		REBECCA LOUISE DICKINSON	Reimbursement for uniforms	1	127.47	
EFT3095	06/03/2018	SIPPES MUKINBUDIN	hose, hose joiner and garden cart for Caravan park	1		254.95
INV 81-0083828/02/2018		SIPPES MUKINBUDIN	hose, hose joiner and garden cart for Caravan park	1	189.50	
INV 81-0083828/02/2018		SIPPES MUKINBUDIN	Swimming pool over the counter purchases February 2018 - wattyl sunscreen, paint brush, 8 pc bit set	1	65.45	
EFT3096	06/03/2018	SOLGEN ENERGY PTY LTD SOLGEN ENERGY GROUP	Installation of 50 solar panels and inverter to Admin building (70% of invoice)	1		13,477.05
INV I-SE201128/02/2018		SOLGEN ENERGY PTY LTD SOLGEN ENERGY GROUP	Installation of 50 solar panels and inverter to Admin building (70% of invoice)	1	13,477.05	
EFT3097	06/03/2018	TRISSET BUSINESS FORMS	3,000 Window Envelopes with Shire info	1		352.00
INV 13015	26/02/2018	TRISSET BUSINESS FORMS	3,000 Window Envelopes with Shire info	1	352.00	
EFT3098	06/03/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17/18 - 12/02/2018 and 19/02/2018	1		514.25

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INV 01403	24/02/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17/18 - 12/02/2018 and 19/02/2018	1	514.25	
EFT3099	06/03/2018	WALLIS COMPUTER SOLUTION	Equipment Rental for the month of March 2018 - desktop computers	1		1,372.80
INV 15632	01/03/2018	WALLIS COMPUTER SOLUTION	Equipment Rental for the month of March 2018 - desktop computers	1	916.30	
INV 15619	01/03/2018	WALLIS COMPUTER SOLUTION	NBN Monthly Billing March 2018 - Admin Office, MOF House, Depot, CEO House	1	456.50	
EFT3100	08/03/2018	CHILD SUPPORT AGENCY	Payroll deductions	1		329.52
INV DEDUCT21	02/2018	CHILD SUPPORT AGENCY	Payroll deductions		329.52	
EFT3101	13/03/2018	ALL WAYS FOODS	Various cleaning products for Caravan Park - body wash, bleach, gloves, domestos, toilet paper	1		515.79
INV 35797	27/02/2018	ALL WAYS FOODS	Various cleaning products for Caravan Park - body wash, bleach, gloves, domestos, toilet paper	1	515.79	
EFT3102	13/03/2018	AMPAC DEBT RECOVERY	AMPAC debt recovery commission charge	1		23.12
INV 44734	28/02/2018	AMPAC DEBT RECOVERY	AMPAC debt recovery commission charge	1	23.12	
EFT3103	13/03/2018	Ag Implements	blades, roller mower, bolts, nuts and washers, cab air filter for john deere tractor	1		725.22
INV 319075	18/12/2017	Ag Implements	blades, roller mower, bolts, nuts and washers, cab air filter for john deere tractor	1	415.57	
INV 316760	30/11/2017	Ag Implements	blades to suite howard porter truck	1	309.65	
EFT3104	13/03/2018	COMPRESSED AIR INSTALLATIONS WA PTY LTD	On site pressure vessel test (depot workshop compressor)	1		654.50
INV 0060047207	02/2018	COMPRESSED AIR INSTALLATIONS WA PTY LTD	On site pressure vessel test (depot workshop compressor)	1	654.50	
EFT3105	13/03/2018	COURIER AUSTRALIA/TOLL IPEC	Courier for Triset Boss - Shire envelopes	1		14.61
INV 0284	02/03/2018	COURIER AUSTRALIA/TOLL IPEC	Courier for Triset Boss - Shire envelopes	1	14.61	
EFT3106	13/03/2018	DYLAN COPELAND	Various NRM Consultant Assistance	1		1,000.04
INV 178507	28/02/2018	DYLAN COPELAND	Various NRM Consultant Assistance	1	1,000.04	

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EFT3107	13/03/2018	GERAGHTYS ENGINEERING & AUTO ELECTRICS	supply drivers side lower step for Hino truck	1		654.35
INV 31646L	08/02/2018	GERAGHTYS ENGINEERING & AUTO ELECTRICS	service generator for Boodie Rats	1	256.79	
INV 126974	19/02/2018	GERAGHTYS ENGINEERING & AUTO ELECTRICS	supply drivers side lower step for Hino truck	1	320.84	
INV 126995	22/02/2018	GERAGHTYS ENGINEERING & AUTO ELECTRICS	Dash mat for Isuzu Dmax work supervisor ute	1	76.72	
EFT3108	13/03/2018	GOWERS GLAZING	Supply of fixed BST aluminium window as per Estimate No. 681 for depot	1		181.50
INV 1406	08/03/2018	GOWERS GLAZING	Supply of fixed BST aluminium window as per Estimate No. 681 for depot	1	181.50	
EFT3109	13/03/2018	GREAT SOUTHERN FUELS	Monthly Fuel Account Feb 2018	1		8,150.11
INV 0009851328	02/2018	GREAT SOUTHERN FUELS	Monthly Fuel Account Feb 2018	1	8,135.09	
INV 1277243	28/02/2018	GREAT SOUTHERN FUELS	1L Oil for pool small motors	1	15.02	
EFT3110	13/03/2018	HUTTON & NORTHEY	Bolts for front end loader P344/MBL1424	1		118.80
INV 02-69085	02/03/2018	HUTTON & NORTHEY	Bolts for front end loader P344/MBL1424	1	72.86	
INV 02-69105	08/03/2018	HUTTON & NORTHEY	Bolts for front end loader P344/MBL1424	1	45.94	
EFT3111	13/03/2018	LANDGATE	Landgate minimum charge	1		38.35
INV 337483-1	023/02/2018	LANDGATE	Landgate minimum charge	1	38.35	
EFT3112	13/03/2018	LOCAL PEST CONTROL	General Pest Treatment to Salmon Gum, swimming pool, caravan park and travel	1		631.50
INV 5364	06/10/2017	LOCAL PEST CONTROL	General Pest Treatment to Salmon Gum, swimming pool, caravan park and travel	1	631.50	
EFT3113	13/03/2018	MUKA TYRE MART	2 x tyres for MBL2 Isuzu Dmax	1		674.00
INV 108323	22/02/2018	MUKA TYRE MART	Repair puncture on fuel tanker trailer tyre	1	35.00	
INV 108246	13/02/2018	MUKA TYRE MART	2 x tyres for MBL2 Isuzu Dmax	1	500.00	
INV 108374	27/02/2018	MUKA TYRE MART	second hand tyre and new tube for roadbroom sweeper	1	74.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 108373	27/02/2018	MUKA TYRE MART	Remove and replace valve on Side Tipper Trailer	1	65.00	
EFT3114	13/03/2018	MUKINBUDIN DISTRICT CLUB INC	Shire Christmas Party drinks costs	1		1,113.00
INV 550	28/02/2018	MUKINBUDIN DISTRICT CLUB INC	Councillor Sundowner drinks costs	1	111.00	
INV 549	28/02/2018	MUKINBUDIN DISTRICT CLUB INC	Shire Christmas Party drinks costs	1	945.00	
INV 554	02/03/2018	MUKINBUDIN DISTRICT CLUB INC	NEWROC christmas dinner bar sales	1	57.00	
EFT3115	13/03/2018	Probuild Technologies	Picket fencing for cemetery	1		7,150.00
INV 0000613228/02/2018		Probuild Technologies	Picket fencing for cemetery	1	7,150.00	
EFT3116	13/03/2018	SILINGER CONTRACTORS	Verge spraying of weeds	1		3,959.45
INV 1053	06/03/2018	SILINGER CONTRACTORS	Verge spraying of weeds	1	3,959.45	
EFT3117	13/03/2018	SIPPES MUKINBUDIN	Parks and Gardens over the counter purchases February 2018	1		1,606.78
INV 81-0083828/02/2018		SIPPES MUKINBUDIN	Depot over the counter purchases February 2018	1	324.09	
INV 81-0083828/02/2018		SIPPES MUKINBUDIN	Parks and Gardens over the counter purchases February 2018	1	674.92	
INV 81-0083828/02/2018		SIPPES MUKINBUDIN		1	607.77	
EFT3118	13/03/2018	Sandalwood Arts	Use of room for council meeting August and October 2016	1		50.00
INV 39	15/03/2018	Sandalwood Arts	Use of room for council meeting August and October 2016	1	50.00	
EFT3119	13/03/2018	TRISSET BUSINESS FORMS	3,000 Windowless Envelopes (6 Boxes)	1		341.00
INV 13018	06/03/2018	TRISSET BUSINESS FORMS	3,000 Windowless Envelopes (6 Boxes)	1	341.00	
EFT3120	13/03/2018	WINDSOR LODGE COMO	Accommodation for Jenny Heaney for 27th February 2018 to attend Moore Stephens Budgeting Workshop	1		140.00
INV 14515	28/02/2018	WINDSOR LODGE COMO	Accommodation for Jenny Heaney for 27th February 2018 to attend Moore Stephens Budgeting Workshop	1	140.00	
EFT3121	13/03/2018	Western Airmotive Pty Ltd	Country windsock white for town	1		273.35
INV 313182	09/03/2018	Western Airmotive Pty Ltd	Country windsock white for town	1	273.35	

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EFT3122	19/03/2018	ABSOLUTELY ALL ELECTRICAL	Fix fault on bread oven in cafe including sunday call out fee	1		280.50
INV INV-020212/03/2018		ABSOLUTELY ALL ELECTRICAL	Fix fault on bread oven in cafe including sunday call out fee	1	280.50	
EFT3123	19/03/2018	ALL WAYS FOODS	Bleach for caravan park (back order)	1		19.69
INV 36040	13/03/2018	ALL WAYS FOODS	Bleach for caravan park (back order)	1	19.69	
EFT3124	19/03/2018	BOC LIMITED	Container rental service: oxygen indust, dissolved acetylene, argoshield, medical oxygen size C	1		48.46
INV 4018803419/03/2018		BOC LIMITED	Container rental service: oxygen indust, dissolved acetylene, argoshield, medical oxygen size C	1	48.46	
EFT3125	19/03/2018	COURIER AUSTRALIA/TOLL IPEC	Courier for Triset Boss - envelopes	1		14.61
INV 0285	09/03/2018	COURIER AUSTRALIA/TOLL IPEC	Courier for Triset Boss - envelopes	1	14.61	
EFT3126	19/03/2018	KLEENHEAT GAS	Gas cylinder for caravan park	1		37.95
INV 4126156	01/03/2018	KLEENHEAT GAS	Gas cylinder for caravan park	1	37.95	
EFT3127	19/03/2018	KTY ELECTRICAL SERVICES	Progress payment for the Hockey Field lights	1		19,913.84
INV 0001523913/03/2018		KTY ELECTRICAL SERVICES	Install war memorial lights at the front of admin building	1	1,598.84	
INV 0001525613/03/2018		KTY ELECTRICAL SERVICES	Progress payment for the Hockey Field lights	1	11,000.00	
INV 0001526013/03/2018		KTY ELECTRICAL SERVICES	Complex - check and repair air conditioner. Remove salt build up from a/c	1	74.25	
INV 0001524013/03/2018		KTY ELECTRICAL SERVICES	Broken RCD - test and replace RCD at the cafe	1	272.25	
INV 0001521813/03/2018		KTY ELECTRICAL SERVICES	10KW Fujitsu Reverse Cycle Split System - Shire Reception Area	1	3,965.50	
INV 0001522213/03/2018		KTY ELECTRICAL SERVICES	Air con split system - 8 Lansdell St plus freight	1	3,003.00	
EFT3128	19/03/2018	METROCOUNT	6V Welded Battery Pack for Metrocounters	1		220.00
INV INV025712/01/2018		METROCOUNT	6V Welded Battery Pack for Metrocounters	1	220.00	
EFT3129	19/03/2018	MUKINBUDIN STEEL FABRICATORS	Flat sheets of galvanised steel for depot	1		268.51
INV MSF594701/02/2018		MUKINBUDIN STEEL FABRICATORS	Flat sheets of galvanised steel for depot	1	130.13	

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INV MSF594402/02/2018		MUKINBUDIN STEEL FABRICATORS	Flat sheets of galvanised steel for depot	1	108.13	
INV MSF594909/02/2018		MUKINBUDIN STEEL FABRICATORS	Flat sheets of galvanised steel for depot	1	30.25	
EFT3130	19/03/2018	SHIRE OF TRAYNING	Doctor Vehicle and Rent expenses for February 2018	1		1,104.64
INV 4692	02/03/2018	SHIRE OF TRAYNING	Doctor Vehicle and Rent expenses for February 2018	1	1,104.64	
EFT3131	19/03/2018	SILINGER CONTRACTORS	Side tipper hire and gravel carting for Mukinbudin North Road	1		19,684.50
INV 1054	14/03/2018	SILINGER CONTRACTORS	Side tipper hire and gravel carting for Mukinbudin North Road	1	19,684.50	
EFT3132	19/03/2018	TWO DOGS HOME HARDWARE	Solid door for complex	1		99.00
INV 795220	13/03/2018	TWO DOGS HOME HARDWARE	Solid door for complex	1	99.00	
EFT3133	19/03/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17/18 - 02/03/2018 and 06/03/2018	1		613.12
INV 01424	13/03/2018	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Services 17/18 - 02/03/2018 and 06/03/2018	1	613.12	
EFT3134	19/03/2018	WALLIS CREDIT SERVICES	SOMBL Server Rental Payment monthly payment for March 2018	1		695.00
INV INV-022913/03/2018		WALLIS CREDIT SERVICES	SOMBL Server Rental Payment monthly payment for March 2018	1	695.00	
EFT3135	26/03/2018	Advanced Autologic Pty Ltd	20 Litres of Window Cleaner Concentrate for Depot wash bay	1		85.00
INV 31270	16/03/2018	Advanced Autologic Pty Ltd	20 Litres of Window Cleaner Concentrate for Depot wash bay	1	85.00	
EFT3136	26/03/2018	CHERYL ANN PALM	Reimbursement for Drummuster time - April 2017	1		83.13
INV DRUMM22/03/2018		CHERYL ANN PALM	Reimbursement for Drummuster time - April 2017	1	51.09	
INV DRUMM22/03/2018		CHERYL ANN PALM	Reimbursement for Drummuster time - March 2018	1	32.04	
EFT3137	26/03/2018	D&D TRANSPORT	Courier for Cutting Edge Equipment - grader blades for M Grader	1		270.02
INV 0005631502/03/2018		D&D TRANSPORT	Courier for Cutting Edge Equipment - grader blades for M Grader	1	270.02	
EFT3138	26/03/2018	HUTTON & NORTHEY	6 Cab filters for 12H grader and freight	1		415.05
INV 02-69172-19/03/2018		HUTTON & NORTHEY	6 Cab filters for 12H grader and freight	1	415.05	

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EFT3139	26/03/2018	KTY ELECTRICAL SERVICES	2 x air conditioners for park units includes fitting	1		3,850.00
INV 0001528916/03/2018		KTY ELECTRICAL SERVICES	2 x air conditioners for park units includes fitting	1	3,850.00	
EFT3140	26/03/2018	MUKINBUDIN CAFE	Catering for NEWROC Strategic Planning and Meeting	1		260.00
INV 486063	01/03/2018	MUKINBUDIN CAFE	Catering for NEWROC Strategic Planning and Meeting	1	210.00	
INV 486059	12/03/2018	MUKINBUDIN CAFE	10 x Sandwiches for Morning tea Roads to Recovery	1	50.00	
EFT3141	26/03/2018	Mukinbudin Community Resource Centre	Hire of meeting room for council lunch 21/03/2018	1		25.00
INV 0000121022/03/2018		Mukinbudin Community Resource Centre	Hire of meeting room for council lunch 21/03/2018	1	25.00	
EFT3142	26/03/2018	SUE GERAGHTY	Reimbursement for Drummuster time - April 2017	1		83.13
INV DRUMM22/03/2018		SUE GERAGHTY	Reimbursement for Drummuster time - April 2017	1	51.09	
INV DRUMM22/03/2018		SUE GERAGHTY	Reimbursement for Drummuster time - March 2018	1	32.04	
EFT3143	26/03/2018	TWO DOGS HOME HARDWARE	Rust kill and green pine for complex and lions park	1		203.23
INV 795808	17/03/2018	TWO DOGS HOME HARDWARE	Rust kill and green pine for complex and lions park	1	203.23	
EFT3144	29/03/2018	D I TOMAS CONTRACTING	Progress Payment for Cruickshank Road footpath	1		33,000.00
INV 207	29/03/2018	D I TOMAS CONTRACTING	Progress Payment for Cruickshank Road footpath	1	33,000.00	
31593	01/03/2018	CASH	Petty Cash Recoup	1		134.35
INV PETTY C01/03/2018		CASH	Petty Cash Recoup	1	134.35	
31594	06/03/2018	RVJ RESOURCES	snatch straps and wiper blades for hino truck, isuzu dmax	1		146.60
INV 63	22/02/2018	RVJ RESOURCES	snatch straps and wiper blades for hino truck, isuzu dmax	1	146.60	
31595	13/03/2018	SYNERGY	Synergy Feb 2018	1		12,248.35
INV 3000088401/03/2018		SYNERGY	Synergy Feb 2018	1	12,248.35	
31596	21/03/2018	AUSTRALIAN TAXATION OFFICE	BAS FEBRUARY 2018	1		18,229.00
INV BAS FEB21/03/2018		AUSTRALIAN TAXATION OFFICE	BAS FEBRUARY 2018	1	18,229.00	

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31597	26/03/2018	Telstra	February 2018 Phone Account	1		1,209.81
INV P 319 00518/03/2018		Telstra	February 2018 Phone Account	1	1,209.81	
31598	26/03/2018	WATER CORPORATION	Beringbooding Road Standpipe water usage from 6th Jan 2018 to 10th March 2018	1		3,481.35
INV 9010176512/03/2018		WATER CORPORATION	Bonnie Rock Hall water usage from 6th Jan 2018 to 10th March 2018	1	16.74	
INV 9007629222/03/2018		WATER CORPORATION	Bonnie Rock-Lake Brown Rd Standpipe water usage from 17th Jan 2018 to 20th March 2018	1	75.32	
INV 9007629122/03/2018		WATER CORPORATION	Ogilvie Rd Standpipe water usage from 17th Jan 2018 to 20th March 2018	1	92.06	
INV 9010180212/03/2018		WATER CORPORATION	Burakin Bonnie Rock Standpipewater usage from 6th Jan 2018 to 10th March 2018	1	277.36	
INV 9007648612/03/2018		WATER CORPORATION	Carlton Road Standpipe service charge from 6th Jan 2018 to 10th March 2018	1	41.85	
INV 9010176612/03/2018		WATER CORPORATION	Beringbooding Road Standpipe water usage from 6th Jan 2018 to 10th March 2018	1	2,343.18	
INV 9007648912/03/2018		WATER CORPORATION	Arnold Road Standpipe water usage from 6th Jan 2018 to 10th March 2018	1	321.60	
INV 9007648320/03/2018		WATER CORPORATION	Golf course water usage from 17th Jan 2018 to 19th March 2018	1	16.74	
INV 9007629420/03/2018		WATER CORPORATION	Bonnie Rock-Mukinbudin Rd Standpipe water usage from 17th Jan 2018 to 19th March 2018	1	111.19	
INV 9007629020/03/2018		WATER CORPORATION	Cemetery water usage from 17th Jan 2018 to 19th March 2018	1	16.74	
INV 9007646720/03/2018		WATER CORPORATION	Koorda-Southern Cross Rd Standpipe water usage from 17th Jan 2018 to 19th March 2018	1	168.57	
DD4471.1	07/03/2018	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1		190.13
INV SUPER	07/03/2018	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1	190.13	
DD4471.2	07/03/2018	WA Super	Payroll deductions	1		5,601.63
INV DEDUCT	07/03/2018	WA Super	Payroll deductions	1	326.90	
INV DEDUCT	07/03/2018	WA Super	Payroll deductions	1	480.94	
INV SUPER	07/03/2018	WA Super	Superannuation contributions	1	4,607.02	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	07/03/2018	WA Super	Payroll deductions	1	186.77	
DD4471.3	07/03/2018	DL SELLENGER SUPERFUND	Superannuation contributions	1		1,000.00
INV DEDUCT	07/03/2018	DL SELLENGER SUPERFUND	Payroll deductions	1	250.00	
INV SUPER	07/03/2018	DL SELLENGER SUPERFUND	Superannuation contributions	1	750.00	
DD4471.4	07/03/2018	Australian Super Pension	Superannuation contributions	1		290.55
INV SUPER	07/03/2018	Australian Super Pension	Superannuation contributions	1	290.55	
DD4471.5	07/03/2018	Prime Super	Superannuation contributions	1		190.00
INV SUPER	07/03/2018	Prime Super	Superannuation contributions	1	190.00	
DD4471.6	07/03/2018	Bendigo Smartstart Super	Superannuation contributions	1		120.20
INV SUPER	07/03/2018	Bendigo Smartstart Super	Superannuation contributions	1	120.20	
DD4471.7	07/03/2018	REST INDUSTRY SUPER	Superannuation contributions	1		200.93
INV SUPER	07/03/2018	REST INDUSTRY SUPER	Superannuation contributions	1	200.93	
DD4471.8	07/03/2018	AMP flexible lifetime super	Superannuation contributions	1		153.90
INV SUPER	07/03/2018	AMP flexible lifetime super	Superannuation contributions	1	153.90	
DD4506.1	06/03/2018	DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1		180.00
INV RENT 3A	06/03/2018	DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1	180.00	
DD4509.1	12/03/2018	Canon Finance Australia Pty Ltd	Photocopier Lease	1		313.05
INV PHOTOC	12/03/2018	Canon Finance Australia Pty Ltd	Photocopier Lease	1	313.05	
DD4511.1	12/03/2018	WA TREASURY CORPORATION	Repayment of Principal & Interest on Loan 118	1		8,870.65
INV LOAN118	12/03/2018	WA TREASURY CORPORATION	Repayment of Principal & Interest on Loan 118	1	8,870.65	
DD4513.1	13/03/2018	DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1		180.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV RENT 3A	13/03/2018	DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1	180.00	
DD4516.1	13/03/2018	BENDIGO BANK MASTERCARD	Payment of Feb Credit Card Purchases	1		2,464.29
INV 107	13/03/2018	BENDIGO BANK MASTERCARD	Payment of Feb Credit Card Purchases	1	2,464.29	
DD4531.1	21/03/2018	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1		190.13
INV SUPER	21/03/2018	IOOF Pursuit Select Personal Superannuation	Superannuation contributions	1	190.13	
DD4531.2	21/03/2018	WA Super	Payroll deductions	1		4,765.29
INV DEDUCT	21/03/2018	WA Super	Payroll deductions	1	334.13	
INV DEDUCT	21/03/2018	WA Super	Payroll deductions	1	646.59	
INV SUPER	21/03/2018	WA Super	Superannuation contributions	1	3,597.80	
INV DEDUCT	21/03/2018	WA Super	Payroll deductions	1	186.77	
DD4531.3	21/03/2018	DL SELLENGER SUPERFUND	Superannuation contributions	1		1,000.00
INV DEDUCT	21/03/2018	DL SELLENGER SUPERFUND	Payroll deductions	1	250.00	
INV SUPER	21/03/2018	DL SELLENGER SUPERFUND	Superannuation contributions	1	750.00	
DD4531.4	21/03/2018	Australian Super Pension	Superannuation contributions	1		290.55
INV SUPER	21/03/2018	Australian Super Pension	Superannuation contributions	1	290.55	
DD4531.5	21/03/2018	Prime Super	Superannuation contributions	1		248.43
INV SUPER	21/03/2018	Prime Super	Superannuation contributions	1	248.43	
DD4531.6	21/03/2018	Bendigo Smartstart Super	Superannuation contributions	1		120.20
INV SUPER	21/03/2018	Bendigo Smartstart Super	Superannuation contributions	1	120.20	
DD4531.7	21/03/2018	REST INDUSTRY SUPER	Superannuation contributions	1		190.95
INV SUPER	21/03/2018	REST INDUSTRY SUPER	Superannuation contributions	1	190.95	
DD4531.8	21/03/2018	AMP flexible lifetime super	Superannuation contributions	1		228.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	21/03/2018	AMP flexible lifetime super	Superannuation contributions	1	228.00	
DD4535.1	20/03/2018	DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1		180.00
INV RENT 3A23/03/2018		DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1	180.00	
DD4552.1	27/03/2018	DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1		180.00
INV RENT 3A27/03/2018		DEPARTMENT OF HOUSING	3A Cruickshank Road Rent	1	180.00	

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	Muni Bank - 633-000 116456799	202,423.43
<b>TOTAL</b>		<b>202,423.43</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
DD4451.1	01/03/2018	Department of Transport	REFUND OF LICENSING	2		1,327.35
INV T61	01/03/2018	Department of Transport	REFUND OF LICENSING	2	1,327.35	
DD4463.1	02/03/2018	Department of Transport	REFUND OF LICENSING	2		166.30
INV T61	02/03/2018	Department of Transport	REFUND OF LICENSING	2	166.30	
DD4467.1	06/03/2018	Department of Transport	REFUND OF LICENSING	2		2,577.55
INV T61	06/03/2018	Department of Transport	REFUND OF LICENSING	2	2,577.55	
DD4469.1	07/03/2018	Department of Transport	REFUND OF LICENSING	2		881.45
INV T61	07/03/2018	Department of Transport	REFUND OF LICENSING	2	881.45	
DD4477.1	08/03/2018	Department of Transport	REFUND OF LICENSING	2		812.95
INV T61	08/03/2018	Department of Transport	REFUND OF LICENSING	2	812.95	
DD4479.1	09/03/2018	Department of Transport	REFUND OF LICENSING	2		1,681.20
INV T61	09/03/2018	Department of Transport	REFUND OF LICENSING	2	1,681.20	
DD4491.1	12/03/2018	Department of Transport	REFUND OF LICENSING	2		763.05
INV T61	12/03/2018	Department of Transport	REFUND OF LICENSING	2	763.05	
DD4496.1	13/03/2018	Department of Transport	REFUND OF LICENSING	2		3,494.20
INV T61	13/03/2018	Department of Transport	REFUND OF LICENSING	2	3,494.20	
DD4498.1	14/03/2018	Department of Transport	REFUND OF LICENSING	2		3,057.80
INV T61	14/03/2018	Department of Transport	REFUND OF LICENSING	2	3,057.80	
DD4501.1	15/03/2018	Department of Transport	REFUND OF LICENSING	2		2,987.05
INV T61	15/03/2018	Department of Transport	REFUND OF LICENSING	2	2,987.05	
DD4504.1	16/03/2018	Department of Transport	REFUND OF LICENSING	2		11,020.30

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV T61	16/03/2018	Department of Transport	REFUND OF LICENSING	2	11,020.30	
DD4521.1	19/03/2018	Department of Transport	REFUND OF LICENSING	2		1,682.65
INV T61	19/03/2018	Department of Transport	REFUND OF LICENSING	2	1,682.65	
DD4523.1	20/03/2018	Department of Transport	REFUND OF LICENSING	2		4,767.00
INV T61	20/03/2018	Department of Transport	REFUND OF LICENSING	2	4,767.00	
DD4525.1	21/03/2018	Department of Transport	REFUND OF LICENSING	2		713.40
INV T61	21/03/2018	Department of Transport	REFUND OF LICENSING	2	713.40	
DD4533.1	22/03/2018	Department of Transport	REFUND OF LICENSING	2		4,304.60
INV T61	22/03/2018	Department of Transport	REFUND OF LICENSING	2	4,304.60	
DD4539.1	23/03/2018	Department of Transport	REFUND OF LICENSING	2		1,236.40
INV T61	23/03/2018	Department of Transport	REFUND OF LICENSING	2	1,236.40	
DD4541.1	26/03/2018	Department of Transport	REFUND OF LICENSING	2		19,872.60
INV T61	26/03/2018	Department of Transport	REFUND OF LICENSING	2	19,872.60	
DD4543.1	27/03/2018	Department of Transport	REFUND OF LICENSING	2		163.10
INV T61	27/03/2018	Department of Transport	REFUND OF LICENSING	2	163.10	
DD4548.1	28/03/2018	Department of Transport	REFUND OF LICENSING	2		1,084.90
INV T61	28/03/2018	Department of Transport	REFUND OF LICENSING	2	1,084.90	
DD4550.1	29/03/2018	Department of Transport	REFUND OF LICENSING	2		4,149.75
INV T61	29/03/2018	Department of Transport	REFUND OF LICENSING	2	4,149.75	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
2	Trust Bank - 633-000 116457771	66,743.60
TOTAL		66,743.60

<b>7.4.4 Monthly Statement of Financial Activity Report – 31<sup>st</sup> March 2018</b>	
Location:	Mukinbudin
File Ref:	ADM 005
Applicant:	Edward Nind – Acting Manager Finance
Date:	13 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Edward Nind – Finance Manager
Author:	Edward Nind – Finance Manager
Voting Requirements	Simple Majority
Documents Attached	Statement of Financial Activity – March 2018 (22 Pages) Schedules 2 to 14 for the period 1 <sup>st</sup> July 2017 to 31 <sup>st</sup> March 2018 (80 Pages)
Documents Tabled	Nil

***If a Councillor has any questions regarding the Financial Statements, please see the Finance Manager prior to the meeting so that a researched answer may be provided.***

### **Summary**

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management Regulations 1996)*.

Monthly Statement of Financial Activity for the period ending 31<sup>st</sup> March 2018 are attached for Councillor Information, and consisting of;

Statement of Financial Activity

1. Acquisition of Assets
  2. Disposal of Assets
  3. Information on Borrowings
  4. Reserves
  5. Net Current Assets
  6. Rating Information
  7. Trust Funds
  8. Operating Statement
  9. Statement of Financial Position
  10. Financial Ratios
  11. Grants Report
  12. Bank Balances & Investment Information
- Schedules 2 - 14 attached

### **Background Information**

Nil

### **Officer Comment**

The “Actual” brought forward surplus from 2016/2017 of \$1,350,854 is the final audited figure.

The report identifies \$ 369,810 of unspent Grants as at 31<sup>st</sup> March 2018, this figure comprises:

- Roads To Recovery Grants of \$77,170.
- Regional Road Group Grants of \$292,640

It is possible that some Roads To Recovery Grant funds will remain unspent at the end of the financial year. The Roads To Recovery Grant allocation for 2018-2019 is \$241,337 compared to the Roads To Recovery Grant for 2017-2018 of \$486,844. The reduction means that any unspent grant will be easily spent. However the unspent funds have to be spent within 6 months of receipt. Funds do have to be allocated to a project to be spent in the March to June quarter.

This Monthly Statement of Financial Activity Report includes the financial details of the Budget Amendments adopted on 15<sup>th</sup> November 2017 and but not the Budget Amendments adopted on 21<sup>st</sup> March 2018.

The format of the Schedules has been changed to remove “Realization” accounts and only show “Proceeds”.

In financial advice has been obtained from Moore Stephens regarding the best practice treatment of the allocation of Public Works Overheads, Plant Operating Costs and Administration Overheads. It has been determined that the best practice is to allocate the net cost (Expenses less Revenue) rather just expenses. This will result in less expenses being allocated. As a result programs in which the net costs are allocated the total operating expenses will equal the total operating revenue.

#### **Strategic & Social Implications**

N/A

#### **Consultation**

Moore Stephens

#### **Statutory Environment**

General Financial Management of Council, Council 2017/18 Budget, *Local Government (Financial Management) Regulations 1996*, r34, *Local Government Act 1995*, section 6.4.

#### **Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council.

Council adopted a policy on 16 August 2017 that the material variation be set at \$10,000 and 10%.

#### **Financial Implications**

There is no direct financial Implication in relation to this matter.

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

##### **Council Decision Number – 08 04 18**

**Moved: Cr Comerford**

**Seconded: Cr Paterson**

**That Council adopt the Monthly Financial Report for the period ending 31<sup>st</sup> March 2018 and note any material variances greater than \$10,000 and 10%.**

**Carried 8 / 0**



# SHIRE OF MUKINBUDIN

## SCHEDULES 2 TO 14 (By Program)

**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

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**SHIRE OF MUKINBUDIN**  
**SCHEDULE 02 - GENERAL FUND SUMMARY**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>MUNICIPAL FUND</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>	
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>
<b><u>OPERATING</u></b>									
General Purpose Funding	03	1,916,345.00	79,006.00	1,886,144.00	79,006.00	1,686,623.00	59,202.00	1,707,884.45	57,492.70
Governance	04	500.00	364,004.00	500.00	354,004.00	369.00	233,087.00	1,248.09	193,968.19
Law, Order, Public Safety	05	30,850.00	137,480.00	21,955.00	130,478.00	17,395.00	99,636.00	11,502.17	470,461.82
Health	07	6,500.00	112,610.00	6,500.00	113,810.00	4,869.00	86,420.00	16,739.82	116,819.65
Education & Welfare	08	11,410.00	195,728.00	11,410.00	186,728.00	8,550.00	169,253.00	7,757.53	152,467.12
Housing	09	143,030.00	338,937.00	143,030.00	338,937.00	107,208.00	256,877.00	109,564.01	222,090.29
Community Amenities	10	74,910.00	222,280.00	94,910.00	284,680.00	94,318.00	218,287.00	76,167.90	149,901.20
Recreation & Culture	11	51,712.09	971,415.00	77,612.09	936,317.00	72,460.00	722,971.00	111,634.25	607,303.71
Transport	12	960,575.00	1,894,584.00	960,575.00	1,899,234.00	711,723.00	1,436,924.00	640,212.59	1,389,312.48
Economic Services	13	158,570.00	327,271.00	165,570.00	336,871.00	126,640.00	262,189.00	110,507.05	212,438.49
Other Property & Services	14	64,480.00	57,374.00	85,480.00	80,624.00	64,080.00	107,214.00	91,452.44	135,223.84
<b>TOTAL - OPERATING</b>		<b>3,418,882.09</b>	<b>4,700,689.00</b>	<b>3,453,686.09</b>	<b>4,740,689.00</b>	<b>2,894,235.00</b>	<b>3,652,060.00</b>	<b>2,884,670.30</b>	<b>3,707,479.49</b>
<b><u>CAPITAL</u></b>									
General Purpose Funding	03	0.00	67,889.00	0.00	67,889.00	0.00	65,489.00	0.00	68,381.90
Governance	04	0.00	18,000.00	0.00	18,000.00	0.00	9,000.00	0.00	18,718.00
Law, Order, Public Safety	05	0.00	0.00	0.00	0.00	0.00	0.00	270,000.00	0.00
Health	07	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
Education & Welfare	08	0.00	6,097.00	0.00	6,097.00	0.00	6,096.00	0.00	6,097.20
Housing	09	0.00	55,876.00	0.00	55,876.00	0.00	27,924.00	0.00	9,390.10
Community Amenities	10	0.00	10,000.00	0.00	10,000.00	0.00	5,000.00	0.00	8,662.86
Recreation & Culture	11	0.00	101,377.00	0.00	126,377.00	0.00	126,376.00	0.00	108,905.61
Transport	12	36,364.00	1,590,749.00	36,364.00	1,598,249.00	36,363.00	1,598,173.00	21,363.64	546,311.93
Economic Services	13	0.00	42,984.00	20,000.00	62,984.00	20,000.00	53,992.00	18,181.82	17,772.28
Other Property & Services	14	10,349.00	160,818.00	10,349.00	160,818.00	10,349.00	147,536.00	10,349.74	141,202.27
<b>TOTAL - CAPITAL</b>		<b>46,713.00</b>	<b>2,053,790.00</b>	<b>66,713.00</b>	<b>2,106,290.00</b>	<b>66,712.00</b>	<b>2,039,586.00</b>	<b>339,895.20</b>	<b>925,442.15</b>
		<b>3,465,595.09</b>	<b>6,754,479.00</b>	<b>3,520,399.09</b>	<b>6,846,979.00</b>	<b>2,960,947.00</b>	<b>5,691,646.00</b>	<b>3,224,565.50</b>	<b>4,632,921.64</b>
Less Depreciation Written Back			(2,077,960.00)		(2,077,960.00)		(1,558,422.00)		(1,339,074.17)
Less Profit/Loss Written Back		(15,664.00)	0.00	(15,664.00)	0.00	(15,663.00)	0.00	(5,136.34)	(124,351.82)
Movement in Annual Leave Reserve Cash			0.00		0.00		0.00		(1,879.69)
Leave Reserve Balance exceeding Liabilities									42,752.71
Movement in Deferred Pensioner Rates	9200900		0.00		0.00		0.00		0.00
Movement in Deferred Pensioner ESL	9200901		0.00		0.00		0.00		0.00
Movement in Non Current LSL Provision	9421900		0.00		0.00		0.00		0.00
Adjustment in Fixed Assets -			0.00		0.00		0.00		0.00
Rounding Adjustment			0.00		0.00		0.00		0.00
Plus Transfer from/(to) Restricted Cash (Other)				0.00		0.00		(369,810.28)	
<b>TOTAL REVENUE &amp; EXPENDITURE</b>		<b>3,449,931.09</b>	<b>4,676,519.00</b>	<b>3,504,735.09</b>	<b>4,769,019.00</b>	<b>2,945,284.00</b>	<b>4,133,224.00</b>	<b>2,849,618.88</b>	<b>3,210,368.67</b>
Surplus/Deficit July 1st B/Fwd		1,226,587.75		1,350,854.00		1,350,854.00		1,350,854.95	
		<b>4,676,518.84</b>	<b>4,676,519.00</b>	<b>4,855,589.09</b>	<b>4,769,019.00</b>	<b>4,296,138.00</b>	<b>4,133,224.00</b>	<b>4,200,473.83</b>	<b>3,210,368.67</b>
Surplus/(Deficit) C/Fwd			(0.16)		86,570.09		162,914.00		990,105.16
		<b>4,676,518.84</b>	<b>4,676,518.84</b>	<b>4,855,589.09</b>	<b>4,855,589.09</b>	<b>4,296,138.00</b>	<b>4,296,138.00</b>	<b>4,200,473.83</b>	<b>4,200,473.83</b>

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 March 2018**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Rate Revenue and Administration		58,939.00		58,939.00		44,172.00		42,012.50	
General Purpose Funding		2,108.00		2,108.00		1,575.00		1,501.14	
Investment Activity		9,526.00		9,526.00		7,137.00		7,962.51	
Other General Purpose Funding		8,433.00		8,433.00		6,318.00		6,016.55	
<b><u>OPERATING REVENUE</u></b>									
Rate Revenue and Administration	1,128,713.00		1,093,533.00		1,092,173.00		1,107,648.41		Advance payments for 17/18 were received in 16/17. \$583.4K for the General Financial Assistance Grant and \$280.6K for the Roads Financial Assistance Grant. This reduced the budget for 17/18.
General Purpose Funding	761,812.00		766,791.00		575,091.00		575,093.25		
Investment Activity	24,800.00		24,800.00		18,594.00		24,678.94		
Other General Purpose Funding	1,020.00		1,020.00		765.00		463.85		
<b>SUB-TOTAL</b>	<b>1,916,345.00</b>	<b>79,006.00</b>	<b>1,886,144.00</b>	<b>79,006.00</b>	<b>1,686,623.00</b>	<b>59,202.00</b>	<b>1,707,884.45</b>	<b>57,492.70</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Rate Revenue and Administration		0.00		0.00		0.00		0.00	
General Purpose Funding		0.00		0.00		0.00		0.00	
Investment Activity		67,889.00		67,889.00		65,489.00		68,381.90	
Other General Purpose Funding		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Rate Revenue and Administration	0.00		0.00		0.00		0.00		
General Purpose Funding	0.00		0.00		0.00		0.00		
Investment Activity	0.00		0.00		0.00		0.00		
Other General Purpose Funding	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>67,889.00</b>	<b>0.00</b>	<b>67,889.00</b>	<b>0.00</b>	<b>65,489.00</b>	<b>0.00</b>	<b>68,381.90</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>1,916,345.00</b>	<b>146,895.00</b>	<b>1,886,144.00</b>	<b>146,895.00</b>	<b>1,686,623.00</b>	<b>124,691.00</b>	<b>1,707,884.45</b>	<b>125,874.60</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 March 2018**

RATE REVENUE AND ADMINISTRATION	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
2030100 Rates Incentive Scheme		0.00		0.00		0.00		0.00	
2030101 Valuation Expenses		12,675.00		12,675.00		9,504.00		984.75	Expenses will be incurred in June
2030102 Legal Expenses		2,000.00		2,000.00		1,494.00		7,627.59	Additional default ratepayers.
2030103 Title/Company Searches		500.00		500.00		369.00		0.00	
2030104 Postage/Freight		550.00		550.00		405.00		230.30	
2030105 Rates Printing and Stationery - Op Exp - Rates		300.00		300.00		225.00		649.88	Additional rate notice paper.
2030106 Rates Debtor Doubtful Debts Expense		0.00		0.00		0.00		0.00	
2030107 Rates Debtors Written Off		0.00		0.00		0.00		718.73	A Budget provision for rates write-offs is required.
2030108 Expensed Minor Asset Purchases - Rates		0.00		0.00		0.00		0.00	
2030109 Other Expenses Relating To Rates		750.00		750.00		558.00		1,778.32	Additional rates refunds from overpayments
2030192 Depreciation - Rates		0.00		0.00		0.00		0.00	
2030199 Administration Allocated		42,164.00		42,164.00		31,617.00		30,022.93	
<b><u>OPERATING REVENUE</u></b>									
3030100 Rates Levied - GRV/UV	0.00		0.00		0.00		0.30		
3030101 Rates Levied - GRV Residential	195,573.00		195,573.00		195,573.00		195,573.00		
3030102 Rates Levied - GRV Industrial	0.00		0.00		0.00		0.00		
3030103 Rates Levied - GRV Commercial	0.00		0.00		0.00		0.00		
3030110 Rates Levied - UV Rural	875,007.00		875,007.00		875,007.00		875,006.00		
3030112 Rates Levied - UV Mining Tenement	0.00		0.00		0.00		0.00		
3030120 Rates Levied - GRV Minimum Residential	11,440.00		11,440.00		11,440.00		11,440.00		
3030121 Rates Levied - GRV Minimum Industrial	0.00		0.00		0.00		0.00		
3030122 Rates Levied - GRV Minimum Commercial	0.00		0.00		0.00		0.00		
3030130 Rates Levied - UV Minimum Rural	17,050.00		17,050.00		17,050.00		17,050.00		
3030132 Rates Levied - UV Minimum Mining Tenement	3,850.00		3,850.00		3,850.00		3,850.00		
3030135 Interim Rates Levied - GRV/UV	0.00		0.00		0.00		136.32		Interim rates received.
3030136 Back Rates Levied - GRV/UV	0.00		0.00		0.00		1,864.07		Back rates levied
3030137 Ex-Gratia Rates (CBH, etc.)	17,104.00		17,104.00		17,104.00		17,104.29		
3030138 Discount on Rates Levied	0.00		0.00		0.00		0.00		
3030139 Concession on Rates Levied	0.00		0.00		0.00		0.00		
3030140 Movement in Excess Rates	0.00		(35,180.00)		(35,180.00)		(35,176.76)		
3030150 Penalty Interest Raised on Rates	2,300.00		2,300.00		1,719.00		3,644.29		Additional default ratepayers.
3030151 Instalment Interest Received	2,000.00		2,000.00		1,494.00		2,301.50		Additional value of properties on instalments
3030152 Rates Instalment Admin Fee Received	3,315.00		3,315.00		3,315.00		2,610.00		Less instalment options taken up.
3030153 Pens Deferred Rates Interest Received	74.00		74.00		54.00		0.00		
3030154 Rate Account Enquiry Charges	1,000.00		1,000.00		747.00		1,004.53		
3030155 Reimbursement of Debt Collection Costs (Inc GST)	0.00		0.00		0.00		0.00		
3030156 Reimbursement of Debt Collection Costs (Exc GST)	0.00		0.00		0.00		0.00		
3030157 Unclaimed & Surrendered Rates	0.00		0.00		0.00		0.00		
3030158 Legal Fees - Outstanding Rates	0.00		0.00		0.00		9,462.55		Additional default ratepayers.
3030160 Other Income Relating To Rates	0.00		0.00		0.00		1,778.32		Overpayment of rates
<b>SUB-TOTAL TO PROGRAMME SUMMARY</b>	<b>1,128,713.00</b>	<b>58,939.00</b>	<b>1,093,533.00</b>	<b>58,939.00</b>	<b>1,092,173.00</b>	<b>44,172.00</b>	<b>1,107,648.41</b>	<b>42,012.50</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>RATE REVENUE AND ADMINISTRATION</b> <b>(Continued)</b>  <u><b>CAPITAL EXPENDITURE</b></u>  <u><b>CAPITAL REVENUE</b></u>  <b>SUB-TOTAL TO PROGRAMME SUMMARY</b>  <b>TOTAL - RATE REVENUE AND ADMINISTRATION</b>	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
	\$	\$	\$	\$	\$	\$	\$	\$	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	1,128,713.00	58,939.00	1,093,533.00	58,939.00	1,092,173.00	44,172.00	1,107,648.41	42,012.50	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 March 2018**

## GENERAL PURPOSE FUNDING

**OPERATING EXPENDITURE**

2030200	Grants Consultant
2030299	Administration Allocated

**OPERATING REVENUE**

3030200	Financial Assistance Grant - General
3030201	Federal Assistance Grant - Roads Component
3030202	Royalties for Regions - CLGF (Individual)
3030203	Royalties for Regions - CLGF (Regional)

**SUB-TOTAL TO PROGRAMME SUMMARY**

### CAPITAL EXPENDITURE

## CAPITAL REVENUE

**SUB-TOTAL TO PROGRAMME SUMMARY**

**TOTAL - GENERAL PURPOSE FUNDING**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual			
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		Comments
	0.00 2,108.00		0.00 2,108.00		0.00 1,575.00		0.00 1,501.14		An advance payment for 17/18 was received in 16/17 of \$583.4K. This reduced the budget for 17/18.  An advance payment for 17/18 was received in 16/17 of \$280.6K. This reduced the budget for 17/18.
537,171.00		528,118.00		396,087.00		396,088.50			
224,641.00		238,673.00		179,004.00		179,004.75			
0.00		0.00		0.00		0.00			
0.00		0.00		0.00		0.00			
761,812.00	2,108.00	766,791.00	2,108.00	575,091.00	1,575.00	575,093.25	1,501.14		
0.00	0.00	0.00	0.00	0.00	0.00		0.00		
761,812.00	2,108.00	766,791.00	2,108.00	575,091.00	1,575.00	575,093.25	1,501.14		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 March 2018**

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**INVESTMENT ACTIVITY****OPERATING EXPENDITURE**

2030300	Bank Fees and Charges (Inc GST) - Op Exp	0.00	0.00	0.00	0.00	2,155.66	Additional fees with GST
2030301	Bank Fees and Charges (Exc GST)	3,201.00	3,201.00	2,394.00	1,303.40	Less fees without GST	
2030302	Interest on Overdraft	0.00	0.00	0.00	0.00		
2030399	Administration Allocated	6,325.00	6,325.00	4,743.00	4,503.45		

**OPERATING REVENUE**

3030300	Interest Earned - Reserve Funds	9,600.00	9,600.00	7,200.00	10,092.16	Additional interest as funds were deposited early and no withdrawals are planned
3030301	Interest Earned - Municipal Funds	15,200.00	15,200.00	11,394.00	14,586.78	

**SUB-TOTAL TO PROGRAMME SUMMARY**

<b>24,800.00</b>	<b>9,526.00</b>	<b>24,800.00</b>	<b>9,526.00</b>	<b>18,594.00</b>	<b>7,137.00</b>	<b>24,678.94</b>	<b>7,962.51</b>
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**CAPITAL EXPENDITURE**

4030350	Transfer Interest To Reserves	9,600.00	9,600.00	7,200.00	10,092.16	Additional interest as funds were deposited early and no withdrawals are planned
4030354	Transfer To Building & Residential Land Reserve	58,289.00	58,289.00	58,289.00	58,289.74	An additional \$16.5K Additional transfer to Reserves from savings from capital work on the caravan park units, Job BC320 is recommended.

**CAPITAL REVENUE**

5030350	Transfer from Reserve	0.00	0.00	0.00	0.00	
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**SUB-TOTAL TO PROGRAMME SUMMARY**

<b>0.00</b>	<b>67,889.00</b>	<b>0.00</b>	<b>67,889.00</b>	<b>0.00</b>	<b>65,489.00</b>	<b>0.00</b>	<b>68,381.90</b>
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**TOTAL - INVESTMENT ACTIVITY**

<b>24,800.00</b>	<b>77,415.00</b>	<b>24,800.00</b>	<b>77,415.00</b>	<b>18,594.00</b>	<b>72,626.00</b>	<b>24,678.94</b>	<b>76,344.41</b>
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**SHIRE OF MUKINBUDIN**  
**SCHEDULE 03 - GENERAL PURPOSE FUNDING**  
**Financial Statement for Period Ended**  
**31 March 2018**

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**OTHER GENERAL PURPOSE FUNDING****OPERATING EXPENDITURE**

2030400	Rounding and Foreign & Other Invalid Currency Op Exp - Other GP F	0.00	0.00		0.00		11.95
2030401	Reimbursements Expense	0.00	0.00		0.00		0.00
2030499	Administration Allocated	8,433.00	8,433.00		6,318.00		6,004.60

**OPERATING REVENUE**

3030400	Commissions	0.00	0.00	0.00	0.00	0.00	
3030401	Contributions & Donations	0.00	0.00	0.00	0.00	0.00	
3030402	EFTPOS Fees Income	1,020.00	1,020.00	765.00	448.85		
3030403	Grant Funding - General Purpose Funding	0.00	0.00	0.00	0.00		
3030404	Other General Purpose Funding Income - OP Inc - O	0.00	0.00	0.00	15.00		

**SUB-TOTAL TO PROGRAMME SUMMARY**

<b>1,020.00</b>	<b>8,433.00</b>	<b>1,020.00</b>	<b>8,433.00</b>	<b>765.00</b>	<b>6,318.00</b>	<b>463.85</b>	<b>6,016.55</b>
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**CAPITAL EXPENDITURE****CAPITAL REVENUE****SUB-TOTAL TO PROGRAMME SUMMARY**

<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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**TOTAL - OTHER GENERAL PURPOSE FUNDING**

<b>1,020.00</b>	<b>8,433.00</b>	<b>1,020.00</b>	<b>8,433.00</b>	<b>765.00</b>	<b>6,318.00</b>	<b>463.85</b>	<b>6,016.55</b>
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Rounding and damaged and overseas currency.

No further EFTPOS will be charged.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 March 2018**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									▼ Strategic Consultancy expenses are yet to be incurred.
Members of Council		252,853.00		242,853.00		153,730.00		144,377.39	
Other Governance		111,151.00		111,151.00		79,357.00		49,590.80	
<b><u>OPERATING REVENUE</u></b>									
Members of Council	500.00		500.00		369.00		1,248.09		
Other Governance	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>500.00</b>	<b>364,004.00</b>	<b>500.00</b>	<b>354,004.00</b>	<b>369.00</b>	<b>233,087.00</b>	<b>1,248.09</b>	<b>193,968.19</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Members of Council		18,000.00		18,000.00		9,000.00		18,718.00	
Other Governance		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Members of Council	0.00		0.00		0.00		0.00		
Other Governance	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>18,000.00</b>	<b>0.00</b>	<b>18,000.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>18,718.00</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>500.00</b>	<b>382,004.00</b>	<b>500.00</b>	<b>372,004.00</b>	<b>369.00</b>	<b>242,087.00</b>	<b>1,248.09</b>	<b>212,686.19</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 March 2018**

**MEMBERS OF COUNCIL****OPERATING EXPENDITURE**

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
2040100	Members Travelling		5,800.00		5,800.00		0.00		0.00	This allowance is paid in June.
2040101	Members Conference Expenses		7,855.00		7,855.00		5,886.00		6,261.62	Most expenses are already incurred
2040102	Presidents Allowance		10,000.00		10,000.00		0.00		0.00	This allowance is paid in June.
2040103	Deputy Presidents Allowance		2,500.00		2,500.00		0.00		0.00	This allowance is paid in June.
2040104	Members Sitting Fees		31,977.00		31,977.00		0.00		0.00	This allowance is paid in June.
2040105	Communications Allowance		4,500.00		4,500.00		0.00		0.00	This allowance is paid in June.
2040106	Members Training		1,000.00		1,000.00		747.00		31.82	
2040107	Election Expenses		10,000.00		0.00		0.00		1,060.00	Advertising Expenses were not allowed for in the previous amendment.
2040108	Subscriptions & Publications		22,668.00		22,668.00		22,668.00		21,087.03	
2040109	Members - Insurance - Op Exp		11,983.00		11,983.00		11,983.00		11,982.18	
2040110	Members - Other Minor Exp		500.00		500.00		369.00		268.05	
2040112	Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2040113	Chambers Operating Expenses									
	BO001 Chambers Operating Expenses		1,200.00		1,200.00		900.00		345.11	Less expenses expected
2040114	Chambers Building Maintenance									
	BM001 Chambers Building Maintenance		0.00		0.00		0.00		87.90	Minor maintenance and furniture repairs.
2040115	Donations to Community Groups and Functi		1,950.00		1,950.00		1,458.00		1,097.14	Future additional expenses and donations have been identified.
2040116	Software Licences		0.00		0.00		0.00		0.00	Jnl req'd
2040117	Acts, Texts & Diaries		100.00		100.00		72.00		0.00	
2040118	NEWROC Admin Fees		16,200.00		16,200.00		16,200.00		13,700.00	Most expenses are already incurred
2040119	NEWROC - Business Cases		2,000.00		2,000.00		1,494.00		2,000.00	
2040120	Other Expenses - Members of Council		3,500.00		3,500.00		2,619.00		1,636.40	
2040121	Expenditure to be Reimbursed		0.00		0.00		0.00		0.00	
2040191	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2040192	Depreciation - Members		0.00		0.00		0.00		0.00	
2040199	Administration Allocated		119,120.00		119,120.00		89,334.00		84,820.14	
<b>OPERATING REVENUE</b>										
3040100	Contributions & Donations Rec'd - Op Inc - Members	0.00		0.00		0.00		111.73		
3040101	Reimbursements from Members Received - Op Inc	500.00		500.00		369.00		1,136.36		
3040102	Grant Funding - Members	0.00		0.00		0.00		0.00		
3040190	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>500.00</b>	<b>252,853.00</b>	<b>500.00</b>	<b>242,853.00</b>	<b>369.00</b>	<b>153,730.00</b>	<b>1,248.09</b>	<b>144,377.39</b>	
<b>CAPITAL EXPENDITURE</b>										
4040150	Furniture & Equipment (Capital) - Members		0.00		0.00		0.00		0.00	
4040155	Plant & Equipment (Capital) - Members		18,000.00		18,000.00		9,000.00		18,718.00	Timing and increased contribution to the NEWROC Telecommunications Project
4040160	Building (Capital) - Members									
	BC001 Building (Capital) - Members		0.00		0.00		0.00		0.00	
<b>CAPITAL REVENUE</b>										
5040150	Proceeds on Disposal of Assets - Cap Inc - A	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>18,000.00</b>	<b>0.00</b>	<b>18,000.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>18,718.00</b>	
<b>TOTAL - MEMBERS OF COUNCIL</b>		<b>500.00</b>	<b>270,853.00</b>	<b>500.00</b>	<b>260,853.00</b>	<b>369.00</b>	<b>162,730.00</b>	<b>1,248.09</b>	<b>163,095.39</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 04 - GOVERNANCE**  
**Financial Statement for Period Ended**  
**31 March 2018**

**OTHER GOVERNANCE****OPERATING EXPENDITURE**

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
2040200	Civic Functions, Refreshments & Receptions		5,000.00		5,000.00		3,744.00		8,557.45	Additional expenditure has been incurred
2040201	Public Relations Expense		0.00		0.00		0.00		0.00	
2040202	Audit Fees		33,920.00		33,920.00		16,960.00		13,930.00	
2040203	Local Laws Development Consultancy		0.00		0.00		0.00		0.00	
2040204	Strategic Community Planning Consultancy		0.00		0.00		0.00		0.00	
2040205	Corporate Business Planning Consultancy		0.00		0.00		0.00		0.00	
2040206	Long Term Financial Planning Consultancy		10,000.00		10,000.00		7,497.00		0.00	An additional budget allocation of \$31,550 for infrastructure revaluation will be required..
2040207	Asset Management & Valuations		10,000.00		10,000.00		7,497.00		3,000.00	
	Consultants - Op Exp - Oth Gov									
2040208	Structural Reform (Merger)		0.00		0.00		0.00		0.00	
2040210	Other Consultancy - Strategic		18,000.00		18,000.00		18,000.00		85.00	
2040211	Other Consultancy - Statutory (Use 2140537)		0.00		0.00		0.00		0.00	
2040212	Legal Expenses		0.00		0.00		0.00		0.00	Marketforce Advertising Expenses. Changed due to Administration cost changes, no Budget Amendment recommended.
2040222	Advertising - Other Gov Op Exp		500.00		500.00		369.00		0.00	
2040299	Administration Allocated		33,731.00		33,731.00		25,290.00		24,018.35	
<b><u>OPERATING REVENUE</u></b>										
3040200	Contributions & Donations - Other Governance	0.00		0.00		0.00		0.00		
3040201	Reimbursements - Other Governance	0.00		0.00		0.00		0.00		
3040202	Grant Funding - Other Governance	0.00		0.00		0.00		0.00		
3040205	Charges - Sale Of Electoral Rolls, Minutes, Local Laws	0.00		0.00		0.00		0.00		
3040210	Sundry Income - Other Governance	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>111,151.00</b>	<b>0.00</b>	<b>111,151.00</b>	<b>0.00</b>	<b>79,357.00</b>	<b>0.00</b>	<b>49,590.80</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER GOVERNANCE</b>		<b>0.00</b>	<b>111,151.00</b>	<b>0.00</b>	<b>111,151.00</b>	<b>0.00</b>	<b>79,357.00</b>	<b>0.00</b>	<b>49,590.80</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Fire Prevention		74,201.00		74,201.00		55,647.00		428,147.85	▲ Donation (Non Cash) cost and loss resulting from the transfer of Mukinbudin Fire Truck to DFES.
Emergency Services Levy		32,153.00		25,151.00		19,920.00		21,814.01	
Animal Control		19,693.00		19,693.00		14,751.00		14,321.98	
Other Law, Order & Public Safety		11,433.00		11,433.00		9,318.00		6,177.98	
<b><u>OPERATING REVENUE</u></b>									
Fire Prevention	0.00		0.00		0.00		0.00		
Emergency Services Levy	27,800.00		18,905.00		15,118.00		10,038.55		
Animal Control	3,050.00		3,050.00		2,277.00		1,463.62		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>30,850.00</b>	<b>137,480.00</b>	<b>21,955.00</b>	<b>130,478.00</b>	<b>17,395.00</b>	<b>99,636.00</b>	<b>11,502.17</b>	<b>470,461.82</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Fire Prevention		0.00		0.00		0.00		0.00	
Emergency Services Levy		0.00		0.00		0.00		0.00	
Animal Control		0.00		0.00		0.00		0.00	
Other Law, Order & Public Safety		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Fire Prevention	0.00		0.00		0.00		270,000.00		
Emergency Services Levy	0.00		0.00		0.00		0.00		
Animal Control	0.00		0.00		0.00		0.00		
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>270,000.00</b>	<b>0.00</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>30,850.00</b>	<b>137,480.00</b>	<b>21,955.00</b>	<b>130,478.00</b>	<b>17,395.00</b>	<b>99,636.00</b>	<b>281,502.17</b>	<b>470,461.82</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>FIRE PREVENTION</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2050100	Fire Prevention/Burning/Control									
W001	Fire Prevention/Burning/Control		0.00		0.00		0.00		0.00	
2050101	Cost of Fire Units Disposed - Op Exp - Fire Prevention		0.00		0.00		0.00		270,000.00	Transfer of Mukinbudin Fire Truck to DFES. The value was revised up from \$38K increasing the cost of the donation and the book "Proceeds Disposal of Assets" and decreasing the "Loss on Disposal of Assets"
2050102	Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2050191	Loss on Disposal of Assets Op Exp - Fire Prevention		0.00		0.00		0.00		104,351.82	Transfer of Mukinbudin Fire Truck to DFES
2050192	Depreciation - Fire Prevention		69,985.00		69,985.00		52,488.00		50,793.74	
2050199	Administration Allocated		4,216.00		4,216.00		3,159.00		3,002.29	
<b><u>OPERATING REVENUE</u></b>										
3050100	Fines and Penalties - Fire Prevention	0.00		0.00		0.00		0.00		
3050101	Charges - Fire Prevention	0.00		0.00		0.00		0.00		
3050102	Contributions and Donations - Fire Prevention	0.00		0.00		0.00		0.00		
3050103	Reimbursements - Fire Prevention	0.00		0.00		0.00		0.00		
3050104	Grant Funding - Fire Prevention	0.00		0.00		0.00		0.00		
3050190	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>74,201.00</b>	<b>0.00</b>	<b>74,201.00</b>	<b>0.00</b>	<b>55,647.00</b>	<b>0.00</b>	<b>428,147.85</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4050150	Furniture & Equipment (Capital) - Fire Prevention		0.00		0.00		0.00		0.00	
4050155	Plant & Equipment (Capital) - Fire Prevention		0.00		0.00		0.00		0.00	
4050160	Building (Capital) - Fire Prevention									
BC010	Building (Capital) - Animal Control		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5050150	Proceeds on Disposal of Assets - Cap Inc - F	0.00		0.00		0.00		270,000.00		Transfer of Mukinbudin Fire Truck to DFES
5050152	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>270,000.00</b>	<b>0.00</b>	
<b>TOTAL - FIRE PREVENTION</b>		<b>0.00</b>	<b>74,201.00</b>	<b>0.00</b>	<b>74,201.00</b>	<b>0.00</b>	<b>55,647.00</b>	<b>270,000.00</b>	<b>428,147.85</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
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**EMERGENCY SERVICES LEVY**

EMERGENCY SERVICES LEVY		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2050200	ESL Purchase of Small Equipment <1,200		0.00		0.00		0.00		0.00	Full Insurance Expenses for the Fire Trucks was posted to plant but has now been journalled to acct 2050207
2050201	ESL Maintenance of Plant and Equipment		0.00		0.00		0.00		0.00	
2050202	ESL Maintenance of Vehicles/Trailers		9,540.00		5,350.00		4,005.00		2,767.93	
2050203	ESL Building Maintenance	Jobs								
BM005	Mukinbudin Fire Shed Maintenance		2,000.00		200.00		144.00		162.90	
2050204	ESL Protective Clothing and Accessories		2,300.00		2,300.00		1,719.00		0.00	Provision is required for the plant insurance costs journalled.
2050205	ESL Building Operations (Excludes Insurance)	Jobs								
BO005	Mukinbudin Fire Shed Operations		500.00		500.00		369.00		348.36	
2050206	ESL Other Goods and Services		5,012.00		4,000.00		2,997.00		176.04	
2050207	ESL Insurances		4,368.00		4,368.00		4,368.00		12,354.18	
2050299	Administration Allocated - Op Exp ESL		8,433.00		8,433.00		6,318.00		6,004.60	
<u>OPERATING REVENUE</u>										
3050200	ESL Admin Fee/Commission		4,000.00		4,000.00		4,000.00		4,000.00	Reduced grant being paid. There will probably be an increasing adjustment in the next financial year.
3050201	ESL Operating Grant		23,720.00		14,825.00		11,118.00		5,930.00	
3050202	ESL Capital Grant		0.00		0.00		0.00		0.00	
3050203	ESL Non-Payment Penalty Interest		80.00		80.00		0.00		108.55	
SUB-TOTAL			27,800.00		32,153.00		18,905.00		25,151.00	
<u>CAPITAL EXPENDITURE</u>										
4050250	PLANT & EQUIPMENT (CAPITAL) - ESL		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
SUB-TOTAL			0.00		0.00		0.00		0.00	
TOTAL - EMERGENCY SERVICES LEVY			27,800.00		32,153.00		18,905.00		25,151.00	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
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**ANIMAL CONTROL****OPERATING EXPENDITURE**

2050300	Animal Control - Salaries	0.00	0.00	0.00	0.00	0.00	0.00
2050301	Animal Control - Superannuation	0.00	0.00	0.00	0.00	0.00	0.00
2050302	Animal Control - Training & Conferences	0.00	0.00	0.00	0.00	0.00	0.00
2050303	Animal Control - Other Employee Expenses	0.00	0.00	0.00	0.00	0.00	0.00
2050304	Animal Control Expenses - Other	260.00	260.00	189.00	110.00	0.00	0.00
2050305	Expensed Minor Asset Purchases - Animal C	0.00	0.00	0.00	0.00	0.00	0.00
2050306	Dog Pound Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	<b>BM010 Dog Pound Maintenance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2050307	Ranger Services (Contracted)	11,000.00	11,000.00	8,244.00	8,207.38		
2050308	Dog Pound Operations						
	<b>BO010 Dog Pound Operations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2050392	Depreciation - Animal Control	0.00	0.00	0.00	0.00	0.00	0.00
2050399	Administration Allocated	8,433.00	8,433.00	6,318.00	6,004.60		

**Jobs****OPERATING REVENUE**

3050300	Pound Fees	70.00	70.00	45.00	0.00		
3050301	Dog Registration Fees	1,900.00	1,900.00	1,422.00	1,041.36		Although less than expected registrations have very variable timing
3050302	Fines and Penalties - Animal Control	0.00	0.00	0.00	0.00		
3050303	Animal Destruction Fees	0.00	0.00	0.00	0.00		
3050304	Cat Registration Fees	1,080.00	1,080.00	810.00	402.26		Although less than expected registrations have very variable timing.
3050305	Animal Trap Hire Fees	0.00	0.00	0.00	20.00		

**SUB-TOTAL**

3,050.00	19,693.00	3,050.00	19,693.00	2,277.00	14,751.00	1,463.62	14,321.98
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**CAPITAL EXPENDITURE**

4050350	Building (Capital) - Animal Control	0.00	0.00	0.00	0.00	0.00	0.00
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**CAPITAL REVENUE****SUB-TOTAL**

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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**TOTAL - ANIMAL CONTROL**

3,050.00	19,693.00	3,050.00	19,693.00	2,277.00	14,751.00	1,463.62	14,321.98
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**Comments**

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY**  
**Financial Statement for Period Ended**  
**31 March 2018**

**OTHER LAW, ORDER, PUBLIC SAFETY**

**OPERATING EXPENDITURE**

2050400	Abandoned Vehicles Impounding Expenses	0.00	0.00		0.00		0.00
2050401	Community Safety Audit	3,000.00	3,000.00		3,000.00		173.38
2050402	Crime Prevention Strategies	0.00	0.00		0.00		0.00
2050403	Expensed Minor Asset Purchases - OLOPS	0.00	0.00		0.00		0.00
2050499	Administration Allocated	8,433.00	8,433.00		6,318.00		6,004.60

**OPERATING REVENUE**

3050400	Impounded Vehicles Fees	0.00	0.00	0.00		0.00	
3050401	Community and Crime Prevention Grants	0.00	0.00	0.00		0.00	

**SUB-TOTAL**

**0.00 11,433.00 0.00 11,433.00 0.00 9,318.00 0.00 6,177.98**

**CAPITAL EXPENDITURE**

4050450	Furniture & Equipment (Capital) - OLOPS	0.00	0.00		0.00		0.00
4050455	Plant & Equipment (Capital) - OLOPS	0.00	0.00		0.00		0.00

**CAPITAL REVENUE**

**SUB-TOTAL**

**0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00**

**TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY**

**0.00 11,433.00 0.00 11,433.00 0.00 9,318.00 0.00 6,177.98**

**Comments**

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 March 2018**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
Health Inspection and Administration		33,033.00		33,033.00		24,768.00		16,886.68	
Preventative Services - Pest Control		5,284.00		5,284.00		4,751.00		1,501.14	
Preventative Services - Other		2,458.00		2,458.00		1,836.00		1,854.64	
Other Health		71,835.00		73,035.00		55,065.00		96,577.19	▲ Includes \$20K loss on the donation and the \$20K Donation cost for the transfer of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Department of Planning, Lands and Heritage as the land was valued at \$40K on 30 June 2017 but only valued at \$20K by the Department of Planning, Lands and Heritage as part of land swap for the old Nursing Post.
<b>OPERATING REVENUE</b>									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	6,500.00		6,500.00		4,869.00		16,739.82		▼ Includes \$13,640 income for the donation of the current nursing post land - lot 168 plan 193423 to the Shire of Mukinbudin from the Department of Planning, Lands and Heritage.
<b>SUB-TOTAL</b>	<b>6,500.00</b>	<b>112,610.00</b>	<b>6,500.00</b>	<b>113,810.00</b>	<b>4,869.00</b>	<b>86,420.00</b>	<b>16,739.82</b>	<b>116,819.65</b>	
<b>CAPITAL EXPENDITURE</b>									
Health Inspection and Administration		0.00		0.00		0.00		0.00	
Preventative Services - Pest Control		0.00		0.00		0.00		0.00	
Preventative Services - Other		0.00		0.00		0.00		0.00	
Other Health		0.00		0.00		0.00		0.00	
<b>CAPITAL REVENUE</b>									
Health Inspection and Administration	0.00		0.00		0.00		0.00		
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		
Preventative Services - Other	0.00		0.00		0.00		0.00		
Other Health	0.00		0.00		0.00		20,000.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>6,500.00</b>	<b>112,610.00</b>	<b>6,500.00</b>	<b>113,810.00</b>	<b>4,869.00</b>	<b>86,420.00</b>	<b>36,739.82</b>	<b>116,819.65</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 March 2018**

**HEALTH INSPECTION & ADMIN****OPERATING EXPENDITURE**

2070304	Legal Expenses - Health Inspection/Admin	0.00	0.00	0.00	0.00	0.00	0.00
2070305	Expensed Minor Asset Purchases	0.00	0.00	0.00	0.00	0.00	0.00
2070307	Contract EHO (NEWHEALTH)	24,600.00	24,600.00	18,450.00	10,882.08		
2070308	Food Inspection Expenses	0.00	0.00	0.00	0.00		
2070310	Other Health Admin Expenses	0.00	0.00	0.00	0.00		
2070392	Depreciation- Health Inspection Admin	0.00	0.00	0.00	0.00		
2070398	Staff Housing Costs Allocated	0.00	0.00	0.00	0.00		
2070399	Administration Allocated	8,433.00	8,433.00	6,318.00	6,004.60		

**OPERATING REVENUE**

3070300	Health Regulatory Licenses	0.00	0.00	0.00	0.00		
3070301	Health Regulatory Fees and Charges	0.00	0.00	0.00	0.00		
3070302	Health Regulatory Fines and Penalties	0.00	0.00	0.00	0.00		
3070304	Contributions & Donations - Inspection/Admin	0.00	0.00	0.00	0.00		
3070305	Reimbursements - Inspection/Admin	0.00	0.00	0.00	0.00		
3070306	Grants - Inspection/Admin	0.00	0.00	0.00	0.00		
3070307	Other Income - Inspection/Admin	0.00	0.00	0.00	0.00		

**SUB-TOTAL**

<b>0.00</b>	<b>33,033.00</b>	<b>0.00</b>	<b>33,033.00</b>	<b>0.00</b>	<b>24,768.00</b>	<b>0.00</b>	<b>16,886.68</b>
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**CAPITAL EXPENDITURE**

4070350	Furniture & Equipment (Capital) - Health Adm	0.00	0.00	0.00	0.00		
4070355	Plant & Equipment (Capital) - Health Admin	0.00	0.00	0.00	0.00		

**CAPITAL REVENUE****SUB-TOTAL**

<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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**TOTAL - HEALTH INSPECTION & ADMIN**

<b>0.00</b>	<b>33,033.00</b>	<b>0.00</b>	<b>33,033.00</b>	<b>0.00</b>	<b>24,768.00</b>	<b>0.00</b>	<b>16,886.68</b>
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Comments

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>PREVENTIVE SERVICES - PEST CONTROL</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2070400	Mosquito Control									Provision for fogging
	MQF Mosquito Fogging		3,176.00		3,176.00		3,176.00		0.00	
2070499	Administration Allocated		2,108.00		2,108.00		1,575.00		1,501.14	
<b><u>OPERATING REVENUE</u></b>										
3070400	Contributions & Donations - Pest Control	0.00		0.00		0.00		0.00		
3070401	Reimbursements - Pest Control	0.00		0.00		0.00		0.00		
3070402	Grants - Pest Control	0.00		0.00		0.00		0.00		
3070403	Other Income - Pest Control	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>5,284.00</b>	<b>0.00</b>	<b>5,284.00</b>	<b>0.00</b>	<b>4,751.00</b>	<b>0.00</b>	<b>1,501.14</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PREVENTIVE SERVICES - PEST CONTROL</b>		<b>0.00</b>	<b>5,284.00</b>	<b>0.00</b>	<b>5,284.00</b>	<b>0.00</b>	<b>4,751.00</b>	<b>0.00</b>	<b>1,501.14</b>	

Jobs

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 March 2018**

**PREVENTIVE SERVICES - OTHER****OPERATING EXPENDITURE**

2070500 Analytical Expenses  
 2070599 Administration Allocated

**OPERATING REVENUE****SUB-TOTAL****CAPITAL EXPENDITURE****CAPITAL REVENUE****SUB-TOTAL****TOTAL - PREVENTIVE SERVICES - OTHER**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	350.00		350.00		261.00		353.50	
	2,108.00		2,108.00		1,575.00		1,501.14	
<b>0.00</b>	<b>2,458.00</b>	<b>0.00</b>	<b>2,458.00</b>	<b>0.00</b>	<b>1,836.00</b>	<b>0.00</b>	<b>1,854.64</b>	
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>0.00</b>	<b>2,458.00</b>	<b>0.00</b>	<b>2,458.00</b>	<b>0.00</b>	<b>1,836.00</b>	<b>0.00</b>	<b>1,854.64</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 07 - HEALTH**  
**Financial Statement for Period Ended**  
**31 March 2018**

**OTHER HEALTH****OPERATING EXPENDITURE**

		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
2070602	Medical Practice Costs		49,200.00		49,200.00		36,900.00		25,978.38	<p>Timing.</p> <p>\$20K expense for the donation of the Donation of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Department of Planning, Lands and Heritage as part of land swap for the old Nursing Post plus \$13,640 expense for the donation of the current nursing post land - lot 168 plan 193423 which was to be to the Shire of Mukinbudin to the Department of Planning, Lands and Heritage as it has not yet been transferred to the Shire of Mukinbudin.</p> <p>\$20K loss for the donation of the Donation of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Department of Planning, Lands and Heritage as the land was valued at \$40K on 30 June 2017 but only valued at \$20K by the Department of Planning, Lands and Heritage as part of land swap for the old Nursing Post.</p> <p>\$13,640 income for the donation of the current nursing post land - lot 168 plan 193423 to the Shire of Mukinbudin from the Department of Planning, Lands and Heritage.</p>
2070603	Bonded Medical Scholarship		0.00		0.00		0.00		0.00	
2070607	Nursing Post Cleaner		5,769.00		5,769.00		4,320.00		4,059.93	
2070609	12 Calder Street Building Operations Expenses (Land Swap - Health Department)		0.00		1,200.00		1,200.00		34,529.72	
2070691	Loss on Disposal of Assets - Op Exp - Other Health		0.00		0.00		0.00		20,000.00	
2070692	Depreciation - Other Health		0.00		0.00		0.00		0.00	
2070698	Housing Costs Allocated		0.00		0.00		0.00		0.00	
2070699	Administration Allocated		16,866.00		16,866.00		12,645.00		12,009.16	
<b>OPERATING REVENUE</b>										
3070600	Rent Income - Medical Services Housing	0.00		0.00		0.00		0.00		
3070601	Contributions & Donations - Medical Services	6,500.00		6,500.00		4,869.00		3,103.46		<p>\$20K from Transfer of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Dep't of Planning, Lands and Heritage as part of land swap for the old Nursing Post.</p>
3070602	Reimbursements - Medical Services	0.00		0.00		0.00		0.00		
3070603	Grants - Medical Services	0.00		0.00		0.00		0.00		
3070604	Other Income Medical Services - Op Inc - Other Health	0.00		0.00		0.00		13,636.36		
<b>SUB-TOTAL</b>		<b>6,500.00</b>	<b>71,835.00</b>	<b>6,500.00</b>	<b>73,035.00</b>	<b>4,869.00</b>	<b>55,065.00</b>	<b>16,739.82</b>	<b>96,577.19</b>	
<b>CAPITAL EXPENDITURE</b>										
4070650	Building (Capital) - Other Health									
	BC015 Building (Capital) - Other Health		0.00		0.00		0.00		0.00	
4070651	Land Purchase Exps - Cap Exp - Other Health		0.00		0.00		0.00		0.00	
4070655	Transfers To Reserve		0.00		0.00		0.00		0.00	
<b>CAPITAL REVENUE</b>										
5070650	Transfers From Building Reserve	0.00		0.00		0.00		0.00		<p>\$20K from Transfer of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Dep't of Planning, Lands and Heritage as part of land swap for the old Nursing Post.</p>
5070660	Proceeds on Sale of Assets - Cap Inc - Other Health	0.00		0.00		0.00		20,000.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER HEALTH</b>		<b>6,500.00</b>	<b>71,835.00</b>	<b>6,500.00</b>	<b>73,035.00</b>	<b>4,869.00</b>	<b>55,065.00</b>	<b>36,739.82</b>	<b>96,577.19</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
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<b>PROGRAMME SUMMARY</b>	<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>									All the contributions for the CEACA Project of 4 Units @ \$27,200 as per FAA costing \$95,000 and other contributions have now been paid. However some savings compared to the adopted budget have been realised.
Community Resource Centre		39,967.00		39,967.00		30,700.00		27,574.41	
Other Education		100.00		100.00		100.00		27.79	
Care Of Families And Children		14,187.00		14,187.00		10,733.00		7,099.87	
Aged & Disabled - Senior Citz Centre		134,366.00		125,366.00		121,145.00		115,819.97	
Other Welfare		7,108.00		7,108.00		6,575.00		1,945.08	
<b><u>OPERATING REVENUE</u></b>									
Community Resource Centre	10,690.00		10,690.00		8,010.00		6,067.62		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	720.00		720.00		540.00		468.09		
Aged & Disabled - Senior Citz Centre	0.00		0.00		0.00		1,000.00		
Other Welfare	0.00		0.00		0.00		221.82		
<b>SUB-TOTAL</b>	<b>11,410.00</b>	<b>195,728.00</b>	<b>11,410.00</b>	<b>186,728.00</b>	<b>8,550.00</b>	<b>169,253.00</b>	<b>7,757.53</b>	<b>152,467.12</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Community Resource Centre		6,097.00		6,097.00		6,096.00		6,097.20	
Other Education		0.00		0.00		0.00		0.00	
Care Of Families And Children		0.00		0.00		0.00		0.00	
Aged & Disabled - Senior Citz Centre		0.00		0.00		0.00		0.00	
Other Welfare		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Community Resource Centre	0.00		0.00		0.00		0.00		
Other Education	0.00		0.00		0.00		0.00		
Care Of Families And Children	0.00		0.00		0.00		0.00		
Aged & Disabled - Senior Citz Centre	0.00		0.00		0.00		0.00		
Other Welfare	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>6,097.00</b>	<b>0.00</b>	<b>6,097.00</b>	<b>0.00</b>	<b>6,096.00</b>	<b>0.00</b>	<b>6,097.20</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>11,410.00</b>	<b>201,825.00</b>	<b>11,410.00</b>	<b>192,825.00</b>	<b>8,550.00</b>	<b>175,349.00</b>	<b>7,757.53</b>	<b>158,564.32</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 March 2018**

COMMUNITY RESOURCE CENTRE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2080200	CRC Salaries		0.00		0.00		0.00		0.00	
2080201	CRC Superannuation		0.00		0.00		0.00		0.00	
2080202	Training and Conferences - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080203	CRC - Other Employee Expenses		0.00		0.00		0.00		0.00	
2080204	CRC Building Operating Expenses									
	<b>BO020 Community Resource Centre Operations</b>		17,500.00		17,500.00		13,552.00		11,770.09	
2080205	CRC Building & Grounds Maintenance									
	<b>BM020 Community Resource Centre Maintenance</b>		5,622.00		5,622.00		4,203.00		1,539.26	Reduced as ground maintenance has a separate job
	<b>GM020 Community Resource Centre Grounds Maintenance</b>		0.00		0.00		0.00		3,688.66	Grounds maintenance, new job budget required includes reticulation improvements
2080206	Printing and Stationery - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080207	Signage and Advertising - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080208	Postage and Freight		0.00		0.00		0.00		0.00	
2080209	Other Equipment Mtce & Toners		0.00		0.00		0.00		0.00	
2080210	Computer Hardware/IT Equipment - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080211	Computer Software - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080212	Expensed Minor Asset Purchases - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080213	Receptions and Refreshments - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080214	Production of Saleable Items - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080215	Community Group Promotion - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080220	Other CRC Expenses - Op Exp		0.00		0.00		0.00		0.00	
2080221	Interest on Loan 109 CRC		1,651.00		1,651.00		1,560.00		1,668.79	
2080291	Loss on Disposal of Assets - Op Exp - CRC		0.00		0.00		0.00		0.00	
2080292	Depreciation - CRC		10,978.00		10,978.00		8,226.00		5,905.32	
2080299	Administration Allocated - Op Exp - CRC		4,216.00		4,216.00		3,159.00		3,002.29	
<b>OPERATING REVENUE</b>										
3080200	Grant Funding - CRC General	0.00		0.00		0.00		0.00		
3080201	Grant Funding - CRC Operational Support	0.00		0.00		0.00		0.00		
3080202	Grant Funding - Other Sources	0.00		0.00		0.00		0.00		
3080203	Contributions & Donations - CRC	0.00		0.00		0.00		0.00		
3080204	Reimbursements - CRC	7,050.00		7,050.00		5,283.00		3,522.20		
3080205	Course Fees/Training In-House	0.00		0.00		0.00		0.00		
3080206	Advertising Charges	0.00		0.00		0.00		0.00		
3080220	CRC - Rental Income	3,640.00		3,640.00		2,727.00		2,545.42		
3080290	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>10,690.00</b>	<b>39,967.00</b>	<b>10,690.00</b>	<b>39,967.00</b>	<b>8,010.00</b>	<b>30,700.00</b>	<b>6,067.62</b>	<b>27,574.41</b>	
<b>CAPITAL EXPENDITURE</b>										
4080250	Furniture & Equipment (Capital) - CRC		0.00		0.00		0.00		0.00	
4080255	Plant & Equipment (Capital) - CRC		0.00		0.00		0.00		0.00	
4080260	Buildings (Capital) - CRC									
	<b>BC020 Buildings (Capital) - CRC</b>		0.00		0.00		0.00		0.00	
4080270	Principal on Loan 109 - CRC		6,097.00		6,097.00		6,096.00		6,097.20	
<b>CAPITAL REVENUE</b>										
5080250	Proceeds on Disposal of Assets - Cap Inc - Cf	0.00		0.00		0.00		0.00		
5080253	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>6,097.00</b>	<b>0.00</b>	<b>6,097.00</b>	<b>0.00</b>	<b>6,096.00</b>	<b>0.00</b>	<b>6,097.20</b>	
<b>TOTAL - COMMUNITY RESOURCE CENTRE</b>		<b>10,690.00</b>	<b>46,064.00</b>	<b>10,690.00</b>	<b>46,064.00</b>	<b>8,010.00</b>	<b>36,796.00</b>	<b>6,067.62</b>	<b>33,671.61</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
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**OTHER EDUCATION**

**OPERATING EXPENDITURE**

2080300	P & C Association	0.00	0.00		0.00		0.00		
2080301	Christian School Donation	0.00	0.00		0.00		0.00		
2080302	School Prizes, Scholarship	100.00	100.00		100.00		0.00		
2080303	School Ground improvements	0.00	0.00		0.00		0.00		
2080304	Insurances - Other Education	0.00	0.00		0.00		0.00		
2080305	Support for School Events - Op Exp - Other Educ	0.00	0.00		0.00		27.79		Support for school events.

**OPERATING REVENUE**

3080300	Contributions & Donations - Other Education	0.00	0.00		0.00		0.00		
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**SUB-TOTAL**

<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>27.79</b>		
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**CAPITAL EXPENDITURE**

**CAPITAL REVENUE**

**SUB-TOTAL**

<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
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**TOTAL - OTHER EDUCATION**

<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>27.79</b>		
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**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>CARE OF FAMILIES &amp; CHILDREN</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080400	Playgroup Building Operations									
	BO025 Boodie Rats Playgroup Building Operations		2,700.00		2,700.00		2,129.00		2,109.56	
2080401	Playgroup Building & Grounds Maintenance									
	BM025 Boodie Rats Playgroup Building Maintenance		5,170.00		5,170.00		3,870.00		1,498.91	
	GM025 Boodie Rats Playgroup Grounds Maintenance		0.00		0.00		0.00		38.73	
2080492	Depreciation - Care of Families		2,101.00		2,101.00		1,575.00		450.38	
2080499	Administration Allocated		4,216.00		4,216.00		3,159.00		3,002.29	
<b><u>OPERATING REVENUE</u></b>										
3080400	Income - Playgroup & Boodie Rats Child Care Cntr	720.00		720.00		540.00		468.09		
<b>SUB-TOTAL</b>		<b>720.00</b>	<b>14,187.00</b>	<b>720.00</b>	<b>14,187.00</b>	<b>540.00</b>	<b>10,733.00</b>	<b>468.09</b>	<b>7,099.87</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4080450	Building (Capital) - Care of Families & Children									
	BC025 Building (Capital) - Care of Families & Children		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5080450	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - CARE OF FAMILIES &amp; CHILDREN</b>		<b>720.00</b>	<b>14,187.00</b>	<b>720.00</b>	<b>14,187.00</b>	<b>540.00</b>	<b>10,733.00</b>	<b>468.09</b>	<b>7,099.87</b>	

Reduced maintenance required.  
New Grounds Maintenance job

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
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AGED & DISABLED - SENIOR CITZ CENTRE		Adopted Budget		Amended Budget		YTD Budget		YTD Actual			
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		Comments
<b><u>OPERATING EXPENDITURE</u></b>											
2080505	Seniors Catering Assistance		0.00		0.00		0.00		0.00		All the contributions for the CEACA Project of 4 Units @ \$27,200 as per FAA costing \$95,000 and other contributions have now been paid. However some savings compared to the adopted budget have been realised.
2080506	Central East Aged Care Alliance		113,000.00		104,000.00		104,000.00		98,648.49		
2080508	Program Expense - Stay on your Feet		0.00		0.00		0.00		0.00		
2080509	Seniors Week Expenditure		4,500.00		4,500.00		4,500.00		5,162.32		
2080510	Meals on Wheels Expenditure		0.00		0.00		0.00		0.00		
2080592	Depreciation - Senior Citizens		0.00		0.00		0.00		0.00		
2080599	Administration Allocated		16,866.00		16,866.00		12,645.00		12,009.16		
<b><u>OPERATING REVENUE</u></b>											
3080500	Contributions & Donations - Senior Citizens	0.00		0.00		0.00		0.00			Seniors Week Grant received
3080501	Reimbursements - Senior Citizens	0.00		0.00		0.00		0.00			
3080502	Grant Income - Senior Citizens	0.00		0.00		0.00	1,000.00				
3080503	Program Income - Senior Citizens	0.00		0.00		0.00	0.00				
3080504	Grant Income - Aged Housing	0.00		0.00		0.00	0.00				
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>134,366.00</b>	<b>0.00</b>	<b>125,366.00</b>	<b>0.00</b>	<b>121,145.00</b>	<b>1,000.00</b>	<b>115,819.97</b>		
<b><u>CAPITAL EXPENDITURE</u></b>											
4080550	Building (Capital) - Senior Citizens										Jobs
BC030	Building (Capital) - Senior Citizens		0.00		0.00		0.00		0.00		
<b><u>CAPITAL REVENUE</u></b>											
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>TOTAL - AGED &amp; DISABLED - SENIOR CITZ CENTRE</b>											
		<b>0.00</b>	<b>134,366.00</b>	<b>0.00</b>	<b>125,366.00</b>	<b>0.00</b>	<b>121,145.00</b>	<b>1,000.00</b>	<b>115,819.97</b>		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 08 - EDUCATION & WELFARE**  
**Financial Statement for Period Ended**  
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<b>OTHER WELFARE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2080600	Dry Seasons Assistance Expenditure		5,000.00		5,000.00		5,000.00		443.94	No further expenditure expected
2080603	Youth Development Programs		0.00		0.00		0.00		0.00	
2080604	Grants Funded Expenditure - Op Exp Other Welfare (Thank a Volun		0.00		0.00		0.00		0.00	
2080608	Other Expenses Mobility Scooters etc. - Op Exp - Other Welfare		0.00		0.00		0.00		0.00	
2080692	Depreciation - Other Welfare		0.00		0.00		0.00		0.00	
2080699	Administration Allocated		2,108.00		2,108.00		1,575.00		1,501.14	
<b><u>OPERATING REVENUE</u></b>										
3080600	Dry Seasons Assistance Grant	0.00		0.00		0.00		0.00		Mukinbudin Community Resource Centre Contribution for Aquatic Centre Open of Season Pool Party
3080601	Contributions & Donations - Op Inc - Other W	0.00		0.00		0.00		181.82		
3080602	Reimbursements - Other Welfare	0.00		0.00		0.00		0.00		
3080603	Grants - Other Welfare	0.00		0.00		0.00		0.00		
3080604	Other Income Mobility Scooters etc. - Op Inc	0.00		0.00		0.00		40.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>7,108.00</b>	<b>0.00</b>	<b>7,108.00</b>	<b>0.00</b>	<b>6,575.00</b>	<b>221.82</b>	<b>1,945.08</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - OTHER WELFARE</b>		<b>0.00</b>	<b>7,108.00</b>	<b>0.00</b>	<b>7,108.00</b>	<b>0.00</b>	<b>6,575.00</b>	<b>221.82</b>	<b>1,945.08</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 March 2018**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Housing - Shire (Staff and Rentals)		142,483.00		142,483.00		108,280.00		102,605.21	<p>Depreciation is lower as the result of building revaluations and a review of depreciation rates. This is partly offset by Cost Recovery which is lower than expected.</p> <p>Depreciation is lower as the result of building revaluations and a review of depreciation rates. Lower than expected housing maintenance expenses for this time of the year.</p> <p>Depreciation is lower as the result of building revaluations and a review of depreciation rates.</p>
Housing - Aged (Including Senior Citizens)		119,283.00		119,283.00		90,196.00		70,155.41	
Housing - Other (Including Joint Venture)		77,171.00		77,171.00		58,401.00		49,329.67	
<b><u>OPERATING REVENUE</u></b>									
Housing - Shire (Staff and Rentals)	75,800.00		75,800.00		56,817.00		61,462.61		
Housing - Aged (Including Senior Citizens)	35,880.00		35,880.00		26,901.00		28,300.50		
Housing - Other (Including Joint Venture)	31,350.00		31,350.00		23,490.00		19,800.90		
<b>SUB-TOTAL</b>	<b>143,030.00</b>	<b>338,937.00</b>	<b>143,030.00</b>	<b>338,937.00</b>	<b>107,208.00</b>	<b>256,877.00</b>	<b>109,564.01</b>	<b>222,090.29</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Housing - Shire (Staff and Rentals)		40,390.00		40,390.00		20,190.00		9,390.10	Works completed at less than budget or deferred
Housing - Aged (Including Senior Citizens)		7,486.00		7,486.00		3,740.00		0.00	
Housing - Other (Including Joint Venture)		8,000.00		8,000.00		3,994.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Housing - Shire (Staff and Rentals)	0.00		0.00		0.00		0.00		
Housing - Aged (Including Senior Citizens)	0.00		0.00		0.00		0.00		
Housing - Other (Including Joint Venture)	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>55,876.00</b>	<b>0.00</b>	<b>55,876.00</b>	<b>0.00</b>	<b>27,924.00</b>	<b>0.00</b>	<b>9,390.10</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>143,030.00</b>	<b>394,813.00</b>	<b>143,030.00</b>	<b>394,813.00</b>	<b>107,208.00</b>	<b>284,801.00</b>	<b>109,564.01</b>	<b>231,480.39</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>HOUSING - SHIRE (STAFF AND RENTALS)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING EXPENDITURE</b>										
2090100	Staff Housing Building Operations									
	BO035 5 Cruickshank Rd - Building Operations		3,500.00		3,500.00		2,739.00		2,961.46	
	BO036 11 Cruickshank Rd Principal Building Operations		2,300.00		2,300.00		2,172.00		2,139.68	
	BO037 15 Cruickshank Rd CEO Building Operations		6,791.00		6,791.00		5,241.00		5,130.60	
	BO038 25 Cruickshank Rd CPM Building Operations		4,200.00		4,200.00		3,297.00		3,641.68	
	BO039 1 Salmon Gum Alley Building Operations		5,000.00		5,000.00		3,882.00		2,792.57	
	BO040 4 Salmon Gum Alley Building Operations		5,300.00		5,300.00		4,107.00		5,409.94	
	BO041 8 Lansdell St Building Operations		4,900.00		4,900.00		3,810.00		4,311.70	Additional utility and cleaning expenses as these are now paid by the shire.
	BO043 25A Calder St Building Operations		1,843.00		1,843.00		1,462.00		1,624.59	
	BO044 25B Calder St Building Operations		1,843.00		1,843.00		1,462.00		2,119.13	
	BO045 12 Salmon Gum Alley (Lot 208 ) Building Op Exp		2,967.00		2,967.00		2,417.00		2,710.36	
	BO046 51 Maddock Street Building Operations		1,000.00		1,000.00		768.00		75.00	
2090101	Staff Housing Building & Grounds Maintenance									
	BM035 5 Cruickshank Rd Building Maintenance		5,000.00		5,000.00		3,726.00		477.08	Maintenance expenses less than expected
	BM036 11 Cruickshank Rd Principal Building Maintenance		8,200.00		8,200.00		6,129.00		1,700.82	Maintenance expenses less than expected
	BM037 15 Cruickshank Rd CEO Building Maintenance		5,050.00		5,050.00		3,762.00		4,049.50	
	BM038 25 Cruickshank Rd CPM Building Maintenance		5,700.00		5,700.00		4,257.00		342.84	Maintenance expenses less than expected. Including a provision for fencing
	BM039 1 Salmon Gum Alley Building Maintenance		4,150.00		4,150.00		3,096.00		2,932.86	
	BM040 4 Salmon Gum Alley Building Maintenance		5,500.00		5,500.00		4,113.00		1,932.56	
	BM041 8 Lansdell St Building Maintenance		3,800.00		3,800.00		2,826.00		16,559.99	▲ Additional maintenance and minor upgrades for new tenancy
	BM043 25A Calder St Building Maintenance		4,300.00		4,300.00		3,213.00		487.55	Maintenance expenses less than expected
	BM044 25B Calder St Building Maintenance		4,500.00		4,500.00		3,357.00		4,918.39	Additional renovations
	BM045 12 Salmon Gum Alley (Lot 208) Building Maint Exp		3,200.00		3,200.00		2,367.00		437.00	
	BM046 51 Maddock Street Building Maintenance		0.00		0.00		0.00		0.00	
	GM035 5 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		77.09	
	GM036 11Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		4,472.71	
	GM037 15 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		132.46	
	GM038 25 Cruickshank Road Grounds Maintenance		0.00		0.00		0.00		172.95	
	GM039 1 Salmon Gum Alley Grounds Maintenance		0.00		0.00		0.00		0.00	General tidy up if required. Expenses yet to be incurred.
	GM040 4 Salmon Gum Alley Grounds Maintenance		0.00		0.00		0.00		0.00	Tree removal and brick paving repairs are required. Expenses are yet to be incurred.
	GM041 8 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		1,422.77	
	GM043 25A Calder Street Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM044 25B Calder St Grounds Maintenance		0.00		0.00		0.00		930.41	
	GM045 12 Salmon Gum Alley Grounds Maintenance		0.00		0.00		0.00		55.00	
	GM046 51 Maddock Street Grounds Maintenance		0.00		0.00		0.00		0.00	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
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HOUSING - SHIRE (STAFF AND RENTALS) (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2090102	Interest on Loan 124 Paid - Op Exp - Housing Shi		0.00		0.00		0.00		0.00	Depreciation is lower as the result of building revaluations and a review of depreciation rates.
2090103	Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2090191	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2090192	Depreciation - Staff Housing		39,759.00		39,759.00		29,817.00		11,536.47	
2090199	Administration Allocated		42,164.00		42,164.00		31,617.00		30,022.93	Additional income from an all inclusive rental is expected.
<b>Recovered amounts</b>										
2090198	Staff Housing Costs Recovered		(28,484.00)		(28,484.00)		(21,357.00)		(12,972.88)	
<b>OPERATING REVENUE</b>										
3090101	Contributions & Donations - Staff Housing	0.00		0.00		0.00		0.00		
3090102	Other Reimbursements - Staff Housing	0.00		0.00		0.00		1,193.00		
3090103	Energy Efficiency Grants - Staff Housing	0.00		0.00		0.00		0.00		
3090104	R4R Grant - Regional Component	0.00		0.00		0.00		0.00		
3090105	RDA Round 5 Grants - Staff Housing	0.00		0.00		0.00		0.00		
3090106	Other Grant Income - Staff Housing	0.00		0.00		0.00		0.00		
3090107	Loan Interest Received - Staff	0.00		0.00		0.00		0.00		
3090108	Income - 5 Cruickshank Road	9,120.00		9,120.00		6,831.00		6,046.85		
3090109	Income - 11 Cruickshank Road	19,500.00		19,500.00		14,625.00		11,310.03		
3090110	Income - 15 Cruickshank Road	0.00		0.00		0.00		1,000.00		
3090111	Income - 25 Cruickshank Road	0.00		0.00		0.00		2,695.84		
3090112	Income - 1 Salmon Gum Alley	14,220.00		14,220.00		10,656.00		10,877.29		
3090113	Income - 4 Salmon Gum Alley	0.00		0.00		0.00		0.00		
3090114	Income - 25A Calder Street	4,840.00		4,840.00		3,627.00		4,940.00		
3090115	Income - 25B Calder Street	4,460.00		4,460.00		3,339.00		2,975.55		
3090116	Income - 8 Lansdell Street	4,160.00		4,160.00		3,114.00		5,440.00		
3090117	Income - Lot 208 Salmon Gum Alley	19,500.00		19,500.00		14,625.00		14,984.05		
3090118	Income - 9 Calder Street	0.00		0.00		0.00		0.00		
3090190	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>75,800.00</b>	<b>142,483.00</b>	<b>75,800.00</b>	<b>142,483.00</b>	<b>56,817.00</b>	<b>108,280.00</b>	<b>61,462.61</b>	<b>102,605.21</b>	
<b>CAPITAL EXPENDITURE</b>										
4090150	Buildings (Capital) - Staff Housing									Works completed
BC035	5 Cruickshank Rd Building Capital		0.00		0.00		0.00		0.00	
BC036	11 Cruickshank Rd Principal Building Capital		0.00		0.00		0.00		0.00	
BC037	15 Cruickshank Rd CEO Building Capital		0.00		0.00		0.00		0.00	
BC038	25 Cruickshank Rd CPM Building Capital		20,000.00		20,000.00		10,000.00		9,390.10	
BC039	1 Salmon Gum Alley Building Capital		0.00		0.00		0.00		0.00	
BC040	4 Salmon Gum Alley Building Capital		0.00		0.00		0.00		0.00	
BC041	8 Lansdell St Building Capital		12,390.00		12,390.00		6,190.00		0.00	
BC042	9 Calder St LH Building Capital		0.00		0.00		0.00		0.00	
BC043	25A Calder St Building Capital		0.00		0.00		0.00		0.00	
BC044	25B Calder St Building Capital		0.00		0.00		0.00		0.00	
BC045	12 Salmon Gum Alley (Lot 208) - Capital		8,000.00		8,000.00		4,000.00		0.00	
4090160	Loan Principal Repayment Exp - Loan 124 - Cap		0.00		0.00		0.00		0.00	
4090154	Transfer to Building and Residential Land Reserve - Cap Exp-Housing S		0.00		0.00		0.00		0.00	Unspent building capital expenditure will be transferred to reserve.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
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**HOUSING - SHIRE (STAFF AND RENTALS)****(Continued)****CAPITAL REVENUE**

5090150	Proceeds on Disposal of Assets - Cap Inc - Hous
5090152	Transfers From Building Reserve
5090153	Self Supporting Loan Principal Rec'd (D O'Donne

**SUB-TOTAL****TOTAL - HOUSING - SHIRE (STAFF AND RENTALS)**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
<b>0.00</b>	<b>40,390.00</b>	<b>0.00</b>	<b>40,390.00</b>	<b>0.00</b>	<b>20,190.00</b>	<b>0.00</b>	<b>9,390.10</b>	
<b>75,800.00</b>	<b>182,873.00</b>	<b>75,800.00</b>	<b>182,873.00</b>	<b>56,817.00</b>	<b>128,470.00</b>	<b>61,462.61</b>	<b>111,995.31</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
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<b>HOUSING - AGED (INCLUDING SENIOR CITIZENS)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b>OPERATING EXPENDITURE</b>										
2090200	Aged Housing Building Operations									
	BO061 Aged Unit 1 & 2 - Operations		1,300.00		1,300.00		1,080.00		1,135.66	
	BO063 Aged Unit 3 - Operations		800.00		800.00		666.00		648.95	
	BO064 Aged Unit 4 - Operations		800.00		800.00		687.00		648.96	
	BO065 Aged Unit 5 - Operations		1,300.00		1,300.00		1,047.00		1,088.60	
	BO066 Aged Unit 6 - Operations		800.00		800.00		678.00		594.15	
	BO067 Aged Unit 7 - Operations		620.00		620.00		542.00		923.84	
	BO068 Aged Unit 8 - Operations		620.00		620.00		542.00		567.11	
	BO069 Aged Unit 9 - Operations		733.00		733.00		633.00		1,400.89	
	BO070 Aged Unit 10 - Operations		733.00		733.00		633.00		1,400.88	
	BO071 Aged Unit Common - Operations		9,000.00		9,000.00		6,741.00		5,226.47	
	BO72 Aged Unit 11 - Operations		2,500.00		2,500.00		1,992.00		1,635.91	
	BO73 Aged Unit 12 - Operations		2,800.00		2,800.00		2,217.00		2,863.03	
2090201	Aged Housing Building & Grounds Maintenance									
	BM061 Aged Unit 1 & 2 - Maintenance		3,300.00		3,300.00		2,457.00		1,557.55	
	BM063 Aged Unit 3 - Maintenance		3,300.00		3,300.00		2,457.00		1,764.45	
	BM064 Aged Unit 4 - Maintenance		3,300.00		3,300.00		2,466.00		516.87	
	BM065 Aged Unit 5 - Maintenance		3,300.00		3,300.00		2,448.00		551.17	
	BM066 Aged Unit 6 - Maintenance		3,300.00		3,300.00		2,457.00		1,354.61	
	BM067 Aged Unit 7 - Maintenance		3,300.00		3,300.00		2,457.00		4,043.73	
	BM068 Aged Unit 8 - Maintenance		3,300.00		3,300.00		2,466.00		428.70	
	BM069 Aged Unit 9 - Maintenance		3,300.00		3,300.00		2,457.00		1,550.60	
	BM070 Aged Unit 10 - Maintenance		3,300.00		3,300.00		2,457.00		484.14	
	BM071 Aged Unit Common - Maintenance		7,000.00		7,000.00		5,229.00		439.92	
	BM072 Aged Unit 11- Maintenance		3,300.00		3,300.00		2,457.00		143.93	
	BM073 Aged Unit 12 - Maintenance		3,300.00		3,300.00		2,457.00		204.29	
	GM061 Aged Unit 1 & 2 Grounds Maintenance		0.00		0.00		0.00		4.55	
	GM063 Aged Unit 3 Grounds Maintenance		0.00		0.00		0.00		55.56	
	GM064 Aged Unit 4 Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM065 Aged Unit 5 Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM066 Aged Unit 6 Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM067 Aged Unit 7 Grounds Maintenance		0.00		0.00		0.00		314.07	
	GM068 Aged Unit 8 Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM069 Aged Unit 9 Grounds Maintenance		0.00		0.00		0.00		642.71	
	GM070 Aged Unit 10 Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM071 Aged Units Common Grounds Maintenance		0.00		0.00		0.00		4,243.57	
	GM072 Universal Unit 11 Grounds Maintenance		0.00		0.00		0.00		0.00	
	GM073 Universal Unit 12 Grounds Maintenance		0.00		0.00		0.00		0.00	
2090291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2090292	Depreciation - Aged Housing		17,913.00		17,913.00		13,428.00		3,676.73	
2090299	Administration Allocated		42,164.00		42,164.00		31,617.00		30,022.93	
<b>Recovered amounts</b>										
2090298	Aged Housing Costs Recovered		(6,100.00)		(6,100.00)		(4,572.00)		20.88	
<b>OPERATING REVENUE</b>										
3090201	Income - Aged Unit 1 & 2	3,120.00		3,120.00		2,340.00		2,340.00		
3090203	Income - Aged Unit 3	3,120.00		3,120.00		2,340.00		2,400.00		
3090204	Income - Aged Unit 4	3,120.00		3,120.00		2,340.00		2,340.00		
3090205	Income - Aged Unit 5	3,120.00		3,120.00		2,340.00		2,732.30		
3090206	Income - Aged Unit 6	3,120.00		3,120.00		2,340.00		2,400.00		
3090207	Income - Aged Unit 7	3,120.00		3,120.00		2,340.00		2,160.00		
3090208	Income - Aged Unit 8	3,120.00		3,120.00		2,340.00		2,340.00		
3090209	Income - Aged Unit 9	3,120.00		3,120.00		2,340.00		2,220.00		

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## Jobs

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
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**HOUSING - OTHER (INCLUDING JOINT VENTURE)**

HOUSING - OTHER (INCLUDING JOINT VENTURE)			Adopted Budget		Amended Budget		YTD Budget		YTD Actual			
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
OPERATING EXPENDITURE												
2090300	Community Housing - Singles JV - Building Opera	Jobs										
	BO101	JV Singles Unit 1 - Operations		2,251.00		2,251.00		1,776.00		1,700.05		
	BO102	JV Singles Unit 2 - Operations		2,256.00		2,256.00		1,785.00		1,795.41		
	BO103	JV Singles Unit 3 - Operations		3,701.00		3,701.00		2,901.00		2,505.96		
	BO104	JV Singles Unit 4 - Operations		2,500.00		2,500.00		1,992.00		2,195.63		
	BO105	JV Singles Unit Common - Operations		900.00		900.00		675.00		427.20		
2090301	Community Housing - Singles JV - Building & Grou	Jobs										
	BM101	JV Singles Unit 1 - Maintenance		1,000.00		1,000.00		729.00		115.04		
	BM102	JV Singles Unit 2 - Maintenance		1,000.00		1,000.00		729.00		713.33		
	BM103	JV Singles Unit 3 - Maintenance		3,000.00		3,000.00		2,232.00		2,278.68		
	BM104	JV Singles Unit 4 - Maintenance		1,300.00		1,300.00		954.00		2,458.54		
	BM105	JV Singles Unit Common - Maintenance		2,000.00		2,000.00		1,476.00		125.01		
	GM101	JV Singles Unit 1 Grounds Maintenance		0.00		0.00		0.00		0.00		
	GM102	JV Singles Unit 2 Grounds Maintenance		0.00		0.00		0.00		0.00		
	GM103	JV Singles Unit 3 Grounds Maintenance		0.00		0.00		0.00		0.00		
	GM104	JV Singles Unit 4 Grounds Maintenance		0.00		0.00		0.00		166.46		
	GM105	JV Singles Unit Common Grounds Maintenance		0.00		0.00		0.00		0.00		
2090302	Community Housing - Family JV Building Operatio	Jobs										
	BO120	JV Family - 6 Lansdell St - Operations		2,700.00		2,700.00		2,154.00		2,877.17		
	BO121	JV Family - 12 White St - Operations		2,300.00		2,300.00		1,848.00		2,110.39		
2090303	Community Housing - Family JV - Building & Grou	Jobs										
	BM120	JV Family - 6 Lansdell St - Maintenance		3,000.00		3,000.00		2,232.00		274.04		
	BM121	JV Family - 12 White St - Maintenance		2,500.00		2,500.00		1,854.00		947.41		
	GM120	6 Lansdell Street Grounds Maintenance		0.00		0.00		0.00		0.00		
	GM121	12 White Street Grounds Maintenance		0.00		0.00		0.00		0.00		
2090391	Loss on Disposal of Assets			0.00		0.00		0.00		0.00		
2090392	Depreciation - Other Housing			3,120.00		3,120.00		2,340.00		1,132.90		
2090399	Administration Allocated			42,164.00		42,164.00		31,617.00		30,022.93		
Recovered amounts												
2090398	Other Housing Costs Recovered			1,479.00		1,479.00		1,107.00		(2,516.48)		
OPERATING REVENUE												
3090300	Income - JV Singles Unit 1 Cruickshank Road		4,730.00		4,730.00		3,546.00		3,547.91			
3090301	Income - JV Singles Unit 2 Cruickshank Road		4,730.00		4,730.00		3,546.00		2,736.48			
3090302	Income - JV Singles Unit 3 Cruickshank Road		6,760.00		6,760.00		5,067.00		3,260.00			
3090303	Income - JV Singles Unit 4 Cruickshank Road		6,760.00		6,760.00		5,067.00		3,260.00			
3090304	Income - JV Family Housing - 6 Lansdell Street		4,160.00		4,160.00		3,114.00		3,720.00			
3090305	Income - JV Family Housing - 12 White Street		4,210.00		4,210.00		3,150.00		3,276.51			
3090311	Contributions & Donations - Other Housing		0.00		0.00		0.00		0.00			
3090312	Other Reimbursements - Other Housing		0.00		0.00		0.00		0.00			
3090313	Grants - Other Housing		0.00		0.00		0.00		0.00			
3090314	Other Income - Other Housing		0.00		0.00		0.00		0.00			
3090390	Profit on Disposal of Assets		0.00		0.00		0.00		0.00			
SUB-TOTAL			31,350.00	77,171.00	31,350.00	77,171.00	23,490.00	58,401.00	19,800.90	49,329.67		

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 09 - HOUSING**  
**Financial Statement for Period Ended**  
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<b>HOUSING - OTHER (INCLUDING JOINT VENTURE)</b> <b>(Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4090350	Building (Capital) - Housing Other									
BC101	JV Singles Unit 1 - Capital		0.00		0.00		0.00		0.00	
BC102	JV Singles Unit 2 - Capital		0.00		0.00		0.00		0.00	
BC103	JV Singles Unit 3 - Capital		0.00		0.00		0.00		0.00	
BC104	JV Singles Unit 4 - Capital		0.00		0.00		0.00		0.00	
BC120	JV Family - 6 Lansdell St - Capital		8,000.00		8,000.00		3,994.00		0.00	
BC121	JV Family - 12 White St - Capital		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5090350	Proceeds on Disposal of Assets - Cap Inc - Housir	0.00		0.00		0.00		0.00		
5090352	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>3,994.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - HOUSING - OTHER (INCLUDING JOINT VENTURE)</b>		<b>31,350.00</b>	<b>85,171.00</b>	<b>31,350.00</b>	<b>85,171.00</b>	<b>23,490.00</b>	<b>62,395.00</b>	<b>19,800.90</b>	<b>49,329.67</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 March 2018**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>									
Sanitation - Household Refuse		91,075.00		91,075.00		68,265.00		64,343.23	
Sanitation - Other		25,423.00		25,423.00		19,044.00		17,802.10	
Sewerage		0.00		0.00		0.00		0.00	
Urban Stormwater Drainage		27,931.00		27,931.00		20,916.00		5,353.28	▼ Little drainage maintenance work to be done as resources have been allocated to other projects.
Protection of the Environment		21,716.00		41,716.00		36,263.00		8,396.47	▼ Timing - The NRM grant for fencing and revegetation has not yet been received, therefore expenditure has not yet commenced.
Town Planning & Regional Development		7,108.00		7,108.00		5,319.00		4,493.87	
Community Development		4,558.00		46,958.00		35,190.00		18,530.85	▼ Community Development Officer salaries and related expenses are less than expected.
Other Community Amenities		44,469.00		44,469.00		33,290.00		30,981.40	
<b>OPERATING REVENUE</b>									
Sanitation - Household Refuse	50,630.00		50,630.00		50,630.00		50,325.00		
Sanitation - Other	21,960.00		21,960.00		21,960.00		23,850.45		
Sewerage	0.00		0.00		0.00		0.00		
Urban Stormwater Drainage	0.00		0.00		0.00		0.00		
Protection of the Environment	0.00		20,000.00		20,000.00		0.00		▲ Timing - The NRM grant for fencing and revegetation has not yet been received.
Town Planning & Regional Development	500.00		500.00		369.00		147.00		
Community Development	0.00		0.00		0.00		0.00		
Other Community Amenities	1,820.00		1,820.00		1,359.00		1,845.45		
<b>SUB-TOTAL</b>	<b>74,910.00</b>	<b>222,280.00</b>	<b>94,910.00</b>	<b>284,680.00</b>	<b>94,318.00</b>	<b>218,287.00</b>	<b>76,167.90</b>	<b>149,901.20</b>	
<b>CAPITAL EXPENDITURE</b>									
Sanitation - Household Refuse		0.00		0.00		0.00		0.00	
Sanitation - Other		0.00		0.00		0.00		0.00	
Sewerage		0.00		0.00		0.00		0.00	
Urban Stormwater Drainage		0.00		0.00		0.00		0.00	
Protection of the Environment		0.00		0.00		0.00		0.00	
Town Planning & Regional Development		0.00		0.00		0.00		0.00	
Community Development		0.00		0.00		0.00		0.00	
Other Community Amenities		10,000.00		10,000.00		5,000.00		8,662.86	
<b>CAPITAL REVENUE</b>									
Sanitation - Household Refuse	0.00		0.00		0.00		0.00		
Sanitation - Other	0.00		0.00		0.00		0.00		
Sewerage	0.00		0.00		0.00		0.00		
Urban Stormwater Drainage	0.00		0.00		0.00		0.00		
Protection of the Environment	0.00		0.00		0.00		0.00		
Town Planning & Regional Development	0.00		0.00		0.00		0.00		
Community Development	0.00		0.00		0.00		0.00		
Other Community Amenities	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>8,662.86</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>74,910.00</b>	<b>232,280.00</b>	<b>94,910.00</b>	<b>294,680.00</b>	<b>94,318.00</b>	<b>223,287.00</b>	<b>76,167.90</b>	<b>158,564.06</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
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**SANITATION - HOUSEHOLD REFUSE**

**OPERATING EXPENDITURE**

2100100	Domestic Refuse Collection	<b>Jobs</b>							
	W010 Domestic Refuse Collection		24,214.00	24,214.00	18,153.00	13,366.11			
2100102	Refuse Site Maintenance	<b>Jobs</b>							
	W011 Refuse Site Maintenance		42,236.00	42,236.00	31,644.00	29,934.45			
2100103	Domestic Recycling Collection	<b>Jobs</b>							
	W012 Domestic Recycling Collection		18,300.00	18,300.00	13,725.00	16,539.22			
2100192	Depreciation - Sanitation Household		0.00	0.00	0.00	0.00			
2100199	Administration Allocated		6,325.00	6,325.00	4,743.00	4,503.45			

**OPERATING REVENUE**

3100100	Domestic Refuse Collection Charges	27,390.00	27,390.00	27,390.00	27,225.00				
3100101	Domestic Services (Additional)	0.00	0.00	0.00	0.00				
3100102	Domestic Recycling Collection Charges	23,240.00	23,240.00	23,240.00	23,100.00				

**SUB-TOTAL**

50,630.00	91,075.00	50,630.00	91,075.00	50,630.00	68,265.00	50,325.00	64,343.23		
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**CAPITAL EXPENDITURE**

4100112	Infrastructure Other New Cap Exp - Sanitation	<b>Jobs</b>							
	IO012 Refuse Site New Other Infra Cap Exp		0.00	0.00	0.00	0.00			

**CAPITAL REVENUE**

**SUB-TOTAL**

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
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**TOTAL - SANITATION - HOUSEHOLD REFUSE**

50,630.00	91,075.00	50,630.00	91,075.00	50,630.00	68,265.00	50,325.00	64,343.23		
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Comments

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 March 2018**

**SANITATION - OTHER****OPERATING EXPENDITURE**

2100200	Commercial Refuse Collection	<b>Jobs</b>
W020	Commercial Refuse Collection	
2100201	Refuse Collection - Street Bins	<b>Jobs</b>
W021	Refuse Collection - Street Bins	
2100202	Trade/Industrial Recycling Collection	<b>Jobs</b>
W022	Trade/Industrial Recycling Collection	
2100203	Recycling Refuse Collection	<b>Jobs</b>
W023	Recycling Refuse Collection	
2100205	Purchase of Street Bins	
2100206	Purchase of Bins (Sulo and Other)	
2100292	Depreciation - Sanitation Other	
2100299	Administration Allocated	

**OPERATING REVENUE**

3100200	Commercial Collection Charge	
3100201	Commercial Collection Charge (Additional)	
3100202	Non-Rateable Collection Charge	
3100203	Non Rateable Collection Charge (Additional)	
3100204	Commercial Recycling Collection Charges	
3100205	Sale of Sulo Bins	
3100206	Disposal of Asbestos and Other Misc Fill at R	

**SUB-TOTAL****CAPITAL EXPENDITURE****CAPITAL REVENUE****SUB-TOTAL****TOTAL - SANITATION - OTHER**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
								Additional costs being incurred
	8,716.00		8,716.00		6,534.00		6,201.58	
	3,101.00		3,101.00		2,313.00		4,763.08	
	7,950.00		7,950.00		5,958.00		2,916.15	
	1,440.00		1,440.00		1,080.00		919.00	
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	0.00		0.00		0.00		0.00	
	4,216.00		4,216.00		3,159.00		3,002.29	
11,880.00		11,880.00		11,880.00		11,715.00		
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
10,080.00		10,080.00		10,080.00		9,940.00		
0.00		0.00		0.00		0.00		Unbudgeted asbestos disposal
0.00		0.00		0.00		2,195.45		
<b>21,960.00</b>	<b>25,423.00</b>	<b>21,960.00</b>	<b>25,423.00</b>	<b>21,960.00</b>	<b>19,044.00</b>	<b>23,850.45</b>	<b>17,802.10</b>	
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>21,960.00</b>	<b>25,423.00</b>	<b>21,960.00</b>	<b>25,423.00</b>	<b>21,960.00</b>	<b>19,044.00</b>	<b>23,850.45</b>	<b>17,802.10</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
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**URBAN STORMWATER DRAINAGE**

**OPERATING EXPENDITURE**

2100601 Stormwater Drainage Maintenance  
     **W030 Stormwater Drainage Maintenance**  
 2100692 Depreciation - Stormwater Drainage  
 2100699 Administration Allocated

**Jobs**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual			Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		
	23,715.00		23,715.00		17,757.00		2,350.99	▼	Little work to be done, resources allocated to other projects
	0.00		0.00		0.00		0.00		
	4,216.00		4,216.00		3,159.00		3,002.29		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>27,931.00</b>	<b>0.00</b>	<b>27,931.00</b>	<b>0.00</b>	<b>20,916.00</b>	<b>0.00</b>	<b>5,353.28</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
<b><u>CAPITAL REVENUE</u></b>									
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - URBAN STORMWATER DRAINAGE</b>	<b>0.00</b>	<b>27,931.00</b>	<b>0.00</b>	<b>27,931.00</b>	<b>0.00</b>	<b>20,916.00</b>	<b>0.00</b>	<b>5,353.28</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
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**PROTECTION OF THE ENVIRONMENT**

PROTECTION OF THE ENVIRONMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual							
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$		Comments				
OPERATING EXPENDITURE															
2100700	NRM Officer Wages		0.00		0.00		0.00		0.00	Less costs are expected.					
2100701	NRM Officer Superannuation		0.00		0.00		0.00		0.00						
2100702	NRM Other Employee Expenses		0.00		0.00		0.00		0.00						
2100703	NRM Officer Travel/Vehicle		0.00		0.00		0.00		0.00						
2100704	Eastern Wheatbelt Declared Species Group		0.00		0.00		0.00		100.00						
2100705	Project Contract & Other Expenses - Protect of Environ		10,000.00		10,000.00		7,497.00		3,366.96						
2100706	Abandoned Vehicles/Environment		0.00		0.00		0.00		0.00						
2100707	Barbalin Translocation Project	Jobs													
BARB	Barbalin Translocation Project		7,500.00		7,500.00		5,607.00		1,927.22						
2100709	Herbarium Expenses		0.00		0.00		0.00		0.00						
2100713	Grant Funded Operational Expenses (Inc in Acct 3100703)-Protect of		0.00		20,000.00		20,000.00		0.00	▼ Timing - The NRM grant for fencing and revegetation has not yet been received, therefore expenditure has not yet commenced.					
2100792	Depreciation - Protection of the Environment		0.00		0.00		0.00		0.00	▲ Timing - The NRM grant for fencing and revegetation has not yet been received.					
2100799	Administration Allocated		4,216.00		4,216.00		3,159.00		3,002.29						
OPERATING REVENUE															
3100701	Contributions & Donations - Environment		0.00		0.00		0.00		0.00	▲ Timing - The NRM grant for fencing and revegetation has not yet been received.					
3100702	Reimbursements - Environment		0.00		0.00		0.00		0.00						
3100703	Grants NRM and Other (Exp in Acct 2100713) - Op I		0.00		20,000.00		20,000.00		0.00						
SUB-TOTAL			0.00		21,716.00		20,000.00		41,716.00	20,000.00	36,263.00		0.00		8,396.47
CAPITAL EXPENDITURE															
CAPITAL REVENUE															
SUB-TOTAL			0.00		0.00		0.00		0.00		0.00		0.00		0.00
TOTAL - PROTECTION OF THE ENVIRONMENT															
			0.00		21,716.00		20,000.00		41,716.00		20,000.00		36,263.00		8,396.47

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 March 2018**

**TOWN PLANNING & REG. DEVELOP.**

**OPERATING EXPENDITURE**

2100800 Town Planning Scheme Expenses  
 2100899 Administration Allocated

**OPERATING REVENUE**

3100800 Planning Application Fees

**SUB-TOTAL**

**CAPITAL EXPENDITURE**

**CAPITAL REVENUE**

**SUB-TOTAL**

**TOTAL - TOWN PLANNING & REG. DEVELOP.**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	5,000.00		5,000.00		3,744.00		2,992.73	
	2,108.00		2,108.00		1,575.00		1,501.14	
500.00		500.00		369.00		147.00		
<b>500.00</b>	<b>7,108.00</b>	<b>500.00</b>	<b>7,108.00</b>	<b>369.00</b>	<b>5,319.00</b>	<b>147.00</b>	<b>4,493.87</b>	
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>500.00</b>	<b>7,108.00</b>	<b>500.00</b>	<b>7,108.00</b>	<b>369.00</b>	<b>5,319.00</b>	<b>147.00</b>	<b>4,493.87</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>COMMUNITY DEVELOPMENT</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2100900	Community Development Staff Salaries & Related Exp - Op Exp - Comm Dev		0.00		42,400.00		31,788.00		17,029.71	▼ A new account.Community Development Officer salaries and related expenses are now posted to this account.
2100910	Community Development/Events		450.00		450.00		333.00		0.00	
2100911	Community Groups Funding Programme (Donations)		2,000.00		2,000.00		1,494.00		0.00	
2100999	Administration Allocated		2,108.00		2,108.00		1,575.00		1,501.14	
<b><u>OPERATING REVENUE</u></b>										
3100900	Contributions & Donations - Community Development	0.00		0.00		0.00		0.00		
3100901	Reimbursements - Community Development	0.00		0.00		0.00		0.00		
3100902	Grants - Community Development	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>4,558.00</b>	<b>0.00</b>	<b>46,958.00</b>	<b>0.00</b>	<b>35,190.00</b>	<b>0.00</b>	<b>18,530.85</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - COMMUNITY DEVELOPMENT</b>		<b>0.00</b>	<b>4,558.00</b>	<b>0.00</b>	<b>46,958.00</b>	<b>0.00</b>	<b>35,190.00</b>	<b>0.00</b>	<b>18,530.85</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 10 - COMMUNITY AMENITIES**  
**Financial Statement for Period Ended**  
**31 March 2018**

OTHER COMMUNITY AMENITIES			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>											
2101000	Cemetery Maintenance/Operations	<b>Jobs</b>									
W040	Cemetery Maintenance/Operations			6,006.00	6,006.00		4,482.00		4,726.75		
2101002	Public Conveniences Operations	<b>Jobs</b>									
BO150	Railway Station Toilet - Operations			11,000.00	11,000.00		8,285.00		8,605.58		
BO151	Town Park Toilet - Operations			3,000.00	3,000.00		2,232.00		1,597.93		
BO152	Beringbooding Rock Toilet			241.00	241.00		184.00		40.76		
BO153	Weira Reserve Toilet Operational Expenses			554.00	554.00		401.00		222.81		
BO154	Do Not Use See W081- (Was Wattoning Historical Site)			13.00	13.00		12.00		0.00		
2101003	Public Conveniences Maintenance	<b>Jobs</b>									
BM150	Railway Station Toilet - Maintenance			3,000.00	3,000.00		2,241.00		1,323.88		
BM151	Town Park Toilet - Maintenance			650.00	650.00		468.00		263.35		
BM152	Beringbooding Rock Toilet			150.00	150.00		108.00		0.00		
BM153	Weira Reserve Toilet Maint Exp			150.00	150.00		108.00		466.90		
BM154	Do Not Use See W081 - (Was Wattoning Historical Site)			150.00	150.00		108.00		0.00		
2101004	Other Community Amenity Maintenance			0.00	0.00		0.00		0.00		
2101015	Dry Season Funding Expenditure			0.00	0.00		0.00		0.00		
2101017	Grant Funding Expenditure			0.00	0.00		0.00		0.00		
2101091	Loss on Disposal of Assets			0.00	0.00		0.00		0.00		
2101092	Depreciation - Other Community Amenities			2,689.00	2,689.00		2,016.00		1,724.28		
2101099	Administration Allocated			16,866.00	16,866.00		12,645.00		12,009.16		
<b>OPERATING REVENUE</b>											
3101000	Cemetery Charges (Inc GST)		1,820.00		1,820.00		1,359.00		1,845.45		
3101001	Cemetery Charges (Exc GST)		0.00		0.00		0.00		0.00		
3101002	Industrial Units Rental		0.00		0.00		0.00		0.00		
3101003	Contributions & Donations - Other Community		0.00		0.00		0.00		0.00		
3101004	Reimbursements - Other Community		0.00		0.00		0.00		0.00		
3101005	Grants - Other Community		0.00		0.00		0.00		0.00		
3101006	Dry Season Funding Grant		0.00		0.00		0.00		0.00		
3101007	Grain Proceeds - Farming		0.00		0.00		0.00		0.00		
3101090	Profit on Disposal of Assets		0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>			<b>1,820.00</b>	<b>44,469.00</b>	<b>1,820.00</b>	<b>44,469.00</b>	<b>1,359.00</b>	<b>33,290.00</b>	<b>1,845.45</b>	<b>30,981.40</b>	
<b>CAPITAL EXPENDITURE</b>											
4101050	Building (Capital) - Other Community Amenit	<b>Jobs</b>									
BC150	Railway Station Toilet - Capital			0.00	0.00		0.00		0.00		
BC151	Town Park Toilet - Capital			0.00	0.00		0.00		0.00		
4101060	Infrastructure Other (Capital) - Other Commu	<b>Jobs</b>									
IO040	Cemetery Capital			10,000.00	10,000.00		5,000.00		8,662.86		
<b>CAPITAL REVENUE</b>											
5101050	Proceeds on Disposal of Assets - Cap Inc - C		0.00		0.00		0.00		0.00		
5101052	Transfers From Building Reserve		0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>			<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>8,662.86</b>	
<b>TOTAL - OTHER COMMUNITY AMENITIES</b>			<b>1,820.00</b>	<b>54,469.00</b>	<b>1,820.00</b>	<b>54,469.00</b>	<b>1,359.00</b>	<b>38,290.00</b>	<b>1,845.45</b>	<b>39,644.26</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 March 2018**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Public Halls and Civic Centres		91,024.00		91,024.00		70,979.00		58,384.06	▼ Depreciation reduction due to revaluations and a review of depreciation of \$16K.
Swimming Areas & Beaches		380,667.00		397,715.00		309,445.00		227,641.49	▼ Swimming pool depreciation reduction due to a review of depreciation rates of \$97K.
Other Recreation & Sport		443,512.00		411,366.00		313,155.00		297,223.82	Other Recreation depreciation is reduced due to revaluations and a review of depreciation \$30K. Expenditure on Parks & Gardens Maintenance/Operations is reduced by \$11K as costs that were budgeted to this account are being allocated to more specific accounts.
Television and Radio Rebroadcasting		6,511.00		6,511.00		5,393.00		2,913.60	
Libraries		16,629.00		16,629.00		13,032.00		11,363.38	
Heritage		4,108.00		4,108.00		3,060.00		2,003.87	
Other Culture		28,964.00		8,964.00		7,907.00		7,773.49	Spring Festival No Spring Festival underwriting related costs have been incurred and a \$10K budget reduction amendment has been adopted by council.
<b><u>OPERATING REVENUE</u></b>									
Public Halls and Civic Centres	2,318.00		2,318.00		1,728.00		1,187.80		
Swimming Areas & Beaches	34,500.00		53,700.00		52,296.00		64,086.11		▼ \$12K additional Swimming Pool Grant.
Other Recreation & Sport	14,669.09		21,369.09		18,274.00		46,286.63		▼ Grant for hockey field lighting totalling \$10K. Additional Contributions for Wall Padding Installed Mukinbudin Complex Basketball Courts and Contributions for & Carpet replacement in function room at Mukinbudin Complex.
Television and Radio Rebroadcasting	0.00		0.00		0.00		0.00		
Libraries	225.00		225.00		162.00		73.71		
Heritage	0.00		0.00		0.00		0.00		
Other Culture	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>51,712.09</b>	<b>971,415.00</b>	<b>77,612.09</b>	<b>936,317.00</b>	<b>72,460.00</b>	<b>722,971.00</b>	<b>111,634.25</b>	<b>607,303.71</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Public Halls and Civic Centres		0.00		0.00		0.00		0.00	
Swimming Areas & Beaches		37,500.00		37,500.00		37,500.00		40,948.40	Timing and additional expenditure on renewal and upgrade works at the pool kiosk and the installation of a new sound system. A budget amendment will be required.
Other Recreation & Sport		63,877.00		88,877.00		88,876.00		67,957.21	▼ Timing the hockey lighting and carpark works are yet to start, this is partially offset as the flooring repairs at the Mukinbudin Sports Complex Building have cost more than the allocated budget.
Television and Radio Rebroadcasting		0.00		0.00		0.00		0.00	
Libraries		0.00		0.00		0.00		0.00	
Heritage		0.00		0.00		0.00		0.00	
Other Culture		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Public Halls and Civic Centres	0.00		0.00		0.00		0.00		
Swimming Areas & Beaches	0.00		0.00		0.00		0.00		
Other Recreation & Sport	0.00		0.00		0.00		0.00		
Television and Radio Rebroadcasting	0.00		0.00		0.00		0.00		
Libraries	0.00		0.00		0.00		0.00		
Heritage	0.00		0.00		0.00		0.00		
Other Culture	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>101,377.00</b>	<b>0.00</b>	<b>126,377.00</b>	<b>0.00</b>	<b>126,376.00</b>	<b>0.00</b>	<b>108,905.61</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>51,712.09</b>	<b>1,072,792.00</b>	<b>77,612.09</b>	<b>1,062,694.00</b>	<b>72,460.00</b>	<b>849,347.00</b>	<b>111,634.25</b>	<b>716,209.32</b>	

UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 18TH APRIL 2018

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>PUBLIC HALLS AND CIVIC CENTRES</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2110100	Town Halls and Public Bldg Operations									
BO200	Memorial/Community Centre Hall Building Operations		10,050.00		10,050.00		8,902.00		10,255.39	
BO201	Sandalwood Arts Hall Building Operations		2,550.00		2,550.00		2,026.00		1,480.85	
BO202	Bonnie Rock Hall Building Operations		1,300.00		1,300.00		1,087.00		765.47	
BO203	Community Centre Hall Building Operations (Use BO200)		0.00		0.00		0.00		0.00	
BO204	Railway Station Building Operations		1,250.00		1,250.00		1,077.00		713.19	
BO205	Mukinbudin Community (Men's) Shed Building Operations		1,700.00		1,700.00		1,260.00		710.74	
BO206	Anglican Church Building Operations - Op Exp		239.00		239.00		239.00		566.63	
2110101	Town Halls and Public Bldg & Grounds Maint									
BM200	Memorial/Community Centre Hall Building Maintenance		7,684.00		7,684.00		6,789.00		11,235.88	New Gazebo \$2K and additional on going expenses.
BM201	Sandalwood Arts Hall Building Maintenance		3,800.00		3,800.00		2,826.00		366.92	Less costs so far. Provision for a air conditioner
BM202	Bonnie Rock Hall Building Maintenance		1,550.00		1,550.00		1,143.00		85.70	
BM203	Community Centre Hall Building Maintenance (Use BM200)		0.00		0.00		0.00		0.00	
BM204	Railway Station Building Maintenance		1,000.00		1,000.00		729.00		640.20	
BM205	Mukinbudin Community (Men's) Shed Building Maintenance		1,500.00		1,500.00		1,107.00		312.51	
BM206	ANGLICAN CHURCH BUILDING MAINTENANCE		0.00		0.00		0.00		0.00	
GM200	Memorial Hall/ Community Centre Grounds Maintenance		0.00		0.00		0.00		1,423.63	
GM201	Sandalwood Arts Hall Grounds Maintenance		0.00		0.00		0.00		735.22	
GM202	Bonnie Rock Town Hall Grounds Maintenance		0.00		0.00		0.00		1,394.25	
GM205	Mukinbudin Community Men's Shed Grounds Maintenance		0.00		0.00		0.00		99.95	
GM206	Anglican Church Grounds Maintenance		0.00		0.00		0.00		0.00	
2110192	Depreciation - Public Halls and Civic Centres		41,535.00		41,535.00		31,149.00		15,588.37	▼ Depreciation reduction due to revaluations and a review of depreciation
2110199	Administration Allocated		16,866.00		16,866.00		12,645.00		12,009.16	
<b><u>OPERATING REVENUE</u></b>										
3110100	Town Hall Hire Income	350.00		350.00		261.00		218.18		
3110102	Community Centre Hire Income	0.00		0.00		0.00		0.00		
3110103	Sandalwood Arts Hall Income	1,468.00		1,468.00		1,098.00		751.44		
3110104	Railway Station Income	0.00		0.00		0.00		0.00		
3110105	Govt Grants - Public Halls & Civic Centres	0.00		0.00		0.00		0.00		
3110106	Reimbursements - Public Halls & Civic Centres	0.00		0.00		0.00		0.00		
3110107	Income - Mukinbudin Community (Men's) Shed	500.00		500.00		369.00		218.18		
<b>SUB-TOTAL</b>		<b>2,318.00</b>	<b>91,024.00</b>	<b>2,318.00</b>	<b>91,024.00</b>	<b>1,728.00</b>	<b>70,979.00</b>	<b>1,187.80</b>	<b>58,384.06</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>PUBLIC HALLS AND CIVIC CENTRES (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4110150	Building (Capital) - Public Halls & Civic Centres									Repairs to the damaged external is required.
BC200	Memorial Hall Building Capital		0.00		0.00		0.00		0.00	
BC201	Sandalwood Arts Hall Building Capital		0.00		0.00		0.00		0.00	
BC202	Bonnie Rock Hall Building Capital		0.00		0.00		0.00		0.00	
BC203	Community Centre Hall Building Capital		0.00		0.00		0.00		0.00	
BC204	Railway Station Building Capital		0.00		0.00		0.00		0.00	
BC205	Mukinbudin Community (Men's) Shed Building Capital		0.00		0.00		0.00		0.00	
BC206	Town Hall Butterfly Park Building Capital		0.00		0.00		0.00		0.00	
4110155	Furniture & Equipment (Capital) - Public Halls & Civic Centres		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5110150	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - PUBLIC HALLS AND CIVIC CENTRES</b>		<b>2,318.00</b>	<b>91,024.00</b>	<b>2,318.00</b>	<b>91,024.00</b>	<b>1,728.00</b>	<b>70,979.00</b>	<b>1,187.80</b>	<b>58,384.06</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 March 2018**

SWIMMING AREAS & BEACHES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2110200	Swimming Pool - Salaries		60,829.00		60,829.00		45,621.00		42,643.16	
2110201	Swimming Pool - Superannuation		5,500.00		5,500.00		4,122.00		3,827.52	
2110202	Swimming Pool - Training & Conferences		2,650.00		2,650.00		2,649.00		3,517.60	
2110203	Swimming Pool - Other Employee Costs		4,193.00		4,193.00		3,490.00		3,665.83	
2110204	Swimming Pool Bldg Operations									
BO250	Swimming Pool Building Operations		42,171.00		42,171.00		41,715.00		44,504.73	
2110205	Swimming Pool Bldg/Grounds Maintenance									
BM250	Swimming Pool Building/Grounds Maintenance		8,512.00		15,000.00		11,223.00		16,698.48	A \$6.5K budget amendment has been adopted by council.
GM250	Swimming Pool Grounds Maintenance		0.00		0.00		0.00		7,422.16	Gardening Hours will be allocated directly to the buildings they relate to instead of parks and gardens.
2110206	Swimming Pool Expensed Minor Asset Purchases		0.00		3,000.00		3,000.00		2,619.00	A \$3K budget amendment for Pool Toys has been adopted by council
2110207	Swimming Pool Other Expenses		9,000.00		9,000.00		6,741.00		5,597.55	
2110213	3A Cruickshank Road - Swimming Pool Emp Housing & Grounds Maintenance									
BM253	Employee Housing Maintenance Exps - Swimming Pool		0.00		0.00		0.00		389.22	
GM253	3A Cruickshank Road - Grounds Maintenance		0.00		0.00		0.00		0.00	
BO253	Employee Housing Operating Exps - Swimming Pool		0.00		7,560.00		5,034.00		9,101.45	
2110291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2110292	Depreciation - Mukinbudin Swimming Pool		222,514.00		222,514.00		166,878.00		69,641.04	▼ A reduction in depreciation due to revaluations and a review of depreciation
2110299	Administration Allocated - Op Exp - Swimmin		25,298.00		25,298.00		18,972.00		18,013.75	
<b>OPERATING REVENUE</b>										
3110200	Swimming Pool Subsidy	0.00		0.00		0.00		0.00		
3110201	Swimming Pool Admissions	14,500.00		14,500.00		14,500.00		13,172.40		▼ Original grant of \$32K approved
3110202	Swimming Pool Grants	0.00		20,000.00		20,000.00		32,000.00		
3110203	Swimming Pool Reimbursements & Contributions - Op Inc - Swim Pool	0.00		0.00		0.00		0.00		
3110204	Volunteer Pool Levy - Op Inc.	20,000.00		15,000.00		15,000.00		15,158.08		A \$5K budget amendment has been adopted by council
3110223	Employee Housing Income- Rent & Reimb -	0.00		4,200.00		2,796.00		3,755.63		
3110290	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>34,500.00</b>	<b>380,667.00</b>	<b>53,700.00</b>	<b>397,715.00</b>	<b>52,296.00</b>	<b>309,445.00</b>	<b>64,086.11</b>	<b>227,641.49</b>	
<b>CAPITAL EXPENDITURE</b>										
4110250	Plant & Equipment (Capital) - Swimming Poc		0.00		0.00		0.00		354.00	
4110255	Building (Capital) - Swimming Pool									
BC250	Swimming Pool Building Capital		17,500.00		17,500.00		17,500.00		20,594.40	Additional expenditure on renewal and upgrade works at the kiosk and the installation of a new sound system.
4110260	Infrastructure Other (Capital) - Swimming Pool									
IO250	Swimming Pool Infrastructure Capital		0.00		0.00		0.00		0.00	
4110175	Transfer to Swimming Pool Reserve		20,000.00		20,000.00		20,000.00		20,000.00	
<b>CAPITAL REVENUE</b>										
5110250	Proceeds on Disposal of Assets - Cap Inc -	0.00		0.00		0.00		0.00		
5110253	Transfers From Swimming Pool Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>37,500.00</b>	<b>0.00</b>	<b>37,500.00</b>	<b>0.00</b>	<b>37,500.00</b>	<b>0.00</b>	<b>40,948.40</b>	
<b>TOTAL - SWIMMING AREAS &amp; BEACHES</b>		<b>34,500.00</b>	<b>418,167.00</b>	<b>53,700.00</b>	<b>435,215.00</b>	<b>52,296.00</b>	<b>346,945.00</b>	<b>64,086.11</b>	<b>268,589.89</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
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OTHER RECREATION & SPORT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2110300	Sporting Complex Bldg Ops									
	BO260 Mukinbudin Sports Complex Building Operations		58,350.00		58,350.00		46,261.00		40,747.39	
2110301	Sporting Complex Building & Grounds Mtce									
	BM260 Mukinbudin Sports Complex Building Maintenance		14,980.00		14,980.00		11,223.00		26,085.90	▲ Additional expenditure is being incurred including \$4.1K for air-conditioning repairs.
	GM260 Mukinbudin Sports Complex Grounds Maintenance		0.00		0.00		0.00		13,491.58	
2110302	Parks & Gardens Maintenance/Operations									
	W045 Parks & Gardens Maintenance/Operations		97,846.00		61,700.00		46,242.00		35,056.25	▼ Costs are less than expected as costs that were budgeted to this account are being allocated to more specific accounts and a \$36.2K budget reduction amendment for this has been adopted by council..
2110304	Town Oval Maintenance/Operations									
	W050 Mukinbudin Town Oval Maintenance/Operations		47,198.00		47,198.00		35,370.00		33,292.52	
2110306	Drive In Theatre Building Operations									
	BO265 Drive In Theatre Building Operations		2,000.00		2,000.00		1,485.00		643.97	
2110307	Drive In Theatre Building & Grounds Maintenance									
	BM265 Drive In Theatre Building Maintenance		1,000.00		1,000.00		729.00		105.09	
	GM265 Drive In Theatre Grounds Maintenance		0.00		0.00		0.00		0.00	
2110308	Mukinbudin Dam Catchment Expenses									
	W052 Mukinbudin Dam Catchment Expenses		6,677.00		6,677.00		5,011.00		6,996.44	
2110309	Other Recreation Facilities Operations									
	BO270 Old District Club (Youth Centre) Building Operations		3,998.00		3,998.00		3,028.00		140.38	
	BO271 Mukinbudin Gym Building Operations		4,200.00		4,200.00		3,295.00		3,081.60	
	BO272 Wilgoyne Tennis Club Building Operations		500.00		500.00		398.00		292.84	
	BO273 PISTOL CLUB		239.00		239.00		238.00		239.28	
	BO274 Bonnie Rock Horse and Pony Club		1,000.00		1,000.00		829.00		447.92	
	BO275 Mukinbudin Polo Cross		107.00		107.00		106.00		106.52	
	BO276 Karlonning Hall		172.00		172.00		172.00		172.00	
	BO277 Heritage Grain Silo		66.00		66.00		66.00		65.54	
	BO278 Wheatbelt Way Tractor Display Shed		98.00		98.00		98.00		97.84	
	BO279 Lions Park Building Operations		1,000.00		1,000.00		747.00		61.48	
	BO280 DO NOT USE - WATTONING HISTORICAL SITE		0.00		0.00		0.00		0.00	

**SHIRE OF MUKINBUDIN**  
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<b>OTHER RECREATION &amp; SPORT (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE (Continued)</u></b>										
2110310	Other Recreation Facilities & Grounds Maintenance <b>Jobs</b>									
BM270	Old District Club (Youth Centre) Building Maintenance		1,000.00		1,000.00		720.00		198.06	
BM271	Mukinbudin Gym Building Maintenance		2,500.00		2,500.00		2,178.00		1,719.19	
BM272	Wilgoyne Tennis Club Building Maintenance		0.00		0.00		0.00		0.00	
BM273	Pistol Club Building Maintenance Exp - Op Exp		0.00		0.00		0.00		0.00	
BM274	Bonnie Rock Pony Club Building Maintenance Exp - Op Exp		0.00		0.00		0.00		0.00	
BM275	Mukinbudin Polocross Building Maintenance Exp - Op Exp		0.00		0.00		0.00		0.00	
BM276	Karlonning Hall Building Maintenance Exp - Op Exp		0.00		0.00		0.00		0.00	
BM277	Heritage Grain Silo Building Maintenance Expense - Op Exp		300.00		300.00		198.00		0.00	
BM278	Wheatbelt Way Tractor Shed Display Building Maint Exp - Op Exp		0.00		0.00		0.00		0.00	
BM279	Lions Park Building Maintenance		0.00		0.00		0.00		4,744.92	A journal is required
BM281	Goodchilds Gate Building Maintenance		0.00		0.00		0.00		0.00	
GM270	Old District Club Grounds Maintenance		0.00		0.00		0.00		396.23	
GM271	Mukinbudin Gym Grounds Maintenance		0.00		0.00		0.00		2,306.37	
GM272	Wilgoyne Tennis Club Grounds Maintenance		0.00		0.00		0.00		0.00	
GM273	Pistol Club Grounds Maintenance		0.00		0.00		0.00		0.00	
GM274	Bonnie Rock Pony Club Grounds Maintenance		0.00		0.00		0.00		0.00	
GM275	Mukinbudin Polocross Grounds Maintenance		0.00		0.00		0.00		0.00	
GM276	Karlonning Hall Grounds Maintenance		0.00		0.00		0.00		0.00	
GM279	Lions Park Grounds Maintenance		0.00		0.00		0.00		3,570.91	
GM281	Goodchilds Gate Grounds Maintenance		0.00		0.00		0.00		0.00	
W051	Hockey Field Maintenance/Operations		0.00		0.00		0.00		2,021.51	
W055	Bowling Club Green Maintenance/Operations		250.00		250.00		171.00		120.94	
W056	Walk Trail Maintenance/Operations		2,069.00		2,069.00		1,539.00		2,098.79	
2110311	Expenses - District Club		0.00		0.00		0.00		589.09	Shire expenses on behalf of the District Club To be reimbursed.
2110313	Expensed Minor Asset Purchases - Parks and Gardens		0.00		0.00		0.00		0.00	
2110315	Events Kit General Expenses		2,000.00		2,000.00		1,494.00		926.73	
2110317	Sponsorship & Reimbursement Exps for Kid Sport Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		1,735.00		1,735.00		1,296.00		170.00	
2110319	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec <b>Jobs</b>									
MARQU	Marquee & Trailer Expenses, Inc Hire Exps (Inc in 3110309) - Oth Rec		0.00		4,000.00		2,988.00		2,063.90	This is a new job. A \$4K budget amendment has been adopted by council. Marquee costs were previously being considered part of the Spring Festival expenses.

**SHIRE OF MUKINBUDIN**  
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<b>OTHER RECREATION &amp; SPORT</b> <b>(Continued)</b> <b>OPERATING EXPENDITURE (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	<b>Revenue</b> <b>\$</b>	<b>Expenditure</b> <b>\$</b>	
2110329	Gym Equipment Maintenance		800.00		800.00		800.00		0.00	
2110332	NEWROC Club Development - Expense		0.00		0.00		0.00		0.00	
2110333	NEWROC Club Development - Shire		0.00		0.00		0.00		0.00	
2110334	Healthways Project Officer Exp		0.00		0.00		0.00		0.00	
2110337	Central Wheatbelt Football League		2,500.00		2,500.00		2,500.00		2,500.00	
2110341	Stay on Your Feet Grant Exp		0.00		0.00		0.00		0.00	
2110342	Interest on Loan 108 - Bowling Club		4,028.00		4,028.00		3,807.00		4,071.86	
2110391	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2110392	Depreciation - Other Recreation		144,735.00		144,735.00		108,549.00		78,577.85	▼ Other Recreation depreciation is reduced due to revaluations and a review of depreciation
2110399	Administration Allocated		42,164.00		42,164.00		31,617.00		30,022.93	
<b>OPERATING REVENUE</b>										
3110300	Recreation/Sporting Complex Hire Fees	1,300.00		1,300.00		972.00		680.03		
3110301	Sport Leases and Rentals	0.00		0.00		0.00		680.00		Horse agistment income
3110302	Contributions & Donations - Other Recreation	0.00		0.00		0.00		13,818.19		Contributions for Wall Padding Installed Mukinbudin Complex Basketball Courts and Contributions for & Carpet replacement in function room at Mukinbudin Complex
3110303	Reimbursement Income - Other Recreation & Sport	0.00		2,700.00		2,700.00		5,827.00		Insurance claim refund.
3110304	Grants - Other Recreation	1,500.00		1,500.00		1,125.00		10,825.00		\$10K Stronger Communities Grant for Hockey Field Lights
3110305	Annual Sporting Club Levy	6,369.09		6,369.09		6,367.00		6,423.64		
3110306	Drive-In Gate Takings	0.00		0.00		0.00		0.00		
3110307	Reimbursements - District Club	0.00		0.00		0.00		589.09		Shire expenses on behalf of the District Club reimbursed.
3110308	Community Activities Income	0.00		0.00		0.00		853.62		Tai Chi income
3110309	Marquee & Trailer Hire Income (Exp in MARQU) - Oth Rec	0.00		4,000.00		2,997.00		3,095.07		This is a new account to identify Marquee Hire income. A \$4K budget amendment has been adopted by council.
3110310	Sporting Body Reimbursements	0.00		0.00		0.00		0.00		
3110315	Events Kit Hire Income	2,000.00		2,000.00		1,494.00		1,753.64		
3110319	NEWROC Club Development Income	0.00		0.00		0.00		0.00		
3110320	NEWROC Clubs-State Contrb.	0.00		0.00		0.00		0.00		
3110321	Healthway Project Officer	0.00		0.00		0.00		0.00		
3110330	Stay on Your Feet Grant Income	0.00		0.00		0.00		0.00		
3110331	Gymnasium Membership Fees	3,500.00		3,500.00		2,619.00		1,741.35		
3110390	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>14,669.09</b>	<b>443,512.00</b>	<b>21,369.09</b>	<b>411,366.00</b>	<b>18,274.00</b>	<b>313,155.00</b>	<b>46,286.63</b>	<b>297,223.82</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
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<b>OTHER RECREATION &amp; SPORT (Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4110350	Plant & Equipment (Capital) - Other Recreation/Sport		0.00		0.00		0.00		0.00	
4110352	Furniture & Equipment (Capital) - Other Recreation/Spor		0.00		0.00		0.00		0.00	
4110355	Building (Capital) - Other Recreation/Sport									
BC260	Mukinbudin Sports Complex Building Capital		36,500.00		36,500.00		36,500.00		42,452.07	Flooring repairs at the Mukinbudin Sports Complex Building have cost more than the allocated budget.
BC270	Old District Club (Youth Centre) Building Capital		0.00		0.00		0.00		0.00	
BC271	Mukinbudin Gym Building Capital		0.00		0.00		0.00		0.00	
BC272	Wilgoyne Tennis Club Building Capital		0.00		0.00		0.00		0.00	
BC273	Mukinbudin Lions Park Building Capital		0.00		0.00		0.00		0.00	
4110360	Infrastructure Parks & Ovals - Other Rec & Sport - Cap Exp									
BC275	Infrastructure Parks & Ovals - Other Rec & Sport - Cap Exp		0.00		0.00		0.00		0.00	
4110365	Infrastructure Other - Other Rec & Sport -Cap Exp									
BC280	Other Infrastructure - Other Rec & Sport - Cap Exp		12,500.00		37,500.00		37,500.00		10,628.00	▼ Timing - Hockey lighting and carpark expenditure is not yet complete.
4110370	Principal on Loan 108 - Bowling Club		14,877.00		14,877.00		14,876.00		14,877.14	
<b><u>CAPITAL REVENUE</u></b>										
5110350	Proceeds on Disposal of Assets - Cap Inc - Other Re	0.00		0.00		0.00		0.00		
5110352	Transfers From Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>63,877.00</b>	<b>0.00</b>	<b>88,877.00</b>	<b>0.00</b>	<b>88,876.00</b>	<b>0.00</b>	<b>67,957.21</b>	
<b>TOTAL - OTHER RECREATION &amp; SPORT</b>		<b>14,669.09</b>	<b>507,389.00</b>	<b>21,369.09</b>	<b>500,243.00</b>	<b>18,274.00</b>	<b>402,031.00</b>	<b>46,286.63</b>	<b>365,181.03</b>	

**SHIRE OF MUKINBUDIN**  
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<b>TELEVISION &amp; RADIO REBROADCASTING</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2110400	TV/Radio Re-Broadcasting Operations		1,404.00		1,404.00		1,071.00		663.17	
2110401	TV/Radio Re-Broadcasting Maintenance		2,000.00		2,000.00		2,000.00		0.00	
2110402	Contributions to CDMA/JJJ		0.00		0.00		0.00		0.00	
2110491	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2110492	Depreciation - TV/Radio Rebroadcasting		999.00		999.00		747.00		749.29	
2110499	Administration Allocated		2,108.00		2,108.00		1,575.00		1,501.14	
<b><u>OPERATING REVENUE</u></b>										
3110400	Contributions & Donations - TV/Radio	0.00		0.00		0.00		0.00		
3110401	TV/Radio Service Charges Levied	0.00		0.00		0.00		0.00		
3110402	Reimbursements - TV/Radio	0.00		0.00		0.00		0.00		
3110490	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>6,511.00</b>	<b>0.00</b>	<b>6,511.00</b>	<b>0.00</b>	<b>5,393.00</b>	<b>0.00</b>	<b>2,913.60</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4110450	Plant & Equipment (Capital) - TV & Radio Rebroadcasting		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
5110450	Proceeds on Disposal of Assets - Cap Inc - TV & R	0.00		0.00		0.00		0.00		
5110452	Transfers from Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - TELEVISION &amp; RADIO REBROADCASTING</b>		<b>0.00</b>	<b>6,511.00</b>	<b>0.00</b>	<b>6,511.00</b>	<b>0.00</b>	<b>5,393.00</b>	<b>0.00</b>	<b>2,913.60</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
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LIBRARIES	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
2110505 Library Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00	
2110506 Library - Lost Books/Book Purchases		500.00		500.00		369.00		347.40	
2110510 Library - Other Expenses		3,480.00		3,480.00		3,177.00		2,009.11	
2110592 Depreciation - Library		0.00		0.00		0.00		0.00	
2110599 Administration Allocated		12,649.00		12,649.00		9,486.00		9,006.87	
<b><u>OPERATING REVENUE</u></b>									
3110500 Library Penalties & Fees	0.00		0.00		0.00		0.00		
3110501 Library Reimbursements Lost Books/Book Purchase	225.00		225.00		162.00		73.71		
<b>SUB-TOTAL</b>	<b>225.00</b>	<b>16,629.00</b>	<b>225.00</b>	<b>16,629.00</b>	<b>162.00</b>	<b>13,032.00</b>	<b>73.71</b>	<b>11,363.38</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
<b><u>CAPITAL REVENUE</u></b>									
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - LIBRARIES</b>	<b>225.00</b>	<b>16,629.00</b>	<b>225.00</b>	<b>16,629.00</b>	<b>162.00</b>	<b>13,032.00</b>	<b>73.71</b>	<b>11,363.38</b>	

**SHIRE OF MUKINBUDIN**  
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<b>HERITAGE</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2110600	Museum Building Operations									
	BO300 Museum Building Operations		0.00		0.00		0.00		0.00	
2110601	Museum Building Maintenance									
	BM300 Museum Building Maintenance		0.00		0.00		0.00		0.00	
2110602	Museum General Operating Expenditure		0.00		0.00		0.00		0.00	
2110603	History Book Expenditure		0.00		0.00		0.00		0.00	
2110604	Pope Hills Grant Operating Expenditure									
	BM255 Popes Hill Anzac Memorial Maintenance		2,000.00		2,000.00		1,485.00		0.00	
	GM255 Popes Hill Anzac Memorial Grounds Maintenance		0.00		0.00		0.00		502.73	
2110692	Depreciation - Heritage		0.00		0.00		0.00		0.00	
2110699	Administration Allocated		2,108.00		2,108.00		1,575.00		1,501.14	
<b><u>OPERATING REVENUE</u></b>										
3110600	Sale of History Books	0.00		0.00		0.00		0.00		
3110601	Museum Entry Income	0.00		0.00		0.00		0.00		
3110602	Contributions & Donations - Heritage	0.00		0.00		0.00		0.00		
3110603	Reimbursements - Heritage	0.00		0.00		0.00		0.00		
3110604	Grant Income - Heritage	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>4,108.00</b>	<b>0.00</b>	<b>4,108.00</b>	<b>0.00</b>	<b>3,060.00</b>	<b>0.00</b>	<b>2,003.87</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
4110650	Building (Capital) - Heritage									
	BC300 Museum Building Capital		0.00		0.00		0.00		0.00	
4110660	Infrastructure Other (Capital) - Heritage									
	IO255 Popes Hill Anzac Memorial Capital		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - HERITAGE</b>		<b>0.00</b>	<b>4,108.00</b>	<b>0.00</b>	<b>4,108.00</b>	<b>0.00</b>	<b>3,060.00</b>	<b>0.00</b>	<b>2,003.87</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 11 - RECREATION & CULTURE**  
**Financial Statement for Period Ended**  
**31 March 2018**

**OTHER CULTURE****OPERATING EXPENDITURE**

2110711 Spring Festival - Coordinator Expense  
 2110712 Spring Festival - Shire Outside Workers **Jobs**

**W054 Spring Festival General Expenses - Op Exp**

2110713 Spring Festival - Shire Underwriting

2110716 Spring Festival - Shire Prize Money

2110799 Administration Allocated

**OPERATING REVENUE**

3110700 Contributions & Donations - Other Culture  
 3110701 Reimbursements - Other Culture  
 3110702 Grants - Other Culture

**SUB-TOTAL****CAPITAL EXPENDITURE****CAPITAL REVENUE****SUB-TOTAL****TOTAL - OTHER CULTURE**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	0.00		0.00		0.00		0.00	<p>Wages and plant related expenditure has been less than expected. A \$9.5K budget reduction amendment has been adopted by council.</p> <p>No Spring Festival underwriting related costs have been incurred and a \$10K budget reduction amendment has been adopted by council.</p> <p>No prizes were paid for. A \$500 budget reduction amendment has been adopted by council by council.</p>
	14,248.00		4,748.00		4,748.00		4,771.20	
	10,000.00		0.00		0.00		0.00	
	500.00		0.00		0.00		0.00	
	4,216.00		4,216.00		3,159.00		3,002.29	
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
<b>0.00</b>	<b>28,964.00</b>	<b>0.00</b>	<b>8,964.00</b>	<b>0.00</b>	<b>7,907.00</b>	<b>0.00</b>	<b>7,773.49</b>	
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>0.00</b>	<b>28,964.00</b>	<b>0.00</b>	<b>8,964.00</b>	<b>0.00</b>	<b>7,907.00</b>	<b>0.00</b>	<b>7,773.49</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>PROGRAMME SUMMARY</b>									
	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Roads, Streets, Bridges and Depots		1,847,707.00		1,852,357.00		1,401,806.00		1,357,485.44	
Road Plant Purchases		0.00		0.00		0.00		0.00	
Aerodromes		22,035.00		22,035.00		16,497.00		14,808.56	
Transport Licensing		24,842.00		24,842.00		18,621.00		17,018.48	
<b><u>OPERATING REVENUE</u></b>									
Roads, Streets, Bridges and Depots	923,211.00		923,211.00		679,788.00		621,089.00		<p>Timing - Works on the Mukinbudin-Wialki Rd (North Section 17/18) have started. The invoice for the final installment of grant is yet to be raised.</p> <p>▲ The Backhoe has not yet been purchased and is recommended for deferment reducing the expected profit.</p>
Road Plant Purchases	15,664.00		15,664.00		15,663.00		5,136.34		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	21,700.00		21,700.00		16,272.00		13,987.25		
<b>SUB-TOTAL</b>	<b>960,575.00</b>	<b>1,894,584.00</b>	<b>960,575.00</b>	<b>1,899,234.00</b>	<b>711,723.00</b>	<b>1,436,924.00</b>	<b>640,212.59</b>	<b>1,389,312.48</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Roads, Streets and Bridges		1,418,111.00		1,425,611.00		1,425,545.00		473,583.75	<p>▼ Works on Calder Street Reseal - Renewal Cap Exp, Memorial Avenue Renewal - Cap Exp, Koorda-Bullfinch Road (In Town Section) Renewal - Cap Exp, and Williams Road Renewal - Cap Exp have not yet started and the and North East Rd (2017/2018) - Cap Exp and Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp works have only just started.</p> <p>The Barbalin North Road - Gravel Resheet 2017/2018 has been completed at less than the allocated budget.</p> <p>Full details are given in the Roads, Streets and Bridges Detail.</p>
Road Plant Purchases		172,638.00		172,638.00		172,628.00		72,728.18	
Aerodromes		0.00		0.00		0.00		0.00	
Transport Licensing		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		<p>▲ The Backhoe has not yet been purchased and is recommended for deferment. Hence no proceeds from the sale of the old backhoe have been received.</p>
Road Plant Purchases	36,364.00		36,364.00		36,363.00		21,363.64		
Aerodromes	0.00		0.00		0.00		0.00		
Transport Licensing	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>36,364.00</b>	<b>1,590,749.00</b>	<b>36,364.00</b>	<b>1,598,249.00</b>	<b>36,363.00</b>	<b>1,598,173.00</b>	<b>21,363.64</b>	<b>546,311.93</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>996,939.00</b>	<b>3,485,333.00</b>	<b>996,939.00</b>	<b>3,497,483.00</b>	<b>748,086.00</b>	<b>3,035,097.00</b>	<b>661,576.23</b>	<b>1,935,624.41</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

STREETS, ROADS & BRIDGES			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
OPERATING EXPENDITURE											
2120100	Rural Road Maintenance Op Exp	Jobs									
RM001	Annual Road Maintenance Budget Only (No Actuals)			0.00		0.00		0.00		0.00	
RM002	(Spare Rural Rd Maint)			0.00		0.00		0.00		0.00	
RM003	(Spare Rural Rd Maint)			0.00		0.00		0.00		0.00	
RM004	Wilgoyne Road (Rd Maintenance)			0.00		0.00		0.00		14,500.55	
RM005	Mukinbudin North-East Road (Rd Maintenance)			0.00		0.00		0.00		25,021.60	
RM006	Bonnie Rock-Lake Brown Road (Rd Maintenance)			0.00		0.00		0.00		16,714.40	
RM007	Nungarin North Road (Rd Maintenance)			0.00		0.00		0.00		1,683.88	
RM008	Berringbooding Road (Rd Maintenance)			0.00		0.00		0.00		4,029.10	
RM009	Moondon Road (Rd Maintenance)			0.00		0.00		0.00		10,935.78	
RM010	Quanta Cutting North Road (Rd Maintenance)			0.00		0.00		0.00		14,727.74	
RM011	Graham Road (Rd Maintenance)			0.00		0.00		0.00		2,256.80	
RM012	Carlton Road (Rd Maintenance)			0.00		0.00		0.00		0.00	
RM013	Lake Brown South Road (Rd Maintenance)			0.00		0.00		0.00		2,651.86	
RM014	Popes Hill South Road (Rd Maintenance)			0.00		0.00		0.00		3,695.40	
RM015	Clamp Road (Rd Maintenance)			0.00		0.00		0.00		3,647.64	
RM016	Copeland Road (Rd Maintenance)			0.00		0.00		0.00		0.00	
RM017	Whyte Road (Rd Maintenance)			0.00		0.00		0.00		0.00	
RM018	Walton Road (Rd Maintenance)			0.00		0.00		0.00		1,557.46	
RM019	Ogilvie Road (Rd Maintenance)			0.00		0.00		0.00		3,800.34	
RM020	Dandanning Road (Rd Maintenance)			0.00		0.00		0.00		4,791.23	
RM021	Cookinbin Road (Rd Maintenance)			0.00		0.00		0.00		2,572.45	
RM022	McGregor Road (Rd Maintenance)			0.00		0.00		0.00		6,317.55	
RM023	Jones East Road (Rd Maintenance)			0.00		0.00		0.00		793.04	
RM024	Albert Road (Rd Maintenance)			0.00		0.00		0.00		1,184.08	
RM025	Kalyanbudding West Road (Rd Maintenance)			0.00		0.00		0.00		666.87	
RM026	Barbalin North Road (Rd Maintenance)			0.00		0.00		0.00		9,598.50	
RM027	Barbalin South Road (Rd Maintenance)			0.00		0.00		0.00		15,009.85	
RM028	Fogarty Road (Rd Maintenance)			0.00		0.00		0.00		4,133.17	
RM029	Davis Road (Rd Maintenance)			0.00		0.00		0.00		568.57	
RM030	Forty Six Gate Road (Rd Maintenance)			0.00		0.00		0.00		0.00	
RM031	Harry Road (Rd Maintenance)			0.00		0.00		0.00		1,215.75	
RM032	Comerford Road (Rd Maintenance)			0.00		0.00		0.00		1,473.96	
RM033	Karomin Road (Rd Maintenance)			0.00		0.00		0.00		1,273.77	
RM034	Harold Road (Rd Maintenance)			0.00		0.00		0.00		977.73	
RM035	Brierly Road (Rd Maintenance)			0.00		0.00		0.00		0.00	
RM036	Squire Road (Rd Maintenance)			0.00		0.00		0.00		1,229.40	
RM037	Lake Road (Rd Maintenance)			0.00		0.00		0.00		338.76	
RM038	Popes Hill North Road (Rd Maintenance)			0.00		0.00		0.00		3,476.26	
RM039	Wialki Soak Road (Rd Maintenance) Broomhall Road			0.00		0.00		0.00		2,617.35	
RM040	Wyoming Trail (Rd Maintenance)			0.00		0.00		0.00		993.54	
RM041	Brandis Road (Rd Maintenance)			0.00		0.00		0.00		2,744.93	
RM042	Toole Road (Rd Maintenance)			0.00		0.00		0.00		5,736.01	
RM043	Sprigg Road (Rd Maintenance)			0.00		0.00		0.00		3,301.96	
RM044	Bonnie Rock Tank Road (Rd Maintenance)			0.00		0.00		0.00		927.78	
RM045	Clune Road (Rd Maintenance)			0.00		0.00		0.00		0.00	
RM046	Dootaning Road (Rd Maintenance)			0.00		0.00		0.00		719.06	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

STREETS, ROADS & BRIDGES (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>OPERATING EXPENDITURE (Continued)</b>										
2120100	Rural Road Maintenance Op Exp (Continued)									
	RM047 Cunderin Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM048 Copeland North Road (Rd Maintenance)		0.00		0.00		0.00		978.30	
	RM049 Manuel Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM050 Morrison Road (Rd Maintenance)		0.00		0.00		0.00		1,762.10	
	RM051 Sevier Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM052 Scotsman Road (Rd Maintenance)		0.00		0.00		0.00		2,388.26	
	RM053 Adams Road (Rd Maintenance)		0.00		0.00		0.00		182.84	
	RM054 Spencers Road (Rd Maintenance)		0.00		0.00		0.00		2,636.80	
	RM055 (Spare Rural Rd Maint)		0.00		0.00		0.00		0.00	
	RM056 Doig Road (Rd Maintenance)		0.00		0.00		0.00		1,027.07	
	RM071 Henry Road (Rd Maintenance)		0.00		0.00		0.00		5,497.34	
	RM072 Sheardown Road (Rd Maintenance)		0.00		0.00		0.00		2,399.94	
	RM073 Molyneux Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM074 McInnes Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM075 Wattoning West Road (Rd Maintenance)		0.00		0.00		0.00		4,717.05	
	RM076 Jones Road (Rd Maintenance)		0.00		0.00		0.00		1,575.63	
	RM077 Wymond Road (Rd Maintenance)		0.00		0.00		0.00		400.19	
	RM078 Milne Road (Rd Maintenance)		0.00		0.00		0.00		522.68	
	RM079 Miguel East Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM080 Stockton Road (Rd Maintenance)		0.00		0.00		0.00		2,096.69	
	RM081 Dease Road (Rd Maintenance)		0.00		0.00		0.00		1,225.18	
	RM082 Connell Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM083 Mott Road (Rd Maintenance)		0.00		0.00		0.00		6,382.28	
	RM084 Mt Jackson Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM085 Angle Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM086 Lavery Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM087 Aitken Road (Rd Maintenance)		0.00		0.00		0.00		701.33	
	RM088 Koonkoobing Road (Rd Maintenance)		0.00		0.00		0.00		694.81	
	RM089 Andrews Road East (Rd Maintenance)		0.00		0.00		0.00		659.06	
	RM090 (Spare Rural Rd Maint)		0.00		0.00		0.00		0.00	
	RM091 Beckingham Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM092 Wundowlin Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM093 Quanta Cutting-Weira Road (Rd Maintenance)		0.00		0.00		0.00		2,717.40	
	RM094 Elsewhere Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM095 Copeland South Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM096 Forest Avenue (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM097 Borlase Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM098 Arnold Road (Rd Maintenance)		0.00		0.00		0.00		1,810.35	
	RM099 Nicol Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM100 Un-Named Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM101 Smith Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM102 Whitcher Road (Rd Maintenance)		0.00		0.00		0.00		1,381.26	
	RM103 Fagan Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM104 Jamieson Road (Rd Maintenance)		0.00		0.00		0.00		232.88	
	RM106 Dead Horse Hill Road (Rd Maintenance)		0.00		0.00		0.00		5,841.79	
	RM107 Koorda-Bullfinch Rd (M40) (Rd Maintenance)		0.00		0.00		0.00		6,678.96	
	RM108 Kununoppin-Mukinbudin Road (Rd Maintenance)		0.00		0.00		0.00		12,889.62	
	RM109 Mukinbudin-Bonnie Rock Road (Rd Maintenance)		0.00		0.00		0.00		33,905.90	
	RM110 Mukinbudin-Wialki Road (Rd Maintenance)		0.00		0.00		0.00		5,176.02	
	RM111 Driscoll Road (Rd Maintenance)		0.00		0.00		0.00		0.00	
	RM140 Williams Road (Rd Maintenance) - Op Exp		0.00		0.00		0.00		0.00	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>STREETS, ROADS &amp; BRIDGES</b> <b>(Continued)</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Revenue</b>	<b>Expenditure</b>	
<b>OPERATING EXPENDITURE (Continued)</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
2120100	Rural Road Maintenance Op Exp (Continued)									
RM998	Road Maintenance - General Rural Exp (Non road specific costs only)		344,622.00		321,672.00		241,236.00		6,396.86	▼ Additional maintenance
TCM001	Traffic Counter Management		5,000.00		5,000.00		3,726.00		1,057.24	
	<u>Subtotal Rural Road Maintenance</u>		<u>349,622.00</u>		<u>326,672.00</u>		<u>244,962.00</u>		<u>291,819.95</u>	▲ Rural road maintenance commenced promptly at the commencement of the year and is continuing at a higher rate than expected and a budget amendment has been adopted but not yet applied to the ledger.
<b>OPERATING EXPENDITURE</b>										
2120101	Townsite Road Maintenance Op Exp									
RM057	Maddock Street (Rd Maintenance)		0.00		0.00		0.00		701.96	
RM058	Calder Street (Rd Maintenance)		0.00		0.00		0.00		237.09	
RM059	Cruikshank Road (Rd Maintenance)		0.00		0.00		0.00		243.52	
RM060	Lansdell Street (Rd Maintenance)		0.00		0.00		0.00		186.93	
RM061	Shadbolt St		0.00		0.00		0.00		2,145.95	
RM062	White Street (Rd Maintenance)		0.00		0.00		0.00		646.96	
RM063	Ferguson Street (Rd Maintenance)		0.00		0.00		0.00		0.00	
RM064	Conway Street (Rd Maintenance)		0.00		0.00		0.00		1,258.96	
RM065	Greenslade Street (Rd Maintenance)		0.00		0.00		0.00		176.76	
RM066	Lukin Street (Rd Maintenance)		0.00		0.00		0.00		5.60	
RM067	Memorial Avenue (Rd Maintenance)		0.00		0.00		0.00		561.35	
RM068	Strugnell Street (Rd Maintenance)		0.00		0.00		0.00		139.23	
RM069	Clamp Street (Rd Maintenance)		0.00		0.00		0.00		0.00	
RM070	Potter Street (Rd Maintenance)		0.00		0.00		0.00		0.00	
RM105	Earl Drive (Rd Maintenance)		0.00		0.00		0.00		0.00	
RM112	Mallee Drive (Rd Maintenance)		0.00		0.00		0.00		325.00	
RM113	Gimlett Way (Rd Maintenance)		0.00		0.00		0.00		(31.69)	
RM114	Salmon Gum Alley (Rd Maintenance)		0.00		0.00		0.00		31.69	
RM122	Bent Street (Rd Maintenance)		0.00		0.00		0.00		2,431.37	
RM999	Road Maintenance - General Townsite Exp (Non road specific costs only)		62,761.00		90,361.00		67,752.00		8,572.72	▼ Less maintenance than expected.
	<u>Subtotal Townsite Road Maintenance</u>		<u>62,761.00</u>		<u>90,361.00</u>		<u>67,752.00</u>		<u>17,633.40</u>	▼ Less maintenance than expected. An appropriate budget amendment has been adopted but not yet applied to the ledger.
2120103	Roads/Street Cleaning									
SWEEP	Roads/Street Cleaning - Op Exp		21,120.00		21,120.00		15,813.00		10,235.98	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

STREETS, ROADS, BRIDGES & DEPOT (Continued)			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE (Continued)</b>											
2120104	Street Trees & Watering	<b>Jobs</b>									
	<b>TREES</b> Street Trees & Watering - Op Exp			5,000.00	5,000.00	4,988.00	0.00				
2120105	Street Trees Pruning & Tree Lopping	<b>Jobs</b>									
	<b>PRUNE</b> Street Trees Pruning & Tree Lopping - Op Exp			22,065.00	22,065.00	19,083.00	12,465.81				
2120106	Traffic Signs/Equipment (Safety)	<b>Jobs</b>									
	<b>SIGNS</b> Traffic Signs/Equipment (Safety)			43,747.00	43,747.00	32,796.00	14,826.55				▼ Less signs than expected
2120107	Footpath Maintenance	<b>Jobs</b>									
	<b>FPM01</b> Footpath Maintenance			21,615.00	21,615.00	16,182.00	6,050.10				▼ The rate of expenditure is less than expected.
2120108	Street Lighting - Operating			18,900.00	18,900.00	14,175.00	10,997.03				
2120110	Rural Road Numbering Program			0.00	0.00	0.00	0.00				
2120111	Verge Mtce/Roadside Spraying	<b>Jobs</b>									
	<b>VERGE</b> Verge Mtce/Roadside Spraying			25,640.00	25,640.00	25,628.00	27,585.35				
2120112	Townscape Maintenance - Op Exp - Sts Rds & Bridges	<b>Jobs</b>									
	<b>TSCAPE</b> Townscape Maintenance - Op Exp			0.00	0.00	0.00	0.00				
2120114	Rail Alliance			0.00	0.00	0.00	0.00				
2120116	Purchase of Land for Roads - Op Exp			10,000.00	10,000.00	10,000.00	1,151.75				
2120191	Loss on Disposal of Assets			0.00	0.00	0.00	0.00				
2120192	Depreciation - Roads, Bridges & Depots			1,267,237.00	1,267,237.00	950,427.00	964,719.52				
<b>OPERATING REVENUE</b>											
3120100	Regional Road Group Grants (MRWA)		365,800.00		365,800.00	365,800.00	292,640.00				▲ Timing - Works on the Mukinbudin-Wialki Rd (North Section 17/18) have started. The invoice for the final installment of grant is yet to be raised.
3120101	Direct Road Grant (MRWA)		70,567.00		70,567.00	70,567.00	70,567.00				
3120102	Roads to Recovery Grant		486,844.00		486,844.00	243,421.00	257,282.00				
3120103	Black Spot Grant		0.00	0.00	0.00	0.00	0.00				
3120105	Flood Damage Income		0.00	0.00	0.00	0.00	0.00				
3120106	Street Lighting Subsidy		0.00	0.00	0.00	0.00	0.00				
3120108	Sale of Scrap		0.00	0.00	0.00	0.00	600.00				Scrap sold
3120110	Other Contrib. & Donations - Roads/Streets		0.00	0.00	0.00	0.00	0.00				
3120111	Other Reimbursements - Roads/Streets		0.00	0.00	0.00	0.00	0.00				
3120112	Other Grants - Roads/Streets		0.00	0.00	0.00	0.00	0.00				
3120115	Other Contrib. & Donations - Footpaths		0.00	0.00	0.00	0.00	0.00				
3120116	Other Reimbursements - Footpaths		0.00	0.00	0.00	0.00	0.00				
3120117	Other Grants - Footpaths		0.00	0.00	0.00	0.00	0.00				
3120120	Other Contrib. & Donations - Depots		0.00	0.00	0.00	0.00	0.00				
3120121	Other Reimbursements - Depots		0.00	0.00	0.00	0.00	0.00				
3120122	Other Grants - Depots		0.00	0.00	0.00	0.00	0.00				
3120123	Grants Commission Grant - Applied to Maintenance		0.00	0.00	0.00	0.00	0.00				
3120124	Grants Commission Grant - Applied to Construction		0.00	0.00	0.00	0.00	0.00				
3120190	Profit on Disposal of Assets		0.00	0.00	0.00	0.00	0.00				
<b>SUB-TOTAL</b>	<b>OPERATING</b>		<b>923,211.00</b>	<b>1,847,707.00</b>	<b>923,211.00</b>	<b>1,852,357.00</b>	<b>679,788.00</b>	<b>1,401,806.00</b>	<b>621,089.00</b>	<b>1,357,485.44</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

STREETS, ROADS, BRIDGES & DEPOT (Continued)		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>CAPITAL EXPENDITURE</b>										
4120150	Furniture & Equipment (Capital) - Footpaths/Roads		0.00		0.00		0.00		0.00	
4120155	Plant & Equipment (Capital) - Roads		0.00		0.00		0.00		0.00	
4120160	Building (Capital) - Depots (moved to 4140260)		0.00		0.00		0.00		0.00	
4120166	Roads Renewal Works - Capital Exp									
	<b>Jobs</b>									
RCC01	McGregor South Rd Capital - Council Funded		0.00		0.00		0.00		0.00	
RCC02	Mukinbudin Wialki Rd Capital - Council Funded		0.00		0.00		0.00		0.00	
RCC03	Graham Rd Capital - Council Funded		0.00		0.00		0.00		0.00	
RCC04	Strugnell Street Capital Exp		55,000.00		55,000.00		54,986.00		11,647.11	▼ Timing - Works have only just commenced.
RCC05	Barbarlin North Road - Cap Exp		0.00		0.00		0.00		0.00	
RCC06	McGregor North Road - Cap Exp		0.00		0.00		0.00		0.00	
RCC08	Calder Street Reseal - Renewal Cap Exp		22,000.00		22,000.00		22,000.00		0.00	▼ Timing - Works have not commenced.
RR057	Maddock Street Renewal - Cap Exp		0.00		15,000.00		15,000.00		6,099.75	
RR067	Memorial Avenue Renewal - Cap Exp		0.00		11,000.00		11,000.00		0.00	▼ Timing - Works have not commenced.
RR107	Koorda-Bullfinch Road (In Town Section) Renewal - Cap Exp		0.00		20,000.00		20,000.00		0.00	▼ Timing - Works have not commenced.
RR108	Kununoppin-Mukinbudin Road Renewal - Cap Exp		0.00		0.00		0.00		0.00	
RR140	Williams Road Renewal - Cap Exp		0.00		13,000.00		13,000.00		0.00	▼ Timing - Works have not commenced.
RR2107	Koorda-Bullfinch Road (Rural West Section) Renewal - Cap Exp		0.00		0.00		0.00		69.60	
4120167	Roads (Capital) - Roads to Recovery									
	<b>Jobs</b>									
RTR04	Strugnell Street Rav Upgrade - Cap Exp		0.00		0.00		0.00		0.00	
RTR05	McGregor South Road Seal RTR		0.00		0.00		0.00		0.00	
RTR06	Forty Six Gate Road Resheeting RTR		0.00		0.00		0.00		0.00	
RTR07	North East Road 2015/16 - Cap Exp		0.00		0.00		0.00		0.00	
RTR08	Koorda Bullfinch road 15/16 Salt pan		0.00		0.00		0.00		0.00	
RTR09	Beringbooding Resheeting - Roads to Recovery		0.00		0.00		0.00		0.00	
RTR10	Barbalin North Road - Gravel Resheet 2017/2018		127,000.00		127,000.00		126,994.00		93,296.25	▼ \$33500 saving due to efficiencies
RTR11	Bonnie Rock/Lake Brown Road - Gravel Resheet 2017/2018		200,500.00		149,000.00		148,992.00		148,662.87	The Bonnie Rock - Lake Brown Rd works have been completed below budget.
RTR12	North East Rd (2017/2018) - Cap Exp		205,611.00		205,611.00		205,605.00		38,378.99	▼ Timing - Works have only just commenced.
4120168	Roads (Capital) - Regional Road Group									
	<b>Jobs</b>									
RRG01	Mukinbudin Wialki Rd (South Section 17/18) - Cap Exp		130,000.00		130,000.00		129,986.00		11,951.22	▼ \$118049 saving due to reallocation of resources as the bulk of the job is not proceeding.
RRG02	RRG Nungarin North Road		0.00		0.00		0.00		0.00	
RRG03	Mukinbudin-Wialki Rd Capital - RRG Funded 16-17		0.00		0.00		0.00		0.00	
RRG04	Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp		560,000.00		560,000.00		559,994.00		99,634.27	▼ Timing - Works have only just started.
4120169	Roads (Capital) - Black Spot									
	<b>Jobs</b>									
RBS01	Koorda Bullfinch Rd - Black Spot Funded		0.00		0.00		0.00		0.00	
4120170	Footpaths (Capital) - Council Funded									
	<b>Jobs</b>									
FPC01	White Street - Western Footpath		30,000.00		30,000.00		29,994.00		0.00	▼ Timing - Works have not yet commenced.
FPC02	Cruickshank St - Northern Footpath		58,000.00		58,000.00		57,994.00		33,843.69	▼ Timing - Works have only just started.
4120171	Roads (Capital) - Flood Damage									
	<b>Jobs</b>									
FDC01	Flood Damage - Roads (Capital)		0.00		0.00		0.00		0.00	
4120175	Transfers To Roadworks Reserve		30,000.00		30,000.00		30,000.00		30,000.00	
<b>CAPITAL REVENUE</b>										
5120150	Transfers From Building Reserve	0.00		0.00		0.00		0.00		
5120151	Transfers From Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>CAPITAL</b>	<b>0.00</b>	<b>1,418,111.00</b>	<b>0.00</b>	<b>1,425,611.00</b>	<b>0.00</b>	<b>1,425,545.00</b>	<b>0.00</b>	<b>473,583.75</b>	
<b>TOTAL - STREETS, ROADS &amp; BRIDGES</b>		<b>923,211.00</b>	<b>3,265,818.00</b>	<b>923,211.00</b>	<b>3,277,968.00</b>	<b>679,788.00</b>	<b>2,827,351.00</b>	<b>621,089.00</b>	<b>1,831,069.19</b>	

UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 18TH APRIL 2018

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

**ROAD PLANT PURCHASES**

**OPERATING EXPENDITURE**

2120291 Loss on Disposal of Assets

**OPERATING REVENUE**

3120290 Profit on Disposal of Assets

**SUB-TOTAL**

**CAPITAL EXPENDITURE**

4120250 Plant & Equipment (Capital) - Road Plant Purchases

4120275 Transfer to Plant Reserve

**CAPITAL REVENUE**

5120250 Proceeds on Disposal of Assets - Cap Inc - Road Plant

5120252 Transfers From Plant Replacement Reserve

**SUB-TOTAL**

**TOTAL - ROAD PLANT PURCHASES**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	0.00		0.00		0.00		0.00	▲ The Backhoe has not yet been purchased and is recommended for deferment reducing the expected profit.
15,664.00		15,664.00		15,663.00		5,136.34		
<b>15,664.00</b>	<b>0.00</b>	<b>15,664.00</b>	<b>0.00</b>	<b>15,663.00</b>	<b>0.00</b>	<b>5,136.34</b>	<b>0.00</b>	
	124,687.00		124,687.00		124,682.00		24,777.18	▼ The Backhoe has not yet been purchased and is recommended for deferment. The full annual transfer to reserves has taken place.
	47,951.00		47,951.00		47,946.00		47,951.00	
								▲ The Backhoe has not yet been purchased and is recommended for deferment. Hence no proceeds from the sale of the old backhoe have been received.
36,364.00		36,364.00		36,363.00		21,363.64		
0.00		0.00		0.00		0.00		
<b>36,364.00</b>	<b>172,638.00</b>	<b>36,364.00</b>	<b>172,638.00</b>	<b>36,363.00</b>	<b>172,628.00</b>	<b>21,363.64</b>	<b>72,728.18</b>	
<b>52,028.00</b>	<b>172,638.00</b>	<b>52,028.00</b>	<b>172,638.00</b>	<b>52,026.00</b>	<b>172,628.00</b>	<b>26,499.98</b>	<b>72,728.18</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 12 - TRANSPORT**  
**Financial Statement for Period Ended**  
**31 March 2018**

**AERODROMES****OPERATING EXPENDITURE**

2120300	Airstrip & Grounds Maintenance/Operations	<b>Jobs</b>							
	<b>W060 Airstrip &amp; Grounds Maintenance/Operations</b>		4,886.00	4,886.00	3,645.00	2,197.42			
2120304	Expensed Minor Assets Purchased		0.00	0.00	0.00	0.00			
2120305	Other Expenses Relating To Aerodromes		0.00	0.00	0.00	0.00			
2120491	Loss on Disposal of Assets		0.00	0.00	0.00	0.00			
2120492	Depreciation - Aerodromes		15,041.00	15,041.00	11,277.00	11,110.00			
2120499	Administration Allocated		2,108.00	2,108.00	1,575.00	1,501.14			

**OPERATING REVENUE**

3120400	Airport Landing Charges and Fees		0.00	0.00	0.00	0.00			
3120402	Contributions & Donations - Aerodromes		0.00	0.00	0.00	0.00			
3120403	Reimbursements - Aerodromes		0.00	0.00	0.00	0.00			
3120404	Grants - Aerodromes		0.00	0.00	0.00	0.00			
3120405	Other Income Relating to Aerodromes		0.00	0.00	0.00	0.00			
3120490	Profit on Disposal of Assets		0.00	0.00	0.00	0.00			

**SUB-TOTAL**

<b>0.00</b>	<b>22,035.00</b>	<b>0.00</b>	<b>22,035.00</b>	<b>0.00</b>	<b>16,497.00</b>	<b>0.00</b>	<b>14,808.56</b>		
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**CAPITAL EXPENDITURE**

4120450	Furniture & Equipment (Capital) - Aerodromes		0.00	0.00	0.00	0.00			
4120455	Plant & Equipment (Capital) - Aerodromes		0.00	0.00	0.00	0.00			
4120460	Infrastructure Other (Capital) - Aerodromes	<b>Jobs</b>							
	<b>IO260 Airstrip &amp; Grounds Capital</b>		0.00	0.00	0.00	0.00			

**CAPITAL REVENUE**

5120450	Proceeds on Disposal of Assets - Cap Inc - Ae		0.00	0.00	0.00	0.00			
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**SUB-TOTAL**

<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
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**TOTAL - AERODROMES**

<b>0.00</b>	<b>22,035.00</b>	<b>0.00</b>	<b>22,035.00</b>	<b>0.00</b>	<b>16,497.00</b>	<b>0.00</b>	<b>14,808.56</b>		
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UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 18TH APRIL 2018

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Rural Services		16,608.00		16,608.00		16,065.00		8,629.34	
Tourism and Area Promotion		201,536.00		201,536.00		156,756.00		135,063.31	▼ Area Promotion Expenses are \$7.4K less than the YTD Budget. At the caravan park there is \$6.2K savings in general maintenance and operations, possibly timing, and \$7.8K savings in Transportable house expenses
Building Control		8,216.00		8,216.00		6,156.00		3,002.29	
Economic Development		4,358.00		4,358.00		3,337.00		3,589.01	
Other Economic Services		96,553.00		106,153.00		79,875.00		62,154.54	▼ A reduction in depreciation due to revaluations and a review of depreciation of \$13K.
<b><u>OPERATING REVENUE</u></b>									
Rural Services	1,000.00		1,000.00		1,000.00		588.39		
Tourism and Area Promotion	128,800.00		128,800.00		96,588.00		71,697.25		▲ Caravan Park Income is \$28.3K less than expected.
Building Control	150.00		150.00		108.00		0.00		
Economic Development	0.00		0.00		0.00		6,490.91		
Other Economic Services	28,620.00		35,620.00		28,944.00		31,730.50		
<b>SUB-TOTAL</b>	<b>158,570.00</b>	<b>327,271.00</b>	<b>165,570.00</b>	<b>336,871.00</b>	<b>126,640.00</b>	<b>262,189.00</b>	<b>110,507.05</b>	<b>212,438.49</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Rural Services		0.00		0.00		0.00		0.00	
Tourism and Area Promotion		25,000.00		25,000.00		25,000.00		8,907.50	▼ Works on the Park Units have cost less than expected, the savings of \$16.5K will be transferred to the Building and Residential Land Reserve via acct 4030354.
Building Control		0.00		0.00		0.00		0.00	
Economic Development		0.00		0.00		0.00		0.00	
Other Economic Services		17,984.00		37,984.00		28,992.00		8,864.78	▼ The transfer for the \$18,181.82 proceeds from the sale of Subdivided Part of Lot 204 corner Bent and Shadbolt Streets has not yet taken place.
<b><u>CAPITAL REVENUE</u></b>									
Rural Services	0.00		0.00		0.00		0.00		
Tourism and Area Promotion	0.00		0.00		0.00		0.00		
Building Control	0.00		0.00		0.00		0.00		
Economic Development	0.00		0.00		0.00		0.00		
Other Economic Services	0.00		20,000.00		20,000.00		18,181.82		
<b>SUB-TOTAL</b>	<b>0.00</b>	<b>42,984.00</b>	<b>20,000.00</b>	<b>62,984.00</b>	<b>20,000.00</b>	<b>53,992.00</b>	<b>18,181.82</b>	<b>17,772.28</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>158,570.00</b>	<b>370,255.00</b>	<b>185,570.00</b>	<b>399,855.00</b>	<b>146,640.00</b>	<b>316,181.00</b>	<b>128,688.87</b>	<b>230,210.77</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

<b>RURAL SERVICES</b>		<b>Adopted Budget</b>		<b>Amended Budget</b>		<b>YTD Budget</b>		<b>YTD Actual</b>		<b>Comments</b>
		<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	<b>Revenue \$</b>	<b>Expenditure \$</b>	
<b><u>OPERATING EXPENDITURE</u></b>										
2130100	Noxious Weed Control									
	<b>WEEDS Noxious Weed Control - Op Exp</b>		13,000.00		13,000.00		12,990.00		6,358.10	
2130101	Wild Dog Control		0.00		0.00		0.00		0.00	
2130102	Vermin Control		0.00		0.00		0.00		0.00	
2130103	Rural Counselling Service		500.00		500.00		500.00		0.00	
2130104	Drum Muster Expenses		1,000.00		1,000.00		1,000.00		770.10	
2130105	Oil Waste Disposal		0.00		0.00		0.00		0.00	
2130199	Administration Allocated		2,108.00		2,108.00		1,575.00		1,501.14	
<b><u>OPERATING REVENUE</u></b>										
3130100	Contributions & Donations - Rural Services	1,000.00		1,000.00		1,000.00		588.39		
3130101	Reimbursements - Rural Services	0.00		0.00		0.00		0.00		
3130102	Grants - Rural Services	0.00		0.00		0.00		0.00		
3130103	Other Income Relating to Rural Services	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>1,000.00</b>	<b>16,608.00</b>	<b>1,000.00</b>	<b>16,608.00</b>	<b>1,000.00</b>	<b>16,065.00</b>	<b>588.39</b>	<b>8,629.34</b>	
<b><u>CAPITAL EXPENDITURE</u></b>										
<b><u>CAPITAL REVENUE</u></b>										
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL - RURAL SERVICES</b>		<b>1,000.00</b>	<b>16,608.00</b>	<b>1,000.00</b>	<b>16,608.00</b>	<b>1,000.00</b>	<b>16,065.00</b>	<b>588.39</b>	<b>8,629.34</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
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TOURISM & AREA PROMOTION		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2130200	Staff Housing Costs Allocated		0.00		0.00		0.00		0.00	
2130202	Area Promotion		9,367.00		9,367.00		9,360.00		1,960.45	Less expenditure expected
2130203	Entry Statement Maintenance									
W065	Entry Statement Maintenance		0.00		0.00		0.00		0.00	
2130204	Caravan Park General Maintenance/Operations									
W070	Caravan Park General Maintenance/Operations		57,000.00		57,000.00		42,900.00		36,742.09	
2130206	Barrack Cabins Building Operations									
BO315	Barrack Cabins Building Operations		500.00		500.00		408.00		155.70	
2130207	Barrack Cabins Building Maintenance									
BM315	Barrack Cabins Building Maintenance		1,500.00		1,500.00		1,098.00		1,791.16	
2130209	Tourist Information Bay/Hut Expenditure									
W075	Tourist Information Bay/Hut Maintenance/Operations		8,000.00		8,000.00		5,976.00		5,562.84	
2130210	Park Units (Self Contained) Building Operations									
BO320	Park Units (Self Contained) Building Operations		1,000.00		1,000.00		823.00		310.90	Insurance Paid in full
2130211	Park Units (Self Contained) Building Maintenance									
BM320	Park Units (Self Contained) Building Maintenance		1,000.00		1,000.00		747.00		6,185.02	Additional Air conditioning units.
2130212	Interest on Loan 107 Caravan Park		0.00		0.00		0.00		0.00	
2130213	Interest on Loan 112 Caravan Park		0.00		0.00		0.00		0.00	
2130214	Caravan Park Salaries		54,500.00		54,500.00		40,869.00		39,372.89	An increased provision for relief staff including overheads may be required.
2130215	Caravan Park Superannuation		5,200.00		5,200.00		3,897.00		3,617.13	
2130216	Caravan Park Manager Allowances		0.00		0.00		0.00		0.00	
2130217	New Travel Annual Contribution		4,500.00		4,500.00		4,500.00		3,500.00	
2130218	Caravan Park Transportable House									
BM325	Caravan Park Transportable Maintenance		9,579.00		9,579.00		9,170.00		1,327.64	
BO325	Caravan Park Transportable Operations		0.00		0.00		0.00		671.40	
2130219	Wheatbelt Way - Op Exp									
W079	Wheatbelt Way General - Op Exp		4,000.00		4,000.00		2,979.00		700.96	
W080	WW - Weira Maintenance/Operations		0.00		0.00		0.00		708.19	
W081	WW - Wattoning Maintenance/Operations		0.00		0.00		0.00		12.98	
W082	WW - Beringbooding Maintenance/Operations		0.00		0.00		0.00		1,483.69	
W083	WW - Shed Maintenance/Operations		0.00		0.00		0.00		0.00	
W084	WW - Bonnie Rock Reserve Maintenance/Operations		0.00		0.00		0.00		0.00	
2130220	Caravan Park Workers Compensation		1,254.00		1,254.00		936.00		1,417.50	Additional costs incurred.
2130225	Tourist Signage - Op Exp - Tourism & Area Promotic		0.00		0.00		0.00		28.05	
2130291	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130292	Depreciation - Tourism & Area Promotion		18,838.00		18,838.00		14,121.00		11,500.97	
2130299	Administration Allocated		25,298.00		25,298.00		18,972.00		18,013.75	
<b>OPERATING REVENUE</b>										
3130200	Caravan Park Fees	30,000.00		30,000.00		22,500.00		17,017.00		
3130201	Caravan Park Coin Op Wash Mach Income	1,600.00		1,600.00		1,197.00		1,197.27		
3130202	Barracks Cabins Fees	22,000.00		22,000.00		16,497.00		11,720.59		
3130203	Park Unit (Self Contained) Fees	55,000.00		55,000.00		41,247.00		32,441.05		
3130204	Rental Long Term Stay Transportable - Tenancy Income	15,000.00		15,000.00		11,250.00		2,039.53		
3130205	Contributions & Donations - Tourism & Area Promotion	0.00		0.00		0.00		0.00		
3130206	Reimbursements - Tourism & Area Promotion	0.00		0.00		0.00		0.00		
3130207	Grants - Tourism & Area Promotion	0.00		0.00		0.00		0.00		
3130208	Caravan Park House - Short Term Rental	5,200.00		5,200.00		3,897.00		7,281.81		
3130210	Other Income Relating to Tourism & Area Promotion	0.00		0.00		0.00		0.00		
3130290	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>128,800.00</b>	<b>201,536.00</b>	<b>128,800.00</b>	<b>201,536.00</b>	<b>96,588.00</b>	<b>156,756.00</b>	<b>71,697.25</b>	<b>135,063.31</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
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TOURISM & AREA PROMOTION (Continued)			Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>CAPITAL EXPENDITURE</b>											
4130250	Building (Capital) - Tourism & Area Promotion	<b>Jobs</b>									▼ Works on the Park Units have cost less than expected, the savings of \$16.5K will be transferred to the Building and Residential Land Reserve via acct 4030354.
BC315	Barrack Cabins Capital			0.00		0.00		0.00		0.00	
BC320	Park Units (Self Contained) Capital			19,000.00		19,000.00		19,000.00		2,500.00	
BC325	Caravan Park Ablutions Capital			0.00		0.00		0.00		0.00	
BC330	Caravan Park Campers Kitchen Capital			0.00		0.00		0.00		0.00	
BC331	New Caravan Park House Capital			0.00		0.00		0.00		0.00	
4130260	Infrastructure Other (Capital) - Tourism & Area Promotion	<b>Jobs</b>									
IO270	WW - Weira Capital			0.00		0.00		0.00		0.00	
IO271	WW - Wattonning Capital			0.00		0.00		0.00		0.00	
IO272	WW - Beringbooding Capital			0.00		0.00		0.00		0.00	
IO273	WW - Shed Capital			0.00		0.00		0.00		0.00	
IO274	WW - Bonnie Rock Reserve Capital			0.00		0.00		0.00		0.00	
IO280	Caravan Park Infrastructure Capital Exp			6,000.00		6,000.00		6,000.00		6,407.50	
4130270	Principal on Loan 107 - Caravan Park		0.00		0.00		0.00		0.00		
4130271	Principal on Loan 112 - Caravan Park		0.00		0.00		0.00		0.00		
<b>CAPITAL REVENUE</b>											
5130250	Proceeds on Disposal of Assets - Cap Inc - Tourism		0.00		0.00		0.00		0.00		
5130252	Transfers From Reserve		0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>			<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>8,907.50</b>	▼
<b>TOTAL - TOURISM &amp; AREA PROMOTION</b>			<b>128,800.00</b>	<b>226,536.00</b>	<b>128,800.00</b>	<b>226,536.00</b>	<b>96,588.00</b>	<b>181,756.00</b>	<b>71,697.25</b>	<b>143,970.81</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
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**BUILDING CONTROL****OPERATING EXPENDITURE**

2130304 Contract Building Control Services  
 2130399 Administration Allocated

**OPERATING REVENUE**

3130300 Building Permit Fees  
 3130301 Commission - BRB & BCITF  
 3130302 Private S/Pool Inspection Fees  
 3130303 Demolition Licence

**SUB-TOTAL****CAPITAL EXPENDITURE****CAPITAL REVENUE****SUB-TOTAL****TOTAL - BUILDING CONTROL**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	4,000.00		4,000.00		2,997.00		0.00	
	4,216.00		4,216.00		3,159.00		3,002.29	
0.00		0.00		0.00		0.00		
150.00		150.00		108.00		0.00		
0.00		0.00		0.00		0.00		
0.00		0.00		0.00		0.00		
<b>150.00</b>	<b>8,216.00</b>	<b>150.00</b>	<b>8,216.00</b>	<b>108.00</b>	<b>6,156.00</b>	<b>0.00</b>	<b>3,002.29</b>	
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>150.00</b>	<b>8,216.00</b>	<b>150.00</b>	<b>8,216.00</b>	<b>108.00</b>	<b>6,156.00</b>	<b>0.00</b>	<b>3,002.29</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
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**ECONOMIC DEVELOPMENT**

ECONOMIC DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual			Comments			
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$					
<u>OPERATING EXPENDITURE</u>														
2130500	Economic Development		0.00		0.00		0.00		0.00		Income from Industrial Units is now expected. Any advance payments will be journaled as part of the end of year process as the rent has been paid in advance to December 2018.			
2130501	Industrial Units Building Operations	Jobs												
BO335	Industrial Unit (Lot 164 Strugnelli) Building Operations		1,750.00		1,750.00		1,402.00		923.74					
2130502	Industrial Units Building & Grounds Maintenance	Jobs												
BM335	Industrial Unit (Lot 164 Strugnelli) Building Maintenance		500.00		500.00		360.00		1,164.13					
GM335	Industrial Unit (Lot 64 Strugnelli St) Grounds Maintenance		0.00		0.00		0.00		0.00					
2130599	Administration Allocated		2,108.00		2,108.00		1,575.00		1,501.14					
<u>OPERATING REVENUE</u>														
3130502	Leases		0.00		0.00		0.00		0.00					
3130503	Contributions & Donations - Economic Development		0.00		0.00		0.00		0.00					
3130504	Reimbursements - Economic Development		0.00		0.00		0.00		0.00					
3130505	Grants - Economic Development		0.00		0.00		0.00		0.00					
3130506	Other Income Relating to Economic Development		0.00		0.00		0.00		6,490.91					
3130507	Income - Industrial Units		0.00		0.00		0.00		0.00					
SUB-TOTAL			0.00		4,358.00		0.00		3,337.00		6,490.91		3,589.01	
<u>CAPITAL EXPENDITURE</u>														
4130550	Building (Capital) - Economic Development	Jobs												
BC335	Industrial Unit (Lot 164 Strugnelli) Building Capital		0.00		0.00		0.00		0.00		0.00			
<u>CAPITAL REVENUE</u>														
SUB-TOTAL			0.00		0.00		0.00		0.00		0.00		0.00	
TOTAL - ECONOMIC DEVELOPMENT														
			0.00		4,358.00		0.00		3,337.00		6,490.91		3,589.01	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 13 - ECONOMIC SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

OTHER ECONOMIC SERVICES		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2130600	Tree Planter Maintenance		700.00		3,300.00		2,466.00		3,261.55	Additional expenses incurred
2130601	Community Bus Expenses Allocated		6,219.00		6,219.00		4,662.00		3,507.88	
2130602	Public Transport Bus Expense		0.00		0.00		0.00		410.94	
2130603	Standpipe Maintenance/Operations									
W090	Standpipe Maintenance/Operations		30,000.00		30,000.00		22,518.00		20,805.59	
2130609	Map Purchases		0.00		0.00		0.00		0.00	
2130610	Other Expenditure - Other Economic Services		0.00		7,000.00		7,000.00		1,151.75	
2130612	Beringboodin Tank Roof Expenses		0.00		0.00		0.00		0.00	
2130615	Interest on Loan 116 Land Purchase		1,315.00		1,315.00		657.00		845.60	
2130616	Interest on Loan 119		5,583.00		5,583.00		2,791.00		3,181.54	
2130617	Muka Cafe - Operations									
BO340	Muka Cafe - Operations		5,500.00		5,500.00		4,384.00		3,199.72	
2130618	Muka Cafe - Building & Grounds Maintenance									
BM340	Muka Cafe - Maintenance		3,500.00		3,500.00		2,601.00		7,043.33	A reduction in depreciation due to revaluations and a review of depreciation  Journal Required Journal Required
GM340	Muka Cafe Grounds Maintenance		0.00		0.00		0.00		0.00	
2130691	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2130692	Depreciation - Other Economic Services		26,870.00		26,870.00		20,151.00		6,737.48	
2130699	Administration Allocated		16,866.00		16,866.00		12,645.00		12,009.16	
<b>OPERATING REVENUE</b>										
3130600	Charges - Tree Planter Hire - Op Inc	200.00		200.00		144.00		845.46		
3130601	Community Bus Hire Income - Op Inc - Other E	3,000.00		3,000.00		2,250.00		3,250.65		
3130602	Public Transport Bus Income	1,000.00		1,000.00		747.00		1,327.27		
3130603	Sale of Water	5,000.00		5,000.00		3,744.00		5,312.60		
3130605	Rent - Commercial Properties	17,420.00		17,420.00		13,059.00		13,503.39		
3130607	Contributions & Donations - Other Economic Services	0.00		0.00		0.00		0.00		
3130608	Reimbursements - Other Economic Services	2,000.00		9,000.00		9,000.00		7,491.13		
3130609	Grants - Other Economic Services	0.00		0.00		0.00		0.00		
3130610	Other Income Relating to Other Economic Services	0.00		0.00		0.00		0.00		
3130690	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>28,620.00</b>	<b>96,553.00</b>	<b>35,620.00</b>	<b>106,153.00</b>	<b>28,944.00</b>	<b>79,875.00</b>	<b>31,730.50</b>	<b>62,154.54</b>	
<b>CAPITAL EXPENDITURE</b>										
4130650	Plant & Equipment (Capital) - Other Economic Services		0.00		0.00		0.00		0.00	The transfer for the \$18,181.82 proceeds from the sale of Subdivided Part of Lot 204 corner Bent and Shadbolt Streets has not yet taken place.  The purchase of the Subdivided Part of Lot 204 corner Bent and Shadbolt Streets was prepaid but the title has not yet been transferred so the value of the asset has been retained until the transfer takes place.
4130655	Infrastructure Other (Capital) - Other Economic Services									
IO290	Standpipe Capital Expenditure		0.00		0.00		0.00		0.00	
4130680	Building (Capital) - Other Economic Services									
BC340	Muka Cafe Building Capital Expenditure		0.00		0.00		0.00		0.00	
4130660	Transfers To Community Bus Reserve		0.00		0.00		0.00		0.00	
4130661	Transfers To Building & Residential Land Reserve-Cap Exp-Other Eco		0.00		20,000.00		20,000.00		0.00	
4130670	Principal on Loan 116 - Land Purchase		10,350.00		10,350.00		5,175.00		5,096.63	
4130671	Principal on Loan 119 - Mukinbudin Cafe		7,634.00		7,634.00		3,817.00		3,768.15	
<b>CAPITAL REVENUE</b>										
5130650	Proceeds on Disposal of Assets - Cap Inc - Other Eco	0.00		20,000.00		20,000.00		18,181.82		
5130652	Transfers From Plant Replacement Reserve	0.00		0.00		0.00		0.00		
5130653	Transfers From Community Bus Reserve	0.00		0.00		0.00		0.00		
5130654	Transfers From Reserve	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>		<b>0.00</b>	<b>17,984.00</b>	<b>20,000.00</b>	<b>37,984.00</b>	<b>20,000.00</b>	<b>28,992.00</b>	<b>18,181.82</b>	<b>8,864.78</b>	
<b>TOTAL - OTHER ECONOMIC SERVICES</b>		<b>28,620.00</b>	<b>114,537.00</b>	<b>55,620.00</b>	<b>144,137.00</b>	<b>48,944.00</b>	<b>108,867.00</b>	<b>49,912.32</b>	<b>71,019.32</b>	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
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PROGRAMME SUMMARY	Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b><u>OPERATING EXPENDITURE</u></b>									
Private Works		19,616.00		19,616.00		14,661.00		20,290.98	
Public Works Overheads		36,758.00		36,758.00		34,371.00		48,357.16	▲ The reallocation of Depot costs to the Public Works Overhead subprogram has increased expenditure. The overhead recovery rate has recently been increased to accommodate this.
Plant Operation Costs		0.00		0.00		11,960.00		23,182.61	▲ The disposal of the Mukinbudin Fire Truck and the depreciation review has resulted in reduced depreciation of \$34K and there is saving in vehicle licensing.
Administration Overheads		0.00		23,250.00		45,475.00		30,593.13	▼ At this stage the YTD Cost Recovery Budget is not synchronised with the YTD Expenditure Budget.
Salaries and Wages		1,000.00		1,000.00		747.00		11,854.10	▲ An additional \$8.8K of workers compenation expenses have been incurred.
Land/Subdivision Development		0.00		0.00		0.00		945.86	
Stock, Fuels & Oils		0.00		0.00		0.00		0.00	
Unclassified		0.00		0.00		0.00		0.00	
<b><u>OPERATING REVENUE</u></b>									
Private Works	18,480.00		18,480.00		13,860.00		21,842.96		
Public Works Overheads	0.00		0.00		0.00		555.80		
Plant Operation Costs	35,000.00		35,000.00		26,244.00		21,359.10		
Administration Overheads	10,000.00		15,000.00		11,232.00		30,593.13		▼ A CLGF Youth Dev Traineeship Grant has been received.
Salaries and Wages	1,000.00		17,000.00		12,744.00		17,101.45		Workers Compensation Income was expected to be spread throughout the year and additional reimbursements have been received. A \$16K budget amendment has been adopted by council.
Land/Subdivision Development	0.00		0.00		0.00		0.00		
Stock, Fuels & Oils	0.00		0.00		0.00		0.00		
Unclassified	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>64,480.00</b>	<b>57,374.00</b>	<b>85,480.00</b>	<b>80,624.00</b>	<b>64,080.00</b>	<b>107,214.00</b>	<b>91,452.44</b>	<b>135,223.84</b>	
<b><u>CAPITAL EXPENDITURE</u></b>									
Private Works		0.00		0.00		0.00		0.00	
Public Works Overheads		10,000.00		10,000.00		10,000.00		6,330.50	
Plant Operation Costs		115,818.00		115,818.00		102,536.00		102,352.10	
Administration Overheads		35,000.00		35,000.00		35,000.00		32,519.67	
Salaries and Wages		0.00		0.00		0.00		0.00	
Land/Subdivision Development		0.00		0.00		0.00		0.00	
Stock, Fuels & Oils		0.00		0.00		0.00		0.00	
Unclassified		0.00		0.00		0.00		0.00	
<b><u>CAPITAL REVENUE</u></b>									
Private Works	0.00		0.00		0.00		0.00		
Public Works Overheads	0.00		0.00		0.00		0.00		
Plant Operation Costs	0.00		0.00		0.00		0.00		
Administration Overheads	0.00		0.00		0.00		0.00		
Salaries and Wages	0.00		0.00		0.00		0.00		
Land/Subdivision Development	10,349.00		10,349.00		10,349.00		10,349.74		
Stock, Fuels & Oils	0.00		0.00		0.00		0.00		
Unclassified	0.00		0.00		0.00		0.00		
<b>SUB-TOTAL</b>	<b>10,349.00</b>	<b>160,818.00</b>	<b>10,349.00</b>	<b>160,818.00</b>	<b>10,349.00</b>	<b>147,536.00</b>	<b>10,349.74</b>	<b>141,202.27</b>	
<b>TOTAL - PROGRAMME SUMMARY</b>	<b>74,829.00</b>	<b>218,192.00</b>	<b>95,829.00</b>	<b>241,442.00</b>	<b>74,429.00</b>	<b>254,750.00</b>	<b>101,802.18</b>	<b>276,426.11</b>	

This is loan principle payments.



**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

PUBLIC WORKS OVERHEADS			Adopted Budget		Amended Budget		YTD Budget		YTD Actual				Comments
			Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$			
OPERATING EXPENDITURE													
2140200	Works Supervisor - Salary		80,000.00		80,000.00		59,994.00		60,414.00				Safety Traffic Management Training Property insurance, back pays, ex-employees LSL payouts and relocation expenses.
2140201	Works Supervisor - Superannuation		7,600.00		7,600.00		5,697.00		6,115.86				
2140202	Works Supervisor - Training & Conferences		0.00		0.00		0.00		2,053.85				
2140203	Other Employee Expenses - Works		1,920.00		1,920.00		1,894.00		11,463.74				
2140204	Plant & Motor Vehicle Expenses Allocated - Op Exp Pub Works O'Heads		27,267.00		27,267.00		20,448.00		20,584.79				
2140205	Works Team - Superannuation		62,955.00		62,955.00		47,214.00		36,902.56	▼			The budget was prepared to pay superannuation contributions on all employee income. We have had one less employee for most of the year and superannuation is not payable on overtime.
2140206	Works Team - Sick Pay		17,578.00		17,578.00		13,176.00		7,711.90				
2140207	Works Team - Annual Leave		45,436.00		45,436.00		34,074.00		30,197.91				
2140208	Works Team - Public Holidays		21,093.00		21,093.00		15,813.00		11,842.31				
2140209	Works Team - Long Service Leave		0.00		0.00		0.00		0.00				
2140210	Works Team - RDO's		0.00		0.00		0.00		(272.86)				
2140211	Works Team - Protective Clothing		6,500.00		6,500.00		4,869.00		4,559.43				
2140212	Works Team - Service Pay		0.00		0.00		0.00		0.00				
2140213	Works Team - Bank Fee Reimbursement		0.00		0.00		0.00		0.00				
2140214	Works Team - Pre Employment Medicals and Police Clearances		500.00		500.00		369.00		307.82				
2140215	Works Team - Housing Incentive		4,160.00		4,160.00		3,114.00		1,161.68				No further costs to be recognised as averaging costing now allocates costs directly to jobs and accounts.
2140216	Works Team - MBL Location Allowance		13,500.00		13,500.00		10,125.00		3,946.12				No further costs to be recognised as averaging costing now allocates costs directly to jobs and accounts.
2140217	Works Team - Industry Allowance		1,000.00		1,000.00		747.00		0.00				No further costs to be recognised as averaging costing now allocates costs directly to jobs and accounts.
2140218	Works Team - Service Allowance		9,360.00		9,360.00		7,020.00		2,568.88				No further costs to be recognised as averaging costing now allocates costs directly to jobs and accounts.
2140219	Works Team - No Disadvantage Allowance		0.00		0.00		0.00		0.00				
2140220	Works Team - Insurances (Except Workers Comp)		0.00		0.00		0.00		0.00				
2140221	Works Team - Workers Compensation Insurance		13,052.00		13,052.00		13,052.00		14,753.76				Additional expenses
2140222	Works Team - Training & Conferences	Jobs											
W095	Works Team - Training & Conferences		8,500.00		8,500.00		6,372.00		7,969.67				No further expenses expected
	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp	Jobs											
W100	OHS, Toolbox & Other Meetings & Down Time - Pub Wks O'Heads - Op Exp		1,000.00		1,000.00		747.00		885.55				
2140224	Works Team - Engineering & Technical Support		0.00		0.00		0.00		1,680.00				
2140225	Works Team - Office Expenses		100.00		100.00		72.00		725.48				Additional expenses
2140226	Works Team - Depot Freight		0.00		0.00		0.00		1,504.17				Additional expenses
2140227	Works Team - Expendable Tools/Equipment		1,500.00		1,500.00		1,125.00		580.18				
2140228	Works Team - Staff Housing Allocated		4,364.00		4,364.00		3,267.00		(165.70)				Housing is operating at a profit rather than a expense (Excluding Depreciation)
2140229	Works Team - Other Costs		0.00		0.00		0.00		0.00				
2140230	Works Team - Noise Regulation Program		0.00		0.00		0.00		0.00				
2140231	Works Team - Telecommunications		0.00		0.00		0.00		1,561.51				
2140235	Consumables Depot & Works Team - Op Exp - Pub Wks O'Heads		2,000.00		2,000.00		1,494.00		198.80				
2140239	Works Team - Superannuation In-Lieu		0.00		0.00		0.00		0.00				
2140245	Office Administration Work by Works Team Staff Exps	Jobs											
W105	Office Administration Work by Works Team Staff Exps		4,000.00		4,000.00		2,997.00		673.11				Less expenses expected.
2140250	Depot Building Operations (previously sub program 1201)	Jobs											
BO310	Depot Building Operations		6,300.00		6,300.00		4,924.00		7,196.83				Increased costs - to be reviewed
OSH001	OSH Management		1,000.00		1,000.00		747.00		151.82				

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

**PUBLIC WORKS OVERHEADS**  
**(Continued)**

**OPERATING EXPENDITURE (Continued)**

2140251	Depot Building & Grounds Maintenance (previously sub program 1201)	<b>Jobs</b>
BM310	Depot Building Maintenance	
GM310	Depot Grounds Maintenance	
2140252	Workshop/Depot Expensed Minor Asset Purchases (Previously Subprogram 1201)	
2140257	Depot OHS Equipment - LGIS (Previously Subprogram 1201)	
2140259	Consultancy/ RSA / Roman II (Previously Subprogram 1201)	
2140291	Loss on Disposal of Assets	
2140292	Depreciation - PWO's	
2140299	Administration Allocated	

***Recovered amounts***

2140293	Less - Allocated to Works (PWO's)	
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**OPERATING REVENUE**

3140200	Reimbursements - Public Works Overheads	0.00
3140201	Long Service Leave Recoup (PWO's)	0.00
3140290	Profit on Disposal of Assets	0.00

**SUB-TOTAL**

**CAPITAL EXPENDITURE**

4140260	Building (Capital) - Depots (previously sub program 1201)	<b>Jobs</b>
BC310	Depot Building Capital	

**CAPITAL REVENUE**

5140250	Transfers From Long Service Leave Reserve	0.00
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**SUB-TOTAL**

**TOTAL - PUBLIC WORKS OVERHEADS**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
								No further expenses expected
								The reallocation of Depot costs to the Public Works Overhead subprogram has increased expenditure. The overhead recovery rate has recently been increased to accommodate this.
								The mechanism of the cost recovery process had been reviewed in consultation with our auditors. It has been determined that the Operating Income should be used to offset Operating Expenditure. Therefore Total Operating Expenditure will equal Total Operating Income at 30June rather than zero.
								The mechanism of the cost recovery process had been reviewed in consultation with our auditors. It has been determined that the Operating Income should be used to offset Operating Expenditure. Therefore Total Operating Expenditure will equal Total Operating Income at 30June rather than zero.
								The mechanism of the cost recovery process had been reviewed in consultation with our auditors. It has been determined that the Operating Income should be used to offset Operating Expenditure. Therefore Total Operating Expenditure will equal Total Operating Income at 30June rather than zero.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

**PLANT OPERATION COSTS**

**OPERATING EXPENDITURE**

2140300	Internal Plant Repairs - Wages & O/Head	57,412.00	57,412.00	43,056.00	19,157.31	▲	Wages are less than expected.
2140301	External Parts & Repairs (Includes Consumables)	78,220.00	78,220.00	58,662.00	103,057.83	▼	There had been one major service and one expensive breakdown.
2140302	Fuels and Oils Op Exp - Plant Op Costs	104,050.00	104,050.00	78,030.00	85,569.61		
2140303	Tyres and Tubes	49,100.00	49,100.00	36,819.00	12,330.90	▲	Cost Savings Expected
2140306	Licences - Plant Operation	10,919.00	10,919.00	10,919.00	5,872.22		Most vehicle licensing has been completed. The refund of the license fee component has resulted in savings.
2140307	Insurance - Plant Operation	27,846.00	27,846.00	27,846.00	19,859.28		
2140308	Interest on Loan 114	2,778.00	2,778.00	1,388.00	1,785.74		
2140309	Interest on Loan 115	1,657.00	1,657.00	1,550.00	1,706.06		
2140310	Interest on Loan 118	3,865.00	3,865.00	3,637.00	3,907.71		
2140320	Interest on Loan 120	2,525.00	2,525.00	2,369.00	2,543.35		
2140311	Interest on Loan 121	7,170.00	7,170.00	6,497.00	7,269.64		
2140312	Interest on Loan 122	3,900.00	3,900.00	3,535.00	3,955.54		
2140313	Interest on Loan 123	1,067.00	1,067.00	533.00	656.68		
2140492	Depreciation - Plant Operation	171,984.00	171,984.00	128,988.00	94,718.84	▲	The disposal of the Mukinbudin Fire Truck and the depreciation review has resulted in reduced depreciation
<b><u>Recovered amounts</u></b>							
2140394	LESS Plant Operation Costs Allocated to Works	(522,493.00)	(522,493.00)	(391,869.00)	(339,208.10)	▲	The recovery rate is less than required.
2140495	LESS Plant Depreciation Costs Allocated to Works (DO NOT USE)	0.00	0.00	0.00	0.00		
<b><u>OPERATING REVENUE</u></b>							
3140300	Fuel Tax Credits Grant Scheme	25,000.00	25,000.00	18,747.00	19,977.00		
3140301	Reimbursements - Plant Operation Costs	0.00	0.00	0.00	785.70		
3140302	Sale of Scrap Op Inc - Plant Operating Costs	10,000.00	10,000.00	7,497.00	596.40		

**SUB-TOTAL**

<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>26,244.00</b>	<b>11,960.00</b>	<b>21,359.10</b>	<b>23,182.61</b>	The mechanism of the cost recovery process had been reviewed in consultation with our auditors. It has been determined that the Operating Income should be used to offset Operating Expenditure. Therefore Total Operating Expenditure will equal Total Operating Income at 30June rather than zero.	
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**CAPITAL EXPENDITURE**

4140370	Principal on Loan 114 - Trailer		21,857.00		21,857.00		10,928.00	10,762.88		
4140371	Principal on Loan 115 - Truck		16,416.00		16,416.00		16,416.00	16,415.68		
4140372	Principal on Loan 118 - Vibe Roller		14,330.00		14,330.00		14,330.00	14,330.01		
4140373	Principal on Loan 120 - Skid Steer		6,209.00		6,209.00		6,208.00	6,208.51		
4140374	Principal on Loan 121 - Motor Grader		33,872.00		33,872.00		33,872.00	33,872.13		
4140375	Principal on Loan 122 - Multi Tyre Roller		18,430.00		18,430.00		18,430.00	18,430.40		
4140376	Principal on Loan123 - John Deere Tractor		4,704.00		4,704.00		2,352.00	2,332.49		

**CAPITAL REVENUE**

5140350	Proceeds from New Debentures	0.00		0.00		0.00		0.00		
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**SUB-TOTAL**

<b>0.00</b>	<b>115,818.00</b>	<b>0.00</b>	<b>115,818.00</b>	<b>0.00</b>	<b>102,536.00</b>	<b>0.00</b>	<b>102,352.10</b>		
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**TOTAL - PLANT OPERATION COSTS**

<b>35,000.00</b>	<b>115,818.00</b>	<b>35,000.00</b>	<b>115,818.00</b>	<b>26,244.00</b>	<b>114,496.00</b>	<b>21,359.10</b>	<b>125,534.71</b>		
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**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

ADMINISTRATION OVERHEADS		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<b>OPERATING EXPENDITURE</b>										
2140500	Admin Salaries		440,025.00		402,925.00		302,193.00		296,583.54	
2140501	Admin Superannuation		61,900.00		56,600.00		42,444.00		42,295.62	
2140502	Admin Workers Compensation Insurance		10,540.00		10,540.00		10,540.00		11,914.24	Additional premiums paid
2140503	Admin Training & Training Related Accomodation - C		15,000.00		15,000.00		11,250.00		5,211.14	
2140504	Admin Conferences		4,530.00		4,530.00		3,393.00		3,158.82	
2140505	Admin Fringe Benefits Tax		15,000.00		15,000.00		11,250.00		14,052.00	One More Instalment expected and final adjustment
2140506	Admin Staff Uniforms		3,300.00		3,300.00		2,475.00		2,005.12	
2140507	Admin Staff Utility Subsidy		0.00		0.00		0.00		0.00	
2140508	Admin Salary Packaging Expenses		1,020.00		1,020.00		765.00		473.64	
2140509	Admin Motor Vehicle Expenses Allocated		13,331.00		13,331.00		9,990.00		13,453.22	
2140510	Admin Staff Relocation Expenses		6,000.00		6,000.00		4,500.00		1,742.73	
2140511	Admin Occupational Health and Safety		6,000.00		6,000.00		4,500.00		3,282.28	
2140512	Admin - Other Employee Expenses		15,500.00		15,500.00		11,619.00		615.64	▼ Recruitment expenses have been less than expected.
2140513	Admin Building Operations									
	BO350 Admin Building Operations		35,000.00		35,000.00		26,238.00		30,248.70	
2140514	Admin Building & Grounds Maintenance									
	BM350 Admin Building Maintenance		10,350.00		40,000.00		29,979.00		18,988.70	▼ Reallocation of Grounds Maintenance to GM350
	GM350 Admin Building Grounds Maintenance		0.00		0.00		0.00		20,143.45	New job costs, allocated from BM350
2140515	Admin Other Insurances		14,022.00		14,022.00		14,021.00		14,004.00	
2140516	Admin Stationery		9,000.00		9,000.00		6,750.00		4,483.55	Less expenses expected
2140517	Admin Postage and Freight		2,000.00		2,000.00		1,494.00		1,079.15	
2140518	Admin Advertising		5,000.00		5,000.00		3,744.00		1,806.58	
2140519	Admin Subscriptions and Publications		0.00		0.00		0.00		257.03	
2140520	Admin Travel and Accommodation (Non-Training)		0.00		0.00		0.00		0.00	
2140521	Admin Office Equipment Mtee		60,809.00		60,809.00		60,807.00		49,188.23	▼ Timing, the YTD Budget provided for the early payment of all annual agreement costs. This has not occurred.
2140522	Admin Expensed Minor Asset Purchases		0.00		0.00		0.00		454.55	Provision for minor asset expenditure.
2140523	Admin Office Equipment Rental		21,785.00		21,785.00		16,335.00		12,576.85	
2140524	Admin Long Service Leave		0.00		0.00		0.00		0.00	
2140525	Admin Accrued Wages		0.00		0.00		0.00		0.00	
2140526	Admin Accrued Annual Leave		0.00		0.00		0.00		0.00	
2140527	Admin Accrued Long Service Leave		0.00		0.00		0.00		0.00	
2140528	Admin Title Searches		0.00		0.00		0.00		0.00	
2140529	Admin Legal Expenses		3,000.00		3,000.00		2,250.00		2,016.46	
2140530	Outsourced & Contract Employees - Admin - Op Exp		0.00		26,000.00		26,000.00		28,273.59	No further expenses expected
2140531	Website Service Fee - Op Exp		1,100.00		1,100.00		1,100.00		480.00	Less expenses expected
2140532	Maternity Leave Salary		0.00		0.00		0.00		0.00	
2140533	Admin Staff MBL Allowance		4,500.00		4,500.00		3,375.00		6,098.14	
2140534	Admin Staff Service Allowance		2,080.00		2,080.00		1,557.00		2,248.74	
2140535	Admin Staff Self Accom. Subsidy		2,080.00		2,080.00		1,557.00		1,877.63	
2140536	Interest on Loan 92 Admin Centre		0.00		0.00		0.00		0.00	
2140537	Admin Consultancy Expenses - Op Exp - Adm O'Hea		30,000.00		40,000.00		29,997.00		13,440.91	▼ To date expenses are less than expected.
2140540	Refreshments & Other Expenses - Admin - Op Exp		0.00		0.00		0.00		2,442.11	New account to recognise admin refreshments
2140565	Bad Debts Expense		0.00		0.00		0.00		10.00	
2140566	Doubtful Debts Expense		0.00		0.00		0.00		0.00	
2140591	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140592	Depreciation - Administration		21,662.00		21,662.00		16,245.00		10,510.99	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

**ADMINISTRATION OVERHEADS**  
**(Continued)**

**OPERATING EXPENDITURE (Continued)**

*Recovered amounts*

2140599 Administration Overheads Recovered

(843,275.00)

(843,275.00)

(632,448.00)

(600,458.40)

2140598 Admin Staff Housing Costs Allocated

28,741.00

28,741.00

21,555.00

15,634.18

**OPERATING REVENUE**

3140500 Fringe Benefits Tax Refunded 0.00  
3140501 WALGA Advertising Rebate 0.00  
3140502 Administration Recovery/Admin Office rental 0.00  
3140503 Contributions & Donations - Administration 0.00  
3140504 Reimbursements Received - OP Inc. Admin O'heads 5,300.00  
3140505 Grants - Administration - Op Inc 0.00  
3140506 Other Income Relating to Administration 2,000.00  
3140507 Insurance Claim Income(No GST) 0.00  
3140514 Charges - Photocopying / Faxing - Op Inc - Admin O'heads 500.00  
3140516 Charges - Secretarial Services - Op Inc - Admin O'heads 2,200.00  
3140590 Profit on Disposal of Assets 0.00

**SUB-TOTAL**

10,000.00

0.00

15,000.00

23,250.00

11,232.00

45,475.00

30,593.13

30,593.13

**CAPITAL EXPENDITURE**

4140550 Furniture & Equipment (Capital) - Administration 0.00  
4140555 Plant & Equipment (Capital) - Administration 0.00  
4140560 Building (Capital) - Administration 0.00  
**BC350 Admin Building Capital** 35,000.00  
4140570 Transfer to Leave Reserve 0.00

**Jobs**

0.00

0.00

0.00

35,000.00

35,000.00

0.00

35,000.00

0.00

0.00

0.00

32,519.67

0.00

**CAPITAL REVENUE**

5140550 Proceeds on Disposal of Assets - Cap Inc - Admin C 0.00  
5140552 Transfers From Long Service Leave Reserve 0.00  
5140553 Transfers From Plant Replacement Reserve 0.00  
5140554 Transfers From Building Reserve 0.00

**SUB-TOTAL**

0.00

35,000.00

0.00

35,000.00

0.00

35,000.00

0.00

32,519.67

**TOTAL - ADMINISTRATION OVERHEADS**

10,000.00

35,000.00

15,000.00

58,250.00

11,232.00

80,475.00

30,593.13

63,112.80

The mechanism of the cost recovery process had been reviewed in consultation with our auditors. It has been determined that the Operating Income should be used to offset Operating Expenditure. Therefore Total Operating Expenditure will equal Total Operating Income at 30June rather than zero.

CLGF Youth Dev Traineeship Grant  
LGIS Insurance Membership Contributions credit.

The mechanism of the cost recovery process had been reviewed in consultation with our auditors. It has been determined that the Operating Income should be used to offset Operating Expenditure. Therefore Total Operating Expenditure will equal Total Operating Income at 30June rather than zero.

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

**SALARIES & WAGES****OPERATING EXPENDITURE**

2140700	Gross Salary and Wages
2140701	Less Salaries & Wages Allocated
2140702	Workers Compensation Expense
2140703	Unallocated Salaries & Wages

**OPERATING REVENUE**

3140700	Reimbursement - Workers Compensation
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**SUB-TOTAL****CAPITAL EXPENDITURE****CAPITAL REVENUE****SUB-TOTAL****TOTAL - SALARIES & WAGES**

Adopted Budget		Amended Budget		YTD Budget		YTD Actual		Comments
Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
	1,193,847.00		1,193,847.00		895,383.00		851,641.31	Additional expenses being incurred
	(1,193,847.00)		(1,193,847.00)		(895,383.00)		(849,598.43)	
	1,000.00		1,000.00		747.00		9,811.22	
	0.00		0.00		0.00		0.00	
								Workers Compensation Income was expected to be spread throughout the year and additional reimbursements have been received. A \$16K budget amendment has been adopted by council.
1,000.00		17,000.00		12,744.00		17,101.45		
1,000.00	1,000.00	17,000.00	1,000.00	12,744.00	747.00	17,101.45	11,854.10	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1,000.00	1,000.00	17,000.00	1,000.00	12,744.00	747.00	17,101.45	11,854.10	

**SHIRE OF MUKINBUDIN**  
**SCHEDULE 14 - OTHER PROPERTY & SERVICES**  
**Financial Statement for Period Ended**  
**31 March 2018**

**LAND/SUBDIVISION DEVELOPMENT**

LAND/SUBDIVISION DEVELOPMENT		Adopted Budget		Amended Budget		YTD Budget		YTD Actual		
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>										
2140900	Land Settlement Expense		0.00		0.00		0.00		945.86	Settlement fee, title searches, postage and petties, landgate registration fee for sale of 10 and 12 Calder St.
2140991	Loss on Disposal of Assets		0.00		0.00		0.00		0.00	
2140999	Administration Allocated		0.00		0.00		0.00		0.00	
<u>OPERATING REVENUE</u>										
3140900	Contributions & Donations - Subdivisions/Developments	0.00		0.00		0.00		0.00		
3140901	Reimbursements - Subdivisions/Developments	0.00		0.00		0.00		0.00		
3140902	Grants - Subdivisions/Developments	0.00		0.00		0.00		0.00		
3140990	Profit on Disposal of Assets	0.00		0.00		0.00		0.00		
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	945.86	
<u>CAPITAL EXPENDITURE</u>										
4140950	Land Purchase		0.00		0.00		0.00		0.00	
4140951	Subdivision Surveying & Plans		0.00		0.00		0.00		0.00	
4140952	Design & Plan Expenses		0.00		0.00		0.00		0.00	
4140953	Services Installation		0.00		0.00		0.00		0.00	
4140960	Transfers To Reserve		0.00		0.00		0.00		0.00	
<u>CAPITAL REVENUE</u>										
5140950	Proceeds on Disposal of Assets - Cap Inc - Land/Subdivis	0.00		0.00		0.00		0.00		
5140952	Transfers From Residential Land Reserve	10,349.00		10,349.00		10,349.00		10,349.74		
SUB-TOTAL		10,349.00	0.00	10,349.00	0.00	10,349.00	0.00	10,349.74	0.00	
TOTAL - LAND/SUBDIVISION DEVELOPMENT		10,349.00	0.00	10,349.00	0.00	10,349.00	0.00		945.86	



# SHIRE OF MUKINBUDIN

## MONTHLY STATEMENT OF FINANCIAL ACTIVITY

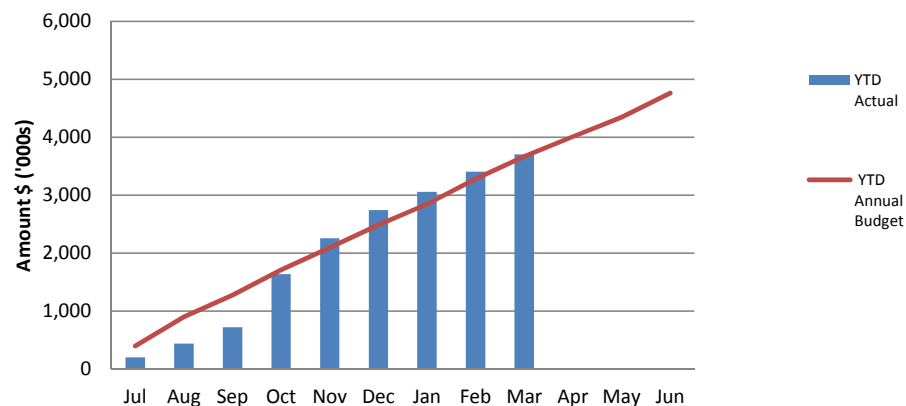
### FOR THE PERIOD ENDED 31 MARCH 2018

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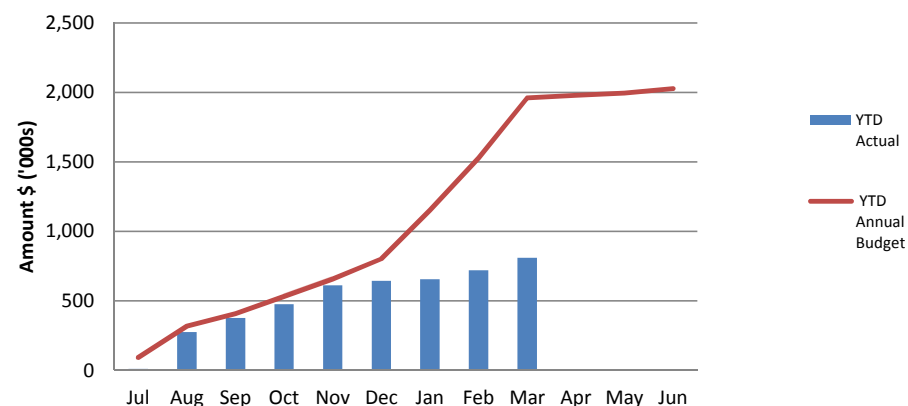
	<b>Page</b>
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Notes to and Forming Part of the Statement	
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Schedules are attached showing:	
Comparatives and Comments	
Jobs	

## Income and Expenditure Graphs to 31 March 2018

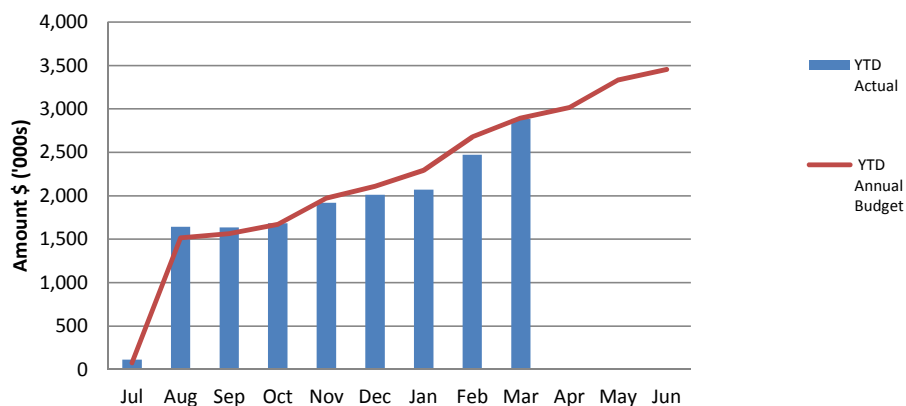
### Operating Expenditure



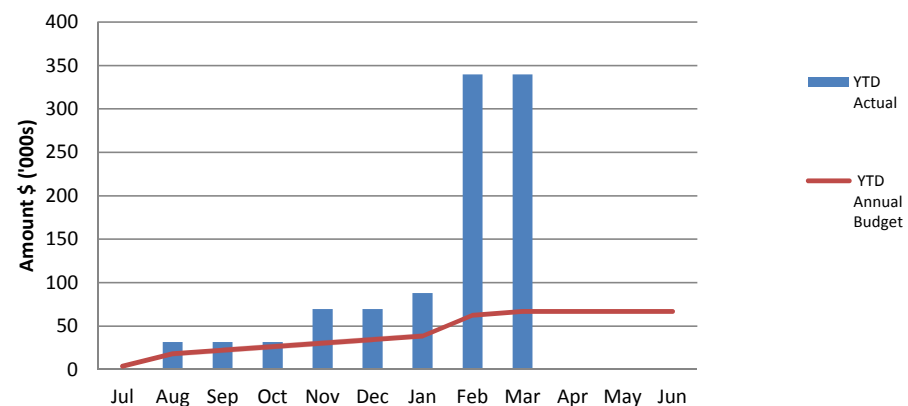
### Capital Expenditure



### Operating Income

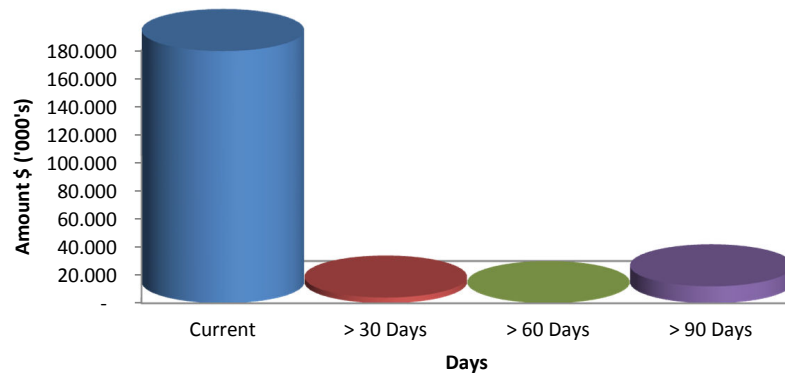


### Capital Income

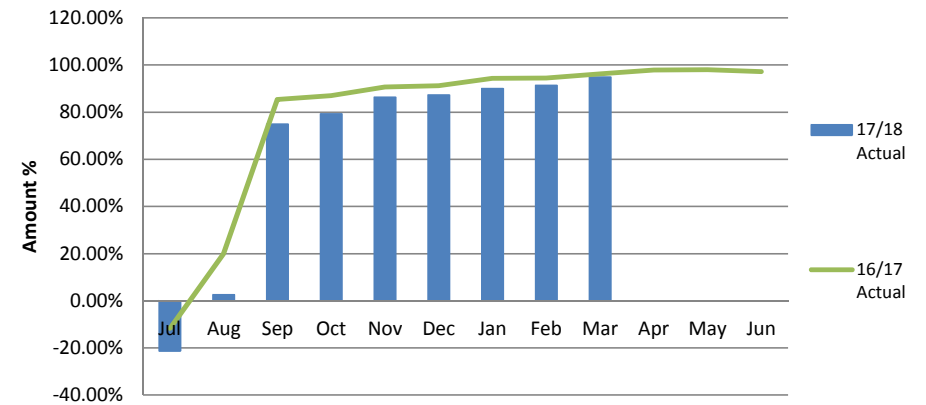


## Other Graphs to 31 March 2018

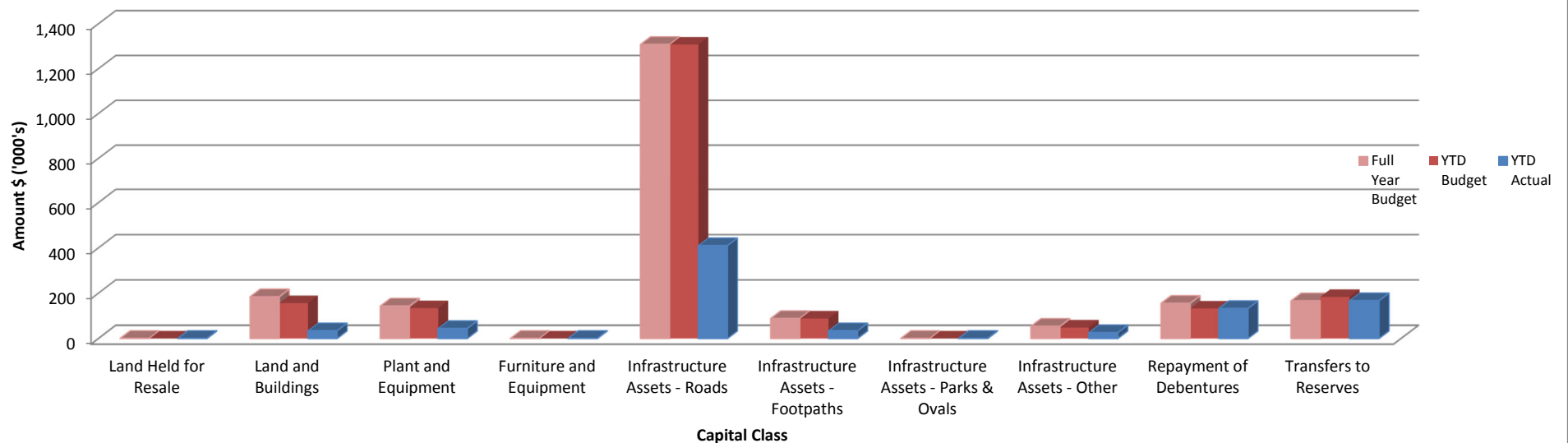
### Sundry Debtors Amount O/S



### Rates % Collected



### Capital Expenditure



## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	NOTE	2017/18 Adopted Budget \$	2017/18 Amended Budget \$	March 2018 YTD Budget \$	March 2018 Actual \$	Variances Actuals to YTD Budget \$	Variances Actual Budget to YTD %	
<b>Operating</b>								
<b>Revenues/Sources</b>								
Governance		500	500	369	1,248	879	238.21%	
General Purpose Funding		813,425	783,224	601,779	638,141	36,362	6.04%	
Law, Order, Public Safety		30,850	21,955	17,395	11,502	(5,893)	(33.88%)	
Health		6,500	6,500	4,869	16,740	11,871	243.81%	▲
Education and Welfare		11,410	11,410	8,550	7,758	(792)	(9.26%)	
Housing		143,030	143,030	107,208	109,564	2,356	2.20%	
Community Amenities		74,910	94,910	94,318	76,168	(18,150)	(19.24%)	▼
Recreation and Culture		51,712	77,612	72,460	111,634	39,174	54.06%	▲
Transport		960,575	960,575	711,723	640,213	(71,510)	(10.05%)	▼
Economic Services		158,570	165,570	126,640	110,507	(16,133)	(12.74%)	▼
Other Property and Services		64,480	85,480	64,080	91,452	27,372	42.72%	▲
		2,315,962	2,350,766	1,809,391	1,814,927	5,536	0.31%	
<b>(Expenses)/(Applications)</b>								
Governance		(364,004)	(354,004)	(233,087)	(193,968)	39,119	16.78%	▼
General Purpose Funding		(79,006)	(79,006)	(59,202)	(57,493)	1,709	2.89%	
Law, Order, Public Safety		(137,480)	(130,478)	(99,636)	(470,462)	(370,826)	(372.18%)	▲
Health		(112,610)	(113,810)	(86,420)	(116,820)	(30,400)	(35.18%)	▲
Education and Welfare		(195,728)	(186,728)	(169,253)	(152,467)	16,786	9.92%	
Housing		(338,937)	(338,937)	(256,877)	(222,090)	34,787	13.54%	▼
Community Amenities		(222,280)	(284,680)	(218,287)	(149,901)	68,386	31.33%	▼
Recreation & Culture		(971,415)	(936,317)	(722,971)	(607,304)	115,667	16.00%	▼
Transport		(1,894,584)	(1,899,234)	(1,436,924)	(1,389,312)	47,612	3.31%	
Economic Services		(327,271)	(336,871)	(262,189)	(212,438)	49,751	18.98%	▼
Other Property and Services		(57,374)	(80,624)	(107,214)	(135,224)	(28,010)	(26.13%)	▲
		(4,700,689)	(4,740,689)	(3,652,060)	(3,707,479)	(55,419)	1.52%	
<b>Net Operating Result Excluding Rates</b>		(2,384,727)	(2,389,923)	(1,842,669)	(1,892,552)	(49,883)	2.71%	
<b>Adjustments for Non-Cash</b>								
<b>(Revenue) and Expenditure</b>								
(Profit)/Loss on Asset Disposals	2	(15,664)	(15,664)	(15,663)	119,215	134,878	861.12%	▼
Movement in Current Employee Benefits cash backed		0	0	0	1,880	1,880	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions (Non-Current)		0	0	0	0	0	0.00%	
Rounding		0	0	0	5	5	0.00%	
Depreciation on Assets		2,077,960	2,077,960	1,558,422	1,339,074	(219,348)	14.08%	▼
<b>Capital Revenue and (Expenditure)</b>								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	(173,876)	(173,876)	(145,924)	(113,787)	32,137	22.02%	▼
Purchase of Furniture & Equipment	1	0	0	0	0	0	0.00%	
Purchase of Plant & Equipment	1	(142,687)	(142,687)	(133,682)	(43,849)	89,833	67.20%	▼
Purchase of Infrastructure Assets - Roads	1	(1,300,111)	(1,307,611)	(1,307,557)	(409,740)	897,817	68.66%	▼
Purchase of Infrastructure Assets - Footpaths	1	(88,000)	(88,000)	(87,988)	(33,844)	54,144	61.54%	▼
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Other	1	(28,500)	(53,500)	(48,500)	(25,698)	22,802	47.01%	▼
Proceeds from Disposal of Assets	2	36,364	56,364	56,363	329,545	273,182	484.68%	▲
Repayment of Debentures	3	(154,776)	(154,776)	(132,500)	(132,191)	309	0.23%	
Proceeds from New Debentures	3	0	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0	0.00%	
Self-Supporting Loan Principal Income		0	0	0	0	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(165,840)	(185,840)	(183,435)	(166,333)	17,102	9.32%	
Transfers from Restricted Asset (Reserves)	4	10,349	10,349	10,349	10,350	1	0.01%	
Transfers to Restricted Assets (Other)		0	0	0	(369,810)	(369,810)	(100.00%)	▲
Transfers from Restricted Asset (Other)		0	0	0	0	0	#DIV/0!	
Leave Reserve Balance exceeding Liabilities	5				(42,753)			
ADD Net Current Assets July 1 B/Fwd	5	1,226,588	1,350,854	1,350,854	1,350,854	0	0.00%	
LESS Net Current Assets Year to Date	5	0	86,570	162,914	990,108	827,194	(507.75%)	
<b>Amount Raised from Rates</b>		(1,102,920)	(1,102,920)	(1,084,844)	(1,069,742)	15,102	(1.39%)	
<b>(Excluding Ex Gratia Rates)</b>								
This statement is to be read in conjunction with the accompanying notes.								
<b>Material Variances Symbol</b>								
Above Budget Expectations		Greater than 10% and \$10,000			▲			
Below Budget Expectations		Less than 10% and \$10,000			▼			

**SHIRE OF MUKINBUDIN**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**  
**Report on Significant variances Greater than 10% and \$10,000**

**Purpose**

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

**The Materiality variances adopted by Council are:**

Actual Variance to YTD Budget up to 10%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Where a variance is identified as caused being "Timing" it means that the rate of expenditure, or income, is different that what was estimated in the budget but the variation is expected to minimal by the end of the financial year. Should this "Timing" be a cause for concern this will be identified.

**\$**  
**Variances**  
**Actuals to**  
**YTD Budget**

**REPORTABLE OPERATING REVENUE VARIATIONS**

**Community Amenities - Variance below budget expectations.**

Timing - The NRM grant for fencing and revegetation has not yet been received.

-\$18,150 ▼

**Recreation & Culture - Variance above budget expectations**

Major components are the 12K additional Swimming Pool Grant, grants for the hockey field lighting of \$10K and contributions for Wall Padding Installed Mukinbudin Complex Basketball Courts and Contributions for & Carpet replacement in function room at Mukinbudin Complex totalling approximately \$12K.

\$39,174 ▲

**Transport - Variance below budget expectations.**

Timing - Works on the Mukinbudin-Wialki Rd (North Section 17/18) have started. The invoice for the final installment of grant is yet to be raised.

-\$71,510 ▼

**Economic Services - Variance below budget expectations.**

The rate of income from the Caravan Park customers is less than expected.

-\$16,133 ▼

**Other Property and Services - Variance above budget expectations.**

All Workers Compensation Expense reimbursements have been received. There is increased income from private works, LGIS Insurance Membership Contributions credit and a CLGF Youth Dev Traineeship Grant of \$16.5K.

\$27,372 ▲

**REPORTABLE OPERATING EXPENSE VARIATIONS**

**Governance - Variance below budget expectations.**

There are several small reductions in expenditure however the most significant one is that significant Strategic Consultancy expenses are yet to be incurred.

\$39,119 ▼

**Law Order and Public Safety - above budget expectations.**

Donation (Non Cash) cost and loss resulting from the transfer of Mukinbudin Fire Truck to DFES.

-\$370,826 ▲

**Health - Variance above budget expectations.**

Includes \$20K loss on the donation and the \$20K Donation cost for the transfer of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Department of Planning, Lands and Heritage as the land was valued at \$40K on 30 June 2017 but only valued at \$20K by the Department of Planning, Lands and Heritage as part of land swap for the old Nursing Post. This is partly offset by \$8K reduction in Contract Environmental Health expenses compared to the YTD budget at this point in time.

-\$30,400 ▲

**Education and Welfare - Variance below budget expectations**

All the contributions for the CEACA Project of 4 Units @ \$27,200 as per FAA costing \$95,000 and other contributions have now been paid. However some savings compared to the adopted budget have been realised.

\$16,786

**Housing - Variance below budget expectations.**

Depreciation is lower as the result of building revaluations and a review of depreciation rates. Lower than expected housing maintenance expenses for this time of the year. Also cost recoveries for staff housing are greater than expected.

\$34,787 ▼

**Community Amenities - Variance below budget expectations.**

Little drainage maintenance work to be done as resources have been allocated to other projects. Community Development Officer salaries and related expenses are less than expected. and the NRM grant for fencing and revegetation has not yet been received, therefore expenditure has not yet commenced.

\$68,386 ▼

**SHIRE OF MUKINBUDIN**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**  
**Report on Significant variances Greater than 10% and \$10,000**

\$  
**Variances**  
**Actuals to**  
**YTD Budget**

**Recreation and Culture - Variance below budget expectations.**

Including - Swimming pool depreciation reduction due to a review of depreciation rates of \$97K. Other Recreation depreciation is reduced due to revaluations and a review of depreciation \$30K. Expenditure on Parks & Gardens Maintenance/Operations is reduced by \$11K as costs that were budgeted to this account are being allocated to more specific accounts. These savings are partly offset by a \$12K increase in Other Recreation Facilities & Grounds Maintenance expenses and a \$28K increase in Sporting Complex Building & Grounds Mtce expenses

\$115,667 ▼

**Transport - Variance below budget expectations.**

Savings compared to the YTD Budget in Townsite Road Maintenance and in several road related other activities which are partially offset by additional Rural Road Maintenance.

\$47,612

**Economic Services - Variance below budget expectations.**

Area Promotion Expenses are \$7.4K less than the YTD Budget. At the caravan park there is \$6.2K savings in general maintenance and operations, possibly timing, and \$7.8K savings in Transportable house expenses, 13.4K A reduction in depreciation due to revaluations and a review of depreciation and several other reductions and increases in expenditure.

\$49,751 ▼

**Other Property and Services - Variance above budget expectations.**

The reallocation of Depot costs to the Public Works Overhead subprogram has increased expenditure. The overhead recovery rate has recently been increased to accommodate this. The disposal of the Mukinbudin Fire Truck and the depreciation review has resulted in reduced depreciation of \$34K and there is saving in vehicle licensing. An additional \$8.8K of workers compensation expenses have been incurred. See individual subprograms for additional detail.

-\$28,010 ▲

**REPORTABLE NON-CASH VARIATIONS**

**(Profit)/Loss on Asset Disposals - Variance Below budget expectations.**

The major contributing factors are the \$104K loss on the transfer of the Mukinbudin Fire Truck to DFES and the \$20K loss on the disposal of Donation of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Department of Planning.

\$134,878 ▼

**Depreciation on Assets - Variance below budget expectations.**

A reduction due to building revaluations and a review of depreciation rate.

\$219,348 ▼

**REPORTABLE CAPITAL EXPENSE VARIATIONS**

**Purchase of Land & Buildings - Variance below budget expectations.**

Generally capital expenditure on housing is significantly less than expected. See Note 1 for further detail.

\$32,137 ▼

**Purchase of Plant & Equipment - Variance below budget expectations.**

The Backhoe has not yet been purchased and is recommended for deferment.

\$89,833 ▼

**Purchase of Infrastructure Assets Roads - Variance below budget expectations.**

Works on Calder Street Reseal - Renewal Cap Exp, Memorial Avenue Renewal - Cap Exp, Koorda-Bullfinch Road (In Town Section) Renewal - Cap Exp, and Williams Road Renewal - Cap Exp have not yet started and the and North East Rd (2017/2018) - Cap Exp and Mukinbudin-Wialki Rd (North Section 17/18) - Cap Exp works have only just started.

\$897,817 ▼

The Barbalin North Road - Gravel Resheet 2017/2018 has been completed at less than the allocated budget.

Full details are given in the Roads, Streets and Bridges Detail.

**Purchase of Infrastructure Assets Footpaths - Variance below budget expectations.**

At 31 March 2018 works on the White Street - Western Footpath have not yet started and Cruickshank St - Northern Footpath works were progressing but not complete.

\$54,144 ▼

**Purchase of Infrastructure Assets Other - Variance below budget expectations.**

At 31 March 2018 expenditure on Other Infrastructure - Other Rec & Sport - Cap Exp, (Hockey field fights and carpark improvements) were only 30% complete.

\$22,802 ▼

**Transfers to Restricted Assets (Other) - Variance above budget expectations.**

A report entry to reflect the value of the unspent Roads to Recovery Grants \$77K and unspent Regional Road Group Grant \$293K. Some Roads To Recovery grant may remain unspent at the 30 June 2018.

\$369,810 ▲

**REPORTABLE CAPITAL INCOME VARIATIONS**

**Proceeds from Disposal of Assets - Variance above budget expectations.**

The increase in the proceeds resulting from the transfer of the Mukinbudin Fire Truck to DFES \$270K and the sale of Subdivided Part of Lot 204 corner Bent and Shadbolt Streets \$20K, and the reduction in proceeds resulting from the deferment of the sale of the backhoe \$15K were not updated in the amended budget.

\$273,182 ▲

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

	2017/18 Adopted Budget \$	2017/18 Amended Budget \$	March 2018 Actual \$
<b>1. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
<u>Members of Council</u>			
Plant & Equipment (Capital) - Members	18,000	18,000	18,718.00
	0	0	0.00
<b>Housing</b>			
<u>Housing - Shire (Staff and Rentals)</u>			
15 Cruickshank Rd Ceo Building Capital	0	0	0.00
25 Cruickshank Rd Cpm Building Capital	20,000	20,000	9,390.10
8 Lansdell St Building Capital	12,390	12,390	0.00
12 Salmon Gum Alley (Lot 208) - Capital	8,000	8,000	0.00
<u>Housing - Aged (Including Senior Citizens)</u>			
New Aged Unit 11 - Capital	3,743	3,743	0.00
New Aged Unit 12 - Capital	3,743	3,743	0.00
<u>Housing - Other (Including Joint Venture)</u>			
Jv Family - 6 Lansdell St - Capital	8,000	8,000	0.00
<b>Community Amenities</b>			
<u>Other Community Amenities</u>			
Cemetery Capital	10,000	10,000	8,662.86
Refuse Site New Other Infra Cap Exp	0	0	0.00
<b>Recreation and Culture</b>			
<u>Public Halls &amp; Civic Centre</u>			
Buildings Capital Halls	0	0	0.00
<u>Swimming Pools</u>			
Plant & Equipment (Capital) - Swimming	0	0	354.00
Swimming Pool Building Capital	17,500	17,500	20,594.40
<u>Other Recreation &amp; Sport</u>			
Other Infrastructure - Other Rec & Sport - Mukinbudin Sports Complex Building	12,500	37,500	10,628.00
	36,500	36,500	42,452.07
<b>Transport</b>			
<u>Roads, Streets, Bridges &amp; Depots</u>			
Plant & Equipment (Capital) - Roads	0	0	0.00
Kununoppin-Mukinbudin Road Renewal -	0	0	0.00
Maddock Street Renewal - Cap Exp	0	15,000	6,099.75
Williams Road Renewal - Cap Exp	0	13,000	0.00
Memorial Avenue Renewal - Cap Exp	0	11,000	0.00
Koorda-Bullfinch Road (In Town Section)	0	20,000	0.00
Strugnell Street Capital Exp	55,000	55,000	11,647.11
Koorda-Bullfinch Road (Rural West Section)	0	0	69.60
Calder Street Reseal - Renewal Cap Exp	22,000	22,000	0.00
Barbalin North Road - Gravel Resheet	127,000	127,000	93,296.25
Bonnie Rock/Lake Brown Road - Gravel	200,500	149,000	148,662.87
North East Rd (2017/2018) - Cap Exp	205,611	205,611	38,378.99
Mukinbudin Wialki Rd (South Section)	130,000	130,000	11,951.22
Mukinbudin-Wialki Rd (North Section 17/18)	560,000	560,000	99,634.27
Roads (Capital) - Flood Damage	0	0	0.00
White Street - Western Footpath	30,000	30,000	0.00
Cruickshank St - Northern Footpath	58,000	58,000	33,843.69
<u>Road Plant Purchases</u>			
Plant & Equipment (Capital) - Road Plant	124,687	124,687	24,777.18

## SHIRE OF MUKINBUDIN

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

<b>1. ACQUISITION OF ASSETS (Continued)</b>	<b>2017/18 Adopted Budget \$</b>	<b>2017/18 Amended Budget \$</b>	<b>March 2018 Actual \$</b>
<b>Economic Services</b>			
<u>Tourism &amp; Area Promotion</u>			
Park Units (Self Contained) Capital	19,000	19,000	2,500.00
Caravan Park Ablutions Capital	0	0	0.00
Caravan Park Campers Kitchen Capital	0	0	0.00
New Caravan Park House Capital	0	0	0.00
Ww - Wattonning Capital	0	0	0.00
Caravan Park Infrastructure Capital Exp	6,000	6,000	6,407.50
<u>Other Economic Services</u>			
Infrastructure Other (Capital) - Other	0	0	0.00
Building (Capital) - Other Economic	0	0	0.00
<b>Other Property &amp; Services</b>			
<u>Public Works Overheads Overheads</u>			
Depot Building Capital	10,000	10,000	6,330.50
<u>Administration Overheads</u>			
Furniture & Equipment (Capital) -	0	0	0.00
Admin Building Capital	35,000	35,000	32,519.67
<u>Land Subdivision n Development</u>			
Subdivision Surveying & Plans	0	0	0.00
	<u>1,733,174.00</u>	<u>1,765,674.00</u>	<u>626,918.03</u>

<b>1. ACQUISITION OF ASSETS (Continued)</b>	<b>2017/18 Adopted Budget \$</b>	<b>2017/18 Amended Budget \$</b>	<b>March 2018 Actual \$</b>
The following assets have been acquired during the period under review:			
<b>By Class</b>			
Land Held for Resale - Current	0	0	0.00
Land Held for Resale - Non Current	0	0	0.00
Land	0	0	0.00
Buildings	173,876	173,876	113,786.74
Furniture & Equipment	0	0	0.00
Plant & Equipment	142,687	142,687	43,849.18
Infrastructure - Roads	1,300,111	1,307,611	409,740.06
Infrastructure - Footpaths	88,000	88,000	33,843.69
Infrastructure - Parks & Ovals	0	0	0.00
Infrastructure - Other	28,500	53,500	25,698.36
	<u>1,733,174</u>	<u>1,765,674</u>	<u>626,918.03</u>

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b><u>By Program</u></b>		<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
		<b>2017/18 Budget \$</b>	<b>March 2018 Actual \$</b>	<b>2017/18 Budget \$</b>	<b>March 2018 Actual \$</b>	<b>2017/18 Budget \$</b>	<b>March 2018 Actual \$</b>
	Asset						
<b>Law, Order Public Safety</b>							
2012 Mukinbudin Fire Truck 3.4U Isuzu FTS800	295	0	374,351.82	0	270,000.00	0	(104,351.82)
<b>Health</b>							
Transfer of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Dpt of Planning, Lands and Heritage as part of land swap for the old Nursing Post	513 & 546	0	40,000.00	0	20,000.00	0	(20,000.00)
<b>Recreation &amp; Culture</b>		0		0	0.00	0	0.00
<b>Transport</b>							
A317 - Komatsu Backhoe	317	4,500	0.00	15,000	0.00	10,500	0.00
Works Supervisor Ranger MBL2	463	16,200	16,227.30	21,364	21,363.64	5,164	5,136.34
		0					
<b>Economic Services</b>							
* Sale of Subdivided Part of Lot 204 corner Bent and Shadbolt Streets - Budget Amendment Nov17	373	0	18,181.82	0	18,181.82	0	
		20,700	448,760.94	36,364	329,545.46	15,664	(119,215.48)

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

**DISPOSALS OF ASSETS Continued**

**By Class of Asset**

	Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2017/18 Budget \$	March 2018 Actual \$	2017/18 Budget \$	March 2018 Actual \$	2017/18 Budget \$	March 2018 Actual \$
<b>Land</b>							
* Sale of Subdivided Part of Lot 204 corner Bent and Shadbolt Streets - Budget Amendment Nov17	373	0	18,181.82	0	18,181.82	0	0.00
Transfer of Lots 66 and 67 on Plan 158625 (10 and 12 Calder) to the Dpt of Planning, Lands and Heritage as part of land swap for the old Nursing Post	13 & 546		40,000.00		20,000.00		(20,000.00)
<b>Plant &amp; Equipment</b>							
2012 Mukinbudin Fire Truck 3.4U Isuzu FTS800	295	0.00	374,351.82	0	270,000.00	0	(104,351.82)
A317 - Komatsu Backhoe	317	4,500	0.00	15,000	0.00	10,500	0.00
Works Supervisor Ranger MBL2	463	16,200	16,227	21,364	21,364	5,164	5,136.34
						0	0.00
		20,700	448,761	36,364	329,545	15,664	(119,215)

**Summary**

Profit on Asset Disposals  
 Loss on Asset Disposals

2017/18 Adopted Budget \$	March 2018 Actual \$
15,664	5,136.34
0	(124,351.82)
<u>15,664</u>	<u>(119,215.48)</u>

\* Although proceeds have been received for the part sale of asset 373 the lot is still subject to subdivision and the transfer of the title.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

## 3. INFORMATION ON BORROWINGS

## (a) Debenture Repayments

Lender	Particulars	Loan Finishes	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
	<b>Education &amp; Welfare</b>										
WATC	Loan 109 - CRC	1/02/2021	26,647	0	0	6,097	6,097	20,550	20,550	1,651	1,669
	<b>Recreation &amp; Culture</b>										
WATC	Loan 108 - Bowling Club	1/02/2021	65,020	0	0	14,877	14,877	50,143	50,143	4,028	4,072
	<b>Economic Services</b>										
WATC	Loan 116 - Land Purchase	17/06/2019	21,346	0	0	10,350	5,097	10,996	16,249	1,315	846
WATC	Loan 119 - Mukinbudin Cafe	13/04/2027	97,182	0	0	7,634	3,768	89,548	93,414	5,583	3,182
	<b>Other Property &amp; Services</b>										
WATC	Loan 114 - Trailer 1TJP 062	17/06/2019	45,078	0	0	21,857	10,763	23,221	34,315	2,778	1,786
WATC	Loan 115 - Truck DAF MBL 250	22/01/2019	33,642	0	0	16,416	16,416	17,226	17,226	1,657	1,705
WATC	Loan 118 - Vibe Roller MBL 1677	13/09/2021	70,556	0	0	14,330	14,330	56,226	56,226	3,865	3,908
WATC	Loan 120 - Skid Steer MBL 1724	15/01/2024	49,972	0	0	6,209	6,209	43,763	43,763	2,525	2,543
WATC	Loan 121 - Grader MBL 95	27/02/2023	217,997	0	0	33,872	33,872	184,125	184,125	7,170	7,270
WATC	Loan 122 - Roller MBL 811	27/02/2023	118,618	0	0	18,430	18,430	100,188	100,188	3,900	3,956
WATC	Loan 123 - Tractor MBL 244	2/12/2022	27,897	0	0	4,704	2,332	23,193	25,565	1,067	657
			773,955	0	0	154,776	132,191	619,179	641,764	35,539	31,594

All other loan repayments were financed by general purpose revenue.

Note: The interest reported exceeds the budget as end of year accruals are not complete and the Western Australian Treasury Corporation Loan Guarantee Fee has been included in Interest as recommended in the Local Government Accounting Manual.

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

	2017/18 Adopted Budget \$	March 2018 Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>Leave Reserve</b>		
Opening Balance	133,595	133,594
Amount Set Aside / Transfer to Reserve	2,192	1,880
Amount Used / Transfer from Reserve	0	0
	<u>135,787</u>	<u>135,474</u>
<b>Plant Reserve</b>		
Opening Balance	314,250	314,250
Amount Set Aside / Transfer to Reserve	53,106	52,984
Amount Used / Transfer from Reserve	0	0
	<u>367,356</u>	<u>367,234</u>
<b>Building &amp; Residential Land Reserve</b>		
Opening Balance	53,240	53,240
Amount Set Aside / Transfer to Reserve	59,333	59,795
Amount Used / Transfer from Reserve	0	0
	<u>112,573</u>	<u>113,035</u>
<b>Senior Housing Reserve</b>		
Opening Balance	19,660	19,660
Amount Set Aside / Transfer to Reserve	323	277
Amount Used / Transfer from Reserve	0	0
	<u>19,983</u>	<u>19,937</u>
<b>Residential Land Reserve</b>		
Opening Balance	10,349	10,350
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(10,349)	(10,350)
	<u>0</u>	<u>0</u>
<b>Roadworks Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	30,000	30,382
Amount Used / Transfer from Reserve	0	0
	<u>30,000</u>	<u>30,382</u>
<b>Swimming Pool Reserve</b>		
Opening Balance	53,088	53,088
Amount Set Aside / Transfer to Reserve	20,871	21,002
Amount Used / Transfer from Reserve	0	0
	<u>73,959</u>	<u>74,090</u>
<b>Unspent Grant Reserve</b>		
Opening Balance	926	926
Amount Set Aside / Transfer to Reserve	15	13
Amount Used / Transfer from Reserve	0	0
	<u>941</u>	<u>939</u>
<b>Total Cash Backed Reserves</b>	<u><u>740,599</u></u>	<u><u>741,091</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	2017/18 Adopted Budget \$	March 2018 Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	2,192	1,880
Plant Reserve	53,106	52,984
Building & Residential Land Reserve	59,333	59,795
Seniors Housing Reserve	323	277
Residential Land Reserve	0	0
Roadworks Reserve	30,000	30,382
Swimming Pool Reserve	20,871	21,002
Unspent Grant Reserve	15	13
	<u><b>165,840</b></u>	<u><b>166,333</b></u>
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Plant Reserve	0	0
Building & Residential Land Reserve	0	0
Seniors Housing Reserve	0	0
Residential Land Reserve	(10,349)	(10,350)
Roadworks Reserve	0	0
Swimming Pool Reserve	0	0
Unspent Grant Reserve	0	0
	<u><b>(10,349)</b></u>	<u><b>(10,350)</b></u>
<b>Total Transfer to/(from) Reserves</b>	<u><b>155,491</b></u>	<u><b>155,983</b></u>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

**4. RESERVES (Continued)****Cash Backed Reserves (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- To be used to fund annual and long service leave requirements.

**Plant Reserve**

- To be used for the renewal, upgrade or purchase of new or used mobile plant and vehicles.

**Building & Residential Land Reserve**

- To be used for the renewal, upgrade, replacement and new construction of new buildings and associated infrastructure, to assist finance of building loans, future expansion and land development, and proceeds from the sale of subdivision blocks.

**Seniors Aged Housing Reserve**

- To be used for the renewal, upgrade, replacement and new construction of additional Aged Units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

**White St & Lansdell St JV Reserve**

- To cover anticipated costs of periodic repairs and maintenance to the land and units.

**Cruickshank Rd JV Reserve**

- To be used for the renewal, upgrade, replacement and new construction of additional similar units and their maintenance. The surplus/deficit after rent and maintenance has been carried out for the financial year is to be transferred into/from (if required) the reserve.

**Communications Reserve**

- To be used for the renewal, upgrade or purchase of new community communication facilities including, but not limited to TV, radio, mobile phone and internet services.

**Residential Land Reserve**

- Was "To be used for the proceeds from the sale of subdivision blocks and associated expenditure." To be closed and funds transferred to the Building & Residential Land Reserve.

**Self Insurance Reserve**

- Now closed. Was; "To be used for Insurance Excess."

**Roadworks Reserve**

- To be used for the renewal, upgrade, replacement and new construction of streets, roads, bridges, footpaths and storm water drainage.

**Swimming Pool Reserve**

- To be used for the renewal, upgrade, replacement and new construction for the Swimming Pool and associated infrastructure. All Volunteer Pool Levy income is to be transferred to this reserve.

**Royalties for Regions**

- To be used for any unspent Royalties for Regions monies.

**Unspent Grant Reserve**

- To be used for any grant funding that may not be expended in the current financial year.

**Community Bus Reserve**

- Now closed. Was; "To be used for funds to replacement of the Community Bus" Funds for this purpose are to be put into the "Plant Reserve".

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

	Note	2016/17 B/Fwd Per 2017/18 Budget \$	2016/17 B/Fwd Actual \$	March 2018 Actual \$
<b>5. NET CURRENT ASSETS</b>				
<b>Composition of Estimated Net Current Asset Position</b>				
<b>CURRENT ASSETS</b>				
Cash - Unrestricted		1,447,496	1,257,840	1,237,748
Cash - Restricted Unspent Grants		0	190,562	0
Cash - Restricted Unspent Loans		0	0	0
Cash - Restricted Reserves		585,108	585,108	741,091
Accounts Receivable (Budget Purposes Only)		0	0	0
Rates Outstanding		(8,149)	29,213	55,960
Sundry Debtors		15,100	15,100	198,538
Provision for Doubtful Debts		(12,988)	0	0
Gst Receivable		22,988	22,988	12,823
Accrued Income		0	12,796	3,022
Payments In Advance		0	23,153	298
Inventories		0	0	1,516
		<u>2,049,555</u>	<u>2,136,760</u>	<u>2,250,996</u>
<b>LESS: CURRENT LIABILITIES</b>				
Sundry Creditors		(162,188)	(163,094)	(59,548)
Accrued Interest On Loans		(11,382)	(9,539)	(9,539)
Accrued Salaries & Wages		0	(10,581)	(8,717)
Income In Advance		0	(10,404)	(10,404)
Gst Payable		(1,996)	(1,997)	(20,003)
Payroll Creditors		0	0	0
Accrued Expenses		0	(17,746)	(17,322)
PAYG Liability		(23,740)	(23,740)	(19,884)
FBT Payable		479	(4,570)	(4,570)
Other Payables		0	0	0
Current Employee Benefits Provision		(172,626)	(92,721)	(92,721)
Current Loan Liability		0	(154,776)	(22,584)
		<u>(371,453)</u>	<u>(489,168)</u>	<u>(265,292)</u>
<b>NET CURRENT ASSET POSITION</b>		<b>1,678,102</b>	<b>1,647,592</b>	<b>1,985,704</b>
Less: Cash - Reserves - Restricted		(585,108)	(585,108)	(741,091)
Less: Cash - Unspent Grants - Restricted	3	0		(369,810)
Add Back : Component of Leave Liability not Required to be Funded		133,594	133,594	92,721
Add Back : Current Loan Liability		0	154,776	22,584
Adjustment for Trust Transactions Within Muni		0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>1 &amp; 2</b>	<u><b>1,226,588</b></u>	<u><b>1,350,854</b></u>	<u><b>990,108</b></u>

Notes applicable to the Surplus/(Deficit) Carried Forward from June 2017.

1. The surplus includes \$864,017 from the advance payment of 2017/2018 Financial Assistance Grants.
2. The Surplus/(Deficit) carried forward is the final audited amount.
3. Regional Road Group Grants

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

**6. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2017/18 Rate Revenue \$</b>	<b>2017/18 Interim Rates \$</b>	<b>2017/18 Back Rates \$</b>	<b>2017/18 Total Revenue \$</b>	<b>2017/18 Budget \$</b>
<b>General Rate</b>								
GRV - Residential	0.179532	169	1,089,348	195,573	0	0	195,573	195,573
GRV - Vacant	0.179532	0	0	-	0	0	0	0
UV - Rural	0.021127	244	41,425,104	875,007	136	1,864	877,007	875,007
UV - Mining	0.021127	0	0	0	0	0	0	0
Non Rateable		68	69,388			0	0	
<b>Sub-Totals</b>		481	42,583,840	1,070,580	136	1,864	1,072,580	1,070,580
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	440	21	18,982	9,240	0	0	9,240	9,240
GRV - Vacant	440	5	1,831	2,200	0	0	2,200	2,200
UV - Rural	550	31	329,996	17,050	0	0	17,050	17,050
UV - Mining	550	7	23,970	3,850	0	0	3,850	3,850
<b>Sub-Totals</b>		64	374,779	32,340	0	0	32,340	32,340
		545		1,102,920	136	1,864	1,104,920	1,102,920
Discounts							0	0
Rates Adjustments							0	0
Movement in Excess Rates							(35,177)	0
<b>Total Amount of General Rates</b>							<b>1,069,743</b>	<b>1,102,920</b>
Specified Area Rates							0	0
Ex Gratia Rates							17,104	17,104
<b>Total Rates</b>							<b>1,086,847</b>	<b>1,120,024</b>

All land except exempt land in the Shire of Mukinbudin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

## 7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	31/03/2018 Balance \$
Department of Transport Licensing	0	390,939	(390,939)	0
Wilgoyne Tennis Club	0	0	0	0
Mukinbudin Indoor Cricket Club	11,345	0	0	11,345
BRB	0	0	0	0
Rates in Advance	0	0	0	0
LGMA Wheatbelt	0	0	0	0
Trust - Other	419	554	(690)	283
Sports Complex Key Bonds	910	50	(20)	940
Standpipe Key Bonds	350	150	(50)	450
Mukinbudin Football Club Rams Plates	0	0	0	0
Builders Levy (BCITF)	0	0	0	0
Karlonning Pipeline Scheme	0	0	0	0
Council Nomination Deposit	0	400	(400)	0
Drive in Donation	500	0	0	500
Housing Tenancy Bonds	5,148	2,620	(3,420)	4,348
Hall Hire Bonds & Deposits	0	0	0	0
Gym Bonds	1,361	300	(80)	1,581
Soil Conservation	13,166	0	0	13,166
	33,199	395,013	(395,599)	32,613

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

## 8. OPERATING STATEMENT

	March 2018 Actual \$	2017/18 Adopted Budget \$	2016/17 Actual \$
<b>OPERATING REVENUES</b>			
Governance	1,248	500	4,076
General Purpose Funding	1,707,884	1,916,345	3,569,456
Law, Order, Public Safety	11,502	30,850	28,804
Health	16,740	6,500	6,426
Education and Welfare	7,758	11,410	6,664
Housing	109,564	143,030	142,618
Community Amenities	76,168	74,910	81,128
Recreation and Culture	111,634	51,712	104,258
Transport	640,213	960,575	1,029,906
Economic Services	110,507	158,570	184,426
Other Property and Services	91,452	64,480	62,276
<b>TOTAL OPERATING REVENUE</b>	<b>2,884,670</b>	<b>3,418,882</b>	<b>5,220,037</b>
<b>OPERATING EXPENSES</b>			
Governance	193,968	364,004	329,530
General Purpose Funding	57,493	79,006	60,046
Law, Order, Public Safety	470,462	137,480	124,098
Health	116,820	112,610	137,781
Education and Welfare	152,467	195,728	99,703
Housing	222,090	338,937	231,727
Community Amenities	149,901	222,280	141,625
Recreation & Culture	607,304	971,415	939,118
Transport	1,389,312	1,894,584	1,808,754
Economic Services	212,438	327,271	462,848
Other Property and Services	135,224	57,374	33,120
<b>TOTAL OPERATING EXPENSE</b>	<b>3,707,479</b>	<b>4,700,689</b>	<b>4,368,350</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>(822,809)</u></b>	<b><u>(1,281,807)</u></b>	<b><u>851,687</u></b>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

## 9. STATEMENT OF FINANCIAL POSITION

	March 2018 Actual \$	2016/17 Actual \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	1,978,839	2,033,510
Trade and Other Receivables	270,639	103,250
Inventories	1,516	0
<b>TOTAL CURRENT ASSETS</b>	<b>2,250,994</b>	<b>2,136,760</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	889	889
Inventories	624,614	624,614
Property, Plant and Equipment	12,090,036	12,614,358
Infrastructure	55,138,338	55,774,935
<b>TOTAL NON-CURRENT ASSETS</b>	<b>67,853,877</b>	<b>69,014,796</b>
<b>TOTAL ASSETS</b>	<b>70,104,871</b>	<b>71,151,556</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	149,988	241,672
Long Term Borrowings	22,584	154,776
Provisions	92,721	92,721
<b>TOTAL CURRENT LIABILITIES</b>	<b>265,293</b>	<b>489,169</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	619,180	619,180
Provisions	4,990	4,990
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>624,170</b>	<b>624,170</b>
<b>TOTAL LIABILITIES</b>	<b>889,463</b>	<b>1,113,339</b>
<b>NET ASSETS</b>	<b>69,215,408</b>	<b>70,038,217</b>
<b>EQUITY</b>		
Trust Imbalance	0	0
Retained Surplus	43,524,866	44,503,658
Reserves - Cash Backed	741,091	585,108
Revaluation Surplus	24,949,451	24,949,451
<b>TOTAL EQUITY</b>	<b>69,215,408</b>	<b>70,038,217</b>

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

## 10. FINANCIAL RATIOS

	2017/18 YTD	2016/17	2015/16	2014/15
Current Ratio	11.63	3.83	0.90	2.08
Operating Surplus Ratio	(0.93)	0.07	(1.03)	0.29

The above ratios are calculated as follows:

**Current Ratio**

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

**INTERPRETATION:**

This ratio is a measure of short term (unrestricted) liquidity.

That is, the ability of the Council to meet its liabilities (obligations) as and when they fall due.

**RISK INDICATORS:**

Low – 1 or greater

A ratio of greater than one (1) indicates Council has more current assets than current liabilities.

High – Less than 1

If less than one (1), current liabilities are greater than current assets and Council has a short term funding issue.

**COMMENT:**

Provided restricted assets are excluded correctly, it is a very useful indicator of the “true” financial position of Council, particularly in the short term.

As a general rule, when the current ratio of a Council is calculated at less than one (100%) it indicates a short term funding issue. However, it also needs to be considered in context of the overall financial position. If monitored correctly during the course of the year, it is a good indicator for when follow up action is necessary.

**Operating Surplus Ratio**

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

**INTERPRETATION:**

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the local government.

**RISK INDICATORS:**

Low – 0.15 or greater

The local government is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

High – Lower than 0

The local government is experiencing an operating deficit.

**COMMENT:**

A sustained period of deficits will erode the local government’s ability to maintain both its operational service level and asset base.

**SHIRE OF MUKINBUDIN**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018**

**11. GRANT REVENUE - RECORD OF RECEIPTS**

		%	Adopted/ Amended Budget	30/09/2017 1/4 RECEIVED	31/12/2017 2/4 RECEIVED	31/03/2018 3/4 RECEIVED	30/06/2018 4/4 RECEIVED	Total	
			761,812						
GENERAL PURPOSE FUNDING									
UNTIED	FAGS - General Purpose	73.74%	537,171	132,030	132,030	132,030		396,089	
UNTIED	FAGS -Road Component	79.68%	224,641	59,668	59,668	59,668		179,005	
			14,825						
LAW, ORDER, PUBLIC SAFETY									
TIED	ESL Levy Funding - Operating Grant	40.00%	14,825	0	2,965	2,965		5,930	
			0						
EDUCATION & WELFARE									
TIED	Seniors Week - Operating Grant	No Budget	0	0	1,000			1,000	
			20,000						
COMMUNITY AMENITIES									
TIED	NRM Grant - Operating Grant	0.00%	20,000	0	0			0	
			21,500						
RECREATION & CULTURE									
TIED	Kidsport Grant - Operating Grant	55.00%	1,500	825	0	0		825	
TIED	Swimming Pool Grant	160.00%	20,000	0	32,000			32,000	
TIED	Hockey Field Lights - Capital Grant		0	0	0	10,000		10,000	
			923,211						
TRANSPORT									
TIED	Main Roads WA Direct Grant	100.00%	70,567	70,567	0	0		70,567	
TIED	Roads to Recovery Grant - Capital Grant	52.85%	486,844	63,066	0	194,216		257,282	
TIED	Main Roads WA RRG Specific Project Grant	80.00%	365,800	0	0	292,640		292,640	
			0						
OTHER PROPERTY AND SERVICES									
TIED	Trainee Grant - Operating Grant	No Budget	0	0	0	16,500		16,500	
				1,741,348	326,156	227,663	708,019	0	1,261,837

## SHIRE OF MUKINBUDIN

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2017 TO 31 MARCH 2018

## 12. BANK BALANCES &amp; INVESTMENT INFORMATION

## Council Funds

At Call Bank Accounts

31 March 2018

	Interest Rate	Amount
Municipal Transaction Account - Bendigo Bank	1.20%	\$533,863.78
Reserves Cash at Call Account - Bendigo Bank	1.00%	\$422.28
		<u>\$534,286.06</u>

Investment Register

Term

Interest Rate

Amount

Maturity

*Municipal Investments*

Account 162275911 - Bendigo Bank	45 days	1.85%	<u>\$700,000.00</u>	13/04/2018
Total Municipal Investments			<u>\$700,000.00</u>	

Investment Register*Reserve Investment*

Account 160907119 - Bendigo Bank	4 months	2.25%	\$740,668.71	23/06/2018
Total Reserve Investment			<u>\$740,668.71</u>	

**Council Funds Summary**

Municipal Funds	\$1,233,863.78
Reserve Funds	<u>\$741,090.99</u>
	<u>\$1,974,954.77</u>

**Trust Funds**

Trust Transaction Account - Bendigo Bank	0.00%	\$34,642.65
--	-------	-------------

Note: The amounts shown here are the account balances at the Bendigo Bank. These balances may be different from the ledger balances due to timing.

009669



SHIRE OF MUKINBUDIN  
PO BOX 67  
MUKINBUDIN WA 6479

### Your details at a glance

<b>BSB number</b>	633-000
<b>Account number</b>	693723967
Customer number	11762408/M201
Account title	SHIRE OF MUKINBUDIN SHIRE OF MUKINBUDIN

### Account summary

Statement period	28 Feb 2018 - 29 Mar 2018
Statement number	109
Opening balance on 28 Feb 2018	\$2,464.29
Payments & credits	\$2,464.29
Withdrawals & debits	\$1,731.15
Interest charges & fees	\$4.00
<b>Closing Balance on 29 Mar 2018</b>	<b>\$1,735.15</b>

### Account details

Credit limit	\$5,000.00
Available credit	\$3,264.85
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

### Payment details

Minimum payment required	\$52.05
<b>Payment due</b>	<b>12 Apr 2018</b>

### Any questions?

Contact Tara Chambers at 29 Shadbolt St,  
Mukinbudin 6479 on **08 9047 1377**, or call  
**1300 BENDIGO** (1300 236 344).



**See the change  
your banking  
makes.**

[bendigobank.com.au/  
bethechange](http://bendigobank.com.au/bethechange)

### Bendigo Business Credit Card

**Minimum Payment Warning.** If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about  
**11 years**

And you will pay an estimated total of interest charges of  
**\$982.41**

If you make no additional charges using this card and each month you pay **\$83.30**

You will pay off the Closing Balance shown on this statement in about  
**2 years**

And you will pay an estimated total of interest charges of  
**\$264.05, a saving of \$718.36**

### Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.

UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 18TH APRIL 2018

**Bendigo Business Credit Card**

Date	Transaction	Withdrawals	Payments	Balance
<b>Opening balance</b>				<b>\$2,464.29</b>
28 Feb 18	POST MUKINBUDIN LP, MUKINBUDIN AUS RETAIL PURCHASE 26/02 CARD NUMBER 552638XXXXXXXX149 1	52.60		2,516.89
1 Mar 18	Kitchen Warehouse, Bibra Lake AUS RETAIL PURCHASE 28/02 CARD NUMBER 552638XXXXXXXX149 1	159.70		2,676.59
1 Mar 18	Shire of Mukinbudin, Mukinbudin AUS RETAIL PURCHASE 28/02 CARD NUMBER 552638XXXXXXXX149 1	29.70		2,706.29
1 Mar 18	APPLE ITUNES STORE, SYDNEY AUS RETAIL PURCHASE 27/02 CARD NUMBER 552638XXXXXXXX149 1	1.49		2,707.78
1 Mar 18	CITY OF SOUTH PERT, SOUTH PERTH AUS RETAIL PURCHASE 28/02 CARD NUMBER 552638XXXXXXXX149 1	18.00		2,725.78
8 Mar 18	Shire of Mukinbudin, Mukinbudin AUS RETAIL PURCHASE 07/03 CARD NUMBER 552638XXXXXXXX149 1	33.80		2,759.58
8 Mar 18	TWO DOGS HARDWARE, MERREDIN AUS RETAIL PURCHASE 07/03 CARD NUMBER 552638XXXXXXXX149 1	14.84		2,774.42
13 Mar 18	PERIODIC TFR 00117624081201 000000000000		2,464.29	310.13
14 Mar 18	Kitchen Warehouse, Bibra Lake AUS RETAIL PURCHASE 12/03 CARD NUMBER 552638XXXXXXXX149 1	446.90		757.03

...continued overleaf &gt;

[www.bendigobank.com.au](http://www.bendigobank.com.au)

Date Paid \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Amount \$ \_\_\_\_\_

**Bendigo Business Credit Card - Payment options**


**Pay in person:** Visit any **Bendigo Bank** branch to make your payment.



**Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.  
[www.bendigobank.com.au](http://www.bendigobank.com.au)



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



**Pay by post:** Mail this slip with your cheque to -  
**PO Box 480  
Bendigo VIC 3552.**  
If paying by cheque please complete the details below.



**Bill code: 342949**  
**Ref: 693723967**

**Bank@Post™** Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.


**Bendigo Bank**
**Bendigo Business Credit Card**

<b>BSB number</b>	633-000
<b>Account number</b>	693723967
<b>Customer name</b>	SHIRE OF MUKINBUDIN
<b>Minimum payment required</b>	\$52.05
<b>Closing Balance on 29 Mar 2018</b>	\$1,735.15
<b>Payment due</b>	12 Apr 2018

<b>Date</b>	<b>Payment amount</b>
<input type="text"/>	<input type="text"/>

Drawer	Chq No	BSB	Account No	\$	¢
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Bendigo Business Credit Card** *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
14 Mar 18	MERREDIN SUPA IGA, M ERREDIN AUS RETAIL PURCHASE 12/03 CARD NUMBER 552638XXXXXXX149 1	24.98		782.01
17 Mar 18	Pensione Hotel Perth , Perth AUS RETAIL PURCHASE 15/03 CARD NUMBER 552638XXXXXXX149 1	163.62		945.63
22 Mar 18	ACMA, BELCONNEN AUS RETAIL PURCHASE 21/03 CARD NUMBER 552638XXXXXXX149 1	44.00		989.63
27 Mar 18	RENDEZVOUS GRAND H,S CARBOROUGH AUS RETAIL PURCHASE 23/03 CARD NUMBER 552638XXXXXXX149 1	740.03		1,729.66
28 Mar 18	CARD FEE 1 @ \$4.00	4.00		1,733.66
29 Mar 18	APPLE ITUNES STORE, SYDNEY AUS RETAIL PURCHASE 27/03 CARD NUMBER 552638XXXXXXX149 1	1.49		1,735.15
<b>Transaction totals / Closing balance</b>		<b>\$1,735.15</b>	<b>\$2,464.29</b>	<b>\$1,735.15</b>

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED  
FOR YOUR ACCOUNT.

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

**Supporting community  
sport Australia wide.**



**Be the change.**

009669



SHIRE OF MUKINBUDIN  
PO BOX 67  
MUKINBUDIN WA 6479

### Card summary

**Account number** 693723967  
**Card number** **552638XXXXXX149**  
**Customer number** 11762408/M201  
 Statement period 28/02/2018 to 29/03/2018  
 Statement number 109 (page 4 of 5)

### Any questions?

Contact Tara Chambers at 29 Shadbolt St,  
Mukinbudin 6479 on **08 9047 1377**, or call  
**1300 BENDIGO** (1300 236 344).

### Bendigo Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
28 Feb 18	POST MUKINBUDIN LP, MUKINBUDIN AUS	52.60	
1 Mar 18	Kitchen Warehouse, Bibra Lake AUS	159.70	
1 Mar 18	Shire of Mukinbudin, Mukinbudin AUS	29.70	
1 Mar 18	APPLE ITUNES STORE, SYDNEY AUS	1.49	
1 Mar 18	CITY OF SOUTH PERTH, SOUTH PERTH AUS	18.00	
8 Mar 18	Shire of Mukinbudin, Mukinbudin AUS	33.80	
8 Mar 18	TWO DOGS HARDWARE, MERREDIN AUS	14.84	
14 Mar 18	Kitchen Warehouse, Bibra Lake AUS	446.90	
14 Mar 18	MERREDIN SUPA IGA, MERREDIN AUS	24.98	
17 Mar 18	Pensione Hotel Perth, Perth AUS	163.62	
22 Mar 18	ACMA, BELCONNEN AUS	44.00	
27 Mar 18	RENDEZVOUS GRAND H, CARBOROUGH AUS	740.03	
29 Mar 18	APPLE ITUNES STORE, SYDNEY AUS	1.49	
<b>TOTALS</b>		<b>\$1,731.15</b>	<b>\$0.00</b>

...continued overleaf &gt;

<b>Account number</b>	693723967 147
<b>Card number</b>	<b>552638XXXXXX149</b>
<b>Customer number</b>	11762408/M201
Statement period	28/02/2018 to 29/03/2018
Statement number	109 (page 5 of 5)

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

**Mastercard Summary**  
**March 2018**

<b>Date</b>	<b>Transaction</b>	<b>Amount</b>	<b>Details</b>
28/02/2018	Mukinbudin Post Office	\$52.60	Employee Police Clearance
01/03/2018	Kitchen Warehouse	\$159.70	Kitchenware for the Admin Office
01/03/2018	Shire of Mukinbudin	\$29.70	Remake Plate Fee for P312
01/03/2018	iTunes	\$1.49	Monthly Fee for Extra Storage on CEO iPhone
01/03/2018	City of Perth	\$18.00	Parking for SFO while on FBT Workshop
08/03/2018	Shire of Mukinbudin	\$33.80	Plate Swap between P433 and P312
08/03/2018	Two Dogs Home Hardware	\$14.84	Timer Plugs for Admin Office
14/03/2018	Kitchen Warehouse	\$446.90	Wine buckets and stands for District Club ( <i>to recoup 50% of costs from District Club</i> )
14/03/2018	Merredin Supa IGA	\$24.98	Flowers for Admin Office
17/03/2018	Pensione Hotel	\$163.62	Accommodation for SFO whilst on FBT Workshop
22/03/2018	ACMA	\$44.00	Renewal of Broadcasting Licence
27/03/2018	Rendezvous Scarborough	\$740.03	Accommodation for Admin Officer whilst on licensing training ( <i>to be recouped from DOT</i> )
28/03/2018	Bendigo Bank	\$4.00	Card Fee
29/03/2018	iTunes	\$1.49	Monthly Fee for Extra Storage on CEO iPhone

*Cr Ventris left the meeting at 2.18pm and returned at 2.21pm*

## 7.7 Chief Executive Officer's Reports

<b>7.7.1 NEWROC Executive Meeting Minutes 27<sup>th</sup> March 2018</b>	
Location:	Shire of Nungarin Council Chambers
File Ref:	ADM 236
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Minutes of NEWROC Executive Meeting 27 <sup>th</sup> March 2018
Documents Tabled	Nil

### **Background**

An Executive Meeting of NEWROC was held on Tuesday 27<sup>th</sup> March in Nungarin.

### **Officer Comment:**

The following items form part of the Minutes:

## **8. Matters for Consideration**

- 8.1 NEWROC Strategic Planning
- 8.2 Regional Subsidiary
- 8.3 Telecommunications Project
- 8.4 NEWROC Health Strategy

## **10. 2018 MEETING DATES**

Next NEWROC Meeting dates:

The following dates have been adopted for NEWROC meetings during 2018.

24 April	Council	Shire of Nungarin
22 May	Executive	Shire of Wyalkatchem
26 June	Council	Shire of Wyalkatchem
28 July	Executive	Shire of Koorda
28 August	Council	Shire of Koorda
25 September	Executive	Shire of Mt Marshall
23 October	Council	Shire of Mt Marshall
27 November	Executive	Shire of Trayning
18 December	Council	Shire of Trayning (Christmas Function)

## **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 09 04 18**

**Moved: Cr Ventris**

**Seconded: Cr Nicoletti**

**That Council receive the NEWROC Executive Meeting Minutes for 27<sup>th</sup> March 2018.**

**Carried 8 / 0**



North Eastern Wheatbelt Regional Organisation of Councils

Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

# Executive Meeting

27 March 2018

Shire of Nungarin, Council Chambers

## MINUTES

1.30pm  
2pm

Afternoon Tea and Networking  
Meeting

### ***NEWROC Vision Statement***

*NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.*

## ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> <li>🔥 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li> <li>🔥 Council reviews NEWROC project priorities</li> </ul>	Council
March	<ul style="list-style-type: none"> <li>🔥 WDC attendance to respond to NEWROC project priorities</li> <li>🔥 Submit priority projects to WDC, Regional Development and WA Planning</li> </ul>	Executive
April	<ul style="list-style-type: none"> <li>🔥 NEWROC Budget Preparation</li> <li>🔥 Review NEWTRAVEL Tourism Officer Contract - expires June 2017</li> </ul>	Council
May	<ul style="list-style-type: none"> <li>🔥 NEWROC Draft Budget Presented</li> <li>🔥 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019)</li> <li>🔥 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend</li> </ul>	Executive
June	🔥 NEWROC Budget Adopted	Council
July		Executive
August	🔥 Information for Councillors pre-election	Council
September		Executive
October	🔥 NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> <li>🔥 NEWROC Induction of new Council representatives (every other year)</li> <li>🔥 Review NEWROC MoU (every other year)</li> </ul>	Executive
December	🔥 NEWROC Annual Dinner	Council

### **ONGOING ACTIVITIES**

Compliance

Media Releases

### **NEWROC Rotation**

Shire of Mt Marshall

Shire of Nungarin

**Shire of Wyalkatchem** (November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

**NEWROC PROJECTS - Activity Running Sheet**

<b>NEWROC PRIORITY PROJECT</b>	<b>DETAILS</b>	<b>PROGRESS</b>	<b>RESPONSIBLE</b>
Renewable Energy	Business Case		
IT Services	Investigation		
Roads Contracting to MRWA	Investigation		
Advocacy of Education	Advocacy		
Telecommunications – contemporary and future focused	Advocacy		

<b>ADDITIONAL COLLABORATION</b>	<b>Progress as at March 2018</b>
1. Regional Road Construction Group	Ongoing discussions
2. Align waste contracts amongst members Regional Waste Site	Avon Waste presentations completed, individual waste reports to members
3. Youth Officer / Youth programs	Development of Youth Strategy – funding being explored
4. Art in the Wheatbelt (art on silo's and adding value to Wheatbelt Way)	Concept supported in Aug 2015, needs further progression with Wheatbelt Way
5. Records Management and Disposal	Presentation by IT Vision To occur – presentation by Shire of WB regarding their records management solutions
6. Group insurance	To be discussed in 2018

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# NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Executive Meeting held at the Shire of Nungarin Council Chambers on  
Tuesday 27 March commencing at 2.08pm

## MINUTES

### 1. OPENING AND ANNOUNCEMENTS

The NEWROC CEO, Ian McCabe welcomed everyone and opened the meeting at 2.08pm

### 2. RECORD OF ATTENDANCE AND APOLOGIES

#### 2.1. Attendance

Ian McCabe	CEO NEWROC, Shire of Wyalkatchem
Bill Fensome	Shire of Nungarin
David Burton	Shire of Koorda
John Nuttall	Shire of Mt Marshall
Graham Merrick	Shire of Trayning

Caroline Robinson	Executive Officer NEWROC
-------------------	--------------------------

#### 2.2. Guests

#### 2.3. Apologies

Dirk Sellenger	Shire of Mukinbudin
----------------	---------------------

#### 2.4. Leave of Absence Approvals / Approved

Nil

### 3. Declarations of Interest and Delegations Register

Nil

### 4. Presentations

Leigh Ballard of Crisp Wireless was prepared to present however following a meeting on Thursday 22 March 2018 between Crisp Wireless (Jeremy Devenish and Leigh Ballard) and NEWROC CEO and the NEWROC EO, a presentation was yet required.

#### Discussion:

- 👉 NEWROC CEO and NEWROC EO met with Crisp Wireless on Thursday 22 March 2018 in Kellerberrin
- 👉 Discussion at the meeting included: liquidation of South Western Wireless in the eastern states, structure of South Western Wireless and the involvement of South Western Wireless WA, licensing issues, service level agreements, Director interests and capital contributions
- 👉 Synopsis of the meeting: SWW WA trades under Crisp Wireless which is currently trying to confirm a license for the NEWROC project with another WA provider (instead of South Western Wireless in the eastern states), discussion of the project, discussion

of the tender and contractual agreements, phone support for internet plans as well as developing a one page NEWROC telecommunications strategic plan

- 🔥 Post the meeting Crisp Wireless issued a letter to the NEWROC with an update on their arrangements with South Western Wireless in the eastern states. Leigh Ballard to provide a progress report to NEWROC CEO's in early April 2018
- 🔥 At the Executive meeting CEO's discussed the South Western Wireless WA service in the Shire of Pinjarra

**ACTION: NEWROC CEO to contact the Shire of Pinjarra regarding their service level agreement with South Western Wireless WA**

- 🔥 CEO's also discussed asset ownership. NEWROC to action an agreement with Crisp Wireless regarding first rights if project is delayed or the like
- 🔥 Crisp Wireless is currently recruiting staff for a WA based phone support service for their internet plans (originally this was going to be provided by South Western Wireless in the eastern states)
- 🔥 Discussion regarding reputational risk to the NEWROC

#### **MOTION**

1. Crisp Wireless is to obtain the necessary license/s required to operate the NEWROC network by COB April 10 2018, if it does not obtain the necessary license/s it is to inform the NEWROC CEO immediately so that additional actions can be instigated
2. Crisp Wireless is to supply a copy of the license/s and any certificates of currency and conditions to the CEO of the NEWROC by COB April 10 2018
3. Crisp Wireless is to provide a project milestone report on the project to the CEO of the NEWROC on April 10 2018
4. A draft service level agreement is to be sent to the NEWROC Executive Officer by Wednesday 4 April 2018 so members can review and collect comments
5. Further payments for the project will be withheld until the completion of the built / installed infrastructure is in place, appropriate licenses are in place and activated, a test of the network is undertaken by the NEWROC (either members or an independent body) and a majority of members are satisfied with the network and its connectivity.

Moved J Nuttall

Seconded G Merrick

Carried 5/0

#### **MOTION**

The NEWROC write to Crisp Wireless formally requesting the 'McGinness' and 'Shaddy' towers be relocated to include ratepayers who don't currently receive NBN near the Talgomine and north Mukinbudin areas.

Moved B Fensome

Seconded G Merrick

Carried 5/0

### **5. Directors Reports and Information Sessions**

At the November Executive meeting the following was discussed:

Discussion:

- 🔥 Rather than portfolio's could the members be responsible for specific NEWROC projects contained within our strategic plan

- 🌟 Possible that each CEO and a Councilor take a project of interest. Discussion regarding project reports at Executive meetings and that the focus of projects needs to be on economic development
- 🌟 Discussion regarding video conferencing for some Executive meetings (main issue is the productivity lost whilst travelling)

And at the December Council meeting the following was passed:

**RESOLUTION:**

That the NEWROC moves away from portfolios to projects aligned to our strategic plan (post February 2018).

Moved Cr O'Connell

Seconded Cr Brown

Carried 6/0

At the February strategic planning session the following project priorities emerged. Members are asked to consider the projects and possibly identify which one they would like to support and develop.

<b>Projects/Activities for Next 2-3 Years</b>	<b>Action</b>
Renewable Energy – solar, wind, etc	Business Case
IT Services – shared service for software, hardware and support. Opportunity to share a common platform. Opportunity to provide fee for service to local business as income stream	Business Case
Roads Contracting to MRWA	Business Case
Education delivery in Council facilities	Advocacy
Telecommunications – Contemporary and future focused e.g. 5G	Advocacy
<b>Reserve Projects</b>	
Waste Management	No action at this stage
Trade base in each town/incubators	No action at this stage

**RESOLUTION:**

The following CEO's commit to progressing these strategic priorities and report on them at each Executive meeting:

**Renewable Energy**

**David Burton**

**IT Services**

**John Nuttall**

**Roads Contracting to MRWA**

**Graham Merrick**

**Education advocacy**

**David Burton**

The following priorities be discussed when the new Shire of Nungarin and Shire of Wyalkatchem CEO's are in place – Telecommunications, Waste management, Trade base in each town / incubators

Moved G Merrick

Seconded D Burton

Carried 5/0

**Discussion:**

- 🌟 NEWROC to invite Perth Energy to present
- 🌟 NEWROC to determine what subjects and what capacity is required for students to remain in the NEWROC (rather than attending senior school subjects in Northam, Merredin or Perth)

- How many kids wish to remain at Wyalkatchem and Mukinbudin SHS's, what subjects do they require?
- The NEWROC to write to schools and post an advert regarding the issue
- 👤 Discussion as to whether two CEO's should be assigned to each project to ensure projects are carried on when there is a change of personnel – agreed one is ok for the moment
- 👤 CEO's committed to regular progress reports and communication on each project

## 6. MINUTES OF MEETINGS

Minutes of the Executive Meeting held 8 February 2018 have previously been circulated.

### RESOLUTION:

**That the Minutes of the Executive Meeting held on 8 February 2018 be received as a true and correct record**

**Moved J Nuttall**

**Seconded G Merrick**

**Carried 5/0**

### 6.1. Business Arising

#### 6.1.1. Records Management

- 👤 Graham Merrick has spoken to the Shire of Wongan Ballidu regarding their records management, however it has been difficult to get a meeting with them

**ACTION: Graham Merrick to arrange a meeting with the Shire of Dowerin regarding their records management software - SharePoint**

**7. FINANCIAL MATTERS****7.1. Income, Expenditure and P and L**

**PORTFOLIO:** Corporate Capacity  
**FILE REFERENCE:** 42-2 Finance Audit and Compliance  
**REPORTING OFFICER:** Caroline Robinson, Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 19 March 2018  
**ATTACHMENT NUMBER:** #1 Reserve Descriptions  
**CONSULTATION:** Dannelle Foley  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENTS**

The below list outlines the income and expenditure from 1 February 2018 to 28 February 2018

Date	Source	Description	Reference	Credit	Debit	Gross	GST
<b>NEWROC Funds #5557</b>							
<b>Opening Balance</b>				<b>136,732.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
01 Feb 2018	Receive Money	Bendigo Bank	Interest Received	15.92	0.00	15.92	0.00
01 Feb 2018	Payable Payment	Payment: Jive Media	Jive Media Inv 2758	0.00	27.50	(27.50)	0.00
01 Feb 2018	Payable Payment	Payment: Digit Books Pty Ltd	D1G1T Inv 11432	0.00	50.00	(50.00)	0.00
02 Feb 2018	Payable Payment	Payment: Vernon Contracting	Vernon Contracting Inv 1019	0.00	1,302.40	(1,302.40)	0.00
02 Feb 2018	Payable Payment	Payment: Solum Wheatbelt Business Solutions	Solum - Inv 0006	0.00	5,444.68	(5,444.68)	0.00
<b>Total NEWROC Funds #5557</b>				<b>15.92</b>	<b>6,824.58</b>	<b>(6,808.66)</b>	<b>0.00</b>
<b>Closing Balance</b>				<b>129,923.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total</b>				<b>15.92</b>	<b>6,824.58</b>	<b>(6,808.66)</b>	<b>0.00</b>

Profit and Loss Report to the 28 February 2018

**Profit & Loss**  
**North Eastern Wheatbelt Regional Organisation of Councils**  
**Cash Basis**

	Feb-18	YTD
<b>Income</b>		
Interest Received	\$15.92	\$3,783.32
Medical Enhancement Fund Subs Rec.	\$0.00	\$12,500.00
NEWROC Business Case / Project Work Subs	\$0.00	\$10,000.00
NEWROC Subscriptions Received	\$0.00	\$55,000.00
Special Projects Subscriptions Rec.	\$0.00	\$123,590.00
Tourism Officer Subscriptions Rec.	\$0.00	\$13,500.00
Wheatbelt Way Marketing Subscription	\$0.00	\$2,500.00
<b>Total Income</b>	<b>\$15.92</b>	<b>\$220,873.32</b>
<b>Gross Profit</b>	<b>\$15.92</b>	<b>\$220,873.32</b>
<b>Less Operating Expenses</b>		

Accounting/Audit fees	\$45.45	\$881.55
Advertising	\$0.00	\$205.59
Bank charges	\$0.00	\$14.80
Event / Ceremony Expenses	\$0.00	-\$348.94
Executive Officer Business Case/Project Work	\$1,100.00	\$12,504.54
Executive Officer Contract Services	\$2,694.68	\$18,618.72
Office Expenses	\$0.00	\$1,272.73
Printing and Stationery	\$25.00	\$76.41
Records Storage	\$0.00	\$5.00
Subscriptions Distributed (Medical)	\$0.00	\$600.00
Telecommunications Contractor/Services	\$0.00	\$401,500.00
Tourism Officer Contract Services	\$1,100.00	\$4,400.00
Travel Executive Officer	\$1,650.00	\$4,054.17
Travel Tourism Officer	\$84.00	\$971.60
Website and Database	\$0.00	\$145.45
<b>Total Operating Expenses</b>	<b>\$6,699.13</b>	<b>\$444,901.62</b>
<b>Net Profit</b>	<b>\$6,683.21</b>	<b>\$224,028.30</b>

Additionally, at the NEWROC Council meeting on October 17 2017 the following resolution was passed:

**RESOLUTION:**

That;

- 1) The Reserves Policy be adopted;
- 2) The Reserve descriptions in the Reserves Policy be adopted with the amendment to Contingency – Funds to be used towards NEWROC strategic projects
- 3) All current reserve amounts be allocated to telecommunications and reviewed in February 2018

Moved Cr Davies

Seconded Cr Tarr

Carried 5/0

In light of the February strategic planning session, members are asked to provide direction on the allocation of reserves, if any (see attachment on reserve descriptions)

**RESOLUTION:**

**That the income and expenditure and the profit and loss report as at 28 February 2018, as listed, be endorsed.**

**The allocation of reserves remain with the telecommunications project, to be then revisited in the 18/19 budget preparations.**

**Moved B Fensome**

**Seconded D Burton**

**Carried 5/0**

**Discussion:**

- 👉 Members discussed whether NEWTravel could employ the NEWTravel Executive Officer, means the group has control over activities, reduction in paperwork for the NEWROC EO
- 👉 NEWROC has written to the Shires of Dowerin and Westonia regarding their NEWTravel partnership. At the present moment, the Shire of Dowerin has requested a meeting with the NEWROC CEO to discuss a financial contribution

**MOTION:**

The NEWROC to write to the NEWTRAVEL Chair regarding the employment of the NEWTravel Executive Officer, requesting to hand over the funds for the position on July 1 2018. As of 1 July 2018 NEWTravel to engage in an employment contract with the NEWTravel Executive Officer.

**Moved G Merrick****Seconded J Nuttall****Carried 5/0**

**8. MATTERS FOR CONSIDERATION****8.1. NEWROC Strategic Planning**

<b>PORTFOLIO:</b>	Corporate Capacity
<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 March 2018
<b>ATTACHMENT NUMBER:</b>	#2 Strategic Planning Workshop Notes #3 Revised one page strategic plan #4 Renewable Energy Project Plan – to be supplied #5 IT Services Project Plan
<b>CONSULTATION:</b>	Anne Banks-McAllister
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

The NEWROC held its strategic planning workshop prior to its February Council meeting. It was facilitated by Anne Banks-McAllister and Tony Brown of WALGA.

Notes from the workshop are included in the attachments.

The following projects and activities were developed on the day:

<b>Projects/Activities for Next 2-3 Years</b>	<b>Action</b>
Renewable Energy – solar, wind, etc	Business Case
IT Services – shared service for software, hardware and support. Opportunity to share a common platform. Opportunity to provide fee for service to local business as income stream	Business Case
Roads Contracting to MRWA	Business Case
Education delivery in Council facilities	Advocacy
Telecommunications – Contemporary and future focused e.g. 5G	Advocacy
<b>Reserve Projects</b>	
Waste Management	No action at this stage
Trade base in each town/incubators	No action at this stage

A decision making criteria was also discussed and this is included on the one page strategic plan summary. Since the workshop, the Executive Officer has developed a project plan for the Renewable Energy project and IT Services project – for discussion by members. The Executive Officer has also added the priority projects to the front of the agenda.

**RESOLUTION:**

**The one page strategic plan is adopted**

**The NEWROC priority projects for 2018 – 2020 include: Renewable Energy, IT Services, Roads Contracting to MRWA, Council advocates for alternative Education Delivery methods, Telecommunications**

**Moved B Fensome**

**Seconded J Nuttall**

**Carried 5/0**

**8.2. Regional Subsidiary**

<b>PORTFOLIO:</b>	Corporate Capacity
<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 March 2018
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Anne Banks-McAllister
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

The Executive Officer has begun working on a Charter for a possible regional subsidiary for the NEWROC. This was agreed to at the December 2017 Council meeting.

The purpose of working on the Charter is to be prepared for possible future opportunities that may arise with the regional subsidiary legislation or another form of governance structure. The Charter can be easily adapted to most forms of governance structure.

The Executive Officer is working part by part on the Charter and members are asked to provide comment on the following draft Charter inclusions;

**1.5 Purpose for which the subsidiary is established**

1.5.1 To deliver economic prosperity to communities led by the Constituent Councils of the subsidiary

1.5.2 Assess the possibilities and methodology of facilitating, and to identify funding and revenue opportunities for, a range of services and projects on a regional basis;

1.5.3 Undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level;

1.5.4 Facilitate and coordinate activities of local government at a regional level related to economic, social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils;

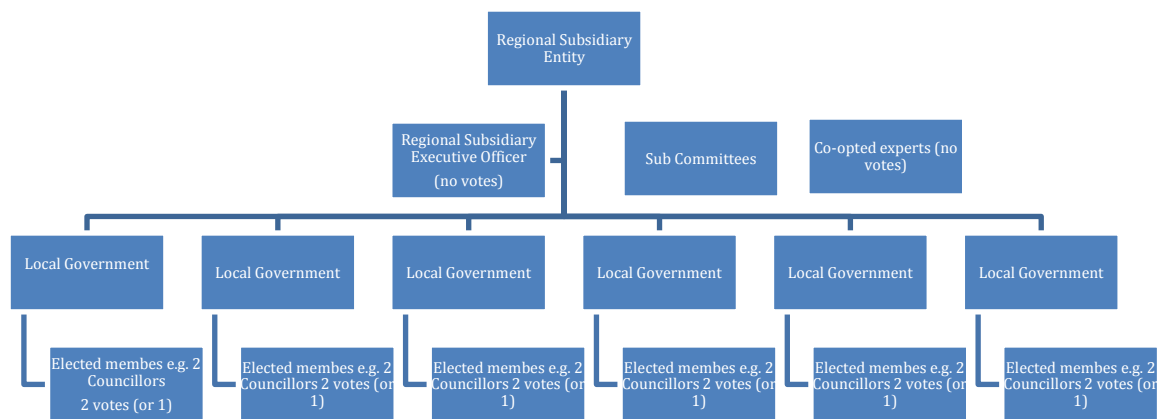
1.5.5 Develop, encourage, promote, foster and maintain consultation and cooperation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;

1.5.6 Undertake projects and activities that benefit its communities;

1.5.7 Implement programs that seek to deliver local government services on a regional basis

**3.1 Membership of the Board**

- *Proposed membership*



3.1.1 Each Constituent Council is entitled to appoint **2 elected member(s)** to be a Board Member and may at any time revoke such appointment and appoint another elected member on behalf of that Constituent Council;

3.1.2 Subject to Clause 3.1.6 a Board Member shall be appointed for a term specified in their instrument of appointment not exceeding the term that the Board Member continues as an elected member of the Constituent Council or until the conclusion of the next periodic Local Government Election following their appointment, whichever term is lesser, at which time they will be eligible for re-appointment by the Constituent Council;

3.1.3 Each Constituent Council may appoint **1 elected member(s)** of the Constituent Council to be Deputy/ies, who may act in place of that Constituent Council's Board Member if the Board Member will be unable to be present at a meeting of the Board. The Constituent Council may revoke the appointment of a Deputy and appoint another elected member as Deputy at any time;

3.1.4 In the absence of a Board Member, a Deputy Board Member has all the rights and responsibilities of the Board Member;

3.1.5 Each Constituent Council must give notice in writing to the Subsidiary of the elected members it has appointed as a Board Member and Deputy Board Members and of any revocation of any of those appointments;

3.1.6 In the event that a Board Member or Deputy Board Member appointed pursuant to this Clause is unable to attend a meeting, any other elected member of the Constituent Council present at the meeting may, upon application, be accepted by the meeting as the proxy for the absent Board Member or Deputy Board Member for the purposes of that meeting;

3.1.7 A Subsidiary is to permit any elected member or employee of a Constituent Council to attend meetings of the Board in the capacity of an observer;

3.1.8 The provisions regarding terminating the appointment of an Elected Member as prescribed in the Act apply to all Board Members. In addition to those provisions, the appointment of a Board Member shall terminate –

- a) upon the Council who appointed him/her ceasing to be a Constituent Council; or
- b) if the Board member ceases to be an elected member of the Constituent Council which appointed him/her;

- c) upon the happening of any other event through which the Board Member would become ineligible to remain as a Board Member;
- d) upon their term expiring in accordance with Clause 3.1.2

3.1.9 The Board may by an absolute majority vote of the Board Members present (excluding the Board Member subject to this Clause 3.1.10) make a recommendation to the relevant Constituent Council requesting that the Constituent Council terminate the appointment of a Board Member in the event of –

- a) any behaviour of the Board Member which in the opinion of the Board amounts to impropriety;
- b) serious neglect of duty in attending to the responsibilities of a Board Member;
- c) breach of fiduciary duty to the Subsidiary or the Constituent Council;
- d) breach of the duty of confidentiality to the Subsidiary or the Constituent Council;
- e) breach of the conflict of interest provisions of the Act; or
- f) any other behaviour that may, in the opinion of the Board, discredit the Subsidiary or the Constituent Council.

### **3.3 Functions of the Board**

3.3.1 The formulation of strategic plans, financial plans and strategies aimed at improving the activities of the Subsidiary;

3.3.2 To provide input and policy direction to the Subsidiary;

3.3.3 Appointing, monitoring, overseeing and evaluating the performance of the Executive Officer of the Subsidiary;

3.3.4 Ensuring all activities undertaken by the Subsidiary;

3.3.5 Subject to sub-clauses 3.6.16 and 3.6.17 ensuring that the activities of the Subsidiary are undertaken in an open and transparent manner

3.3.6 Assisting in the development of Annual Business Plans.

3.3.7 Represent the interests of the Constituent Councils in performing their roles and responsibilities

3.3.8 Participate in the decision-making process of the Subsidiary

#### **MOTION:**

**Sections of the Charter presented to be adopted with an amendment to:**

**3.1.1 Each Constituent Council is entitled to appoint one elected member to be a Board Member (1 vote) and may at any time revoke such appointment and appoint another elected member on behalf of that Constituent Council;**

**3.1.3 Each Constituent Council may appoint 1 elected member of the Constituent Council to be Deputy/ies, who may act in place of that Constituent Council's Board Member if the Board Member will be unable to be present at a meeting of the Board. The Constituent Council may revoke the appointment of a Deputy and appoint another elected member as Deputy at any time;**

**Moved B Fensome**

**Seconded G Merrick**

**Carried 5/0**

**Discussion:**

- 👉 1 elected member with a deputy delegate, to receive one vote (to be further discussed at the next Executive meeting)
- 👉 Discussion regarding deciding vote or majority vote
- 👉 Agreement by CEO's that the regional subsidiary needs to have the capacity to borrow in its own right

**8.3. Telecommunications Project**

<b>PORTFOLIO:</b>	Transport and Infrastructure
<b>FILE REFERENCE:</b>	035-1 Grants General
<b>REPORTING OFFICER:</b>	Caroline Robinson, Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 March 2018
<b>ATTACHMENT NUMBER:</b>	#6 SWW Information Flyer #7 Mukinbudin coverage map #8 SWW Response to Shire of Mukinbudin
<b>CONSULTATION:</b>	Ian McCabe Leigh Ballard - SWW
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

A list of towers has been provided by SWW (with notes on which are already installed):

Merredin DC	O'Connor St, Merredin - Installed
McCalls	Old Nukarni Road, Merredin - Installed
McGinnis	Nangeenan North Rd, Elabbin - Installed
Waters	Nungarin – Wyalkatchem Rd, Kwelkin - Installed
Trayning CBH	Nungarin – Wyalkatchem Rd, Trayning
Browns	Lot 15358, 15363 Sherzinger Road, Yelbeni - Installed
North Wyalkatchem	Wyalkatchem - Southern Cross Road, Wyalkatchem - Installed
Koorda CBH	Ninghan road, Koorda
Shaddy	Karomin Road, Dandanning - Installed
Bencubbin CBH	Watson Court, Bencubbin
Aitkens	Aitken - Koonkoobing road, Welbungin
Miguel (near Beacon)	Burakin - Wialki Road, Beacon

An update on activities (project management):

- 👉 Shire of Mukinbudin has requested information from SWW regarding tower locations in their Shire to ensure maximum coverage. The response from SWW is included in the attachments
- 👉 Executive Officer has assisted SWW plan information sessions across the NEWROC
- 👉 SWW will present in Merredin on the 30 April 2018 (scheduled WBN Business After Hours) to encourage sign up in Merredin – the Shire has yet to announce their project involvement to the community as they are waiting for information from SWW
- 👉 Cr Kirby (Shire of Mt Marshall) has assisted SWW to plan for meetings in Beacon and Bencubbin to ensure participation
- 👉 BBRF Acquittal number two submitted

Upcoming:

- 👉 A meeting will be held on Thursday 22<sup>nd</sup> March 2018 with Ian McCabe, Caroline Robinson, Leigh Ballard and Jeremy Devenish from South Western Wireless WA regarding a formal service agreement and project update. Details of this meeting will be provided to all members at the Executive meeting

- 🌟 Official opening by Hon Melissa Price and Cr Quentin Davies at 11am at the Nungarin Recreation Centre, followed by lunch. We have requested a demonstration of the telecommunications solution on the day. We have invited all member Councils, Dannelle Foley, Shire of Merredin, Bendigo Bank Mukinbudin, Minister MacTiernan, Mia Davies, Darren West, General Manager CBH, Corporate Affairs Manager Arc Infrastructure, RDA Wheatbelt, Wheatbelt Development Commission, Director General DPIRD, Andrew Cann (Office of Government), Jim Wyatt (Curtin University)
- 🌟 We have requested a meeting an hour prior with Melissa Price regarding issues of importance. Melissa has agreed to attend.

**RESOLUTION:****Information is received****Moved J Nuttall****Seconded G Merrick****Carried 5/0**

**8.4. NEWROC Health Strategy**

<b>PORTFOLIO:</b>	Emergency Management and Health
<b>FILE REFERENCE:</b>	071-1 Health General
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	19 March 2018
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Caroline Robinson
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

The NEWROC Health Plan has been adopted.

To progress some of the strategies in the Plan the following activities have been undertaken by the NEWROC Executive Officer:

- 🐦 Acquittal of the project funds with the Wheatbelt Development Commission
- 🐦 Contact made with the Regional Manager of WAPHA regarding the Plan. Discussion regarding some of the specific strategies
- 🐦 Request to the Regional Manager of WAPHA to host first year Notre Dame medical students in 2019, discussion regarding Anita Campbell (previous Kununoppin Bonded Medical Scholarship winner) and her future placement in the district
- 🐦 Invitation to the WACHS Health Promotions Officer and Amity Health Care Coordinator (based in Merredin) to attend a future NEWROC meeting

**RESOLUTION:**

**That NEWROC delegate initial discussions with Anita Campbell to the NEWROC Executive Officer regarding her future placement in the region**

**Moved B Fensome**

**Seconded J Nuttall**

**Carried 5/0**

**9. Other Business**

Nil

**10. 2018 MEETING DATES**

24 April	Council	Shire of Nungarin
22 May	Executive	Shire of Wyalkatchem
26 June	Council	Shire of Wyalkatchem
28 July	Executive	Shire of Koorda
28 August	Council	Shire of Koorda
25 September	Executive	Shire of Mt Marshall
23 October	Council	Shire of Mt Marshall
27 November	Executive	Shire of Trayning
18 December	Council	Shire of Trayning (Christmas Function)

**11. CLOSURE**

The NEWROC CEO thanked Bill Fensome for all his efforts with the NEWROC and wished him well in his retirement.

The NEWROC CEO thanked everyone for their attendance and closed the meeting at 3.34pm

<b>7.7.2 CEACA Special Teleconference Meeting Minutes</b>	
Location:	Teleconference
File Ref:	ADM 237
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	CEACA Committee Meeting Minutes
Documents Tabled:	Nil

### **Summary**

A CEACA Executive Committee Meeting was held on Tuesday 27<sup>th</sup> February 2018 by teleconference.

### **Officer Comment**

The following items were included in the Minutes:

## **2. Resignation of the CEACA Chair**

## **5. Business of the Meeting**

- 5.1 Review of the Executive Officer Contract
- 5.2 2018/2019 CEACA Budget
- 5.3 Funding for the CEACA Seniors Housing Project
- 5.4 Write-Off Invoice 0034 – Shire of Merredin

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 10 04 18**

**Moved: Cr Comerford**

**Seconded: Cr Ventris**

**That Council receive the CEACA Special Committee Meeting Minutes for 27<sup>th</sup> February 2018.**

**Carried 8 / 0**



# **SPECIAL TELECONFERENCE MEETING** **OF THE CENTRAL EAST AGED CARE** **ALLIANCE INC EXECUTIVE COMMITTEE**

**TUESDAY 27 FEBRUARY 2018**  
**COMMENCING AT 7.00AM**

**MINUTES**

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# Minutes

## Central East Aged Care Alliance Inc (CEACA)

### Special Executive Committee Meeting

#### 1. OPENING AND ANNOUNCEMENTS

A decision to hold a Special Meeting of the CEACA Executive Committee was taken by the CEACA Executive Committee at its meeting on 29 January 2018 in order that the following matters can be considered:

1. CEACA 2018/2019 Budget;
2. The CEACA Executive Officer's contract;
3. Funding for of the CEACA Seniors Housing Project; and
4. Write off Invoice 0034 – Shire of Merredin.

The meeting was opened at 7.00am, with the Executive Officer welcoming all in attendance.

#### 2. RESIGNATION OF THE CEACA CHAIR

The Executive Officer advised the meeting that the CEACA Secretary Ken Hooper had received the resignation of the Chair Mr Graham Lovelock on the 26 February 2018 with effect from Tuesday 27 February 2018. As such it would be necessary for the CEACA Executive Committee to elect a Chair for this meeting

**RESOLUTION:**                      **Moved: Raymond Griffiths      Seconded: Rachel Kirby**

**That:**

1. The CEACA Executive Committee note the letter of resignation from the CEACA Chair Graham Lovelock, with the Executive Officer to prepare correspondence for the Secretary to Mr Lovelock acknowledging his letter of resignation;
2. the CEACA Committee Members be advised of Graham Lovelock's resignation.

**CARRIED**

#### **ELECTION OF CHAIR**

The Executive Officer invited nominations for the election of a Chair for this meeting.

**RESOLUTION:**                      **Moved: Ken Hooper                      Seconded: Rachel Kirby**

**That Gary Shadbolt be nominated to Chair the Executive Committee meeting.**

**CARRIED**

The Executive Officer handed the meeting over to Gary Shadbolt

### **3. RECORD OF ATTENDANCE AND APOLOGIES**

#### **3.1 Attendance - Members**

Mr Gary Shadbolt, Executive Committee Member (Chair)  
 Mr Ken Hooper, Secretary  
 Ms Rachel Kirby, Treasurer  
 Mr Raymond Griffiths, Executive Committee Member

Ms Helen Westcott, Executive Officer (left the meeting at 7.13am and re-joined the meeting at 8.00am)

#### **3.2 Attendance - Observers**

Nil

#### **3.3 Attendance - Guests**

Mr Bruce Wittber, BHW Consulting (left the meeting at 7.13am and re-joined the meeting at 8.00am)

#### **3.4 Apologies**

Mr Ralton Benn, Project Manager Property Assets Access Housing Australia (Access Housing is Project Manager for the CEACA Seniors Housing Project)

**Note: Ralton Benn was unable to attend as the in-camera discussion around the CEACA Executive Officer Contract and CEACA Budget meant he was unable to join the meeting prior to his attendance at another meeting. As a consequence Agenda Item 4.3 could not be considered.**

## 4. DECLARATION OF INTEREST

Pursuant to Clause 21 of the Central East Aged Care Alliance Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before the meeting as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Central East Aged Care Alliance Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 21.4 of the Constitution which states:

**21.4    *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon***

The CEACA Executive Officer Helen Westcott and Bruce Wittber of BHW Consulting declare an interest with respect to Agenda Items 4.1 and 4.2.

## 5. BUSINESS OF THE MEETING

### 5.1 Review of the Executive Officer Contract

<b>Reporting Officer:</b>	Helen Westcott, Executive Officer
<b>Disclosure of Interest:</b>	Helen Westcott through BHW Consulting provides Executive Support Services to CEACA
<b>Date:</b>	21 February 2018
<b>Attachments:</b>	Correspondence from BHW Consulting detailing the terms and conditions of an Executive Officer contract

#### **Background:**

Following the election of CEACA's office bearers at a CEACA Meeting held Wednesday 22 April 2015 the matter of administrative support to the office bearers and CEACA generally was considered, with the meeting resolving as follows:

*RESOLUTION:                      Moved: Mr Hooper                      Seconded: Mr Criddle*  
*That BHW Consulting be engaged to assist with the Central East Aged Care Alliance through the incorporation process and generally to pursue the stated objects of the incorporated entity.*  
*CARRIED*

It was further resolved at the CEACA Meeting held Wednesday 9 March 2016 as shown below:

*RESOLUTION:                      Moved: Quentin Davies                      Seconded: Freda Tarr*  
*That:*  
 1. *The Central East Aged Care Alliance Inc enter into a formal contract with W Squared Pty Ltd trading as BHW Consulting for a two year period from 1 July 2016 to 30 June 2018 for the provision of Executive Officer services, with a review of the contract to be undertaken annually; and*  
 2. *The Executive Committee of the Central East Aged Care Alliance Inc be granted delegated authority to develop key performance indicators for use in the contract.*  
*CARRIED*

With a review of the Executive Officer Contract required the CEACA Executive Committee resolved as shown below when it considered the matter at a meeting held Thursday 16 February 2017:

*RESOLUTION:                      Moved: Ken Hooper                      Seconded: Rachel Kirby*  
*That Graham Lovelock, as Chair of the Central East Aged Care Alliance Inc (CEACA), and Raymond Griffiths, as a member of the CEACA Executive Committee, meet with the CEACA Executive Officer to undertake the annual review of the executive officer support services contract.*  
*CARRIED*

It was further resolved at the CEACA Executive Committee Meeting held 12 April 2017 as shown below:

**RESOLUTION:** *Moved: Raymond Griffiths      Seconded: Rachel Kirby*

1. *That the CEACA Executive Committee endorse the performance appraisal process developed by the Chair for the Executive Officer's position; and*
2. *That the Executive Officer will reporting to the CEACA Executive Committee and CEACA Committee by preparing:*
  - a) *An Action Sheet that will outline actions undertaken following decisions taken at CEACA Executive Committee or full CEACA Committee meetings.*
  - b) *A Monthly Report, adopting a format similar to that used by Access Housing in its monthly reports to CEACA.*
3. *That the Key Performance Indicators used to measure the Executive Officer's performance be replaced by the Executive Officer assisting in CEACA fulfilling the following objectives:*
  - a) *Rewriting of the CEACA Constitution;*
  - b) *Ensuring CEACA understands and fulfils its commitments as defined in the Financial Assistance Agreements for the CEACA Seniors Housing Project;*
  - c) *Development of a Strategic Plan;*
  - d) *Development of policies relating to the future membership of CEACA and the rating of and rental income for CEACA housing;*
  - e) *Assisting in the fulfilling other recommendations contained within the "Central East Wheatbelt Aged Care Needs Study" prepared by Verso Consulting for CEACA;*
  - f) *Attracting funding; and*
  - g) *Advocacy.*

**CARRIED**

**Executive Officer Comment:**

With the need to determine the Executive Officer Contract before 30 June 2018 the Chair and Executive Officer met prior to the Executive Committee Meeting on Monday 29 January 2018 to discuss the matter.

The Chair provided a report to the Executive Committee on this meeting. At the time the matter was discussed it was resolved as shown below:

**RESOLUTION:** *Moved: Gary Shadbolt      Seconded: Ken Hooper*

*It was agreed that Helen Westcott and Bruce Wittber from BHW Consulting remain in the room for discussion around the process for reviewing the Executive Officer Contract.*

**CARRIED**

The Chair advised the meeting that he believed that the Executive Officer's contract should be renewed as this would give continuity and stability to CEACA during the construction phase of the CEACA Seniors Housing Project.

The Executive Committee agreed with this view.

The Chair also advised that the Executive Officer was happy to continue in the role. As such the Chair and Executive Officer had held discussions with how to progress contract negotiations, with the Chair believing a proposal should be developed in time for consideration for the next meeting of the CEACA Executive Committee (at which time a draft of the 2018/2019 CEACA budget will be considered) and the March Meeting of the CEACA Committee.

The Executive Committee also agreed with this proposed course of action as outlined in the below resolution:

*RESOLUTION:                      Moved: Ken Hooper                      Seconded: Gary Shadbolt*

*That the:*

- 1. Executive Officer develop a proposal for Executive Officer support services contract for consideration by the CEACA Executive Committee when it meets on 27 February 2018, to discuss the draft 2018/2019 CEACA Budget; and*
- 2. CEACA Executive Committee agree on a proposal for an Executive Officer support contract in order that the proposal can be considered by the CEACA Committee when it meets on Wednesday 7 March 2017.*

*CARRIED*

Attached to this agenda is a letter and draft contract from BHW Consulting detailing the terms and conditions proposed for the Executive Officer contract.

The matter is submitted for consideration of the Executive Committee.

**7.13am Helen Westcott and Bruce Wittber left the meeting**

## 5.2 2018/2019 CEACA Budget

<b>Reporting Officer:</b>	Helen Westcott, Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 February 2018
<b>Attachments:</b>	Draft CEACA 2018/2019 Budget Notes to accompany the Draft CEACA 2018/2019 Budget

### **Background:**

Clause 18 of the CEACA Constitution provides that each year the CEACA will prepare a budget.

As Executive Committee Members are aware, the Chair has requested that a draft budget be ready for consideration by the CEACA Committee at the meeting scheduled for 7 March 2018.

At the Executive Committee Meeting held on Monday 29 January 2018 it was agreed that a Special Meeting of the CEACA Executive Committee be held by teleconference on Monday 27 February to consider a draft CEACA Budget for 2018/2019.

A draft budget has been prepared and circulated ahead of the agenda's completion and distribution.

### **Executive Officer Comment:**

Since the preparation and distribution of the Draft CEACA 2018/2019 Budget to the Executive Committee some changes have been made after information on pending costs for 2018/2019 was received. These changes have been highlighted in yellow in the draft budget and notes.

CEACA Treasurer Rachel Kirby also provided a comment in relation to the estimated opening cash balance at the 1 July 2017 given the budget review changes that been recommended for adoption by the CEACA Executive Committee to the CEACA Committee. This has been updated but has no financial impact on the proposed 2018/2019 budget.

As outlined in the Budget Notes the budget has been developed on the basis of a General Subscription of \$16,000 per member (previously \$10,000) and a continuation of the Project and Consultancy Fund of \$4,000 per member (same as for previous year).

### **8.00am Helen Westcott and Bruce Wittber joined the meeting**

<b>RESOLUTION:</b>	<b>Moved: Rachel Kirby</b>	<b>Seconded: Raymond Griffiths</b>
<b>That Items 5.1 and 5.2 lie on the table.</b>		

**CARRIED**

### **Additional Meeting Comment:**

The Executive Committee requested that the Executive Officer provide a model of income projection (over 5 years) for the CEACA Seniors Housing Project once housing had been constructed, with the information

to be made available for a meeting of NEWROC Council scheduled for this afternoon (27 February 2018), with a further meeting of the CEACA Executive Committee scheduled for Thursday 1 or Friday 2 March 2018 at which time this information could be used in reviewing the draft CEACA Budget for 2018/2019 as prepared for this meeting

The Executive Officer advised that this was not possible because both she and Ralton Benn had prior work commitments that prevented this work being undertaken today.

The Executive Officer advised that she would contact Ralton Benn following the meeting's conclusion to determine when he could have the income projection data ready for use in budget discussion.

Given that it was unlikely that any additional material would be available before Friday 2 March, the Executive Officer suggested that any decision by the CEACA Committee on adopting its 2018/2019 Budget be held over for a time (yet to be determined) after the CEACA Committee Meeting scheduled for Wednesday 7 March 2018.

At the CEACA Executive Committee's request the Executive Officer will also provide more detail in both the Executive Officer contract and all areas of the Draft CEACA Budget for 2018/2019 where a request for increased funding has been made.

### 5.3 Funding for the CEACA Seniors Housing Project

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 21 February 2018

**Attachments:**

**Background:**

When the future of funding for the project was considered at a Special Meeting of the CEACA Executive Committee held Monday 8 January 2018 it was resolved as shown below:

CONSENSUS RESOLUTION:

1. *That the CEACA Executive Committee adopt the following documents prepared by Kott Gunning Lawyers:*
  - *The draft of the proposed letter from CEACA to the Minister for Regional Development, subject to the changes agreed to;*
  - *The proposed Deed of Variation for Stage 1 Financial Assistance Agreement, subject to the changes agreed to; and*
  - *The proposed Deed of Variation for Stage 2 Financial Assistance Agreement, subject to the changes agreed to.*
2. *That the CEACA Executive Committee recommend to the CEACA Committee that the Shires of Bruce Rock, Kellerberrin and Merredin be reimbursed \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit.*
3. *That the CEACA Executive Committee advise the CEACA Committee that as a consequence of the savings required by the Minister for Regional Development that the CEACA Members will need to consider, when the CEACA Committee meets on Wednesday 7 March 2018, the full implications of the additional savings identified to Stage 2 of the CEACA Seniors Housing Project, in order to ensure the project meets its milestones and budget expectations without comprising the integrity of the project.*

CARRIED

**Executive Officer Comment:**

Ahead of the CEACA Committee Meeting on Wednesday 7 March 2018 the Executive Committee will need to give consideration to what guidance it will be able to offer Members with respect to part 3 of the above resolution.

Ralton Benn will provide the meeting with guidance as to the quantum of savings CEACA will have to contribute to.

The matter is presented for discussion and decision.

Refer to Agenda Item 5.2

#### **5.4 Write Off Invoice 0034 – Shire of Merredin**

**Reporting Officer:** Helen Westcott, Executive Officer

**Disclosure of Interest:** Nil

**Date:** 21 February 2018

**Attachments:** Nil

**Background:**

During discussions on the CEACA Budget Review on Monday 29 January 2018 it was noted that CEACA had paid an account from Kott Gunning in respect to the Wyalkatchem Development Agreement.

It was originally thought that the cost would be able to be recouped from the Shire of Merredin as part of the development costs for the project.

**Executive Officer Comment:**

On that basis CEACA raised an invoice for the Shire of Merredin for \$13,883.46 (incl GST).

Given that it has now been agreed that the cost of preparing the Wyalkatchem Development Agreement is not a project cost and rests with CEACA it is now necessary to write off the invoice.

The cost has been included in the revised for 2017/2018 budget for legal expenses.

**RECOMMENDATION:**

That invoice 0034 dated 31 October 2017 for the Shire of Merredin totalling \$13,883.46 (incl GST) be written off.

**RESOLUTION:** Moved: Raymond Griffiths    Seconded: Rachel Kirby

**That invoice 0034 dated 31 October 2017 for the Shire of Merredin totalling \$13,883.46 (incl GST) be written off.**

**CARRIED**

## **6. FUTURE MEETINGS**

### **6.1 Meetings of the CEACA Committee**

Wednesday 7 March 2018      An Ordinary Meeting of the CEACA Committee in Merredin

### **6.2 Meetings of CEACA Executive Committee**

To be determined

## **7. CLOSE OF MEETING**

There being no further business the meeting was declared closed at 8.22am.

### DECLARATION

These minutes were confirmed by the Central East Aged Care Alliance Inc Executive Committee at the meeting held \_\_\_\_\_

Signed \_\_\_\_\_  
 Person presiding at the meeting at which these minutes were confirmed

<b>7.7.3 CEACA Special General Committee Meeting Minutes</b>	
Location:	Merredin Regional Community and Leisure Centre
File Ref:	ADM 237
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	CEACA Special General Committee Meeting Minutes
Documents Tabled:	Nil

### **Summary**

A CEACA Executive Committee Meeting was held on 26<sup>th</sup> March 2018 in Merredin.

### **Officer Comment**

The following items were included in the Minutes:

#### **2. Election of a Chair**

#### **5. Business of the Meeting**

- 5.1 Adoption of a New Constitution for the Central East Aged Care Alliance Inc. (CEACA)

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 11 04 18**

**Moved: Cr Ventris**

**Seconded: Cr Poultney**

**That Council receive the CEACA Special General Committee Meeting Minutes for 26<sup>th</sup> March 2018.**

**Carried 8 / 0**

**CENTRAL EAST AGED CARE ALLIANCE**  
**INC (CEACA) SPECIAL GENERAL**  
**COMMITTEE MEETING**

**MERREDIN REGIONAL COMMUNITY**  
**AND LEISURE CENTRE**

**MINUTES**

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# Minutes

## Central East Aged Care Alliance Inc (CEACA)

### Special General Committee Meeting

#### 1. OPENING AND ANNOUNCEMENTS

In accordance with the current Constitution (Clause 19.16), a Special General Meeting of the CEACA Committee has been called.

The purpose of the meeting is to approve the new CEACA constitution.

The Executive Officer opened the meeting at 12.31pm welcoming all in attendance.

#### 2. ELECTION OF A CHAIR

As Committee Members are aware, CEACA is currently without a Chair. It is therefore necessary for the Committee to elect a Chair for this meeting.

**RESOLUTION:**                      **Moved: Stephen Strange      Seconded: Rachel Kirby**  
**That Gary Shadbolt be elected to Chair the Special General Committee meeting.**

**CARRIED**

The Executive Officer handed the meeting over to Gary Shadbolt.

#### 3. RECORD OF ATTENDANCE AND APOLOGIES

##### **3.1 Attendance - Members**

Mr Gary Shadbolt (Acting Chair)  
 Mr Ken Hooper, Secretary  
 Ms Rachel Kirby, Treasurer

Mr Rod Forsyth, Member  
 Ms Eileen O'Connell, Member  
 Mr Stephen Strange, Member  
 Ms Freda Tarr, Member

Mr David Burton, Deputy Member (voting member for the meeting)  
 Mr Ian McCabe, Deputy Member (voting member for the meeting)  
 Mr Jamie Criddle, Deputy Member (voting member for the meeting) (entered the meeting at 12.33pm)  
 Mr Wayne Della Bosca, Deputy Member (voting member for the meeting)  
 Ms Kerry Dayman, Deputy Member  
 Mr Raymond Griffiths, Deputy Member  
 Mr Graham Merrick, Deputy Member

Mr Darren Mollenoyux, Deputy Member  
Mr Greg Powell, Deputy Member  
Mr Tony Sachse, Deputy Member  
Ms Sandie Ventris, Deputy Member

Ms Helen Westcott, Executive Officer

### **3.2 Attendance - Observers**

Mr Bill Fensome  
Mr Pascoe Durtanovich  
Ms Vanessa Green  
Mr John Nuttall  
Mr Dirk Sellenger  
Mr Sean Silby

### **3.3 Attendance - Guests**

Nil

### **3.4 Apologies**

Mr Quentin Davies, Member  
Mr Louis Geier, Member  
Mr Ricky Storer, Member  
Ms Onida Truran, Member

#### **4. DECLARATION OF INTEREST**

Pursuant to Clause 21 of the Central East Aged Care Alliance Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before the meeting as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Central East Aged Care Alliance Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 21.4 of the Constitution which states:

**21.4    *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon.***

## 5. BUSINESS OF THE MEETING

### 5.1 Adoption of a New Constitution for the Central East Aged Care Alliance Inc (CEACA)

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 7 February 2018

**Attachments:** Final draft of the new CEACA Constitution (as at 5 February 2018)

As Committee Members are aware, the task of rewriting the CEACA Constitution commenced late last year.

A working group was established to oversee the work associated with the redrafting of the CEACA Constitution, with the legal firm Kott Gunning engaged to prepare a draft constitution for the working party to consider.

Following its review by the working party, the draft constitution with tracked changes showing comments and changes was tabled at the CEACA Committee Meeting held Wednesday 6 September 2017, with the meeting resolving as shown below:

*RESOLUTION: Moved: Eileen O'Connell Seconded: Brian Jones*

*That CEACA:*

- 1. Acknowledges the work undertaken by the working party in reviewing the CEACA Constitution;*
- 2. Note the draft CEACA Constitution as presented; and*
- 3. Requests Member Councils to provide comment to the Executive Officer on the draft constitution no later than Friday 20 October 2017 so that a final draft of the CEACA Constitution can be considered at the CEACA AGM on Wednesday 1 November 2017.*

*CARRIED*

Due to insufficient time to prepare and distribute a final draft the adoption of a new constitution was not considered at the CEACA Annual General Meeting (AGM) held Wednesday 1 November 2017.

At the Committee Meeting held following the AGM the matter of when to consider the adoption of a new constitution was considered with the meeting resolving as shown below:

*RESOLUTION: Moved: Rod Forsyth Seconded: Louis Geier*

*That CEACA notes the Executive Officer's report on the preparation of a new constitution for CEACA, including the need to hold a Special General Meeting of CEACA for the purpose of adopting the new constitution, with a Special General Meeting to be held on Wednesday 7 March 2018.*

*CARRIED*

#### **Executive Officer Comment:**

Kott Gunning have prepared a final draft of the new CEACA Constitution for CEACA's consideration. A copy of this draft, a marked-up version which compares the draft prepared by Kott Gunning in August last year and feedback from the committee forms an attachment to the meeting agenda (referred to as Attachment 1 in the recommendation).

In adopting its new constitution CEACA needs also to be aware of its responsibilities under the Association Incorporations Act 2015 (the Act).

S30 of the Act outlines the process for alteration of the rules (Constitution).

S33 of the Act outlines the process for alteration of the objects or purpose of the Association.

The Act also outlines how a resolution can be passed.

S51 of the Act outlines that a Special Resolution is as follows:

*For the purposes of this Act, a resolution is a special resolution if it is passed —  
 (a) at a general meeting of an incorporated association; and  
 (b) by the votes of not less than three-fourths of the members of the association who cast a vote at the meeting.*

#### **Additional Meeting Comment:**

The Shire of Mt Marshall's CEO, John Nuttall advised the meeting that his Council had a number of concerns with respect to the draft constitution, believing that CEACA was not ready to adopt a constitution such as the one presented. He explained that his Council had concerns around a number of clauses within the draft constitution, including:

- The establishment of management committees;
- The provision of a casting vote for the Chair; and
- The diminishing control that Councils will have in the financial management of CEACA.

He advised the meeting that he had written to the former Chair to voice his concerns but had not received a response.

John Nuttall advised the meeting that his Council considered that a constitution similar to the one already in place was more appropriate for CEACA.

Delegates from the Shires of Koorda, Nungarin and Wyalkatchem voiced similar concerns.

Ian McCabe also advised the meeting that the Shire of Wyalkatchem had concerns with respect to how assets would be distributed should CEACA be "wound up" if the draft constitution were adopted.

#### **RECOMMENDATION:**

That Central East Aged Care Alliance Inc adopt the constitution of the Association (new Constitution) as detailed in Attachment 1 for the Special General Meeting in substitution for the existing constitution which is repealed provided that:

- a. clauses 1.3 and 29 of the constitution will only take effect upon compliance with section 33 of the Associations Incorporation Act 2015 and
- b. the balance of the clauses will take effect upon compliance with section 30 of the Associations Incorporation Act 2015.

**MOTION:**                      **Moved: Ken Hooper**                      **Seconded: Wayne Della Bosca**

---

**That Central East Aged Care Alliance Inc adopt the constitution of the Association (new Constitution) as detailed in Attachment 1 for the Special General Meeting in substitution for the existing constitution which is repealed provided that:**

- a. clauses 1.3 and 29 of the constitution will only take effect upon compliance with section 33 of the Associations Incorporation Act 2015 and**
- b. the balance of the clauses will take effect upon compliance with section 30 of the Associations Incorporation Act 2015.**

**MOTION LOST 4/7**

## **6. FUTURE MEETINGS**

### **6.1 Meetings of the CEACA Committee**

Wednesday 26 March 2018 Ordinary Committee Meeting (the meeting will commence following the conclusion of the Special General Committee Meeting)

### **6.2 Meetings of CEACA Executive Committee**

To be determined

All meetings will be by teleconference unless determined otherwise.

## **7. CLOSE OF MEETING**

There being no further business the meeting was declared closed at 12.51pm.

### DECLARATION

These minutes were confirmed by the Central East Aged Care Alliance Committee at the meeting held

\_\_\_\_\_

Signed \_\_\_\_\_  
 Person presiding at the meeting at which these minutes were confirmed

<b>7.7.4 CEACA Committee Meeting Minutes</b>	
Location:	Merredin Regional Community and Leisure Centre
File Ref:	ADM 237
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	CEACA Special General Committee Meeting Minutes
Documents Tabled:	Nil

### **Summary**

A CEACA Executive Committee Meeting was held on 26<sup>th</sup> March 2018 in Merredin.

### **Officer Comment**

The following items were included in the Minutes:

## **2. Election of Chair**

## **8. Business of the Meeting**

- 8.1 Project Update (Financial) – Shire of Merredin
- 8.2 Project Manager's Update – Access Housing
- 8.3 Funding for the CEACA Seniors Housing Project
- 8.4 CEACA Housing Tenant Eligibility Assessments
- 8.5 CEACA Audit Services
- 8.6 CEACA Budget Review 2017/2018
- 8.7 2018/2019 CEACA Budget
- 8.8 CEACA Executive Officer Contract 1 July 2018 to 30 June 2020 – confidential
- 8.9 Requirements of the Variation to the Financial Assistance Agreement (FAA) for Stage 2 of the CEACA Seniors Housing Project Payment 2 to Proceed.
- 8.10 Vote of Thanks

## **9. Other Business**

- 9.1 Information to Committee Members
- 9.2 Appointment of a Chair
- 9.3 Launch of the CEACA Website

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 12 04 18**

**Moved: Cr Comerford**

**Seconded: Cr Ventris**

**That Council receive the CEACA Committee Meeting Minutes for 26<sup>th</sup> March 2018.**

**Carried 8 / 0**



# **CENTRAL EAST AGED CARE ALLIANCE INC (CEACA) COMMITTEE MEETING**

## **MERREDIN REGIONAL COMMUNITY AND LEISURE CENTRE**

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# Minutes

## Central East Aged Care Alliance Inc (CEACA)

### Committee Meeting

#### Merredin Regional Community and Recreation Centre

#### 1. OPENING

The Executive Officer opened the meeting at 12.51pm welcoming all in attendance.

#### 2. ELECTION OF CHAIR

With the resignation of Graham Lovelock as the CEACA Chair effective from Tuesday 27 February 2018 it is necessary for the Committee to elect a Chair for the purpose of the meeting.

This is in accordance with clause 8.3 of CEACAs current Constitution, which states:

8.3 *The Chair may not be an elected member or an employee of any Member Organisation, except where the position of Chair is vacant, in which case an elected member or employee of any Member Organisation may be elected until such time as the position of Chair has been elected.*

**RESOLUTION:**                      **Moved: Ken Hooper**                      **Seconded: Jamie Criddle**

**That Gary Shadbolt be elected to Chair the meeting.**

**CARRIED**

The Executive Officer handed the meeting over to Gary Shadbolt.

#### 3. RECORD OF ATTENDANCE AND APOLOGIES

##### 3.1 Attendance - Members

Mr Gary Shadbolt (Acting Chair)  
Mr Ken Hooper, Secretary  
Ms Rachel Kirby, Treasurer

Mr Rod Forsyth, Member  
Ms Eileen O'Connell, Member

Mr Stephen Strange, Member  
Ms Freda Tarr, Member

Mr David Burton, Deputy Member (voting member for the meeting)  
Mr Ian McCabe, Deputy Member (voting member for the meeting)

Mr Jamie Criddle, Deputy Member (voting member for the meeting)  
 Mr Wayne Della Bosca, Deputy Member (voting member for the meeting)  
 Ms Kerry Dayman, Deputy Member

Mr Raymond Griffiths, Deputy Member  
 Mr Graham Merrick, Deputy Member  
 Mr Darren Mollenoyux, Deputy Member  
 Mr Greg Powell, Deputy Member  
 Mr Tony Sachse, Deputy Member  
 Ms Sandie Ventris, Deputy Member

Ms Helen Westcott, Executive Officer

### **3.2 Attendance - Observers**

Mr Bill Fensome  
 Mr Pascoe Durtanovich  
 Ms Vanessa Green  
 Mr John Nuttall  
 Mr Dirk Sellenger  
 Mr Sean Silby

### **3.3 Attendance - Guests**

Mr Ralton Benn, Access Housing Australia (AHA) – AHA is CEACA's project manager for its housing project  
 (left the meeting at 1.40pm)

### **3.4 Apologies**

Mr Quentin Davies, Member  
 Mr Louis Geier, Member  
 Mr Ricky Storer, Member  
 Ms Onida Truran, Member

## 4. DECLARATION OF INTEREST

Pursuant to Clause 21 of the Central East Aged Care Alliance Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before the meeting as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Central East Aged Care Alliance Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 21.4 of the Constitution which states:

**21.4** *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon*

Helen Westcott declares an interest with respect to Agenda Items 8.7 and 8.8.

## 5. MINUTES OF MEETINGS

### **5.1 Minutes from a Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 1 November 2017 (Attachment)**

Minutes from a Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 1 November 2017 have previously been circulated.

#### **RECOMMENDATION:**

That the Minutes of the Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 1 November 2017 be confirmed as a true and accurate record of the proceedings.

**RESOLUTION:**                      **Moved: David Burton**                      **Seconded: Freda Tarr**

**That Agenda Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7 5.8, 5.9 and 5.10 within the March 2018 CEACA Committee Meeting Agenda be endorsed 'en bloc'.**

**CARRIED**

### **5.2 Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 14 November 2017 (Attachment)**

Minutes from a Special Meeting of the Central East Aged Care Alliance Inc's Executive Committee held Wednesday 14 November 2017 have previously been circulated.

#### **RECOMMENDATION:**

That the Minutes from a Special Meeting of the Executive Committee of the Central East Aged Care Alliance Inc held Wednesday 14 November 2017 be received.

### **5.3 Minutes from a Special Meeting of the Central East Aged Care Alliance Inc Committee held Monday 20 November 2017 (Attachment)**

Presenting the Minutes from a Special Committee Meeting of the Central East Aged Care Alliance Inc held Monday 20 November 2018

#### **RECOMMENDATION:**

That the Minutes from a Special Meeting of the Central East Aged Care Alliance Inc Committee held Monday 20 November 2017 be confirmed as a true and accurate record of the proceedings.

### **5.4 Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Thursday 14 December 2017 (Attachment)**

Presenting the Minutes from a Special Meeting of the Central East Aged Care Alliance Inc's Executive Committee held Thursday 14 December 2017

#### **RECOMMENDATION:**

That the Minutes from a Special Meeting of the Executive Committee of the Central East Aged Care Alliance Inc held Thursday 14 December 2017 be received.

### **5.5 Decisions made by the CEACA Committee via a Flying Email Dated Friday 15 December 2017 (Attachments)**

CEACA Committee Members received an email from the Executive Officer dated Friday 15 December 2017 requesting agreement to a recommendation made by the CEACA Executive Committee at a Special Meeting of the CEACA Executive Committee Meeting held Thursday 14 December 2017.

The recommendation presented to the Committee by "flying email" is shown below:

1. *That the CEACA Committee endorses all actions undertaken by the CEACA Executive Committee as detailed in the CEACA Executive Committee resolution parts 1-8 inclusive; and*
2. *That the CEACA Committee agree that the Shires of Bruce Rock, Kellerberrin and Merredin having agreed to forgo construction of one of its allocated houses be given first preference should another Member Council decide they did not require all the houses currently allocated to them, and if this situation did not arise during the current construction phase then the affected Member Councils be offered first choice of housing in any future construction program.*

Copies of both the email sent on Friday 15 December 2017 and the email to all Committee Members on Monday 18 December 2017 that the recommendations had been accepted unanimously form attachments to the meeting agenda.

#### **RECOMMENDATION:**

That the decision made by the CEACA Committee via a "flying email" on Friday 15 December 2017 be endorsed.

### **5.6 Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Monday 8 January 2018 (Attachment)**

Presenting the Minutes from a Special Meeting of the Central East Aged Care Alliance Inc's Executive Committee held Monday 8 January 2018

**Note:** A draft of the minutes from the meeting held 8 January 2018 have previously been circulated.

#### **RECOMMENDATION:**

That the Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Monday 8 January 2018 be received.

### **5.7 Minutes from a Meeting of the Executive Committee of the Central East Aged Care Alliance Inc held Monday 29 January 2018 (Attachment)**

Presenting the Minutes from Special Meeting of the Central East Aged Care Alliance Inc's Executive Committee held Monday 29 January 2018

#### **RECOMMENDATION:**

That the Minutes from an Executive Committee Meeting of the Central East Aged Care Alliance Inc held Monday 29 January 2018 be received.

### **5.8 Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Tuesday 27 February 2018 (Attachment)**

Presenting the Minutes from a Special Meeting of the Central East Aged Care Alliance Inc's Executive Committee held Tuesday 27 February 2018

#### **RECOMMENDATION:**

That the Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Tuesday 27 February 2018 be received.

### **5.9 Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Thursday 8 March 2018 (Attachment)**

Presenting the Minutes from a Special Meeting of the Central East Aged Care Alliance Inc's Executive Committee held Thursday 8 March 2018

#### **RECOMMENDATION:**

That the Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Thursday 8 March 2018 be received.

### **5.10 Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 21 March 2018 (Attachment)**

Presenting the Minutes from a Special Meeting of the Central East Aged Care Alliance Inc's Executive Committee held Wednesday 21 March 2018

#### **RECOMMENDATION:**

That the Minutes from a Special Executive Committee Meeting of the Central East Aged Care Alliance Inc held Wednesday 21 March 2018 be received.

### **5.11 Action Sheet for March 2018 (Attachment)**

Presenting the Action Sheet for March 2018

#### **RECOMMENDATION:**

That the Action Sheet for March 2018 be received.

**RESOLUTION:**                      **Moved: Jamie Criddle**                      **Seconded: Rachel Kirby**

**That the Action Sheet for March 2018 be received.**

**CARRIED**

### **5.12 Executive Officer Report for March 2018**

Presenting the Executive Officer's Report for March 2018 – a verbal report will be provided.

#### **RECOMMENDATION:**

That the Executive Officer's Report for March 2018 be received.

**RESOLUTION:**                      **Moved: Wayne Della Bosca**                      **Seconded: Stephen Strange**

**That the Executive Officer's Report for March 2018 be received.**

**CARRIED**

## 6. MATTERS FOR NOTING

### **6.1 Complying with the Associations Incorporation Act 2015 – Self-Check (Attachment)**

The Department of Commerce publishes a self-check for incorporated bodies such as the Central East Aged Care Alliance Inc (CEACA). The purpose of the self-check is to assist in determining whether a group such as CEACA is complying with each section of the *Associations Incorporation Act 2015*. A copy of the self-check forms an attachment to the meeting agenda.

In relation to record keeping, the Executive Officer will have available for inspection the following records:

- A copy of the certificate of incorporation;
- A copy of the CEACA constitution;
- The Members Register; and
- The Record of Office Bearers.

These records are made available for inspection at all in-person meetings.

No action is required – the matter is presented for Members' information only.

**Noted**

### **6.2 Other Matters for Noting (Attachments)**

- On Wednesday 7 February 2018 the Executive Officer attended a seminar hosted by Kott Gunning Lawyers. The PowerPoint presentations from the seminar, which covered the topic Managing Personal and Company Reputation Under Mandatory Reporting, are provided for Committee Members' interest;
- Correspondence to Hon Mia Davies re the CEACA Seniors Housing Project dated 14 February 2018; and
- Correspondence from the Shire of Merredin re the proposed amendment to the Shire of Merredin Local Planning Scheme No. 6 dated 19 March 2018 (A copy of CEACA's submission to the Shire also forms an attachment to the meeting agenda).

#### **RECOMMENDATION:**

That the documents tabled be noted.

**RESOLUTION:**                      **Moved: Eileen O'Connell**                      **Seconded: Ken Hooper**

**That the documents tabled be noted.**

**CARRIED**

## 7. CHAIR'S REPORT

Nil

## 8. BUSINESS OF THE MEETING

### 8.1 Project Update (Financial) – Shire of Merredin

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 20 March 2018

**Attachments:** CEACA Statement of Income and Expenditure as at 20 March 2018

**Background:**

On behalf of CEACA the Shire of Merredin has signed two Financial Assistance Agreements (FAA) with the Department of Regional Development in respect to the CEACA Seniors Housing Project.

**Executive Officer Comment:**

The Shire of Merredin's CEO, Greg Powell, will provide additional information where requested.

**RECOMMENDATION:**

That the Project Update (Financial) as at 20 March 2018 provided by the Shire of Merredin be received.

**RESOLUTION:**                      **Moved: Stephen Strange**                      **Seconded: David Burton**

**That the Project Update (Financial) as at 20 March 2018 provided by the Shire of Merredin be received.**

**CARRIED**

## 8.2 Project Manager's Update – Access Housing

**Author:** Ralton Benn, Project Manager Property Assets Access Housing Australia  
Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 18 March 2018

**Attachments:** Nil

### **Background:**

As part of its role in providing project management services to CEACA, Access Housing Australia (AHA) has undertaken to provide written monthly activity reports to CEACA.

Given the work around finalising contract negotiations AHA will provide a verbal report to the Committee Meeting.

### **Executive Officer Comment:**

No further comment.

### **Additional Meeting Comment:**

In presenting his report to the CEACA Committee, Ralton Benn highlighted the following points:

- The contract between the Shire of Merredin (as the signatory to the FAAs on CEACA's behalf) and Pindan has been signed.
- The inception meeting between the Shire of Merredin and Pindan took place last week.
- Pindan will have three teams working across 3 sites – this was the most aggressive roll-out of all the tenders received. The project will take around 18 months to complete. Pindan is keen to start work as soon as possible.
- In developing a contract that reflected the change to funding levels, changes to scope included:
  - ✓ The deletion of a unit on each of the Bruce Rock, Kellerberrin and Merredin sites.
  - ✓ Substitution of Hardy exterior cladding for Colourbond.
  - ✓ Reductions in the density of soft landscaping.
  - ✓ Rationalisation of paths.
  - ✓ Rationalisation of engineering performance requirements but still to meet Local Government and utility standards.
  - ✓ Rationalisation of architectural features such as windows.
- Despite the changes there will be no changes to floor plans or the level of accessibility (according to the Liveable Housing Australia guidelines).
- To assist in meeting budget other changes made include:
  - ✓ 14 Day payment terms;
  - ✓ Reduce security requirements to 2.5%;
  - ✓ Shires to forgo building licence fees;
  - ✓ Shires don't charge tip fees – bins cheaper;
  - ✓ Shires provide free/cheaper stands/accommodation in their camps, caravan parks, etc; and
  - ✓ Additional Shire cash contributions of \$339 per unit.
- The project is still a turnkey project.

A number of questions were asked about the changes required.

John Nuttall, CEO Shire of Mt Marshall, asked about any additional funds that Councils will be required to provide. Ralton Benn advised an additional cash contribution of \$339 per unit will be required. Work with the Shire of Merredin on the invoicing will commence but the payment of the additional cash contribution is not critical at this point and could be made during the next financial year.

Ian McCabe, CEO Shire of Wyalkatchem asked questions around tip and skip bin fees and a Council making available accommodation for the construction teams, ie what if a Council does not operate a caravan park? Ralton Benn advised the Committee that the savings would vary from Council to Council depending on what each Council operates and Pindan is aware of this as they have researched each Council and it is only if you have these facilities savings can be made.

Graham Merrick, CEO Shire of Trayning asked whether the DAs previously lodged would have to be redone. Ralton Benn advised that in some cases that might have to happen but it would be a case of reviewing what was currently in place.

John Nuttall also raised the issue of the management model for the housing once constructed, noting that a number of issues would require discussion before the model is finalised and considered by CEACA.

Ralton Benn acknowledged this, explaining that the figures currently available are from the model provided to the Minister for Regional Development when CEACA was working to secure funding for its project with data based on CEACA's original business case. It was recognised that the issues of rating, rentals set etc would impact upon the model.

The draft model once completed would then be an issue for discussion between CEACA and Access Housing Australia.

#### **RECOMMENDATION:**

That the Project Manager's Report be received.

<b>RESOLUTION:</b>	<b>Moved: Rachel Kirby</b>	<b>Seconded: Jamie Criddle</b>
<b>That the Project Manager's Report be received.</b>		

**CARRIED**

### 8.3 Funding for the CEACA Seniors Housing Project

<b>Author:</b>	Helen Westcott, Executive Officer
<b>Disclosure of Interest:</b>	No interest to disclose
<b>Date:</b>	20 March 2018
<b>Attachments:</b>	Correspondence from the Minister for Regional Development to the CEACA Chair dated 29 January 2018 Email correspondence to David Lantzke, Chair Access Housing Australia Email correspondence to Wendy Newman, CEO Wheatbelt Development Commission

#### **Background:**

As Committee Members are aware the Minister for Regional Development, Hon Alannah MacTiernan MLC, advised CEACA on 29 January 2018 that she was happy for the CEACA Seniors Housing Project to continue. A copy of the correspondence to then CEACA Chair Graham Lovelock forms an attachment to the meeting agenda.

#### **Executive Officer Comment:**

As the Minister's correctly identified, CEACA's membership is disappointed that the project's approval came with a number of caveats.

Whilst the loss of funding means that some aspects of the project have had to be scaled back, for example the Shires of Bruce Rock, Kellerberrin and Merredin have each lost a house, and Member Councils will be contributing in ways previously not envisaged, in real terms CEACA will still see 72 age appropriate houses constructed across the 11 Member Councils.

The project remains a multimillion dollar project which will provide employment for a significant number of local tradespeople during the construction phase and the development of the management arm for the housing once constructed will build capacity for those employed in this aspect of the CEACA Seniors Housing Project.

The ability to undertake the above also provides an avenue for CEACA to seek membership outside its foundation members.

These are significant achievements and should not be underestimated. As the Minister's letter notes, the State Government through the FAA (both the original and revised versions) has the ability to terminate the agreement. That the Minister did not is testimony to the fact that the CEACA Seniors Housing Project is one that was developed with extreme due diligence and highlighted the Wheatbelt's desperate need for age appropriate housing and the other services and facilities highlighted in the Verso Report (a report commissioned by CEACA's foundation members and subsequently used by the State Government in developing the Ageing in the Bush Strategy).

Other projects were not so fortunate, even those which offered similar benefits.

For example, in August 2017 the Federal Government committed \$10 million (through the Building Stronger Regions Fund) to build housing units for elderly citizens and skilled workers in the Great Southern. The nine shires involved in the Great Southern Housing Initiative - Cranbrook, Woodanilling, Jerramungup,

Plantagenet, Katanning, Broomehill-Tambellup, Kojonup, Gnowangerup and Kent – proposed to build 79 units at a cost of \$27 million. State Government funding, through Royalties for Regions totalling \$11 million had been secured prior to the March 2017 State Elections.

Unfortunately, in September 2017 the State Government withdrew this funding putting the project in jeopardy as this funding was part of the funding package the Councils involved had used to secure funding from the Building Better Regions Fund.

There are many other projects that have suffered similar fates.

CEACA's success is also testimony to an enormous amount of work to ensure the project had every possible chance of success.

This hard work is referenced in emails that CEACA's former Chair, Graham Lovelock, alluded to in his emails to both Wendy Newman and David Lantzke advising of CEACA's success. Copies of both emails form attachments to the meeting agenda.

It should be noted that Graham Lantzke is also the Deputy Chair of the Wheatbelt Development Commission.

In achieving the outcome CEACA has had to make a number of concessions, including the loss of \$5m funding. This loss of funding necessitated a review of what could be achieved with the funding still committed to the project. In working through this the CEACA Executive Committee resolved as shown below when it met on Monday 8 January 2018:

CONSENSUS RESOLUTION:

1. *That the CEACA Executive Committee adopt the following documents prepared by Kott Gunning Lawyers:*
  - *The draft of the proposed letter from CEACA to the Minister for Regional Development, subject to the changes agreed to;*
  - *The proposed Deed of Variation for Stage 1 Financial Assistance Agreement, subject to the changes agreed to; and*
  - *The proposed Deed of Variation for Stage 2 Financial Assistance Agreement, subject to the changes agreed to.*
2. *That the CEACA Executive Committee recommend to the CEACA Committee that the Shires of Bruce Rock, Kellerberrin and Merredin be reimbursed \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit.*
3. *That the CEACA Executive Committee advise the CEACA Committee that as a consequence of the savings required by the Minister for Regional Development that the CEACA Members will need to consider, when the CEACA Committee meets on Wednesday 7 March 2018, the full implications of the additional savings identified to Stage 2 of the CEACA Seniors Housing Project, in order to ensure the project meets its milestones and budget expectations without comprising the integrity of the project.*

**CARRIED**

Part 2 of the above resolution requires a decision by the Committee as a whole.

This reimbursement recognises that each of the Shire's contributions is less now that their number of aged housing units will be reduce by one unit each.

Acknowledgement of this commitment should be recognised by CEACA.

This can be best be done by CEACA agreeing to allow “first right of refusal” to any additional housing constructed should further funds allow this, eg through the sale of some of the CEACA Housing stock. Indeed, this is a caveat of the Shires of Bruce Rock, Kellerberrin and Merredin agreeing to forgo a house.

The purpose of Part 3 is to allow discussion. It should be noted, however, that additional savings identified were included in contract negotiations with Pindan Contracting as the successful tender.

These negotiations were in accordance with the adoption of the recommendations made by the Tender Review Panel and accepted by the CEACA Committee when it met on Friday 29 September 2017.

CEACA's Project Manager will talk to this matter.

#### **Additional Meeting Comment:**

In providing the Project Manager's Report, Ralton Benn detailed the savings required to allow the Seniors Housing Project to continue, explaining that even with the additional savings identified an additional cash contribution would be required. An additional Shire cash contribution of \$339 per unit would be required.

#### **RECOMMENDATION:**

That:

1. CEACA reimburse the Shires of Bruce Rock, Kellerberrin and Merredin \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit; and
2. The Shires of Bruce Rock, Kellerberrin and Merredin be give “first right of refusal” on any additional housing constructed through the CEACA Seniors Housing Project should funds become available to allow additional houses to be constructed.

#### **RESOLUTION:**

**Moved: Ken Hooper**

**Seconded: Rachel Kirby**

That:

1. **CEACA reimburse the Shires of Bruce Rock, Kellerberrin and Merredin \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit;**
2. **The Shires of Bruce Rock, Kellerberrin and Merredin be give “first right of refusal” on any additional housing constructed through the CEACA Seniors Housing Project should funds become available to allow additional houses to be constructed; and**
3. **CEACA Members agree to making a further cash contribution of \$339 per unit.**

**AMENDED RESOLUTION:** Moved: Ian McCabe

Seconded: Eileen O'Connell

That:

1. CEACA reimburse the Shires of Bruce Rock, Kellerberrin and Merredin \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit; and
2. The Shires of Bruce Rock, Kellerberrin and Merredin be give "first right of refusal" on any additional housing constructed through the CEACA Seniors Housing Project should funds become available to allow additional houses to be constructed.

LOST 8/3

**RESOLUTION:**

Moved: Ken Hooper

Seconded: Rachel Kirby

That:

1. CEACA reimburse the Shires of Bruce Rock, Kellerberrin and Merredin \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit;
2. The Shires of Bruce Rock, Kellerberrin and Merredin be give "first right of refusal" on any additional housing constructed through the CEACA Seniors Housing Project should funds become available to allow additional houses to be constructed; and
3. CEACA Members agree to making a further cash contribution of \$339 per unit.

CARRIED

Ralton Benn left the meeting at 1.40pm

## 8.4 CEACA Housing Tenant Eligibility Assessments

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 18 March 2018

**Attachments:** Access Housing Australia Eligibility and Rent Setting Policy

### **Background:**

The issue of eligibility for CEACA's housing has been one of concern for some period of time.

This concern was heightened when the Minister for Regional Development made the availability of funding for the CEACA Seniors Housing Project contingent on the group agreeing to use the Access Housing Australia Eligibility and Rent Setting Policy for all units constructed using State Government funds.

A copy of the Access Housing Australia (AHA) Eligibility and Rent Setting Policy forms an attachment to the meeting agenda.

AHA provided advice in early February 2018 to the CEACA Committee to address this concern and possible ways that CEACA could look to address the issue. To quote from the email sent by the Executive Officer to the CEACA Committee on 11 February 2018:

*Hello everyone*

*As you will be aware, in responding to the Minister for Regional Development's concerns around the CEACA Seniors Housing Project achieving a broader public benefit, CEACA has agreed to use the Access Housing Australia Eligibility and Rent Setting Policy for all units constructed using State government funds.*

*This has been a cause for concern for some of CEACA's members. To address this concern Access Housing Australia (AHA) have provided advice on its rental policy and how it will impact upon the CEACA Seniors Housing Project.*

*AHA's rental policy is focused on the provision of affordable housing. The definition of affordable housing is subjective in nature and varies between agencies and constituencies. It is possible and appropriate for AHA to recognise the higher costs of living in a regional location such as the Wheatbelt and apply an associated weighting to income levels when assessing compliance. The Regional Price Index (RPI) recognises this and in fact provides an indexation for the Wheatbelt.*

*Whilst the RPI for the Wheatbelt is 1.3%, when AHA takes out the cost of housing (given the cost of social and affordable housing stock is the same for tenants regionally as it is in the metropolitan area), the index provides for a 4.3% increase. This increases the single income threshold to approximately \$51,000 for singles and for a couple to \$71,000.*

*In addition to this it is an adopted method by WA Housing Authority to layer a further 25% over this when the tenant has a disability. The related income levels increase to around \$63,000 and \$88,000 respectively.*

*As part of its rental policy, AHA has a discretionary decision making policy to recognise scenarios where its main policies perhaps do not fit a specific situation. This provides AHA flexibility in the application of the assets test, particularly where the assets are non-income generating assets.*

*Assessment of CEACA units sitting vacant due to a lack of affordable housing tenants being ready or willing to move in is one of those situations which could also be considered within this policy. The business model developed assumes a level of occupancy and a level of mixed rental. If the business is threatened by a lower than required level of occupancy then this scenario presents as appropriate to apply the discretionary decision making framework. It is important to note that eligible tenants will take priority.*

*Finally, currently \$1.44 million of the CEACA Seniors Housing Project is funded by the CEACA's member Shires. The housing constructed using these funds will not be required to adhere to the AHA rental policy. CEACA will need to develop a rental policy to cover these houses.*

*I hope the above explanation covers the queries raised with CEACA's Chair, Graham Lovelock. Should you have any further questions please call/email me.*

*Take care*

*HW*

*Helen Westcott  
Executive Officer  
Central East Aged Care Alliance Inc (CEACA)*

**Executive Officer Comment:**

Examination of the wait list data shows that a number of people could be impacted by the State Government's insistence that CEACA use the AHA rental policy for all units constructed using State Government funds.

With construction soon to commence it is appropriate that revised waiting lists be prepared. In preparing the waiting list it would be appropriate now for those wanting to be placed on the waiting list to also complete a "registration of interest" application. Such an application could be prepared by using similar documentation used by the Department of Housing and AHA but being modified to meet CEACA's specific requirements.

In much the same way CEACA can also review AHA's rental policy to take into account the funding it has contributed to the CEACA Seniors Housing Project, as the housing constructed using these funds will not be required to adhere to the AHA rental policy.

Similarly with the funds generated by CEACA through the sale of houses. As the Committee is aware, CEACA has a requirement to sell some of the housing stock developed within the CEACA Seniors Housing Project. These funds will be used to develop further housing stock which will not be affected by the amended FAA for Stage 2 of the CEACA Seniors Housing Project.

The Executive Officer believes that, with the assistance of AHA, CEACA will be able to develop a rental policy that will meet both the State Government's requirements around delivering a significant affordable

social housing outcome and CEACA's goal of providing aged appropriate housing options across the broader community.

**RECOMMENDATION:**

That CEACA:

1. Work with Access Housing Australia to develop a rental Eligibility and Rent Setting Policy that reflects its needs to:
  - a) Meet the requirements of its Financial Assistance Agreement with respect to the provision of social housing; and
  - b) Meet CEACA's goal of providing aged appropriate housing options across the broader community.
2. Develop a "registration of interest" form to be completed by those residents wanting to be placed upon a waiting list for CEACA housing across each of CEACA's 11 Member Councils.
3. Request each Member Organisation to compile waiting lists based on the completion of a "registration of interest" form.

**RESOLUTION:**

**Moved: Ken Hooper**

**Seconded: Jamie Criddle**

That CEACA:

1. **Work with Access Housing Australia to develop a rental Eligibility and Rent Setting Policy that reflects its needs to:**
  - a) Meet the requirements of its Financial Assistance Agreement with respect to the provision of social housing; and**
  - b) Meet CEACA's goal of providing aged appropriate housing options across the broader community.**
2. **Develop a "registration of interest" form to be completed by those residents wanting to be placed upon a waiting list for CEACA housing across each of CEACA's 11 Member Councils.**
3. **Request each Member Organisation to compile waiting lists based on the completion of a "registration of interest" form.**

**CARRIED**

## 8.5 CEACA Audit Services

**Reporting Officer:** Helen Westcott, Executive Officer

**Disclosure of Interest:** Nil

**Date:** 18 March 2018

**Attachments:** Nil

### **Background:**

The CEACA Constitution provides that Committee shall appoint a suitably qualified and certified auditor to audit the books and records of the Association.

The matter was considered at the CEACA AGM on 1 November 2017 when it resolved in relation to the Auditor as follows:

<i>RESOLUTION:</i>	<i>Moved: Rod Forsyth</i>	<i>Seconded: Ricky Storer</i>
<ol style="list-style-type: none"> <li>1. <i>That the CEACA Annual General Meeting appoint AMD Chartered Accountants as the auditor for 2017/2018 financial year.</i></li> <li>2. <i>That the CEACA Executive Committee be granted delegated authority to finalise the terms and conditions of appointment of the auditor for 2017/2018.</i></li> </ol>		

**CARRIED**

The CEACA Committee considered the suggestion made by Ian McCabe (deputy committee member for the Shire of Wyalkatchem) at the 2017 Annual General Meeting when it met on 29 January 2018 resolving as shown below:

<i>RESOLUTION:</i>	<i>Moved: Gary Shadbolt</i>	<i>Seconded: Rachel Kirby</i>
<i>That the CEACA Executive Committee recommend to the CEACA Committee that any decision on meeting with its auditor be made at the time CEACA receives its management report and audit statement.</i>		

**CARRIED**

### **Executive Officer Comment:**

In coming to the above recommendation, the CEACA Executive Committee took into account the following:

- Rarely would an auditor attend an annual general meeting of an incorporated body such as CEACA unless there is an issue with the audit.
- It may be that an auditor meets with the Board, Finance Committee or Risk Management Committee of an incorporated body such as CEACA.
- Once adopted, CEACA's new constitution will allow for membership from outside Local Government. This change will see CEACA transition from a body with only local government membership to an organisation with membership open to any person or organisation with an interest in aged housing and aged care in the central eastern Wheatbelt. This will see CEACA's governance transition from its current structure to one that is more in keeping with not for profit organisations which CEACA has worked towards becoming.
- Any request for the auditor to meet with CEACA would incur additional cost and that unless a qualified management report was issued there is no clear benefit in meeting with the auditor.

**RECOMMENDATION:**

That any decision on meeting with its auditor be made at the time CEACA receives its management report and audited financial statement.

**RESOLUTION:**                      **Moved: Wayne Della Bosca    Seconded: Ken Hooper**

**That any decision on meeting with its auditor be made at the time CEACA receives its management report and audited financial statement.**

**CARRIED**

## 8.6 CEACA Budget Review 2017/2018

**Reporting Officer:** Helen Westcott, Executive Office

**Disclosure of Interest:** Nil

**Date:** 18 March 2018

**Attachments:** Financial Statement for the period to 31 January 2018 (estimated)  
Notes on Estimated Financial Position 30 June 2018

### **Background:**

Given the changes in expenditure priorities since the 2017/2018 CEACA budget was adopted the Executive Committee undertook a budget review when it met on 29 January 2018.

To assist the CEACA Executive Committee in its review, the Executive Officer analysed each account and prepared a Financial Statement for the period to 31 January 2018 (estimated) and a report outlining the estimated position for each account at the 30 June 2018 together with notes explaining the reasoning behind the estimates. Both form attachments to the meeting agenda.

A review of the data on 31 January 2018 estimates shows that the following expenditure accounts are likely to be outside the original budget at 30 June 2018:

Ac No	Account Description	2017/2018 Budget	Estimated Actual at 30 June 2018	Details
1717	Chair Travel and Accommodation	2,000	3,500	Travel and accommodation for the Chair – this includes travel to various meetings and where the Chair travels with the Executive Officer the travel expenses are shared. The allocation includes travel and accommodation for 2 in-person Committee Meetings and 1 in-person
1719	Executive Officer Professional Services	60,000	75,400	<p>This has been a very difficult area to calculate. The expenditure to 31 December includes payment of professional Services for May 2017 (\$5,162) and June 2017 (\$6,615).</p> <p>Included in the current meeting agenda is a request for payment for the following Professional Services Invoices:</p> <ul style="list-style-type: none"> <li>▪ July 2017 - \$5,320.00</li> <li>▪ August 2017 - \$5,057.40</li> <li>▪ September 2017 - \$4,952.50</li> <li>▪ October 2017 - \$5,407.50</li> <li>▪ 1 November to 14 November 2017 - \$4,919.99</li> </ul>

				<ul style="list-style-type: none"> <li>15 November to 30 November 2017 - \$11,424.60</li> <li>December 2017 - \$3,867.75</li> </ul> <p>For the period to 30 June 2018 it is expected that there will be 5 invoices for Professional Services at an average cost of \$5,200 per month.</p>
1723	Financial Services Accounting Fees	2,500	4,000	Cost of CEACA accounting support services. Expenditure covers services up to January 2018. The cost includes the cost of converting the accounts to Xero Accounting system to enable easier reporting of the contractor's payments to the ATO. Payments to Up To Date Accounting which is estimated at \$150 per month for 5 months is included as is the monthly Xero access fee of \$38.64.
1727	Committee Meeting Expenses - Teleconference	500	1950	Cost of teleconferences. Given that there has been a considerable number of Special Meetings using the teleconference facilities the cost has exceeded the budget allocation. An allocation has been made for 5 Executive Committee teleconferences.
1728	Committee - Legal Expenses	10,000	55,000	<p>Cost of legal expenses incurred by CEACA. The breakdown of costs so far paid is as follows:</p> <ul style="list-style-type: none"> <li>Review &amp; development of CEACA Constitution \$4,901;</li> <li>Review of Tender Documents \$2,715;</li> <li>Wyalkatchem Development Agreement \$12,621;</li> <li>Advice on Risk \$24,448</li> </ul> <p>Further costs to be incurred include the finalisation of the Wyalkatchem Development Agreement and Constitution (estimated to be \$4,000). That is in addition to any further costs that might be incurred with regard to the Seniors Housing Project.</p> <p>An outstanding issue in relation to legal expenses relates to whether any of the costs are able to be reimbursed from the Shire of Merredin as part of the FAAs.</p>

Based on the estimates the financial position as at the 30 June 2018 will see a cash surplus position of approximately \$35,000.

At the time of adopting the budget in June 2017 it was estimated that the cash surplus at 30 June 2017 would be \$35,442.

The two expenditure items that accounted for the major portion of the over expenditure are a/c 1719 Executive Officer Professional Services and a/c 1728 Committee – Legal Expenses. The overall budget shortfall for a/c 1719 Executive Officer Professional Services (\$15,400) and a/c 1728 Committee – Legal Expenses (\$45,000) based on the estimated position at 30 June 2018 is \$60,400.

The additional expenditure incurred by CEACA for Executive Officer professional services and legal expenses was solely due to CEACA's need to secure ongoing funding from the State Government for the CEACA Seniors Housing Project. This was not foreseen at the time CEACA adopted its 2017/2018 Budget.

The cost in developing the Wyalkatchem Development Agreement (\$12,621) was also an unbudgeted expense in that a decision has been taken for this to be a CEACA expense rather than a project expense. Originally it was thought that this expenditure would be funded from within the project budget. This is not the case, with CEACA having to meet this expenditure and any future expenditure incurred to finalise the agreement. The additional expenditure required will be met from the unspent funds currently within "Advocacy and Project Fees".

Following discussion, the CEACA Executive Committee resolved as shown below:

*RESOLUTION: Moved: Ken Hooper Seconded: Gary Shadbolt*  
*That the CEACA Executive Committee:*

1. *Note the budget report as presented by the Executive Officer;*
2. *Recommend to the CEACA Committee at its meeting on Wednesday 7 March 2018 the following budget amendments:*

<i>Transfer from Account</i>	<i>Transfer To Account</i>	<i>Amount</i>
1715	1717	\$500
Chair Training	1717	\$1,000
1726	1723	\$1,300
1725	1723	\$200
1755	1727	\$1,450
1842	1719	\$15,400
1842	1728	\$14,600
1840	1728	\$3,000
1843	1728	\$6,000
Newsletter Design	1728	\$2,000
1718	1728	\$3,000
1755	1728	\$3,000

3. *Recommend to the CEACA Committee at its meeting on Wednesday 7 March 2018 that the balance of the budget adjustment of \$13,400 be taken from the surplus carried forward at the 1 July 2017 and allocated to account 1728 (Legal Expenses).*

**CARRIED**

**Executive Officer Comment:**

No further comment:

**RECOMMENDATION:**

That:

1. CEACA adopt the following budget amendments:

Transfer from Account	Transfer To Account	Amount
1715	1717	\$500
Chair Training	1717	\$1,000
1726	1723	\$1,300
1725	1723	\$200
1755	1727	\$1,450
1842	1719	\$15,400
1842	1728	\$14,600
1840	1728	\$3,000
1843	1728	\$6,000
Newsletter Design	1728	\$2,000
1718	1728	\$3,000
1755	1728	\$3,000

2. The balance of the budget adjustment of \$13,400 be taken from the surplus carried forward at the 1 July 2017 and allocated to account 1728 (Legal Expenses).

**RESOLUTION:**                      **Moved: Ken Hooper**                      **Seconded: Wayne Della Bosca**  
**That:**

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1. CEACA adopt the following budget amendments:

<b>Transfer from Account</b>	<b>Transfer To Account</b>	<b>Amount</b>
1715	1717	<b>\$500</b>
<b>Chair Training</b>	1717	<b>\$1,000</b>
1726	1723	<b>\$1,300</b>
1725	1723	<b>\$200</b>
1755	1727	<b>\$1,450</b>
1842	1719	<b>\$15,400</b>
1842	1728	<b>\$14,600</b>
1840	1728	<b>\$3,000</b>
1843	1728	<b>\$6,000</b>
<b>Newsletter Design</b>	1728	<b>\$2,000</b>
1718	1728	<b>\$3,000</b>
1755	1728	<b>\$3,000</b>

2. The balance of the budget adjustment of \$13,400 be taken from the surplus carried forward at the 1 July 2017 and allocated to account 1728 (Legal Expenses).

**CARRIED**

## 8.7 2018/2019 CEACA Budget

**Reporting Officer:** Helen Westcott, Executive Officer

**Disclosure of Interest:** The CEACA Executive Officer Helen Westcott

**Date:** 22 March 2018

**Attachments:** Draft CEACA 2018/2019 Budget  
Notes to accompany the Draft CEACA 2018/2019 Budget

### **Background:**

Clause 18 of the CEACA Constitution provides that each year the CEACA will prepare a budget.

The CEACA Executive Committee met on Thursday 8 March 2018 to further consider a budget for CEACA in the 2018/2019 financial year, at which time it was resolved as shown below;

*RESOLUTION: Moved: Ken Hooper Seconded: Raymond Griffiths*  
*That the CEACA Executive Committee recommend to the CEACA Committee that the draft CEACA Budget for 2018/2019 be adopted as presented subject to:*

1. *The line item shown as "CEACA Funding Opportunities" being reduced to nil; and*
2. *An amount of \$6,000 be included as a new line item in the budget to cover CEACA's share of any loss incurred as result of the management of rental housing during 2018/2019.*

**CARRIED**

### **Executive Officer Comment:**

The CEACA Executive Committee met on Wednesday 21 March 2018 finalise a draft 2018/2109 budget for the CEACA Committee's consideration, with the meeting resolving as shown below:

*RESOLUTION: Moved: Ken Hooper Seconded: Raymond Griffiths*  
*That the Central East Aged Care Alliance Executive Committee recommend to the Central East Aged Care Alliance Committee:*

1. *That the Draft Budget for the year ending 30 June 2019, as presented, be received with a general subscription for each Member Organisation set at \$20,000 (excluding GST) and be referred to Member Organisations for comment, with all comments to be submitted to the Executive Officer no later than Monday 30 April 2018; and*
2. *That following receipt of Member Organisations comments on the Draft Budget, the Central East Aged Care Alliance Committee hold a meeting at a date to be determined after the 30 April 2018 for the purpose of adopting the 2018/2019 Budget.*

**CARRIED**

Copies of the draft budget and accompanying notes form attachments to the meeting agenda.

The Treasurer and other Members of the CEACA Executive Committee will respond to any questions the Committee has with respect to the draft budget as presented.

**The Executive Officer left the meeting at 1.53pm**

**RECOMMENDATION:**

That:

1. The Draft Budget for the year ending 30 June 2019, as presented, be received with a general subscription for each Member Organisation set at \$20,000 (excluding GST) and be referred to Member Organisations for comment, with all comments to be submitted to the Executive Officer no later than Monday 30 April 2018; and
2. Following receipt of Member Organisations comments on the Draft Budget, the Central East Aged Care Alliance Committee hold a meeting at a date to be determined after the 30 April 2018 for the purpose of adopting the 2018/2019 Budget.

**RESOLUTION:**

**Moved: Ken Hooper**

**Seconded: Jamie Criddle**

**That:**

1. **The Draft Budget for the year ending 30 June 2019, as presented, be received with a general subscription for each Member Organisation set at \$20,000 (excluding GST) and be referred to Member Organisations for comment, with all comments to be submitted to the Executive Officer no later than Monday 30 April 2018; and**
2. **Following receipt of Member Organisations comments on the Draft Budget, the Central East Aged Care Alliance Committee hold a meeting at a date to be determined after the 30 April 2018 for the purpose of adopting the 2018/2019 Budget.**

***CARRIED***

## **8.8 Central East Care Aged Alliance Inc Executive Officer Contract 1 July 2018 to 30 June 2020 - CONFIDENTIAL**

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** The CEACA Executive Officer Helen Westcott

**Date:** 18 March 2018

**Attachments:** Correspondence from BHW Consulting detailing the terms and conditions of an Executive Officer contract  
Copy of proposed Executive Officer Contract

**Note: The above documents are marked confidential and as such will be sent under separate email cover to Committee Members only.**

### **Background:**

Following the election of CEACA's office bearers at a CEACA Meeting held Wednesday 22 April 2015 the matter of administrative support to the office bearers and CEACA generally was considered, with the meeting resolving as follows:

*RESOLUTION: Moved: Mr Hooper Seconded: Mr Criddle*  
*That BHW Consulting be engaged to assist with the Central East Aged Care Alliance through the incorporation process and generally to pursue the stated objects of the incorporated entity.*  
**CARRIED**

It was further resolved at the CEACA Meeting held Wednesday 9 March 2016 as shown below:

*RESOLUTION: Moved: Quentin Davies Seconded: Freda Tarr*  
*That:*  
*1. The Central East Aged Care Alliance Inc enter into a formal contract with W Squared Pty Ltd trading as BHW Consulting for a two year period from 1 July 2016 to 30 June 2018 for the provision of Executive Officer services, with a review of the contract to be undertaken annually; and*  
*2. The Executive Committee of the Central East Aged Care Alliance Inc be granted delegated authority to develop key performance indicators for use in the contract.*  
**CARRIED**

With a review of the Executive Officer Contract required the CEACA Executive Committee resolved as shown below when it considered the matter at a meeting held Thursday 16 February 2017:

*RESOLUTION: Moved: Ken Hooper Seconded: Rachel Kirby*  
*That Graham Lovelock, as Chair of the Central East Aged Care Alliance Inc (CEACA), and Raymond Griffiths, as a member of the CEACA Executive Committee, meet with the CEACA Executive Officer to undertake the annual review of the executive officer support services contract.*  
**CARRIED**

It was further resolved at the CEACA Executive Committee Meeting held 12 April 2017 as shown below:

**RESOLUTION:** *Moved: Raymond Griffiths      Seconded: Rachel Kirby*

1. *That the CEACA Executive Committee endorse the performance appraisal process developed by the Chair for the Executive Officer's position; and*
2. *That the Executive Officer will reporting to the CEACA Executive Committee and CEACA Committee by preparing:*
  - a) *An Action Sheet that will outline actions undertaken following decisions taken at CEACA Executive Committee or full CEACA Committee meetings.*
  - b) *A Monthly Report, adopting a format similar to that used by Access Housing in its monthly reports to CEACA.*
3. *That the Key Performance Indicators used to measure the Executive Officer's performance be replaced by the Executive Officer assisting in CEACA fulfilling the following objectives:*
  - a) *Rewriting of the CEACA Constitution;*
  - b) *Ensuring CEACA understands and fulfils its commitments as defined in the Financial Assistance Agreements for the CEACA Seniors Housing Project;*
  - c) *Development of a Strategic Plan;*
  - d) *Development of policies relating to the future membership of CEACA and the rating of and rental income for CEACA housing;*
  - e) *Assisting in the fulfilling other recommendations contained within the "Central East Wheatbelt Aged Care Needs Study" prepared by Verso Consulting for CEACA;*
  - f) *Attracting funding; and*
  - g) *Advocacy.*

**CARRIED**

#### **Executive Officer Comment:**

With the need to determine the Executive Officer Contract before 30 June 2018 the Chair and Executive Officer met prior to the Executive Committee Meeting on Monday 29 January 2018 to discuss the matter.

The Chair provided a report to the Executive Committee on this meeting. At the time the matter was discussed it was resolved as shown below:

**RESOLUTION:** *Moved: Gary Shadbolt      Seconded: Ken Hooper*

*It was agreed that Helen Westcott and Bruce Wittber from BHW Consulting remain in the room for discussion around the process for reviewing the Executive Officer Contract.*

**CARRIED**

The Chair advised the meeting that he believed that the Executive Officer's contract should be renewed as this would give continuity and stability to CEACA during the construction phase of the CEACA Seniors Housing Project.

The Executive Committee agreed with this view.

The Chair also advised that the Executive Officer was happy to continue in the role. As such the Chair and Executive Officer had held discussions with how to progress contract negotiations, with the Chair believing a proposal should be developed in time for consideration for the next meeting of the CEACA Executive Committee (at which time a draft of the 2018/2019 CEACA budget will be considered) and the March Meeting of the CEACA Committee.

The Executive Committee also agreed with this proposed course of action as outlined in the below resolution:

**RESOLUTION:**                      *Moved: Ken Hooper*                      *Seconded: Gary Shadbolt*  
*That the:*

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1. *Executive Officer develop a proposal for Executive Officer support services contract for consideration by the CEACA Executive Committee when it meets on 27 February 2018, to discuss the draft 2018/2019 CEACA Budget; and*
2. *CEACA Executive Committee agree on a proposal for an Executive Officer support contract in order that the proposal can be considered by the CEACA Committee when it meets on Wednesday 7 March 2017.*

**CARRIED**

Following the decision by the Executive Committee (part 1 above) at its meeting on 29 January 2018 the Executive Officer developed a proposal with respect to Executive Officer support services contract as per the CEACA Executive Committee's request.

The matter was listed for discussion at the meeting of the CEACA Executive Committee held Tuesday 27 February 2018 at which time it was resolved as shown below:

**RESOLUTION:**                      *Moved: Rachel Kirby*                      *Seconded: Raymond Griffiths*  
*That Items 5.1 and 5.2 lie on the table.*

---

**CARRIED**

The matter was subsequently submitted to the Executive Committee at its meeting on Wednesday 21 March 2018.

The Executive Committee resolved as follows:

**RESOLUTION:**                      *Moved: Raymond Griffiths*                      *Seconded: Ken Hooper*  
*That the Central East Aged Care Alliance Executive Committee:*

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1. *Recommend to the Central East Aged Care Alliance Committee that the contract for Executive Officer services submitted by W Squared Pty Ltd t/a BHW Consulting and presented on Wednesday 21 March 2018 be approved; and*
2. *Delegate authority to the CEACA Secretary and Treasurer to execute the contract.*

**CARRIED**

The matter is now submitted to the CEACA Committee for consideration.

A copy of the correspondence and proposed contract that was submitted to the Executive Committee Meetings on Tuesday 27 February 2018 and Wednesday 21 March 2018 forms attachments to this meeting agenda. The correspondence and proposed contract are marked confidential as they are commercial in confidence. As such they have only been provided to CEACA Committee Members.

The proposal presented has been included in the CEACA 2018/2019 budget.

**RESOLUTION:**                      **Moved: Stephen Strange**                      **Seconded: Eileen O'Connell**  
**That Raymond Griffiths as member of the CEACA Executive Committee be allowed to remain in the meeting.**

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**CARRIED**

**All non-voting delegates left the meeting at approximately 2.05pm**

**RECOMMENDATION:**

That:

1. The contract for Executive Officer services submitted by W Squared Pty Ltd t/a BHW Consulting and presented to the Executive Committee on Wednesday 21 March 2018 be approved; and
2. Delegated authority be given to the CEACA Secretary and Treasurer to execute the contract.

**MOTION:**                      **Moved: Rod Forsyth**                      **Seconded: Jamie Criddle**

**That:**

1. The contract for Executive Officer services submitted by W Squared Pty Ltd t/a BHW Consulting and presented to the Executive Committee on Wednesday 21 March 2018 be approved; and
2. Delegated authority be given to the CEACA Secretary and Treasurer to execute the contract.

**AMENDMENT:**                      **Moved: Rachel Kirby**                      **Seconded: Ian McCabe**

**That:**

1. The contract for Executive Officer services submitted by W Squared Pty Ltd t/a BHW Consulting and presented to the Executive Committee on Wednesday 21 March 2018 be received; and
2. The item be included in the agenda for the Special General Meeting of the CEACA Committee to be held after 30 April 2018.

**THE AMENDMENT WAS PUT AND CARRIED 7/4**

**The amendment becomes the substantive RESOLUTION and was put and CARRIED 7/4**

The Executive Officer and all non-voting delegates returned to the meeting at 2.55pm

## 8.9 Requirements of the Variation to the Financial Assistance Agreement (FAA) for Stage 2 of the CEACA Seniors Housing Project for Progress Payment 2 to Proceed

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 14 March 2018

**Attachments:** Letter of regarding FAA Variation to Stage 2 of the CEACA Seniors Housing Project

### **Background:**

As per the variation to the FAA for Stage 2 of the CEACA Seniors Housing Project CEACA must resolve to adopt the additional clauses applied to the second drawdown payment (refer to page 3, Progress Payment 2 of the FAA, a copy of which forms an attachment to the meeting agenda). This part of the FAA relates to the policy and eligibility criteria for those units funded units funded by the State Government.

To quote from the FAA:

- *A Project Progress report detailing progress against all components of the project, including evidence of the Shire entering into a contract for the supply of the 72 units being provided to the satisfaction of the Department.*
- *Evidence being provided, to the satisfaction of the Department, of CEACA:*
  - (a) *Adopting the Access Housing Eligibility and Rent Setting Policy for occupancy of all Royalties for Regions funded units; and*
  - (b) *Giving priority for occupancy to persons who are over 65 years of age or persons who have been assessed as having a physical or neurological disability.*
- *The provision of a valid WATC Notice of Withdrawal*

### **Executive Officer Comment:**

Dot points 1 and 3 will be handled by the Shire of Merredin and the Access Housing Australia and CEACA's project manager.

CEACA has responsibility for satisfying dot point 2. This can be done by way of resolution and provide evidence to the Shire of Merredin of this commitment which can be provided to the Department of Regional Development and Primary Industries to allow drawdown of funds.

With the contract signed a decision is required in order that housing construction can commence.

### **RECOMMENDATION:**

That CEACA:

1. Adopts the Access Housing Eligibility and Rent Setting Policy for occupancy for all Royalties for Regions funded units; and
2. Give priority for occupancy to persons who are over 65 years of age or persons who have been assessed as having a physical or neurological disability.

**RESOLUTION:**                      **Moved: Ian McCabe**                      **Seconded: Eileen O'Connell**  
**That CEACA:**

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1. **Adopts the Access Housing Eligibility and Rent Setting Policy for occupancy for all Royalties for Regions funded units; and**
2. **Give priority for occupancy to persons who are over 65 years of age or persons who have been assessed as having a physical or neurological disability.**

**CARRIED**

## 8.10 Vote of Thanks

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 18 March 2018

**Attachments:** Nil

### **Background:**

At the CEACA Executive Committee Meeting on 29 January 2018, following receipt of the letter from the Minister for Regional Development advising of approval for funding for the CEACA Seniors Housing Project CEACA, Secretary Ken Hooper expressed the view that with CEACA's funding secured some form of formal recognition should be given to those who ensured the project "remained on track", thereby ensuring continuation of funding for the CEACA Seniors Housing Project.

Mr Hooper felt that a number of people closely associated with the CEACA project had spent considerable time and effort negotiating, as well as providing a substantial amount of additional information to the Minister for Regional Development, a successful outcome for CEACA and as such should be acknowledged and thanked by the CEACA Committee for their work.

Mr Hooper indicated that the work of the Executive Committee Members, including the previous Chair, Executive Officer, staff of the Shire of Merredin, staff of Access Housing Australia and lawyers Kott Gunning was pivotal in getting the project approved. He believed CEACA should formally thank and acknowledge these people.

### **Executive Officer Comment:**

Mr Hooper may wish to provide further comment.

### **RECOMMENDATION:**

That the CEACA Committee acknowledge and thank the Executive Committee Members including the previous Chair, Executive Officer, staff of the Shire of Merredin, staff of Access Housing Australia and lawyers Kott Gunning for their commitment to ensuring funding was retained for the CEACA Seniors Housing Project.

**RESOLUTION:**                      **Moved: Ken Hooper**                      **Seconded: David Burton**

**That the CEACA Committee acknowledge and thank the Executive Committee Members including the previous Chair, Executive Officer, staff of the Shire of Merredin, staff of Access Housing Australia and lawyers Kott Gunning for their commitment to ensuring funding was retained for the CEACA Seniors Housing Project.**

**CARRIED**

## 9. OTHER BUSINESS

### 10.1 Information to Committee Members

John Nuttall raised the matter of the timely flow of information from the CEACA Executive Committee to the Committee as a whole.

The Acting Chair responded by noting that whilst the flow of information was perhaps not as some Committee Members would like the pace at which decisions were having to be made in terms of responding to the Minister for Regional Development requests for information (leading to the securing of funding for the housing project) meant that it was not always possible to achieve this desired outcome. Similarly, following the resignation of Graham Lovelock as the CEACA Chair. The CEACA Executive Committee had to focus on preparing a budget for the Committee to consider. Given the Executive Committee work on a voluntary basis their efforts were as best as possible under the circumstances.

### 10.2 Appointment of a Chair

The matter of appointing a Chair was considered by the Committee.

**RESOLUTION:**                      **Moved: Eileen O'Connell**                      **Seconded: Freda Tarr**

**That Gary Shadbolt be elected Chair until the commencement of the first meeting following the meeting at which the 2018/2019 CEACA Budget is adopted.**

**CARRIED**

### 10.3 Launch of the CEACA Website

David Burton, CEO Shire of Koorda enquired when CEACA's website would be ready to launch.

The Executive Officer advised that now the contract with Pindan had been signed that information could be uploaded onto the website. Once this had been done the website was ready for launching.

## 10. FUTURE MEETINGS

### 10.1 Meetings of the CEACA Committee

In addition to the meetings shown below a further meeting of the CEACA Committee is required to adopt the 2018/2019 Budget and consider the matter of the executive officer contract. A date for this meeting is still to be determined.

Wednesday 6 June 2018	Ordinary Committee Meeting (Merredin)
Wednesday 5 September 2018	Ordinary Committee Meeting (Nungarin)
Wednesday 7 November 2018	AGM and Ordinary Committee Meeting (Merredin)

### 10.2 Meetings of CEACA Executive Committee

To be determined

## 11. CLOSE OF MEETING

There being no further business the meeting was declared closed at 3.17pm.

### DECLARATION

These minutes were confirmed by the Central East Aged Care Alliance Inc Committee at the meeting held Wednesday 6 June 2018

Signed \_\_\_\_\_  
 Person presiding at the meeting at which these minutes were confirmed

<b>7.7.5 Councillors Meeting Fees and Allowances 2018/2019</b>	
Location:	Mukinbudin
File Ref:	ADM 360
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger - Chief Executive Officer
Author:	Dirk Sellenger - Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

To allow Council to review and set the Members sitting Fees and Allowances which are to be incorporated in the 2018/2019 Budget once endorsed.

The CEO doesn't consider it appropriate to make a recommendation to Council about what each Elected Member should receive in the form of Payment. Individual Councillors and the Shire President should determine this payment taking into account the various factors within the Community as well as the financial impact to the Annual Budget.

### **Background**

Councillor fees and allowances were last set in conjunction with the 2017/2018 Budget Document, as a separate Agenda Item in this format.

The current amount for the Councillors Fees and Allowances are within the payment range as determined by SAT.

### **Comment:**

The Salary and Allowances Tribunal (SAT) set a Minimum and Maximum payment amount for four (4) Bands of Local Governments within Local Government which is determined by Annual Revenue and Population, and was last reviewed on 10<sup>th</sup> April 2018. The Shire of Mukinbudin is deemed a Band 4 Council and fees are to be set accordingly within the allowable range as follows:

Current (2018/2019) Shire of Mukinbudin - Elected Members Fees and Allowances

President Allowance	\$ 10,000.00	
Deputy President Allowance	\$ 2,500.00	*
Annual Attendance Fee (all 9 Members)	\$ 3,553.00	

*\* Deputy President Allowances is linked to 25% of President Allowance and isn't able to be altered by the Council.*

## **6.4 Annual Attendance Fees in Lieu of Council Meeting, Committee Meeting and Prescribed Meeting Attendance Fees**

(1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee or prescribed meetings

an annual fee.

**Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments**

<i>Band</i>	<b>For a council member other than the mayor or president</b>		<b>For a council member who holds the office of mayor or president</b>	
	<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>
1	\$24,360	\$31,364	\$24,360	\$47,046
2	\$14,718	\$23,000	\$14,718	\$30,841
3	\$7,612	\$16,205	\$7,612	\$25,091
4	<b>\$3,553</b>	<b>\$9,410</b>	<b>\$3,553</b>	<b>\$19,341</b>

### 7.1 General

(1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chairman of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.

(2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide by an absolute majority to pay the deputy mayor or deputy president of the local government, or the deputy chairman of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chairman of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chairman under section 5.98 of the LG Act.

(3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –

- (a) the leadership role of the mayor, president or chairman;
- (b) the statutory functions for which the mayor, president or chairman is accountable;
- (c) the ceremonial and civic duties required of the mayor, president or chairman, including local government business related entertainment;
- (d) the responsibilities of the deputy mayor, deputy president or deputy chairman when deputising;
- (e) the relative "size" of the local government as reflected in the Tribunal's local government banding model;
- (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia's capital city.

### 7.2 Annual Allowance for a Mayor, President or Chairman

(1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.

(2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chairman is entitled under section 5.98(5) of the LG Act.

(3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$60,900 to \$135,909.

**Table 10: Annual allowance for a mayor or president of a local government**

<b>For a mayor or president</b>		
<b><i>Band</i></b>	<b><i>Minimum</i></b>	<b><i>Maximum</i></b>
1	\$50,750	\$88,864
2	\$15,225	\$62,727
3	\$1,015	\$36,591
<b>4</b>	<b>\$508</b>	<b>\$19,864</b>

## **9.2 Annual Allowances Determined Instead of Reimbursement for Particular Types of Expenses**

(1) In this section –

***ICT expenses*** means –

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

***travel and accommodation expenses*** means –

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
- (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.

(2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.

(3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

### **Financial Implications**

Council is to set the Fees and Allowances of Elected Members and these payment amounts are to be incorporated into the 2018/2019 Budget accordingly.

### **Statutory Environment:**

*Local Government Act 1995*

### **Strategic & Social Implications**

Nil

### **Policy Implications**

Nil

**Consultation:**

Nil

**Financial Implications**

To allow Council to review and set the Members sitting Fees and Allowances which are to be incorporated in the 2018/2019 Budget once endorsed.

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 13 04 18**

**Moved: Cr Comerford**

**Seconded: Cr O'Neil**

**That Council set the 2018/2019 Elected Members Fees and Allowances Payments within the allowable prescribed amounts.**

**Presidents Allowance \$10,000.00**

**Deputy President Allowance \$2,500.00\*(set at 25% of President Allowance)**

**Members Annual Fee \$3,553.00**

**Travel, as per Council Policy No. 1.8 reviewed in May 2017.**

**Communication Allowance \$500.00**

**Carried 8 / 0**

<b>7.7.6 Community Groups – Waiving of Hire Fees</b>	
Location:	Mukinbudin
File Ref:	ADM 299
Applicant:	Dirk Sellenger – Chief Executive Officer
Date:	11 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger - Chief Executive Officer
Author:	Dirk Sellenger - Chief Executive Officer
Voting Requirement:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

To request of Council to consider a permanent waiving of community venue hire fees for Mukinbudin Community Groups when using for fundraising purposes.

### **Background**

Council are consistently required to consider requests from community groups to waive fees for hire of Council owned property and resources for their community event. Seldom are the requests refused, except perhaps when the group in question will be making a profit from said event. The most recent request from the Mukinbudin Netball Club follows:

*Morning Bec,*

*The Netball Club have booked the complex kitchen all day on Thursday April 19th to prepare food for our dinner fundraiser on Saturday night. This will be our major fundraiser for the year so I would like to ask Council to consider donating the kitchen use to us for free or for a reduced rate.*

*If you could please pass the message on, that would be much appreciated.*

*Thanks Bec,*

*Abi*

### **Officer Comment:**

A request for waiving of fees for the Sporting Complex kitchen was received from the Mukinbudin Netball Club to be presented at the April 2018 Ordinary Council Meeting. With the frequency of requests for reduced or waived fees by local community and sporting groups, and subsequent agreement by Council, it would be less time consuming to give a blanket waived or discounted fee for these requests.

### **Strategic & Social Implications**

Nil

### **Consultation**

Nola Comerford-Smith – Community Development Officer

### **Statutory Environment:**

*Local Government Act 1995*

6.12. Power to defer, grant discounts, waive or write off debts

- (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money,

which is owed to the local government.

*\* Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

*[Section 6.12 amended by No. 64 of 1998 s. 39.]*

### **Policy Implications**

Nil

### **Financial Implications**

If the Council agrees to write off some or all of the Debt for venue hire, Council will forgo this income from the Hire charge. Any subsidy will result in less revenue for the Shire.

*Mr Ed Nind left the meeting at 3.06pm and returned at 3.09pm*

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

#### **Council Decision Number – 14 04 18**

**Moved: Cr Ventris**

**Seconded: Cr Nicoletti**

**That in accordance with Section 6.12 of the Local Government Act 1995, Council give a permanent waive of hire fees for Council owned venues when used for genuine Mukinbudin community fundraising events at the discretion of the CEO on an individual case by case basis, subject to the payment of a \$500 bond prior to hire of the venue.**

**Carried 8 / 0**

<b>7.7.7 Chief Executive Officer – Request for Annual Leave</b>	
Location:	Mukinbudin
File Ref:	Personnel
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	12 <sup>th</sup> April 2018
Disclosure of Interest:	Dirk Sellenger – The author and beneficiary of any Annual Leave approved by the Council.
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

### **Summary**

To allow Council to consider a request for Annual Leave from the Chief Executive Officer.

### **Background Information**

The CEO commenced work at the Shire of Mukinbudin on 7<sup>th</sup> March 2017 and was last on leave from 3<sup>rd</sup> to 19<sup>th</sup> January 2018.

### **Officer Comment**

The CEO is planning to spend time with family during the upcoming school holidays. A leave request from 23<sup>rd</sup> to 27<sup>th</sup> April 2018 is hereby requested, inclusive of Anzac Day public holiday on Wednesday 25<sup>th</sup> April.

The CEO will be within mobile range and contactable at all times during this period and for this reason no Acting CEO is warranted during this period.

### **Strategic & Social Implications**

Nil

### **Consultation**

Nil

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Council has made the necessary allowances for costs associated with the payment of Staff Annual Leave, including the CEO, in the 2017/2018 Annual Budget.

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 15 04 18****Moved: Cr O'Neil****Seconded: Cr Poultney****That Council grant the CEO Annual leave for the dates of 23<sup>rd</sup>, 24<sup>th</sup>, 26<sup>th</sup> 27<sup>th</sup> April 2018.****Carried 8 / 0**

<b>7.7.8 SWW Communications Container/Tower Proposal – Portion Lot 100, Dandanning</b>	
Location:	809 (Lot 100) Dandanning Road, Dandanning
File Ref:	ADM 312
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	13 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Paul Bashall, Consultant Planner - Planwest
Voting Requirements	Simple Majority
Documents Attached	Nil
Documents Tabled	Nil

### **Summary**

To present Council with development information regarding installation of communications tower.

### **Background Information**

The initial Development Approval (DA) application was received on or before 24 January 2018, however there were no plans, no Certificate of Title, and an incorrect address of the proposal. The applicant was advised of the need for additional information by telephone.

Additional information was forthcoming on 14 February 2018; however, this was still short of being acceptable. There was still no site plan, no certificate of title, and the address was still unclear as to the location of Lot 100 on Dandanning Road.

On the same day the applicant was forwarded a copy of the material that must accompany a DA (*Planning and Development (Local Planning Schemes) Regulation 2015*). These Regulations are deemed to form part of every Scheme in the State.

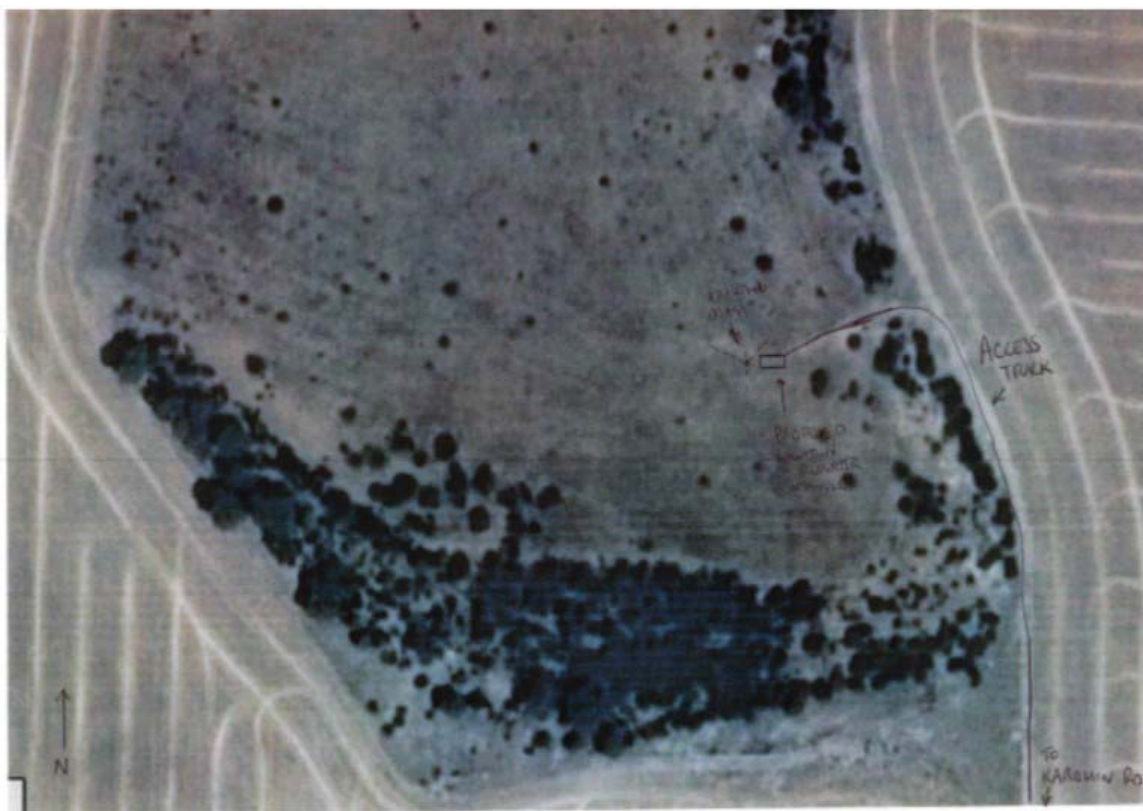
On 13 March 2018 the applicant forwarded some additional information including some responses to the material required by the Regulations.

Under the provisions of the Scheme, nearly all development requires the Council's approval. The exceptions include a single house (that complies with the R-Codes), some internal works etc.

<b>2</b>	<b>Location and Existing Development</b>
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**Figure 1** provides a plan as submitted by the applicant. They are of very poor quality, still no context, scale, dimension or landmark to locate where on Dandanning Road this site may be.

**FIGURE 1 – PLAN PROVIDED BY APPLICANT**



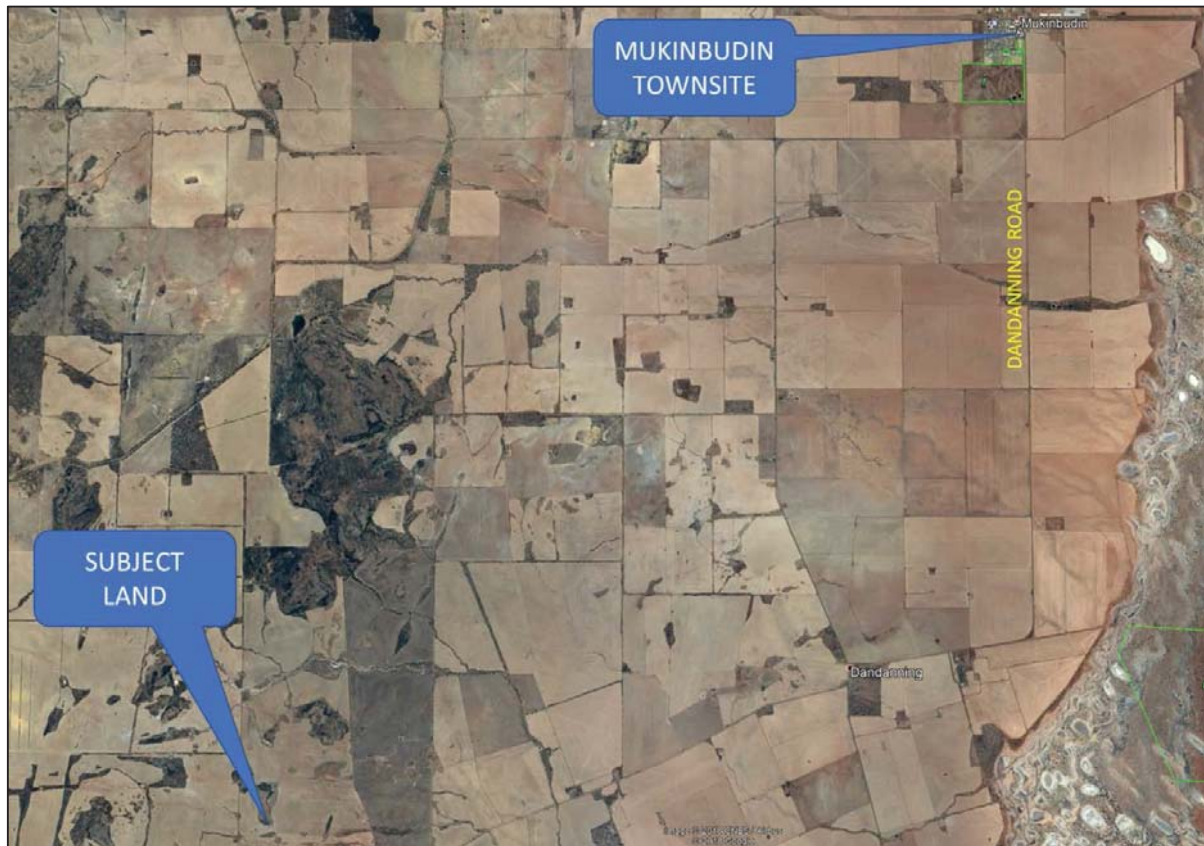
**Source:** Leigh Ballard, South Western Wireless

After further investigation the site has now been located about 480 metres from the Shire's western boundary and about 2 kilometres from the Shire's southern boundary. **Figure 2** shows the relationship of the site to the Mukinbudin's townsite.

The existing land is mostly used for agriculture purposes, however part of Lot 100 is presumably not considered suitable for cropping and remains as shown in **Figure 1**.

The applicant has stated that *'Nothing will change on ground levels as it is simply being placed on the ground as it is. See below for current ground cover and levels'* and provides a photograph of an existing aerial on the site described as '1 x 30m RTK tower'.

The applicant also states that *'the existing use of the site is general farming although there is currently a RTK tower on this site...'* **Figure 3** shows the existing tower.

**FIGURE 2 – LOCATION PLAN**

Source: Google, Planwest]

**FIGURE 3 – EXISTING TOWER**

Source: Leigh Ballard, South Western Wireless

UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 18TH APRIL 2018

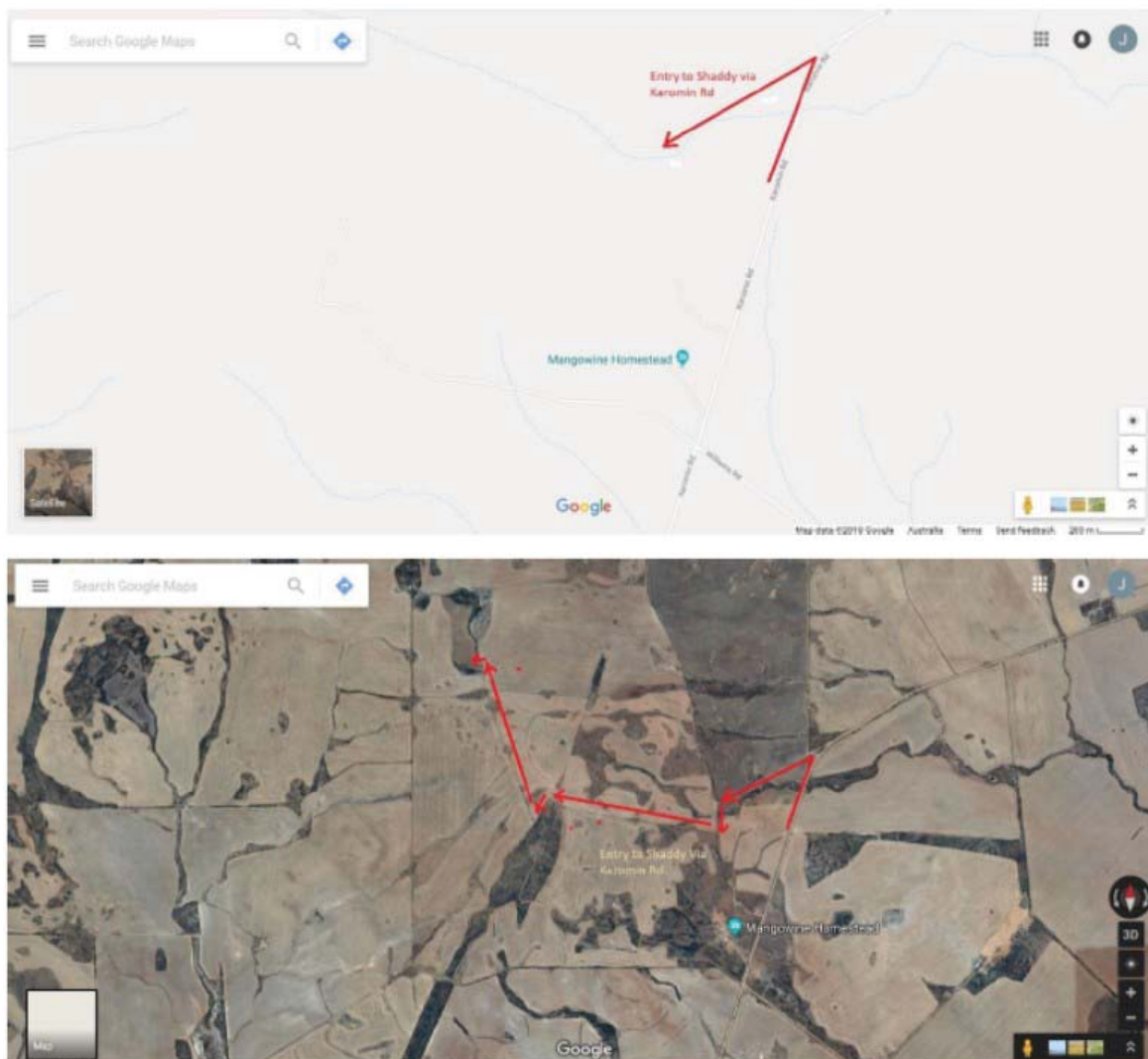
### 3 Proposed Development

The DA seeks the Council's approval to install a sea container on the site to presumably improve the quality of the transmission from the tower.

The applicant has stated that *'We would like to utilise the site for telecommunications equipment. Once setup we don't expect any more than 1 vehicle movement per month maximum'*.

The access to the site will be via Karomin Road, and as shown in the 2 pictures shown **Figure 3**. The access diagrams shown are of very poor quality, and is evidently very devious however, it must be assumed that the land owner approvals have been granted and the route is passable. The Council will not want to contribute to any road improvements for this activity.

**FIGURE 4 – ACCESS ROUTE TO SITE**



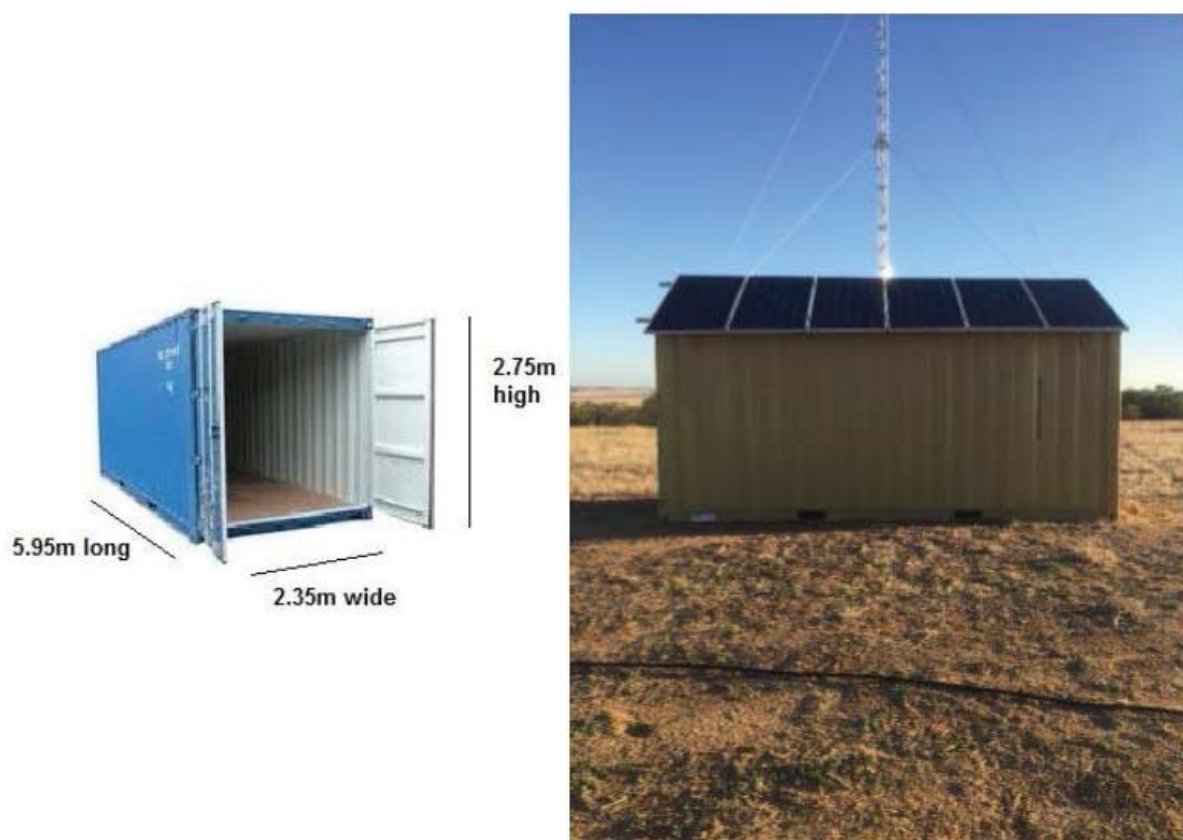
Source: Leigh Ballard, South Western Wireless

The applicant states that *'Access will be as above, as mentioned earlier once the fit out is complete we do not expect any levels of traffic to the site'*.

The dimensions and size of sea container (20') to be placed on site are shown below, also what the applicant expect the site to look like once complete. The container will have solar panels on the roof with batteries inside to supply power to the network solution. The container will be placed as close as possible to the existing RTK tower on this site.

**Figure 5** shows the dimensions of the structure and what the applicant thinks the development will look like when installed.

**FIGURE 5 – PROPOSED DEVELOPMENT**



**Source:** Leigh Ballard, South Western Wireless

As the development will be independent and only occasionally visited the proponent has not provided any details of parking, landscaping or any other normal development features.

#### **Officer Comment**

The proposed development is located well away from any public road and will be barely visible from any public place. The facility will not need parking or landscaping in such a remote and infrequently visited site.

Although the Council may not favour the use of containers in the Shire, this may be a location where such a use can be supported.

If the quality of communications throughout the Shire are improved with the installation of this facility the Council is in full support of the proposed development.

### **Strategic & Social Implications**

The Council has not adopted a Local Planning Strategy.

### **Consultation**

Nil

### **Statutory Environment**

The subject site is currently zoned 'Rural' under the Shire of Mukinbudin's Town Planning Scheme 4. A telecommunications infrastructure is not a listed use in Table 1 – Zoning Table.

Clause 3.4.2 of the Scheme says;

*If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use the local government may:*

*(a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*

*(b) determine that the proposed use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 64 of the deemed provisions in considering an application for development approval; or*

*(c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.*

There are other specific development requirements that would apply to this proposal.

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 16 04 18**

**Moved: Cr O'Neil**

**Seconded: Cr Ventris**

**- That Council resolves to approve the Development Approval application received on 19<sup>th</sup> March 2018 with no conditions, but with an Advice Note as follows;**

#### **ADVICE NOTE**

**The applicant is advised that Council will not be prepared to upgrade or improve any part of its road network to facilitate vehicular access to this development.**

**- That Council expresses disappointment in the consultation process and siting of communications tower via NEWROC to Southwest Wireless.**

**Carried 2 / 6**

UNCONFIRMED MINUTES: ORDINARY COUNCIL MEETING HELD 18TH APRIL 2018

**Cr O'Neil, Cr Seaby voted in favour.**

<b>7.7.9 Central East Aged Care Alliance (CEACA) Inc Body – 18/19 Budget &amp; Associated Membership Fees</b>	
Location:	CEACA
File Ref:	ADM 237
Applicant:	CEACA – Shire of Kellerberrin
Date:	27 <sup>th</sup> March 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger – Chief Executive Officer
Author:	Dirk Sellenger – Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

#### **Background Information**

Council has been a member of CEACA since its inception and has been working with CEACA for the new construction project of 75 new Independent Living Units throughout eleven Councils.

Unfortunately due to Budget restraints the State Government have requested \$5 million dollars be returned to assist the state government budget. This is unfortunate though part of the process.

With the reduction the Shire's of Bruce Rock, Kellerberrin and Merredin have given up one residence each to assist with the pay back of the abovementioned funds.

In going forward and with the extension of time due to negotiation with the State Government the construction of the units has been delayed which leads to further lead times for rental income to be received for the units.

This is evident through the CEACA budget that has been presented to the CEACA Executive and subsequently to the CEACA Committee. The Executive has recommended to the committee to approve an increase in subscriptions from a total of \$14,000 last year comprising of \$10,000 Membership Fee and \$4,000 Project and activities to a General Membership Fee of \$20,000.

The Project and Activities funding has been combined with the General Membership as there is insufficient funds to allocate to this field for specific allocation.

#### **Officer Comment**

The budget that has been presented to CEACA is attached for Council's information.

The role of CEACA is not only to building the units though to continue to monitor and progress the other six platforms within the Verso reporting which relates to services aged care.

The CEACA Executive advised the Committee that the immediate priority is to have

Management Plans put in place to be implemented after the completion of the facilities that being:

- Rent Setting Policies (Social and Other)
- How to deal with properties that are being sold.
- Management Plan

With the Shire's of Bruce Rock, Kellerberrin and Merredin forgoing a residence to assist in reducing costs there is an overpayment made by the respective Councils to the Shire of Merredin of \$60,000 (\$20,000 per unit – Construction contribution) which will need to be reimbursed back to Bruce Rock, Kellerberrin and Merredin.

Mr Ralton Benn, Accessing Housing has advised through the project Management reports that with the abovementioned handing back of funds to the State significant savings have had to be identified as well as pay back of funds to the three Councils.

Access Housing has provided the committee with information that each Council will need to provide additional funding to the program to enable the budget to balance in its current state. The additional funds required are broken up into two parts being:

#### **1. Reimbursement of Bruce Rock, Kellerberrin & Merredin overpayment**

This item was presented to the 26<sup>th</sup> March 2018 Committee Meeting with the following recommendation adopted.

*That:*

1. *CEACA reimburse the Shires of Bruce Rock, Kellerberrin and Merredin \$20,000 each, being the contributions made for units which will be foregone and that CEACA's Members agree to an increase in per unit/site contribution of \$833.33 per unit; and*
2. *The Shires of Bruce Rock, Kellerberrin and Merredin be give "first right of refusal" on any additional housing constructed through the CEACA Seniors Housing Project should funds become available to allow additional houses to be constructed.*

#### **2. Additional Contribution by all member Councils to balance the budget as there is a current shortfall of \$24,408 with current estimates.**

Therefore it is requested that each member Council allocate additional funds of \$339 per unit as an additional contribution to balance the current budget.

The comment must be made that the intention is to continually work towards seeking additional savings though with the current position of the CEACA construction project and until further consultation is held with the local communities this figure needs to be agreed to.

The Council is reminded that it is only discussing the contribution to CEACA and the Expenditure associated within the Budget is for allocation by the CEACA Committee.

#### **Strategic & Social Implications**

Nil

#### **Consultation**

Dirk Sellenger – Chief Executive Officer  
CEACA Executive

CEACA Committee

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

CEACA Contributions

2018/2019 Budget

\$20,000 – General Membership

 $\$833.33 \times 4 = \$3,333.32$  $\$339.00 \times 4 = \$1,356.00$ 

Total CEACA contribution = \$24,689.32

Note	Account No	Account Description	2017/2018 Budget (Amended)	Proposed Budget 2018/2019	Details
A	0500	General Subscriptions	110,000	220,000	This is a general subscription of \$20,000 for each foundation member. The amount in 2017/2018 was \$14,000 per member. The CEACA Executive decided to combine the general subscription and projects and consultancy subscription into a single amount. Item C (a/c 0519) is now \$0
B	0575	Bank interest	900	800	Interest received on bank accounts
C	0519	Project and Consultancy Fund	44,000	0	See under note A
1	1716	Chair Meeting Fees	28,000	36,000	Remuneration for the Chair which is paid monthly.
2	1717	Chair Travel and Accommodation	3,500	3000	Travel and accommodation for the Chair This allows accommodation and travel for the Chair for six in-person meetings in either Merredin or Nungarin (Accommodation \$220 x 6 and 560km x 6). The travel however has been reduced recognising that in the main the Chair is likely to travel with the Executive Officer.
3	1715	Chair - Other	500	1000	This provides for incidental expenses that the Chair may incur.
4		Chair Training	0	1000	This provides for any training that the Chair may require.
5	1719		75,400	83,000	This amount is linked to the contract discussions that the Executive Committee is currently having with BHW Consulting in respect to the

					<p>provision of Executive Officer Services. This amount acknowledges the increased work required to undertake the role of Executive Officer now that the project is transitioning into the operational phase of the CEACA Seniors Housing Project and leading into the appointment of a CEO for CEACA. Work to be undertaken also includes:</p> <ul style="list-style-type: none"> <li>▪ Assisting the CEACA Chair, CEACA's Executive Committee and the CEACA Committee as a whole;</li> <li>▪ The day to day financial management of CEACA, including CEACA has all appropriate insurances;</li> <li>▪ Ensuring CEACA meets all its obligations under the <i>Associations Incorporation Act 2015</i>;</li> <li>▪ Assisting CEACA in the development of its foundation Strategic Plan;</li> <li>▪ Assisting CEACA in fulfilling its commitments as defined in the Financial Assistance Agreements (FAAs) for the CEACA Seniors Housing Project;</li> <li>▪ Assisting CEACA in the development of policies to cover CEACA' housing once constructed;</li> <li>▪ Assist CEACA in the development of the management arm of CEACA, initially for CEACA's housing but then any additional housing CEACA's Member Councils wish to be managed by CEACA as has been previously discussed by CEACA and information around this included in the development of a management model;</li> <li>▪ Research associated with the implementation of further planks of the Verso Report, including finding funding to undertake the research into a review of the delivery of aged care</li> </ul>
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					<p>services for the residents of CEACA's aged housing;</p> <ul style="list-style-type: none"> <li>▪ Assist CEACA in attracting funding for CEACA related Projects;</li> <li>▪ Assist CEACA with ongoing advocacy around CEACA and its related activities; and</li> <li>▪ Assist CEACA with any other work that may arise during 2018/2019.</li> </ul> <p>The amount is calculated on an hourly rate of \$75 for 20 hours per week as a fixed amount paid monthly (estimated 86.5 hours per calendar month). In support of this allocation the average hours worked for the period 1 July 2017 to 31 December 2017 was 88 per calendar month. In addition, this allocation also includes an estimated \$5,000 for the June 2018 Professional Services claim which will be paid after the 1 July 2018.</p>
6	1720	Executive Officer – Travel and Accommodation	5,500	4,800	Travel and accommodation for the EO. This allows accommodation and travel for the EO for six in-person meetings in either Merredin or Nungarin (Accommodation \$220 x 6 and 560km x 6). The travel however has been reduced recognising that in the main the Chair may travel with the Executive Officer and as such the costs are allocated across the two accounts. In addition, an allowance has been made for visits to Dowerin Field Day and other activities within the CEACA Shires.
7		Executive Officer – Technology and Administration Charge	0	2000	This is a new allocation. Previously this cost was included in the Professional Officer Services allocation however it was felt that it should have a separate allocation. The allocation will cover telephone and internet cost incurred by BHW Consulting in undertaking the Executive Officer role and is calculated as 2.5% of the monthly remuneration.
8	1721	Executive Officer – Office Expenses	1,000	1000	This allocation covers expenditure such as office stationery, printing and, postage associated with the operation of CEACA.
9	1722	Executive Officer - Other	400	500	This provides for incidental expenses that the EO may incur.
10		Executive Officer	1,000	1,000	The allocation enables the EO

		- Training			to undertake appropriate training.
11	1723	Financial Services Accounting Fees	4,000	4,500	Cost of CEACA accounting support services. The allocation includes the cost of using Xero Accounting (monthly Xero access fee of \$38.64) system to enable easier reporting of the contractor's payments to the ATO. Up to Date Accounting continue to be used to provide the accounting service. The number of transactions has increased considerably during the first 7 months of the financial year.
12	1724	Bank Fees	100	100	This allocation allows for any costs associated with managing the bank account.
13	1725	Financial Services – Audit Fees	800	2,500	Cost of conducting the 2017/2018 Audit. With the increasing number of transactions and ATO reporting requirements it is anticipated that the cost of the 2017/2018 audit will increase. The allocation is based on similar size organisation that BHW Consulting provides support.
14	1726	Committee Meeting Expenses – Catering and Venue Hire	3,500	4,000	Cost of catering for various meetings. This amount is based on catering for 4 in-person Committee Meetings (\$25 per head x 30 people x 4 meetings) and 3 in-person Executive Committee Meetings (\$25 per head x 6 people x 3 meetings) together with venue hire.
15	1727	Committee Meeting Expenses - Teleconference	1,950	2,000	Cost of teleconferences. The number of meetings held via teleconference has increased considerably during the past 6 months. It is not expected the same level of meetings will occur during 2018/2019 however the allocation allows for a reasonable number of meetings.
16	1728	Committee - Legal Expenses	55,000	20,000	This allocation includes an amount for legal expenses that may arise during the year. Whilst 2017/2018 was extraordinary set of circumstances it is felt that a reasonable amount should be included to allow legal advice when required.
17	1718	Committee Training Expenses	0	3,000	Training expenses provides the opportunity for Committee Members to undertake appropriate training.
18	1755	Committee - Insurance	5,550	10,000	Cost of insurance for CEACA including public liability, professional indemnity and directors and officers insurance.

					In addition, with the development of a website and public web presence CEACA requires to also have cyber insurance. It also provides insurance in respect to "hacking" of CEACA information system. The allocations include the estimated cost of Office Package \$600, Voluntary Workers Cover \$550 and Management Liability \$4,500.
19	1844	Committee - Governance Other	500	500	An allocation to cover incidental governance costs with the Committee and Executive Committee
20	1738	IT - Costs Office 365 Implementation and Management	2,500	2,500	Cost of managing IT Services for CEACA. Costs incurred include monthly license fee of \$20.00 and technical service where any technical difficulties may arise.
21		Facebook Account Set up and Management	4,500	3,500	Cost of managing the Facebook Account for CEACA by Market Creations. This includes an allocation of \$260 per month for management of the site.
22	1850	CEACA Website Setup and Content Management	9,600	4,000	Cost of managing the CEACA Website Account for CEACA by Market Creations. Includes an allocation for annual host fee of \$600, domain registration \$90.
23		Newsletter Design 4pp A4 Template	0	0	This newsletter will not be produced in 2018/2019
24	1840	Consultancy General	2,000	5,000	This is an account to cover any general consultancy that may be required by CEACA during the year. The previous expenditure related to data research for presentation to the Minister in support of the case for the funding.
25	1841	Business Case Consultancy	0	15,000	Expenditure to assist CEACA develop any business case(s) for future services.
26	1842	CEACA Funding Opportunities		0	It was intended to allocate an amount of \$20,000 to pursue potential funding opportunities that may arise during the year, however during the budget deliberations it was determined to delete the allocation.
27	1843	CEACA Advocacy	1,500	4,000	This is an account to enable CEACA to undertake any advocacy work. An example is the cost of engaging a PR firm to assist in gaining access to Minister in regard to CEACA Housing Project.
28		Management of Housing Loss 2018/2019		6,000	Based on advice from Access Housing on the CEACA Service Delivery Business Case it is likely that during the 2018/2019 year some houses will be

					occupied and the overall loss is estimated at \$11,330. The sum of \$6,000 is a provision to meet CEACA's share of any loss.
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#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 17 04 18**

**Moved: Cr Ventris**

**Seconded: Cr Comerford**

**That Council:**

**1. Includes the \$20,000 contribution to the CEACA 2018/2019 into Councils 2018/2019 Budget.**

**2. Includes the additional \$833.33 per unit being \$3,333.32 to cover the reimbursement of funds to the Shire's of Bruce Rock, Kellerberrin and Merredin for the overpayment of 1 unit per Council into Councils 2018/2019 Budget.**

**3. Includes the additional \$339 per unit being \$1,356.00 to balance the construction budget for the CEACA Project into Councils 2018/2019 Budget.**

**4. Through its CEACA Delegate advise the CEACA Executive Officer of Council's Budget allocations listed from items 1 - 3**

**Carried 8 / 0**

<b>7.7.10 Beringbooding Roofed Tank – Heritage Status Review</b>	
Location:	Beringbooding
File Ref:	ADM 156
Applicant:	Dirk Sellenger, Chief Executive Officer
Date:	13 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

To allow Council to consider and review the Heritage Status of the Beringbooding Roofed Tank and Related Catchment Infrastructure situated within the Shire of Mukinbudin.

### **Background Information**

Council received the following correspondence and informal discussion took place at Council regarding the correspondence and the current status of this tank.



*The current deteriorated state of Beringbooding Tank roof*

24<sup>th</sup> January 2018

Dear Councillors of the Shire of Mukinbudin,

I am writing in regard to the condition of the Beringbooding Tank roof. As we are all well aware something needs to happen before someone is injured.

We believe the roof should be replaced to maintain the quality of water stored in the tank. It is an asset to the district and especially to the local farmers that use the water all year round for spraying, watering stock and keeping gardens alive.

The scheme water supply to the area was only ever intended for domestic use. If all the farmers in the region had to rely on scheme for purposes mentioned above, the supply does not keep up and there isn't enough water for households.

We owe it to those 100 men who built the tank by hand back in 1936 to maintain their work for the reason it was built, to have good quality water security for the district. Previous governments, communities and people have let their local tanks fall into disrepair and all gravely regret not fighting harder to maintain such assets.

Water is our most precious commodity in this country and Beringbooding Tank is crucial to the farming families in this region.

Kind Regards,

Whispie Bayly

Beringbooding Tank Committee

The WA Heritage Council has the following information with regards to this matter:



## Berringbooding Water Tank and Rock Catchment

**AUTHOR** Shire of Mukinbudin

**PLACE NUMBER** 12838

**LOCATION**

Berringbooding Rd Mukinbudin

**LOCATION DETAILS**

**LOCAL GOVERNMENT** Mukinbudin

**REGION** Wheatbelt

**CONSTRUCTION DATE**

Constructed from 1937

**DEMOLITION YEAR**

N/A

### Statutory Heritage Listings

TYPE	STATUS	DATE	DOCUMENTS
(no listings)			

### Other Heritage Listings and Surveys

TYPE	STATUS	DATE	GRADING/MANAGEMENT CATEGORY
Municipal Inventory	Adopted	21 Oct 1998	Category 4

### Statement of Significance

The place is significant as a source of sustaining settlement in the area.

### Physical Description

18 acre rock catchment area a over natural rock formations. Round concrete water storage tank with a corrugated iron roof. Together they have a capacity of 2.25 million gallons.

### History

After the Bonnie Rock water catchment was completed in 1931 when the railway came to Bonnie Rock, it was estimated that only 250,000 gallons of the 6000,000 gallon capacity would be available for settlers (the remainder for the trains). Water in Berringbooding was carted from two wells near the rock, which had been cleaned out and equipped with pumps in 1929 as part of the 3500 Farms Scheme. In 1931, the district engineer noted the site as an excellent catchment area. Final surveys were conducted in 1936, and the tank and catchment walls were constructed by sustenance labour during the depression which was still evident in 1937. It was built to provide water for the settlers as the Bonnie Rock catchment catered more for the railway. By 1947, there were very few settlers left to use the water, and the tank was overflowing. Monty Masfield piped the water one mile to the Rabbit Proof Fence, and in 1951 two local farmers reticulated their water supplies from the water tank. Until the 1980s, it was the largest concrete water tank in the southern hemisphere.

### Integrity/Authenticity

Integrity: Intact Authenticity: High Degree

### Condition

Good

### References

REF ID NO	REF NAME	REF SOURCE	REF DATE
	J Maddock: "On the Line, A History of the Shire of Mukinbudin".	Shire of Mukinbudin	1987

**Creation Date** 02 Dec 1998

**Last Update** 01 Jan 2017 **Publish place record online (inHerit):** Approved

### Disclaimer

This information is provided voluntarily as a public service. The information provided is made available in good faith and is derived from sources believed to be reliable and accurate. However, the information is provided solely on the basis that readers will be responsible for making their own assessment of the matters discussed herein and are advised to verify all relevant representations, statements and information.

### **Officer Comment**

Whilst the Roofed Tank is listed on the Shire of Mukinbudin Municipal Inventory this provides nothing in the form of protection with regards to modification or demolition of all or part of the historical asset. The Mukinbudin Municipal Inventory is a Council document identifying historical items which are deemed important and worthy of preservation in the opinion of the Shire of Mukinbudin.

The extract from the Municipal inventory regarding the tank follows:

#### **Executive Summary**

The Shire of Mukinbudin's Municipal Inventory of Heritage Places has been compiled by people from within the shire, facilitated by Irene Cosh, the Shire Administrator. At the final stages of compilation, a heritage consultant was engaged to provide professional advice on the implications of heritage listings and management recommendations, and prepare the final report.

The Municipal Inventory of Heritage Places is a list of places, considered by the people of the Mukinbudin Shire, to be of heritage value.

Heritage value encompasses a vast range of meanings, and obviously can be different things to different people. By virtue of the public participation in the process, the gathering of individual values contributes a combination of history and visible reminders of the past.

Despite the process being a necessary requirement under the Heritage Act (1990), the intention from the outset was to realise the positive attributes of the cultural heritage within the Mukinbudin Shire. In so doing, some of the heritage has been revealed, further opportunities for cultural tourism have been recognised, and an understanding of the Shire's history appreciated.

Provision in the Heritage Act, for regular reviews of the Inventory allows for the process to be continual, with the expectation that more places will be nominated.

Recognition of the places is not enough to ensure their protection for the future. Management categories have been determined whereby each place has been assessed by the community steering committee, and relevant management procedures recommended.

The expectation is upon the communities of the Shire of Mukinbudin to retain their interest in Mukinbudin's heritage and history, and implement the recommendations to afford the appropriate management of heritage resources.

This document is a recommendation to the Shire of Mukinbudin for adoption. It is also anticipated that the recommendations are implemented with consultation and consideration to the people of the Mukinbudin Shire.

**MUNICIPAL INVENTORY OF HERITAGE PLACES**

Shire of Mukinbudin

Reference No. MBL 19

**Place name:** Berringbooding water tank and rock catchment**Former or other names:****Type of Place:** water catchment/storage**Address of Property:** Berringbooding Rd Bonnie Rock**Land Description:** reserve 27863 Ninghan Loc No. 3083 Plan/Diagram C.T. Vol. Fol.**Map References:** Bonnie Rock Shire of Mukinbudin**Owner:** Water Corporation**Address:** **Phone:** **Fax:****Occupier:** Vested in Shire of Mukinbudin**Public Access:** Restricted**Construction Date:** 1937**Additions:****Architect:****Builder:** PWD**Associated Persons:****Original Use:** water catchment/storage**Current Use:** water catchment/storage**Description:** 18 acre rock catchment area a over natural rock formations. Round concrete water storage tank with a corrugated iron roof. Together they have a capacity of 2.25 million gallons.**Condition:** good **Integrity:** intact **Authenticity:** high degree

**Historical theme:** SETTLEMENT After the Bonnie Rock water catchment was completed in 1931 when the railway came to Bonnie Rock, it was estimated that only 250,000 gallons of the 6000,000 gallon capacity would be available for settlers (the remainder for the trains). Water in Berringbooding was carted from two wells near the rock, which had been cleaned out and equipped with pumps in 1929 as part of the 3500 Farms Scheme. In 1931, the district engineer noted the site as an excellent catchment area. Final surveys were conducted in 1936, and the tank and catchment walls were constructed by sustenance labour during the depression which was still evident in 1937. It was built to provide water for the settlers as the Bonnie Rock catchment catered more for the railway. By 1947, there were very few settlers left to use the water, and the tank was overflowing. Monty Masfield piped the water one mile to the Rabbit Proof Fence, and in 1951 two local farmers reticulated their water supplies from the water tank. Until the 1980s, it was the largest concrete water tank in the southern hemisphere.

**Statement of significance:** The place is significant as a source of sustaining settlement in the area.**Conservation Recommendation:** 4**Existing Heritage Classification:** None**Bibliography:** Maddock, J. *On the Line, A History of the Shire of Mukinbudin* Shire of Mukinbudin 1987.**Date of Assessment:** 1997**Revision date:**

## **Strategic & Social Implications**

### **Consultation**

WA Heritage Council  
Shire of Mukinbudin Councillors  
Nola Comerford-Smith  
Water Corporation

### **Statutory Environment**

### **Policy Implications**

### **Financial Implications**

Council has no allowance in the current years Budget for any costs associated with the repairs or maintenance of the Beringbooding Roofed Tank and Related Catchment Infrastructure.

*Cr Seaby left the meeting at 3.19pm and returned at 3.22pm*

*Mrs Comerford-Smith left the meeting at 3.33pm and returned at 3.36pm*

*Mr Sellenger left the meeting at 3.39pm and returned at 3.40pm*

*Cr Poultney left the meeting at 3.39pm and returned at 3.42pm*

## **OFFICER RECOMMENDATION / COUNCIL DECISION**

### **Council Decision Number – 18 04 18**

**Moved: Cr Paterson**

**Seconded: Cr Nicoletti**

**That given the Historical Significance of the Beringbooding Roofed Tank and Related Catchment Infrastructure, including the fact that when built this was the largest concrete tank in the southern Hemisphere, that Council request the WA Heritage Council undertake an urgent assessment of the Beringbooding Roofed Tank and Related Catchment Infrastructure with the intention of including this as a WA Heritage Council Statutory Location and subject to the protections in accordance with the Heritage of Western Australia Act 1990.**

**That Council instruct the CEO write to the Water Corporation advising the wishes of the Mukinbudin community that at no stage do they wish to see Beringbooding Roofed Tank and Related Catchment Infrastructure demolished and removed at any time in the future.**

**Carried: 8 / 0**

**\*LATE ITEM\***

<b>7.7.11 Request for Tender 1/2018 – 4X2 Dwelling</b>	
Location:	Lot 203 Gimlett Way, Mukinbudin
File Ref:	ADM 060
Applicant:	Dirk Sellenger
Date:	17 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

**Summary**

To allow Council to consider delegating the task of reviewing and awarding the recent Request for Tender (RFT) to select Members of Council given the short timeframe between close of Tenders (10am 16<sup>th</sup> April 2018) and the Council Meeting commencing at 1.00pm on 18<sup>th</sup> April 2018.

**Background Information**

The matter was discussed at the March Ordinary Meeting of Council and Council resolved as follows:

**OFFICER RECOMMENDATION / COUNCIL DECISION**

*Council Decision No: 24 03 18*

*Moved: Cr Poultney                      Seconded: Cr Comerford*

*That Council support the building of a new 4 x 2 residence in Mukinbudin to Government Regional Officer Housing (GROH) specifications subject to:*

*Council being able to secure a fixed term loan of \$420,000 (four hundred and twenty thousand dollars) for a period of 20 (twenty) years at a fixed rate of not more than 5.0%pa (including the WA Treasury Guarantee fee of 0.7%).*

*That Council enter onto the lease with GROH as presented prior to the awarding of the tender to construct the new dwelling.*

*That Council call Tenders for a “turn-key” design and construct Tender for a quality 4x2 Executive home with the requirements and specifications as included within the GROH lease document (refrigerated aircons, security screens etc.).*

*That the CEO advertises Councils intention to borrow in accordance with Section 6.20 (2) of the Local Government Act 1995.*

*That Tenders received be considered by Council at the Ordinary April 2018 Council meeting.*

### **Officer Comment**

The Tender was advertised in the West Australian newspaper as required under the Local Government Act 1995. Excellent interest was received to the Tender and a total of four Tenders were received, ranging considerably in the way of design and construction. To allow due diligence to be carried out, the CEO is unable and unwilling to make a recommendation to Council prior to the meeting to commence at 1.00pm on Wednesday 18<sup>th</sup> April 2018. For this reason the CEO believes that a small number of Councillors be selected to allow for a thorough review of the Tender Documents to be carried out and the Tender awarded on behalf of the Council prior to the next scheduled meeting of Council to be held on 16<sup>th</sup> May 2018.

### **Strategic & Social Implications**

A new Council owned dwelling for the purpose of future Police housing will be another new quality house within the Mukinbudin townsite and one less vacant block of land within the townsite which is considered advantageous for the town of Mukinbudin.

### **Consultation**

Ms Stephanie Payton – Moore Stephens Auditor

### **Statutory Environment**

#### 3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

### **Policy Implications**

Nil

### **Financial Implications**

Council has made an allowance to take out a Loan of up to \$420,000 for the construction of a new 4x2 dwelling completed to a “turn key” standard.

The CEO has spoken with WA Treasury regarding the Loan as well as the local Bendigo Bank Branch about a loan. The CEO is not familiar with Local Governments borrowing from Banks in the past however following discussions with Council's Auditors it is understood, whilst rare amongst Local Government, this option may exist following a direct cost comparison between WA Treasury and the Mukinbudin Bendigo Bank Branch to allow for Council to borrow these funds accordingly. Council's Auditor is seeking clarification with regards to this matter which will form part of the report to be presented for Council consideration at the May 2018 Ordinary Meeting of Council once the Tender has been awarded and the required Loan amount known.

**OFFICER RECOMMENDATION / COUNCIL DECISION****Council Decision Number – 19 04 18****Moved: Cr Poultney****Seconded: Cr Nicoletti****That Council delegate authority to the following Housing Sub-Committee to review and award the Tenders received from RFT 1.2018 - New 4x2 Dwelling accordingly:****Cr Gary Shadbolt – Shire President****Cr O'Neil****Cr Ventris****Dirk Sellenger, Chief Executive Officer (non-voting member)****Carried: 8 / 0**

<b>7.7.12 Intention to Dispose – 51 Maddock Street, Mukinbudin</b>	
Location:	51 Maddock Street, Mukinbudin
File Ref:	ADM 060
Applicant:	Dirk Sellenger
Date:	17 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Absolute Majority
Documents Attached:	Nil
Documents Tabled:	Nil

### **Summary**

To allow Council to consider the advertising of the Notice of Intention to Dispose of Property currently owned by the Shire of Mukinbudin.

### **Background Information**

Council currently owns a “derelict” and uninhabitable dwelling situated at 51 Maddock Street, Mukinbudin. The property was purchased by the Shire in Circa 2010 and items of possible value (floorboards, windows etc.) were removed from the property in preparation for demolition in Circa 2012. Since this time the property has remained in a derelict state.

Council called for Expressions of Interest in late 2017 and one offer to purchase the property for an amount of \$2000 was received in an “as is where is basis”.

The intention from the interested purchaser is to restore the property to a habitable condition over a period of time as funding allows.



Above: Residence at 51 Maddock Street, Mukinbudin



Above: Location of residence

### **Officer Comment**

Whilst an independent valuation has yet to be obtained, the CEO understands from speaking with local Real Estate Agents that the property will have a current value of approximately \$14,000, which is largely land value only based on recent sales within the Mukinbudin townsite.

To resolve the problem of a Council owned derelict house in Maddock, removal is considered the only real alternative if this was to remain Council owned. Removal costs are estimated to be in the vicinity of \$25,000 to \$30,000 with increased costs due to the need to deal with asbestos in an appropriate and safe manner (individual removal and wrapping of sheets).

### **Strategic & Social Implications**

Having derelict houses within the townsite does little to improve the overall appearance of the town. Whilst Council Staff are dealing with several other problem properties within the townsite, for one of these properties to be Council owned significantly limits our ability to enforce the matter, and this could reasonably be seen as hypocritical.

### **Consultation**

Pedro Sippe – Elders Real Estate  
 Cr Gary Shadbolt – Shire President  
 Gillian Jones – Interested Party (purchaser)  
 Stephanie Payton – Auditor – Moore Stephens

### **Statutory Environment**

#### 3.58. Disposing of property

- (1) In this section —
  - dispose* includes to sell, lease, or otherwise dispose of, whether absolutely or not;
  - property* includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
  - (a) the highest bidder at public auction; or
  - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
  - (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned; and
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
  - (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition —
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
  - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
  - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

### **Policy Implications**

Nil

### **Financial Implications**

Council has made no allowance to dispose of property at 51 Maddock Street, Mukinbudin within the current financial year and no Budget exists for any costs associated with this property, including but not limited to the costs of obtaining a sworn and independent valuation.

*Cr Paterson left the meeting at 4.03pm and returned at 4.06pm*

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Council Decision Number – 20 04 18**

**Moved: Cr Comerford**

**Seconded: Cr Nicoletti**

**The Council advertise the notice of intention to dispose of property at 51 Maddock Street, Mukinbudin in accordance with section 3.58 (3) of the Local Government Act 1995 subject to the following conditions:**

**Confirmation of the original offer of \$2,000 by Cherie Jones with the removal of any reference of Gillian Jones from the transaction despite Gillian's initial involvement in the form of the expression of interest in late 2017 and the address to Council regarding the renovation process proposed at the March 2018 Ordinary meeting of Council.**

That given the very low purchase price offered, that the proposed Purchaser pay for all costs associated with obtaining the independent valuation, as arranged and chosen by the Shire and expected to cost approximately \$1,000.00 (one thousand dollars) and that this amount be payable upon receipt of a quote and prior to the valuation being undertaken and that this payment be non-negotiable and non-refundable irrespective of the final outcome with regards to the disposal of the property as determined by the Council.

Carried: 8 / 0

**\*LATE ITEM\***

<b>7.7.13 Standpipe Card System Removal</b>	
Location:	Whole of Shire
File Ref:	ADM 338
Applicant:	Dirk Sellenger
Date:	17 <sup>th</sup> April 2018
Disclosure of Interest:	Nil
Responsible Officer	Dirk Sellenger, Chief Executive Officer
Author:	Dirk Sellenger, Chief Executive Officer
Voting Requirements:	Simple Majority
Documents Attached:	Nil
Documents Tabled:	Nil

*Cr Paterson left the meeting at 4.08pm*

**Summary**

To allow Council to consider the removal of several troublesome card-operated Standpipes throughout the Shire of Mukinbudin.

**Background Information**

The CEO has raised this matter several times in the past on an informal basis, seeking feedback, opinion and background from Elected Members regarding the Card Operated Standpipes system installed throughout the Shire.

**Officer Comment**

Of the five card-operated Standpipe systems the troublesome and unreliable Standpipes are considered to be the three most recent installations which occurred in circa March 2016, which are situated at the following locations:

- Carlton/Boundary Road
- Forrest Ave/Borlase Road
- Strugnell Street

The second issue concerning all Standpipes are the RPZ valves which are installed to prevent the backflow of water and potential contamination to the mains water system. The RPZ valves are restrictive to the flow of liquid by nature and in a lot of cases will reduce flow rates by up to 50% which will obviously increase filling times by the same amount.

A suitable alternative to the RPZ in a lot of cases which doesn't reduce the flowrate is an "air gap", effectively a funnel type setup causing the water to freefall to prevent the threat of possible contamination by water travelling back up the system. Strangely enough, the Air Gap, like the RPZ valve needs an annual inspection by a licensed plumber to ensure compliance. However, with no moving parts, the check carried out by the plumber involves measuring the distance of the free fall to ensure this gap hasn't reduced and continues to meet adequate standards as determined by the Water Corporation.

Any extract from the Water Corporation Webpage follows:

### **Registration of the backflow prevention device**

*All backflow prevention devices that are installed at the boundary must be registered. This information should be submitted to Water Corporation by a licensed plumbing contractor qualified to test the devices no later than 5 working days after the test is carried out.*

### **Annual backflow prevention device maintenance**

*Testable backflow prevention devices at the property boundary must be installed on high or medium risk properties. These legally require testing at commissioning, after any maintenance and every 12 months by a licensed plumbing contractor qualified to test the devices.*

*We will send a reminder to the property owner for these boundary devices. Failure to maintain a backflow device will result in the serving of a non compliance notice to the property owner or occupier.*

*Backflow test reports must be [submitted online](#) no later than 5 working days after the test is carried out.*

*We do not manage zone or individual type backflow prevention and does not accept test reports for these types of devices.*

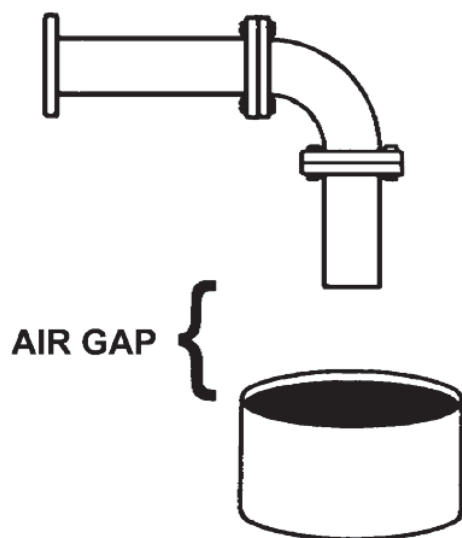
### **Reduction of water pressure and flow rate**

*Some forms of backflow prevention will reduce water pressure and flow rate downstream of the device. If water pressure and flow rate is critical for the activities on your property, you need to consult with a licensed plumbing contractor or hydraulics consultant before choosing and installing a backflow prevention device.*

A typical RPZ backflow device installed to various standpipes throughout the Shire below:



Typical Air Gap backflow device below:



### **Strategic & Social Implications**

A reliable water supply throughout the Shire of Mukinbudin is considered essential, at present we have little or no faith in the three troublesome standpipes to deliver water at any given time and for this reason the CEO believes these should be removed accordingly.

### **Consultation**

Ms Jenny Heaney – Senior Finance Officer

Cr Gary Shadbolt – Shire President

Whole of Council – Informal discussion and feedback at the request of the CEO.

Matt Palm – Palm Plumbing

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Council has expensed \$62,507 on the various card operated Standpipe systems and system repairs since June 2014, this equates to an annual average expenditure of \$15,626.75 which is equivalent to 7100KL (7,100,000ltrs) of water per year.

Council has a total of \$9,194 remaining in the 2017/2018 Budget for the maintenance of the Card Standpipe system.

*Cr Paterson returned to the meeting at 4.09pm*

#### **OFFICER RECOMMENDATION**

**Council Decision Number –**

**Moved: Cr**

**Seconded: Cr**

**The Council utilise the remaining Standpipe Budget to carry out the immediate removal of the Card Operated systems and RPZ valves to be replaced by an “air gap” backflow device where appropriate in the following locations:**

- Carlton/Boundary Road**
- Forest Ave/Borlase Road**
- Strugnell Street**

**Carried: /**

#### **COUNCIL DECISION**

**Council Decision Number – 21 04 18**

**Moved: Cr Poultney**

**Seconded: Cr Comerford**

**The Council utilise the remaining Standpipe Budget to carry out the immediate removal of all Card Operated systems and RPZ valves to be replaced by an “air gap” backflow device where appropriate.**

**Carried 8 / 0**

**8. Information Report**

8.1 Please refer to Correspondence and Information Report submitted as a separate attachment

**9. Elected Members Motions of which previous notice has been given**

9.1 Nil

**10. Urgent Business without notice (with the approval of the president or meeting)**

10.1 Nil

**11. Important Dates**

11.1 Dates to Remember

ANNUALLY	
Date	Details
January	No Council Meeting in January
February	Chief Executive Officer and Works Supervisor to inspect all plant evaluate and/or amend its plant replacement programme for recommendation to Council. Audit Committee to review Statutory Compliance Return, meet with Auditor and report to next full Council meeting Local Government Compliance Return 1 January to 31 December each year. Community Strategic Plan, Long Term Financial Plan and Asset Management Plans – commence review process (Every two years)
March	Buildings inspection Shire buildings with Property Manager and report to Council's March or April meeting Roads Inspection – Annual Road inspections to prioritise items of roadwork's for forthcoming year. Councillors to present road proposals to CEO for consideration prior to this inspection. Complete review of Annual Budget (FM Regulations (33A) Completion of Statutory Compliance Audit Return (LG Act 7.13, Audit Regulations 13-15) to be sent to Department of Local Government prior to 31 March. Arrange AGM Bush Fire Advisory Committee meeting with Chief Bush Fire Control Officer for April
April	Present any items Councillors or Community requests for Budget inclusion – Community & Recreation Grant Forms. (Advertise) Undertake Review of Delegation of Authority Register to Committee and CEO.(written confirmation to staff concerned) CEO to commence a full review of Delegations Register Policy / Procedures Manual Review – CEO to commence review process by including as last item on Council Agenda (if necessary)
May	Undertake Staff Annual Performance Reviews. National Volunteer Week Send out recoups of roads and other projects so grant funding can be received by 30 June Review Councils Fees and Charges for all Council services and facilities including rubbish service and charges MF to review and renew Council's insurance policies with LGIS
June	Sitting fees – Reminder to Councillors re: forthcoming years fees FOI Return (Note: not necessary if Nil return) FOI Statement – Review this month Works Supervisor to provide comments on RRG Submissions, which are due to go to Council in the August meeting. MF to conduct a Finance & Audit Committee meeting and meet with Auditor as per Committee Roles Council's Audit Committee to meet to discuss Interim Audit Every 4 years Financial Management Review due before 30 June WALGA Local Government Convention deadline for nominations 30 June each year – Public Interest Disclosure Return to be submitted for previous period 1/7 to 30/6. Chief Executive Officer's performance and remuneration review – commence this month
July	Draft Budget submitted by Chief Executive Officer and Manager of Finance Councillors and Senior Staff issued with Annual Interest Returns for completion CEO performance review
August	Councillors and Senior Staff – reminder of Annual Financial Interest Return to be completed to CEO prior to 31 August Completion/Adoption of budgets (absolute majority). Send copy to Department of Local Government within 30 days (LG Act 6.2, FM Regulations 33) Resolution regarding timing of Annual Electors Meeting
September	Completion of Annual Financial Report & submitted to Auditor. AFR sent Dept. of Local Government within 30 days
October	Review of Council's Code of Conduct – Section 5.103 (if unable to complete full review at this meeting discuss with

	<p>Council the need to convene a Special Meeting to finalise review at this meeting or simply complete review at December Ordinary Meeting)</p> <p>Local Govt is to review its Code of Conduct within 12 months after each ordinary election day &amp; make such changes to the code as appropriate.</p> <p>Advise Council in the October Information Bulletin of the time, date and venue for the annual staff end of year function.</p> <p>Special Meeting (Election Years Only) advertise special meeting to swear in Councillors, Elect President, Deputy President, Committee etc. for Monday immediately after the Saturday elections.</p>
November	<p>Pensioner rates rebate claim to be lodged</p> <p>Call for nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>
December	<p>Annual Financial Report – Acceptance by Council within two months of receipt of the Auditors report</p> <p>Newsletter &amp; Local Newspaper – advertise date, time and venue of all Council and Committee meetings for next calendar year (with delegated authority, if any) (S.5.251 (g) &amp; Reg 12).</p> <p>Council's Audit Committee to meet to discuss Final Audit Report and Management Letter.</p> <p>Close of nominations for Shire of Mukinbudin Citizens of the Year (Australia Day)</p>

## 12. Closure of Meeting

**12.1 The Chairperson thanked Elected Members and Staff and declared the meeting closed at 4.25pm**